

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 5, 2019

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the City Hall Council Chambers 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, Police Chief Gary McCullough, and Police Captain Chris Chapanar.

Flag Salute

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

Public Comments

No public comments were given.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of minutes of October 15, 2019
- 3b: Approval of minutes of October 22, 2019
- 3c: Approval of the Coos Bay Public Library's Three-Year Strategic Plan

Councilor Marler moved to approve the consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Report by Marshfield High School Key Club Members

Marshfield High School (MHS) Key Club representatives Courtney Jeffs and Emerald Russell summarized upcoming Key Club activities, shared various ongoing fundraising activities and achievements by various MHS clubs, committees, and athletic teams.

Presentation of a Centennial Anniversary of Zonta International Day Proclamation

Representative of the Zonta Club of the Coos Bay area read the Zonta International Day Proclamation and encouraged all citizens to join the Zonta International Centennial Anniversary Celebration on November 8, 2019 at the historical Egyptian Theatre. The program would include a celebration of their organization's history and showing of the academy award winning 2018 documentary film short, "Period End of Sentence."

Councilor DiNovo moved to approve the Centennial Anniversary of Zonta International Day Proclamation. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Presentation of Assessment for Upgrading Street Lighting Infrastructure

City Manager Rodger Craddock stated one of the council's identified 2019-2021 priorities included the maintenance and repair of the city's streets, parking and street lamp infrastructure. One of the identified tasks related to this priority is to undertake an evaluation of upgrading the street light infrastructure in the city to LED technology.

The city engaged the services of AMERESCO to undertake a feasibility study of upgrading the street lighting infrastructure to LED technology. Gerry Glynn of AMERESCO presented the findings of their assessment including potential cost savings, cost of upgrading the infrastructure, and potential financing / funding options as well as next steps should the council wish to pursue the capital improvement project.

Mr. Glynn stated a complete detailed inventory, estimate of 1,166 streetlights, and audit of the streetlights, estimate of \$10-\$15 per streetlight, resulted in an estimated inventory/audit fee of roughly \$25,000 total. Upfront payment would only be required if the recommended upgrade was not undertaken by the city. The LED upgrade is estimated to save the city \$55,547 in annual utility costs for streetlights and 61% reduction in system-wide annual electricity consumption. Current annual utility costs for streetlights was estimated at \$200,414, and the estimated LED upgrade project cost was \$670,054, including estimated incentives of \$55,232. The LED upgrade project could be funded by the annual cost savings, financing provided by Ameresco over an 11 year payback. Design phase may add or eliminate light poles and typically reuse existing light poles. Streetlight standards were not met with old streetlights and current configurations; audit will give the city a count of streetlights, as well as determine areas for lower wattage, assessment of risk areas and mitigation options. Mr. Glynn noted the audit could take up to two months, with two months for install, and completion of the project in 2020. Additionally, Mr. Glynn stated LED lights have a 20 year life and come with a 10 year warranty.

Councilor Farmer asked if energy efficiency of wastewater treatment plants could be done during design or afterwards; Mr. Glynn stated it could be completed at either point. Councilor Miles asked if audit found it would not be feasible for the city to proceed with the project, if the city had to pay for the audit. Mr. Glynn stated it had happened before, but would depend on engineers' confidence going forward with the project.

Council discussed and consensus to move forward with an audit pending risk mitigation on the audit as well. Mr. Glynn stated he would have a response within two weeks.

Public Hearing on Adoption of Supplemental Budget for 2019-2020 Fiscal Year – Approval Would Require Adoption of Resolution 19-22

Finance Director Nichole Rutherford stated it was anticipated during the fiscal year that several budgets will be brought forward to the Agency for consideration to adjust the budget based upon operational needs. Reasons for a supplemental budget include appropriating grant funding not included in the budget, appropriating additional carryover balance from the prior fiscal year that was more than budgeted and were needed to meet operational needs, reallocating funds within categories, and appropriating new funds.

Mayor Benetti opened the public hearing for public comments. No comments were made and the public hearing was closed.

Councilor Marler moved to approve the supplemental budget for 2019-2020 and adopt Resolution 19-22. Councilor Miles seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Consideration of Approval on a Proposed Ordinance Amending Towing of Illegal Vehicles – Approval Would Require Enactment of the Draft Ordinance

Police Chief Gary McCullough stated the police department staff receives numerous reports on the same abandoned vehicles located in the city limits of Coos Bay. This has become an issue as the language in the current municipal code regarding abandoned vehicle's does not specifically state the vehicles need to be removed from the city streets, right of ways, and public areas of the city. The proposed ordinance has clearer definitions of abandoned and parked/stored vehicles. A major change is in the process to remove abandoned (disabled, unregistered, etc.) vehicles from the street whereby once identified after a 72-hours period and marked for tow, if the vehicle is found on any city street within 30 days it has already been noticed and can immediately be towed.

Mayor Benetti opened the public hearing for public comments. No comments were made and the public hearing was closed.

Councilor Miles moved to enact the proposed ordinance amending Towing of Illegal Vehicles. Councilor DiNovo seconded the motion. Deputy Finance Director Melissa Olson read the ordinance by title only and Ordinance 520 was enacted by the following vote:

Aye: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Nay: None.

Absent: None.

Consideration of Approval of Amendment 4 for Infrastructure Finance Authority Loan 2

Public Works and Community Development Director Jim Hossley stated the Infrastructure Finance Authority (IFA) Loan 2 from 2013 was originally for \$7,784,025. Due to the lengthy and unforeseen delay in Waste Water Treatment Plant 2 (WWTP2) start up process, there had been change orders to contracts associated with WWTP2. Along with the construction and contingency for Pump Station 8 needing completion, the city requested to increase the loan to ensure projects were funded through December 2019. Council discussed concern regarding ongoing delays by the contractor.

Councilor Farmer moved to approve Amendment 4 to the IFA Loan 2 (Y14002) to increase the loan amount from \$7,784,025 to \$8,181,797. Councilor Matthews seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

City Manager's Report

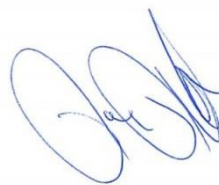
City Manager Rodger Craddock stated the street improvements in Empire were almost completed, in the process of striping and working on ADA compliance ramps to be completed mid-December. Advised of committee openings, two on the Budget Committee and three on the Planning Commission as of January 1, 2020 due to terms ending on December 31, 2019. Coos Bay Village tenants would be announced at the Bay Area Chamber of Commerce Economic Outlook Forum December 13, 2019. In observance of Veteran's Day, City Hall and Coos Bay Public Library would be closed on November 11, 2019.

Council Comments

Councilor Farmer stated it sounded like the high school would be receiving their Armed Forces Vocational Aptitude Battery (ASVAB) scores soon, council and city staff should pass on their scores to the students. Councilor Matthews stated he was excited about the presentation by AMERESCO, wants to pursue a Climate Action Plan, and thanked the Veterans. Councilor Marler stated he purchased the Mayor's Dinner at auction held at the Boys and Girls Club, and was happy Mr. Glynn presented to council. Councilor Miles stated the Boys and Girls Club auction would be on November 8, 2019, thanked the community for contributing, and wish everyone a happy Veteran's Day. Councilor Kilmer stated the Coos Bay Downtown Association Happy Holidays would start November 15, 2019 with the Holiday Open Houses, Black Friday special events on November 29, 2019, tree lightning and Santa November 29, 2019 at the Visitor Information Center, Shop Small Saturday November 30, 2019, and the Bus Jam Food Drive December 7, 2019 (400,000 pounds of food had been collected in 2018), thanked the Veterans, and thanked Zonta for everything they do in the community. Councilor DiNovo thanked Zonta for all the issues they address and work they do, stated she would be saying a few words at the November 8, 2019 celebration at the Egyptian Theatre, thanked the Veterans for their service, and there would be a free pancake feed for Veterans, spouses, and dependents on November 11, 2019 at the Mill Casino. Mayor Benetti stated 4th street striping would be continued after street project completed and asked about the Banner Bank sidewalk replacement. Public Works and Community Development Director Jim Hossley stated a portion of the project was the city's responsibility with the trees and was removing the sidewalk, the bank would be putting in access points. Mr. Benetti stated Cash & Carry appeared to be having a water leak, the State bag ban would go into effect January 1, 2020 and city roll out would be discussed at a future council work session, a Climate Action Plan would be discussed at a future council work session, thanked Councilor Kilmer for attending tree lighting ceremony, thanked Councilor DiNovo for speaking at Zonta celebration, and thanked the Veterans.

Adjourn

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for November 19, 2019 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder