

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

August 6, 2019

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the City Hall Council Chambers 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. City staff present were City Manager Rodger Craddock, Finance Director Nichole Rutherford, Public Works and Community Development Director Jim Hossley, Community Development Administrator Carolyn Johnson, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

6:20 p.m. - Council Interviews

Planning Commission Interviews

At 6:20 p.m. prior to the start of the regularly scheduled Council meeting, the Council interviewed applicants for the Planning Commission. No decisions were made.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

Scott Frasier (Cypress Point), Coos Bay shared his concern for student and public safety at the Millicoma Middle School track and football field due to safe parking options. Currently, vehicles park along the fence line that parallels 4th Avenue and the football field. Mr. Fraser requested Council consider placing signs along the fence line to indicate no parking. David Shaver (Springtide Trailer Park), Coos Bay shared his frustration over the lack of information shared with Citizens and the surprise transportation utility fee added to his water bill. Mr. Shaver felt he should be charged the \$20 commercial fee, rather than the \$10/space residential fee. Rick Shearer (11th Street), Coos Bay wanted to compliment the City on the newly installed reader boards. The boards have a great design and went up fast.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of minutes of July 16, 2019
- 3b: Approval of minutes of July 23, 2019
- 3c: Approval of Contract for Library Services

3d: Acceptance of the Ford Family Foundation Grant

Councilor Kilmer moved to approve the consent calendar as presented. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Semi-Annual Report on the Coos Bay/North Bend Visitor & Convention Bureau

Coos Bay/North Bend Visitor and Convention Bureau (VCB) Director Janice Langlinais presented a review of the VCB's marketing and advertising projects since February 2019, including the increased Lodging Tax rate effective April 1, 2019 allowing for additional marketing opportunities in the current fiscal year. Ms. Langlinais shared the types of advertising the VCB will focus on over the 2019-2020 fiscal year, as well as, addition of retail merchandise in the Visitor Information Center.

Presentation of the Downtown Association's Semi-Annual Report

Coos Bay Downtown Association's (CBDA) Executive Director Holly Boardman presented the semi-annual report which included an overview of events promoted by the CBDA throughout the year: promotion of 3A high school basketball tournament, Maritime Legacy Tall Ships, Farmer's Market, Blackberry Arts Festival, Bay Area Fun Festival, Shop Small Saturday, Trick or Treat, and upcoming holiday season events. Ms. Boardman noted CBDA membership grew by 30% during the last year, increasing to 82 members. Additionally, Ms. Boardman thanked the Council for their ongoing support.

Approval of a National Health Center Proclamation

Human Resources Manager Kerri-Lee Fulton of the Waterfall Community Health Center shared the week of August 4th through August 10th was National Health Center week and read the proclamation, as well as, shared members of the Waterfall Center would be visiting area emergency centers to thank them for their assistance in caring for the health of the community.

Councilor Miles moved to approval of a National Health Center Proclamation. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Approval of Appointment to the Planning Commission

City Manager Rodger Craddock stated the City received two applications for appointments to the Planning Commission to fill one opening on the Commission. Applications were received from J.J. Jackson and Ryan Wortman. By action of Council ballot the Council appointed Ryan Wortman for a four-year term ending June 30, 2023.

Councilor Farmer recused himself from the vote as he was not present for the interviews.

Approval of Knife River's 2019 Pavement Maintenance Contract

Public Works and Community Development Director Jim Hossley stated the city advertised for proposals to complete pothole patching and asphalt overlay for 2019 pavement maintenance program for which Knife River was the successful bidder. Staff was in the final stages of completing this year's pavement maintenance projects. Due to the efficiency of the process and the availability of funds, additional street projects were completed and request presented for approval of additional amount for Knife River contract.

Councilor DiNovo moved to approve Knife River Materials revised bid amount of \$240.39 per ton for asphalt delivered to each city project site, inlay, and compacted, not to exceed \$300,000.00 for all the pavement repair locations denoted. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Approval of Additional Expenditure of the Pavement Maintenance Equipment Trailer

Public Works and Community Development Director Jim Hossley shared the equipment trailer quoted by Peterson Cat dated July 9, 2019 with the pavement maintenance milling equipment that was no longer available in the seven foot length. It is now made it in a eight foot length due to issues with the seven foot deck being too short for the attachments. The quote for the seven foot trailer was \$13,297.80, and the eight foot trailer cost \$13,922.32 for a difference of \$624.52.

Councilor Farmer moved to approve the additional \$624.52 expenditure toward the purchase of the new eight foot equipment trailer for transporting the city pavement grinding and maintenance equipment for a total not to exceed \$13,922.32. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Consideration of Approval on Processing Coos Bay Municipal Code Title 17 Development Code Amendments

Community Development Administrator Carolyn Johnson shared on July 9, 2019 the Planning Commission (Commission) discussed the subject Coos Bay Municipal Code (CBMC) Title 17 amendments. The Commission identified a number of revisions intended to add clarity, efficiency in processing and transparency, as well as, meet recent legislative changes. The Commission concluded the Title 17 sections were important pieces of the City's land use regulations that could be improved; thus the request to proceed with amendments. Ms. Johnson also presented Council with an option to hold joint meetings with the Planning Commission to further shorten the process for land use permits. Council consensus was to continue with separate meetings which allow for the Planning Commission to review permit applications and provide recommendations to Council.

Councilor Matthews moved to authorize the Planning Commission action to begin the process of public review for amendments to Coos Bay Municipal Code Title 17. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

City Manager's Report

City Manager Rodger Craddock shared consensus was reached with the Community Enhancement Plan (CEP) amongst the Waterfront Development Partners (WDP). The agreed parameters of the plan included a revised distribution of the funds: 50% to Coos County Schools, 18.75% to WDP, 16% for Coos County, and the remained split amongst the Overlapping Taxing Districts. Additionally, the governing body format was agreed to: a seven member board comprised of two members from each of the WDP three entities and one member from Coos County. Mr. Craddock also noted the LED signs had been installed at the Visitor Center. A review of upcoming Council meetings was shared by Mr. Craddock, noting August 13, 2019 would include a special joint meeting with the Council and Planning Commission followed by the regular Council/Agency Worksession, August 20, 2019 would be the regular Council meeting, August 27, 2019 would be a special meeting for Council to review the Jordan Cove application and accept public comments with Lane Council of Governments staff planning to attend. Mr. Craddock suggested the September 3, 2019 meeting may not be necessary and could be canceled with consensus of Council. Council Members agreed to cancelation of the September 3, 2019 meeting. Mr. Craddock shared a housing/funding opportunity with Neighborworks Umpqua (NW Umpqua) through the Community Development Block Grant program. Michelle Martin with NW Umpqua shared some of the program parameters and the benefits to the housing community. Mr. Craddock stated this program could help our citizens with much needed improvements to their homes and asked for Council support to move forward. Council Members were in support of the partnership with NW Umpqua. Mr. Craddock invited Council and staff to the Annual Chamber Bowling Throwdown to be held August 29, 2019 at North Bend Lanes.

Council Comments

Councilor DiNovo shared that in 2010 the Chamber invited Astoria City Planners to share their revitalization plan for their City which focused on making the community inviting for its citizens who then in turn made the community inviting for tourists; The Mill Casino recently held their annual Food Truck Off cooking contest which raised over \$6,500 for support of the Boys & Girls Club. Councilor Farmer thanked the CEP Workgroup members for coming to a great compromise; and noted through there were communication methods the City could have used to deliver the Transportation Utility Fee, overall the City did a great job of informing the Citizens. Councilor Kilmer noted she appreciated Ms. Boardman's CBDA report and reminded everyone of the upcoming Got Talent semi-finals on August 15, 2019. Councilor Marler thanked the members of the CEP Workgroup for their diligence and the reminder to work together for the greater good of our community; shared he was happy to see the progress on street repairs. Councilor Matthews reiterated thanks to those who promote our community and shared they are making a difference in our business community and our citizens lives; thanked city staff & contractors who have been hard at work on street repairs; and a special thanks to Community Development Administrator Carolyn Johnson for her efforts with the city's municipal code cleanup and for all to be prepared for increased investment in the area; shared Music on the Bay starts August 8, 2019 in Mingus Park. Councilor Miles thanked The Mill Casino for the support received from the Food Truck Off event held last weekend; and shared an update on the Boys & Girls Club's summer programs. Mayor Benetti shared he was fortunate to be Food Truck Off judge; thanked Council and staff for efforts on moving the community forward; and thanked all for attending Council meeting.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for August 20, 2019 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder