



**FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

**PROPERTY INFORMATION**

Address:		Map and Tax lot #:	
		FIRM Panel:	
Property Zone:	Flood zone:	<input type="checkbox"/> Floodway	Base Flood Elevation:

**OWNER INFORMATION property owner(s) on current deed of record**

Last name:		First name:	
Mailing address:			
Phone:		E-mail:	

**PROJECT INFORMATION AND VALUATION**

Description of Project (be specific, attach pages if necessary):

**PROJECT VALUATION** (total cost/value of finished project): \$  
**MARKET VALUE OF STRUCTURE** (per Assessor records): \$  
*If the project valuation is likely to exceed 50-percent of the market value of the structure, complete **Appendix A**. A substantially improved/damaged structure must comply with current floodplain development regulations.*

**Section 1: Structural Development** (check all that apply)

Type of Structure	Type of structural activity
<input type="checkbox"/> Residential (1 to 4 living units)	<input type="checkbox"/> New structure
<input type="checkbox"/> Residential (More than 4 living units)	<input type="checkbox"/> Demolition of existing structure
<input type="checkbox"/> Combined use (Residential and Non-residential)	<input type="checkbox"/> Replacement of existing structure
<input type="checkbox"/> Non-residential	<input type="checkbox"/> Relocation of existing structure
<input type="checkbox"/> Elevated	<input type="checkbox"/> Addition to existing structure
<input type="checkbox"/> Floodproofed (attached certification)	<input type="checkbox"/> Alteration to existing structure
<input type="checkbox"/> Manufactured Home on individual lot	<input type="checkbox"/> Other
<input type="checkbox"/> Manufactured Home in manufactured home park	

**Section 2: Other development activities** (check all that apply)

<input type="checkbox"/> Clearing of trees, vegetation or debris	<input type="checkbox"/> Grading
<input type="checkbox"/> Connection to public utilities or services	<input type="checkbox"/> Mining
<input type="checkbox"/> Drainage improvement (including culvert work)	<input type="checkbox"/> Paving
<input type="checkbox"/> Dredging	<input type="checkbox"/> Placement of fill material
<input type="checkbox"/> Drilling	<input type="checkbox"/> Roadway or bridge construction
<input type="checkbox"/> Fence or wall construction	<input type="checkbox"/> Watercourse alteration (attach description)

Excavation (not related to a structural development listed in Section 1)

Other development not listed (specify)

**SIGNATURE**

**I am the owner, applicant, or representative of the property/site and am authorized to complete this floodplain development permit application.** I completed this application; its contents are true and correct. I understand: 1) City application acceptance does not infer a complete submittal; 2) The application processing does not obligate City authorization and City authorization does not give authority to violate or cancel the provisions of any other applicable law.

_____	_____	_____
Owner or Authorized Agent (PRINT name)	(Signature)	(Date)
_____	_____	_____
Owner or Authorized Agent (PRINT name)	(Signature)	(Date)

**Your submittal must also include:**

- Evidence of ownership or written statement from the owner that you are authorized to represent him/her. When there is more than one owner, all owners must authorize the application.
- Most recent conveyance document (deed) showing current ownership.
- A detailed project site plan identifying existing conditions and the proposed development and/or land use. The site plan shall include all relevant information from [Table 17.130.040\(2\)](#) – Site Plan Requirements.
- Documentation to support the Decision/Approval Criteria, Goals/Standards and/or Policies, Standards/Regulations as outlined in the CBDC 17.318.

**ITEMS TO BE INCLUDED IN VALUATION**

- Material and labor for all structural elements, “including”:
  - Spread or continuous foundation footings and pilings
  - Monolithic or other types of concrete slabs
  - Bearing walls, tie beams and trusses
  - Floors and ceilings
  - Attached decks and porches
  - Interior partition walls
  - Exterior wall finishes (brick, stucco, siding) including painting and moldings
  - Windows and doors
  - Re-shingling or re-tiling a roof
  - Hardware
- All interior finishing elements, “including”:
  - Tiling, linoleum, stone, or carpet over subflooring
  - Bathroom tiling and fixtures
  - Wall finishes (drywall, painting, stucco, plaster, paneling, marble, etc.)
  - Kitchen, utility and bathroom cabinets
  - Built-in bookcases, cabinets, and furniture
  - Hardware
- All utility and service equipment, “including”:
  - HVAC equipment
  - Plumbing and electrical services
  - Light fixtures and ceiling fans
  - Security systems
  - Built-in kitchen appliances
  - Central vacuum systems
  - Water filtration, conditioning, or recirculation systems
- Cost to demolish storm-damaged building components
- Labor and other costs associated with moving or altering undamaged building components to accommodate the improvements or additions
- Overhead and profits

**ITEMS TO BE EXCLUDED IN VALUATION**

- Plans and specifications
- Survey costs
- Permit fees
- Post-storm debris removal and clean up
- Outside improvements, including: Landscaping; Sidewalks; Fences; Swimming pools; Screened pool enclosures; Detached structures (including garages, sheds, and gazebos); Landscape irrigation systems

Source: FEMA Publication [P-758, Substantial Improvement/Substantial Damage Desk Reference](#)