

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 2, 2019

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the City Hall Council Chambers 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, Phil Marler, and Rob Miles. Councilors Lucinda DiNovo and Carmen Matthews were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

Robb Crocker, Sherwood stated he had been a business owner for twenty years, had done some commercial real estate investing in the Portland suburbs, had looked for places to invest in along the Oregon South Coast that have an active Urban Renewal Agency which was willing to look for ways to help developers improve the economy, buildings, and infrastructure of the community; an active Main Street program that was actively helping to promote downtown areas to residents, businesses, and tourism; and most importantly, he looked for city leadership, both elected officials and city staff, who were solutions focused in finding ways encourage development. Mr. Crocker commended everyone, City staff, elected officials, and especially City Manager Rodger Craddock who had made the last six months of work a great experience. Mr. Crocker recently purchased the properties at 201 Central Avenue and 201 Broadway in Coos Bay, was happy to be involved in the community, and thanked the City leadership for being solutions focused. Dana Goab, North Bend stated he read in the local newspaper an article regarding Jordan Cove and was concerned no elected local, county, or state officials have brought up any concerns about the project.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

3a: Approval of minutes of March 19, 2019

3b: Acceptance of a Coos County Cultural Coalition Grant

Councilor Kilmer moved to approve the consent calendar as presented. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Report by Marshfield High School Key Club Members

Marshfield High School (MHS) Key Club representatives Emerald Russell and Zachariah Sahli summarized upcoming Key Club activities, shared various ongoing fundraising activities and achievements by various MHS clubs, committees, and athletic teams.

Approval of the National Child Abuse Prevention & Awareness Month Proclamation

By Presidential Proclamation, since 1983, the month of April has been known as National Child Abuse Prevention Month. Mayor Benetti read the proclamation and stated the common goal for this month was to raise awareness about child abuse and how to prevent it. City Manager Rodger Craddock stated the 2018 proclamation was attached to Council packets by mistake, it would be updated for 2019. A fundraiser dinner was scheduled for April 6, 2019 at the Oregon Coast Culinary Institute and pinwheels would be distributed April 3, 2019.

Councilor Farmer moved to approve the National Child Abuse Prevention & Awareness Month Proclamation. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Approval of a National Telecommunication Week Proclamation

The week of April 14th - 20th is designated as National Public Safety Telecommunications Week. This proclamation signifies the City of Coos Bay as a community which recognizes the important contribution Public Safety Telecommunicators make each day. Mayor Benetti read the Proclamation. Police Chief Gary McCullough introduced two City Dispatchers Jennifer Pickett and Shannon Miller, and read a thank-you note received for exemplary service provided during a recent medical call handled by dispatch personnel.

Councilor Miles moved to approve the National Telecommunication Week Proclamation. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Award of Construction Bid for 2019 Bundled Emergency Projects

Public Works and Community Development Director Jim Hossley stated the City's Engineering staff tracked and monitored deficiencies in both the storm and sanitary sewer system. Each year, the deficient lines were prioritized based on extent of deficiency, service area, location (along a major collector and/or arterial road), and etc. Due to budgetary constraints, only a certain amount of deficiencies could be fixed each year. Staff had identified four deficiencies to repair and bundled the design and construction into one bid/project process. The four projects have been titled "2019 Coos Bay Emergency Bundled Project" and are located as follows: Central Avenue and North 6th Street (Storm Sewer), Highland Avenue and North 5th Street (Sanitary Sewer), Thompson Avenue between North 16th and North 17th Streets (Storm Sewer), and Southwest Boulevard and Oregon Avenue (Sanitary Sewer). These projects were unplanned, not on the five-year capital improvement projects (CIP) list, and if not repaired, could have significant adverse impacts. The project would utilize emergency funds. Bids for construction for this project were opened March 21, 2019, and the apparent responsive bid belongs to Billeter Marine for \$373,717.24. City staff recommended a 15% contingency bringing the total to \$429,774.83. Council asked for clarification between the estimated cost and what the bids came in for. Mr. Hossley stated

most of the difference was in the Engineer's estimate of the mobilization cost, but with the projects spread out it was difficult for contractors to offer mobilization cost savings. Mayor Benetti stated that these were not planned projects, funding was part of the wastewater fee already collected, and was budgeted each year for such emergency projects.

Councilor Marler moved to award the 2019 Bundled Emergency Projects contract to Billeter Marine for a total amount of \$429,774.83. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Approval of Intergovernmental Agreement with Coos Bay-North Bend Water Board for collection of Transportation User Fees

City Manager Rodger Craddock stated the Council had demonstrated commitment to improving street maintenance throughout the community. The traditional funding source for city street maintenance, the state gas tax, had not kept pace with the increased cost to perform this maintenance. This commitment had led Council to discuss the option of adding a Transportation Utility Fee (TUF). Initial discussions began in late fall 2018, and continued through March 2019, at which point Council consensus was to approve a \$10 per month fee for residential properties and \$20 per month fee for non-residential properties. This action was completed at the March 19, 2019 City Council meeting by enacting Ordinance 510 establishing the fee and adopting Resolution 19-04 setting the fee.

Currently, and for the last several years, the Coos Bay-North Bend Water Board (Water Board) provided wastewater billing and collection services on behalf of the City of Coos Bay. As such, the Water Board was able to provide an addition of the TUF billing service at a low cost, due to including the City's wastewater billing on their own water billing invoices. The Water Board had indicated they had the capacity to add the TUF to the multi-purpose invoices they generate, and staff began to work with the Water Board to develop an agreement and cost of service for this new invoice element. The final fee determination made by the Water Board to include the TUF on their invoice included an \$1,800 implementation fee and an ongoing monthly fee of \$1,503. The monthly fee was subject to an annual adjustment based upon the Municipal Cost Index (MCI). Because the City lacks staffing to provide a similar service in-house at similar cost, an intergovernmental agreement was necessary to accept the terms to begin billing the TUF through the Water Board. If approved the intergovernmental agreement would go to the Water Board's governing body on April 4, 2019, and if approved by their Board the agreement would be available for the City authorize. The TUF would go into affect in May 2019.

Councilor Kilmer moved to approve the contract agreement with the Coos Bay North Bend Water Board for the Transportation User Fee collection and billing. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

City Manager's Report

City Manager Rodger Craddock reminded the Council there was a Police Officer swearing in ceremony on April 3, 2019 at 10:00 a.m. in the Council Chambers; on April 11, 2019 at 6:00 p.m. the first City Budget Committee Meeting would be held in the Council Chambers; and on April 12, 2019 there were ground breaking ceremonies for the Eastside School at 12:00 p.m. and at Southwestern Oregon Community College for the new Health and Science Technology building at 2:00 p.m. Mr. Craddock stated a volunteer was needed for April 13, 2019 kickoff for the baseball and softball seasons to throw out the first pitch for softball; Fire

Chief Mark Anderson would be throwing out the first pitch for baseball. Councilor Miles volunteered for softball first pitch. At recent goal setting session, the Council stated desire to have the Mission Statement put on a sign in the back of the Council Chambers. Mr. Craddock showed a mock-up of the sign and Council requested a more legible font be used. At the last work session there was a discussion about an ordinance banning plastic bags. The City of North Bend was looking at this as well and discussed having both cities work together with two Council members and staff from each city to draft an ordinance; Councilor Matthews and Mayor Benetti volunteered. At the last regular Council meeting a question was raised regarding the agreement with Service Line Warranties of America providing warranties on utility line repairs for sewer laterals, water line laterals, and indoor plumbing to citizens; notices would be going out the week of April 8, 2019 to citizens regarding the services provided.

Council Comments

Councilor Farmer stated he had heard concern the TUF would cause difficulties for the low income housing projects and what they are allowed to charge; paying the TUF for each unit each month would equate to one part-time position or rent on a two-bedroom unit. Mayor Benetti stated it was a burden everyone was going to feel, the fee was a necessity, and intent was spread to out to everyone to be fair. Councilor Kilmer stated it was nice to meet Mr. Crocker and noted he had already signed up to serve on the Economic Vitality Committee for the Coos Bay Downtown Association. Councilor Miles thanked the Coos Bay Dispatch Center for all they do and noted it was a difficult job that added value to the City; and the Kid's Hope Center for all they do for the community, they were a tremendous value. Mayor Benetti stated there was a budget committee meeting April 11, 2019, and advocated citizens to show up to see where the money goes, understand the process, operations of the City, and make comments.

Executive Session

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for April 16, 2019 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder