

# **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**June 25, 2019**

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room, 450 Elrod Avenue, Coos Bay, Oregon.

## **Those Attending**

Those present were Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. Mayor Joe Benetti was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Operations Administrator Randy Dixon, Community Development Administrator Carolyn Johnson, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

## **Review of the Following Council/URA Agenda for July 2, 2019**

### **New Fire Engine Delivered**

Fire Chief Mark Anderson showed Council, City staff, and members of the public the new Fire Engine delivered on June 25, 2019, which had been approved for purchase by the Council on July 17, 2018. Mr. Anderson anticipated it would take one month to outfit and put into service.

### **Discussion of Public Property Vacation Requirements**

Community Development Administrator Carolyn Johnson stated a Type IV planning permit process was required to amend the City's development regulations relating to public property vacations which includes a Planning Commission review and separate Council action. This process would be necessary to move the City's property vacation regulations from Title 17 (Development) to Title 12 (Streets). Moving the public property vacation section of the Title 17 to Title 12 would streamline the vacation process for staff and the applicant. The change would also correct Oregon Revised Statute (ORS) compliance deficiencies of Title 17. Title 17 states: "An application subject to a Type IV process will be considered at one or more public hearings before the planning commission and one or more public hearings before the City Council. The Planning Commission and City Council may combine their meetings into one public meeting (17.130.110)." Operations Administrator Randy Dixon stated other departments were notified of vacation requests and reviewed for utilities and/or sewer. City Manager Rodger Craddock stated the rule previously was if a right-of-way served no useful purpose or could not be developed then it would be fine to vacate.

Councilor Marler requested when a vacation request would come before Council to notify the Planning Commission for the ability to comment. Council consensus to draft a proposed change and hold a special joint Council meeting with the Planning Commission to discuss together, then the Council could take a vote.

## **Consideration of Approval to Apply for a Federal Land Access Program Grant**

Operations Administrator Randy Dixon stated the City had the opportunity to consider applying for a \$2,000,000 grant from the Federal Land Access Program to assist with cost to improve 4th Street. Originally, the project started out as a road diet project; but due to years of deferred maintenance, it quickly changed to a major rehabilitation project with American with Disabilities Act (ADA) compliant ramps, storm catch basin, traffic signals, and further complications of only about 400 feet of the road between Market Ave to Golden Ave has a road bed beneath the asphalt. The grant funds, if approved, would be received March 2020 and the grant match would come from the funds already committed to the project. Council discussion ensued with consensus to proceed with applying for the grant.

## **Discussion of Pothole Patching and Blade Patching Bid**

Operations Administrator Randy Dixon stated the City advertised pothole and blade patching for the 2019 pavement maintenance program which involved no grinding at the nine locations, just asphalt, and set the asphalt tonnage of 260.70 tons. Two bidders responded to the Request For Quote (RFQ) - Knife River Materials and Johnson Rock Products. Staff requested Council to approve the Knife River Materials bid in the amount of \$240.39 per ton for asphalt delivered to each City project site, inlaid and compacted, not to exceed overall 1,100 tons or \$264,429.00. Council requested updates on the pavement work to be able to go out to see and share with the public.

## **Council Comments**

Councilor Miles asked how often the City goes out to bid for the Audit. City Manager Rodger Craddock stated every few years the City goes out to bid with options to extend, we went out recently, but received few bids as there are fewer firms that have the capacity and we have one of the best firms in the state which audits many of the governmental agencies in the area. Councilor Marler stated Mr. Craddock would speak on behalf of the City of Coos Bay to welcome the new Pastor at the First Baptist Church on South 10th Street on June 30, 2019 at the Open House at 5:00 p.m. Councilor DiNovo stated she went to her first Empire Coalition meeting and there was a request to put the Coos County-Bay Area Dog Park flyer in the City of Coos Bay Friday Update and the Coos Bay-North Bend Water Board budget meetings were complete with the Budget Committee having approved a 4% water rate increase. Councilor Farmer stated an individual wanted to fix up the frisby golf area at Mingus Park and asked who he should speak to. Operations Administrator Randy Dixon stated he would be the contact.

City Manager Rodger Craddock discussed with Council the Marshfield High School Key Club request for a parking lot at Pirate Park which had been rejected by the Parks Commission Board. The City's Parks Master Plan is based on standard National benchmarks, with neighborhood parks not normally having parking, and to deviate from the Parks Master Plan puts the City out of compliance with National standards and would lessen access to grants. Council discussed and Mr. Craddock will discuss with the Coos Bay School District the issue with putting in a parking lot.

Police Chief Gary McCullough stated the Federal Energy Regulatory Commission (FERC) meeting on June 24, 2019 at the Southwestern Oregon Community College (SWOCC) went well.

**Adjourn**

There being no further items for discussion, Council President Marler adjourned the work session. The next regular Council Meeting was scheduled for July 2, 2019 in the Council Chambers at City Hall.



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Phil Marler, Council President

Attest:   

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Nichole Rutherford, City Recorder