# COOS BAY URBAN RENEWAL AGENCY (A COMPONENT UNIT OF THE CITY OF COOS BAY) COOS COUNTY, OREGON

# FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2013



12700 SW 72<sup>nd</sup> Ave. Tigard, OR 97223

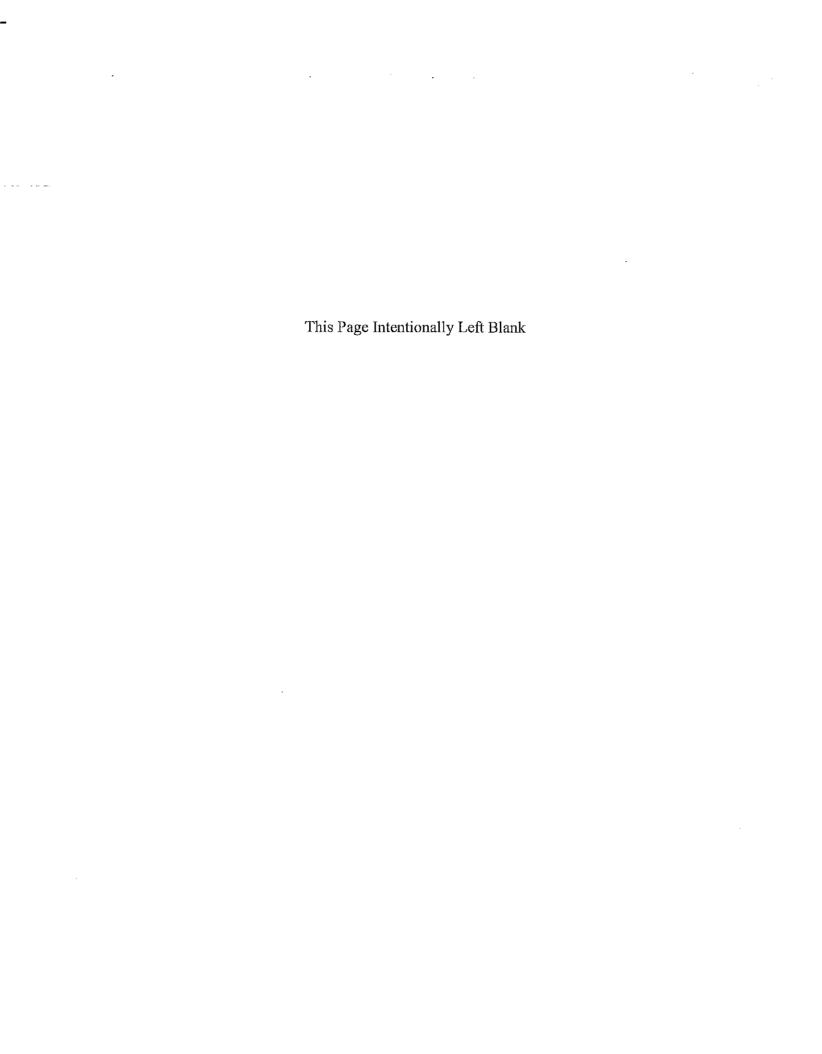
(A Component Unit of the City of Coos Bay)

COOS COUNTY, OREGON

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ANNUAL FINANCIAL REPORT

For the Year Ended June 30, 2013



# COOS COUNTY, OREGON

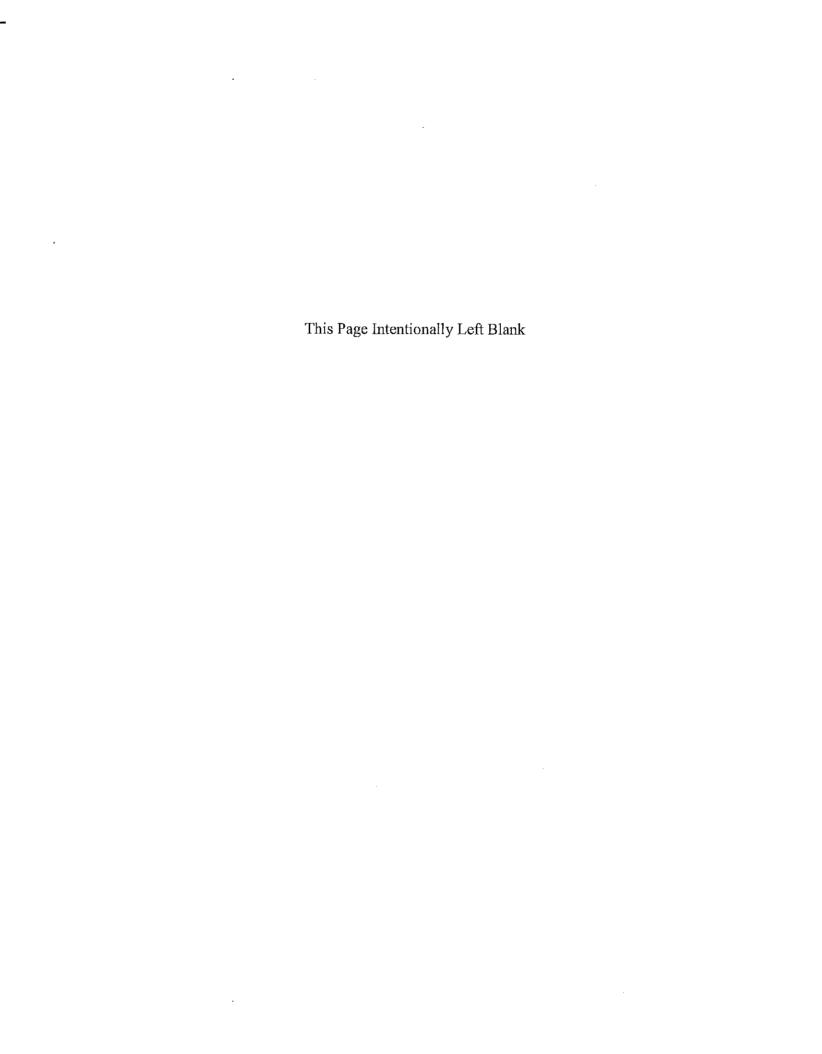
# AGENCY BOARD MEMBERS AS OF JUNE 30, 2013

NAME	TERM EXPIRES
Gene Melton - Chair	November, 2016
Mark Daily - Vice Chair	November, 2016
Mike Vaughan - Secretary	November, 2016
Crystal Shoji	November, 2014
Jennifer Groth	November, 2014
Stephanie Kramer	November, 2014
Dr. John Muenchrath	November, 2014

Board Members receive mail at the address listed below.

ADMINISTRATION Rodger Craddock, City Manager

BOARD ADDRESS
Urban Renewal Agency of the City of Coos Bay
500 Central Avenue
Coos Bay, OR 97420



# COOS COUNTY, OREGON

# TABLE OF CONTENTS

	PAGE
INDEPENDENT AUDITORS' REPORT	1
REQUIRED SUPPLEMENTAL INFORMATION	
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
BASIC FINANCIAL STATEMENTS	
Government-wide Financial Statements:	
Statement of Net Position Statement of Activities	10 11
Fund Financial Statements:	
Balance Sheet – Governmental Funds	12
Reconciliation of Balance Sheet of Governmental Funds to Statement of Net Position	14
Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds	15
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds to Statement of Activities Notes to Basic Financial Statements	17 18
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures and Changes in Fund Balances – Actual and Budget Major Funds	
Downtown Special Revenue Fund Empire Special Revenue Fund	30 31
SUPPLEMENTARY INFORMATION	31
Schedule of Revenues, Expenditures and Changes in Fund Balances – Actual and Budget	
Major Funds Downtown Bond Fund	32
Downtown Capital Projects Fund	33
Empire Bond Fund	34
Downtown Bond Reserve Fund	35
Empire Capital Projects Fund	36
Combining Balance Sheet - Non Major Governmental Funds	37

# COOS COUNTY, OREGON

# TABLE OF CONTENTS

# **SUPPLEMENTARY INFORMATION (CONTINUED)**

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Non Major Governmental Funds	38
Schedule of Revenue, Expenditures and Changes in Fund Balances – Actual and Budget Non Major Governmental Funds	
Empire Program Fund	39
Downtown Program Fund	40
Empire Bond Reserve Fund	41
Schedule of Property Tax Transactions and Balances of Taxes Uncollected	42
INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS	43



PAULY, ROGERS, AND Co., P.C. 12700 SW 72<sup>nd</sup> Ave. Tigard, OR 97223 (503) 620-2632 (503) 684-7523 FAX www.paulyrogersandcocpas.com

September 24, 2013

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Urban Renewal Agency of the City of Coos Bay Coos County, Oregon

# Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Urban Renewal Agency of the City of Coos Bay as of and for the year ended June 30, 2013 and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Urban Renewal Agency of the City of Coos Bay, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

The Agency adopted the provisions of GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and GASB Statement No. 61, The Financial Reporting Entity, for the year ended June 30, 2013. Our opinions are not modified with respect to these matters.

#### Other Matters

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplemental information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison schedules presented as Required Supplementary Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary and other information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The listing of board members containing their term expiration dates, located before the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

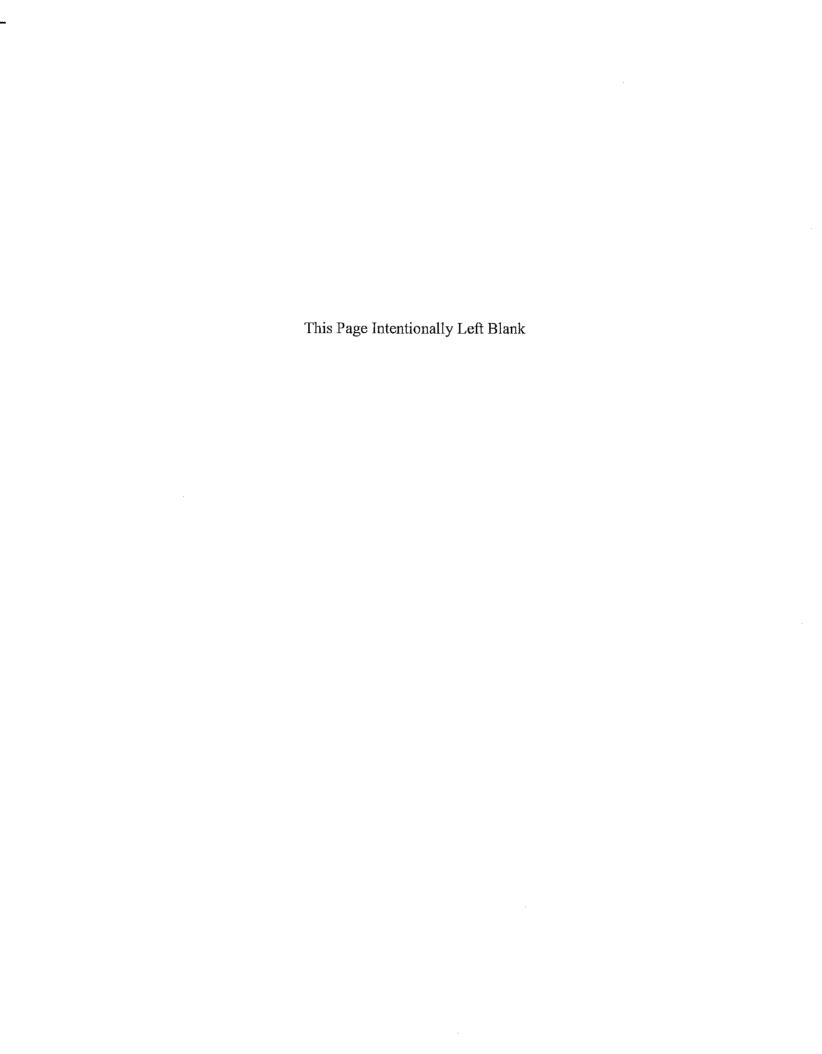
# Report on Other Legal and Regulatory Requirements

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated September 24, 2013 on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

Tara M. Kamp, CPA

PAULY, ROGERS AND CO., P.C.

AMM MKamp, CPA





# **City of Coos Bay**

# Finance Dept.

500 Central Ave., Coos Bay, Oregon 97420 • Phone (541) 269-8915 Fax (541) 267-5912

## MANAGEMENT'S DISCUSSION AND ANALYSIS Fiscal Year Ended June 30, 2013

As management of the Coos Bay Urban Renewal Agency (the Agency), we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Agency for the fiscal year ending June 30, 2013. The information presented here is to be read in conjunction with the basic financial statements and accompanying notes to the financial statements.

#### FINANCIAL HIGHLIGHTS

- The Agency's assets totaled \$10,046,340 at June 30, 2013, consisting of \$4,647,545 in unrestricted cash and cash equivalents, \$730,892 in receivables, and \$4,667,903 in capital assets. Total assets decreased \$2,729,560 from the previous fiscal year.
- The Agency's liabilities totaled \$4,051,745 at June 30, 2013, consisting of \$791,683 in noncurrent liabilities due within one year, \$30,956 in accounts payable, \$13,116 in accrued interest, \$2,956 in unearned revenue, and \$3,213,034 in noncurrent liabilities due in more than one year. Total liabilities decreased \$1,700,378 from the previous fiscal year.
- The assets of the Agency exceeded its liabilities at June 30th by \$5,994,595 (net position), consisting of \$663,186 net investment in capital assets, \$1,133,467 restricted, and the remainder of \$4,197,942 unrestricted. The unrestricted fund balance (the total of the committed, assigned, and unassigned components of the fund balance) represents the amount that may be used to meet the Agency's ongoing obligations to citizens and creditors.
- The Agency's total net position decrease \$1,029,182 from the previous fiscal year. This represents a decrease of \$1,188,662 in net investment in capital assets, an increase of \$227,002 in restricted fund balance, and an decrease of \$67,522 in unrestricted. The primary source of this change was the capital contribution of the City Hall Seismic project and reclassifying the project from construction in progress to a City asset.
- The Agency's ten governmental funds had an assigned fund balance at June 30, 2013 of \$3,507,024, a decrease of \$18,477 from the June 30, 2012 and a restricted fund balance of \$1,133,467, an increase of \$227,002.
- The Agency's total debt decreased by \$726,396 during the year resulting in a June 30, 2013 balance of \$4,004,717.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are written for the purpose of introducing the Agency's basic financial statements. The basic financial statements are comprised of the following components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

#### GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements present information about the Agency using the method of accounting similar to that used by private-sector companies, referred to as the full-accrual basis of accounting. This provides a broad view of the financial picture of the Agency. The full-accrual basis differs from the modified-accrual basis of accounting used by the fund financial statements of the Agency, which focus on the use of spendable resources and the balance of such resources in the short-term period of one fiscal year.

The Statement of Net Position reveals the total assets and liabilities of the Agency, with the difference between being the *net position*. Net position may serve as one of the key performance measurements over time to gauge whether the financial position of the Agency is improving or deteriorating.

The Statement of Activities reveals the detail of the change in the Agency's net position as of the end of the fiscal year. All activities affecting net assets are included, regardless of the timing of cash flow, which may be in future fiscal periods.

Both of the government-wide financial statements are designed to present information by function of the government. *Governmental activities* are primarily supported by tax revenue and intergovernmental revenue for the purpose of identification, planning, and execution of urban renewal strategies to improve the livability of the City of Coos Bay. These activities are separated from *business-type activities*, which are supported primarily from user fees and charges directly linked to the services provided. The Agency's government-wide financial statements only reveal governmental activities.

The Agency is considered a blended component unit of the City of Coos Bay and maintains a separate legal status from the City. Financial statements of the City of Coos Bay can be obtained from the City of Coos Bay's Finance Director at 500 Central Avenue, Coos Bay, Oregon, 97420, (541) 269-8915, or via the web at www.coosbay.org.

#### FUND FINANCIAL STATEMENTS

A *fund* is a grouping of related accounts used for the purpose of maintaining control over resources segregated for specific activities or objectives. The Agency uses fund accounting to ensure compliance with legal requirements for financial activities. As mentioned above, the Agency uses only one fund, which is categorized as a governmental fund. A *governmental fund* accounts for generally the same types of activities as *governmental activities*, with the primary difference being the measurement focus. Governmental funds focus on *current financial resources*, which include the measurement of inflows and outflows of spendable resources within a fiscal year as well as the balances of resources at the end of the fiscal year. In contrast, governmental activities in the government-wide financial statements focus on *total economic resources* during the fiscal year, encompassing a longer-term view.

Fund financial statements include the Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balances. The reader will notice an important component of these statements. The difference in the measurement focus of the governmental-fund financial statements and the government-wide financial statements calls for reconciliations between the two types of statements in order to fully explain the specific differences. These reconciliations between governmental funds to governmental activities illuminate the long-term impact of the Agency's short-term financial decisions. Additionally, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

#### NOTES TO THE FINANCIAL STATEMENTS

The notes to the financial statements are an essential part of a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are located before the Required Supplementary Information.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve as one of the key performance measurements over time to gauge whether the financial position of the Agency is improving or deteriorating. In the case of the Agency, the net position decreased by \$1,029,182 at the close of the fiscal year.

The largest portion of the Agency's net position is reflected in unrestricted. The first of the three categories of assets for the Agency is *investment in capital assets net of related debt* which was used to acquire assets. This represents investment in land, infrastructure, and construction in progress, less accumulated depreciation and debt used to purchase these capital assets and 11% of the total net position. The Agency uses these assets to provide services to citizens; thus, capital assets are not available for future spending. It should also be noted that these assets do not generate revenue to service the associated debt. Resources to pay the debt must come from other sources, specifically *unrestricted*, which is the second category and was 70% of the total for the year ended June 30, 2013. The third category, *restricted*, was 19% of the year-end total which is restricted for specific purposes based upon legal or contractual limitations on how their expenditure. Within the governmental activities category are bond proceeds limited for capital projects and taxes limited for repayment of debt. The Agency was able to maintain positive balances in all categories in the current fiscal year, which was an improvement of the net investment in capital assets.

#### Coos Bay Urban Renewal Agency's Net Position

Table 1
For Fiscal Year Ending June 30, 2012 and 2013

	 Governme	ental Ac	tivities	
	 2012		2013	
Current assets	\$ 6,192,939	\$	5,378,437	
Capital assets, net of depreciation	\$ 6,582,961	\$	4,667,903	
Total Assets	\$ 12,775,900	\$	10,046,340	
Other liabilities	\$ 1,021,010	\$	47,028	
Long term debt	\$ 4,731,113	, \$	4,004,717	
Total Liabilities	\$ 5,752,123	\$	4,051,745	
Net Position:				
Net investment in capital assets	\$ 1,851,848	\$	663,186	
Restricted	\$ 906,465	\$	1,133,467	
Unrestricted	\$ 4,265,464	\$	4,197,942	
Total Net Position	\$ 7,023,777	\$	5,994,595	

The Agency's net position decreased \$1,029,082 during the fiscal year ending June 30, 2013. The primary factor for this decrease was the degree to which revenues exceeded ongoing expenses; du jour financing to convert tax increment revenue into debt and provide resources for capital projects; projects still in the design phase, and the capital contribution of the Agency's portion of the City Hall Seismic project.

#### Coos Bay Urban Renewal Agency's Changes in Net Position

Table 2 For Fiscal Year Ending June 30, 2012 and 2013

	Governmental Activities				
Revenues		2012	2013		
Taxes	\$	1,559,956	. \$	1,586,333	
Investment Earnings	\$	30,963	\$	21,580	
Capital Grants and Contributions	\$	1,486,415	\$	399,395	
Intergovernmental	\$	625,219	\$	-	
Miscellaneous	\$	13,331	\$	52,001	
Total Revenues	\$	3,715,884	\$	2,059,309	
Expenses					
Public Works	\$	1,226,605	\$	2,908,215	
Interest on Long Term Debt	\$	235,261	\$	180,276	
Total Expenses	\$	1,461,866	\$	3,088,491	
Increase in Net Assets	\$	2,254,018	\$	(1,029,182)	
Beginning Net Assets	\$	4,769,759	\$	7,023,777	
Ending Net Assets	\$	7,023,777	\$	5,994,595	

In Figure 1 the Statement of Activities highlights the current fiscal year ended June 30, 2013 Program Expenses for Governmental Activities with the \$2,908,215 Public Works expense for general Agency projects. Most significant was the Agency's capital contribution for the City Hall Seismic Retrofit capital project.

#### **Program Expenses for Governmental Activities**

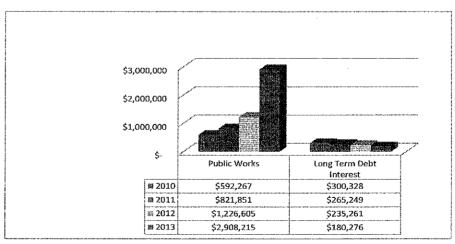
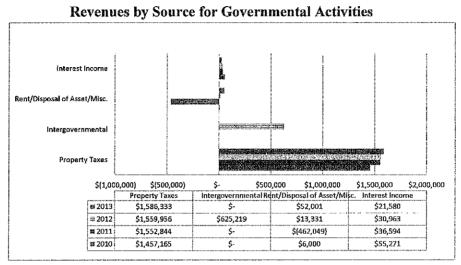


Figure 1

In the Revenue by Source for Governmental Activities, Figure 2, in FYE 13 the majority of the Capital Grants and Contributions function revenue of \$399,395 was the grant for the Eastside Boat Ramp. In FYE 12 the Intergovernmental revenue was the Agency's long term receivable from the City of Coos Bay for the City Hall Seismic capital project.



#### Figure 2

#### URBAN RENEWAL AGENCY BUDGETARY HIGHLIGHTS

Both the Empire District and the Downtown District refinanced their respective 2003 bonds to secure lower interest rates. A portion of the bond issuance costs were added to the loans and the original budget appropriations were amended to reflect a transfer from the bond reserve accounts to the capital project accounts for the balance of the bond issuance costs. The Empire District's major capital project, infrastructure upgrades to South Empire Blvd from Newmark to the southern city limits at Wisconsin Street, remained in the design phase as of June 30, 2013. The City of Coos Bay was awarded a second phase 2 grant for this project with the Agency paying the grant match as a capital contribution. Both projects will be contracted through ODOT and neither the City nor the Agency receiving funding.

The Downtown District tax revenues for the year were budgeted at \$971,770, with actual receipts totaling \$963,410 (99% of budget). The Empire District tax revenues for the year were budgeted at \$592,059, with actual receipts totaling \$614,458 (103% of budget).

GASB 60 was implemented this fiscal year and there were no service concession arrangements. GASB 61 was also implemented this fiscal year and the Coos Bay Urban Renewal Agency financial statements were blended with the City of Coos Bay's financial statements.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets - The Agency's investment in capital assets, net of related debt for its governmental-type activities as of June 30, 2013 totaled to \$4,667,903 (net of accumulated depreciation). This investment in capital assets includes land and improvements, building and improvements, equipment and machinery, and construction in progress. The Agency's total net investment in capital assets decreased 29%, primarily due to the capital contribution by the Agency for the City Hall Seismic project.

#### Coos Bay Urban Renewal Agency's Capital Assets

Table 3
For Fiscal Year Ending June 30, 2012 and 2013

	<b>Governmental Activities</b>				
		2012		2013	
Land and Improvements	\$	1,157,325	\$	1,157,325	
Construction in Progress	\$	2,458,312	\$	613,607	
Building and Improvements, net	\$	2,959,693	\$	2,893,091	
Equipment and Machinery, net	\$	7,631	\$	3,880	
	\$	6,582,961	\$	4,667,903	

**Debt Administration** - The Agency's long-term debt as of June 30, 2013 was \$4,004,717. The debt was comprised of three loans of which two were obligations of the Downtown District: a 2003 financing for Downtown District projects and the other for the construction of the Visitor Information Center; and the 2003 financing for Empire District projects. The Agency's total long-term debt decreased by \$726,400 or 15%, due to the annual principal payments.

Both the Downtown and Empire 2003A outstanding bonds totaling \$3,090,564 were refinanced this fiscal year. Request for proposals were solicited and the tax exempt interest rate changed from 4.5% to 2% for Empire; and from a 4.5% tax exempt rate to a 3% taxable rate for Downtown.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The 2012-2013 fiscal year budget continued in a similar direction as the 2012-2013 fiscal year. The Agency Downtown Capital Projects budget included improvements for the fence along Highway 101 in downtown, an appropriation of expenditure authority if grant funds are received for a bus transit station, and appropriation authority for restoration of the Egyptian Theatre in conjunction with grants and donations obtained through the Egyptian Theatre Preservation Association. The Agency Empire Capital Projects budget included funds for the Agency's portion of the two Oregon Department of Transportation Empire Blvd projects to construct bicycle and sidewalk improvements from the intersection of Newmark and Cape Arago Highway south to the city limits. Both districts will appropriate funds for du jour financing in anticipation of available tax revenue.

#### REQUESTS FOR INFORMATION

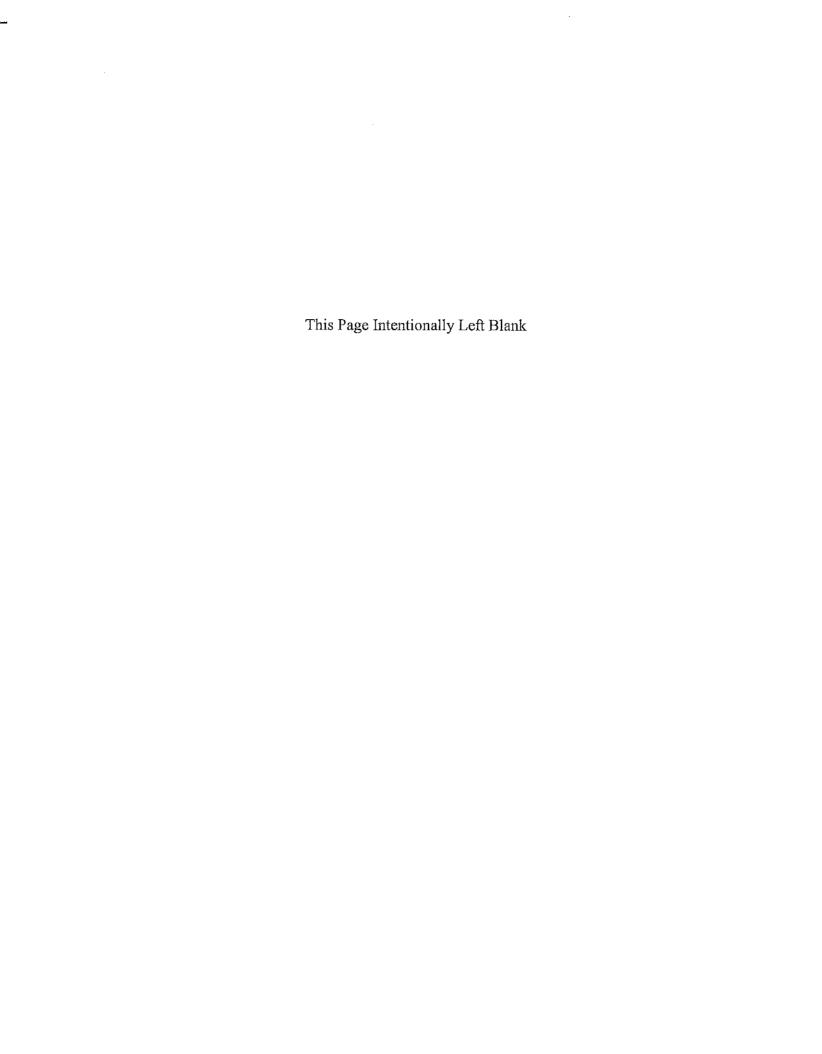
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The Agency's financial statements are designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Agency's finances and to demonstrate accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Finance Department, City of Coos Bay, 500 Central Avenue, Coos Bay, Oregon, 97420, (541) 269-8915, or via the web at www.coosbay.org.

Susanne Baker City of Coos Bay Finance Director

COOS COUNTY, OREGON

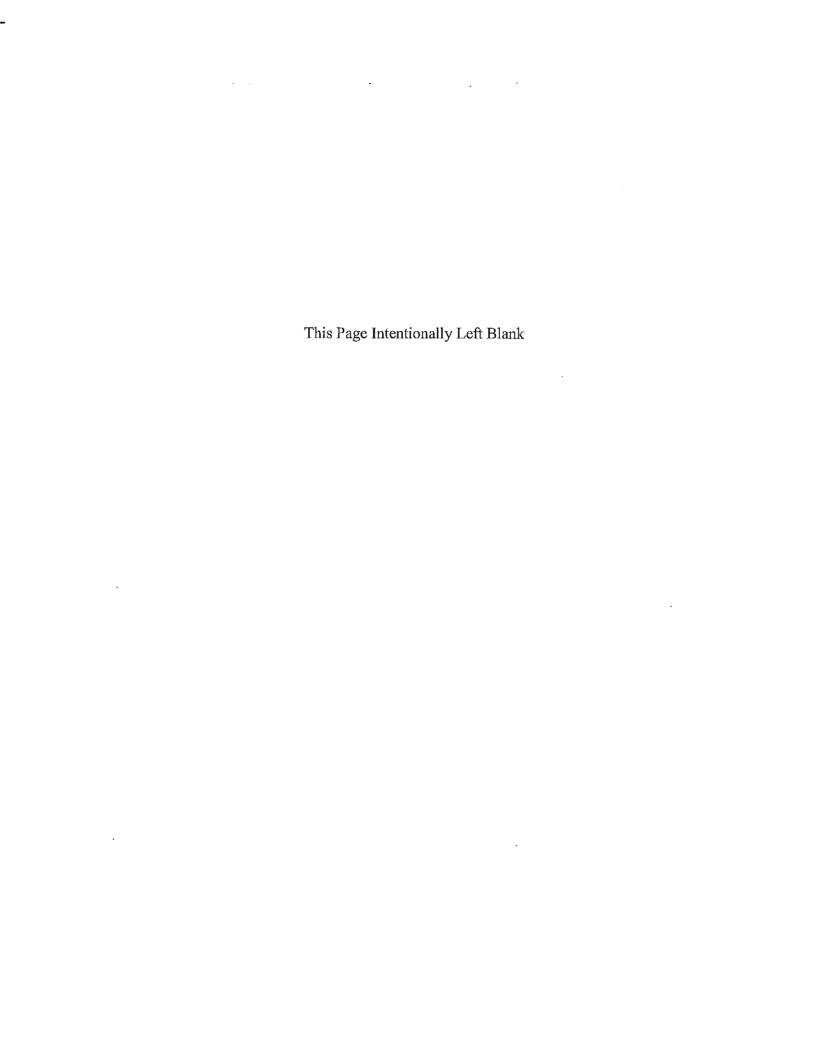
**BASIC FINANCIAL STATEMENTS** 



# COOS COUNTY, OREGON

# STATEMENT OF NET POSITION June 30, 2013

ASSETS:	
Cash and Cash Equivalents	\$ 4,647,545
Taxes Receivable	185,936
Other Receivables	544,956
Capital Assets Not Being Depreciated	1,770,932
Capital Assets, Net of Accumulated Depreciation	2,896,97
Total Assets	10,046,340
LIABILITIES:	
	20.056
Accounts Payable	30,956
Interest Payable Unearned Revenue	13,116
	2,956
Noncurrent Liabilities	
Due within one year	H01 (00
Bonds Payable	791,683
Due in more than one year	
Bonds Payable	3,213,034
Total Liabilities	4,051,745
NET POSITION:	
Invested in Capital Assets, Net of Related Debt	663,186
Restricted	1,133,467
Unrestricted	4,197,942
Total Net Position	\$ 5,994,595



# COOS COUNTY, OREGON

# STATEMENT OF ACTIVITIES For the Year Ended June 30, 2013

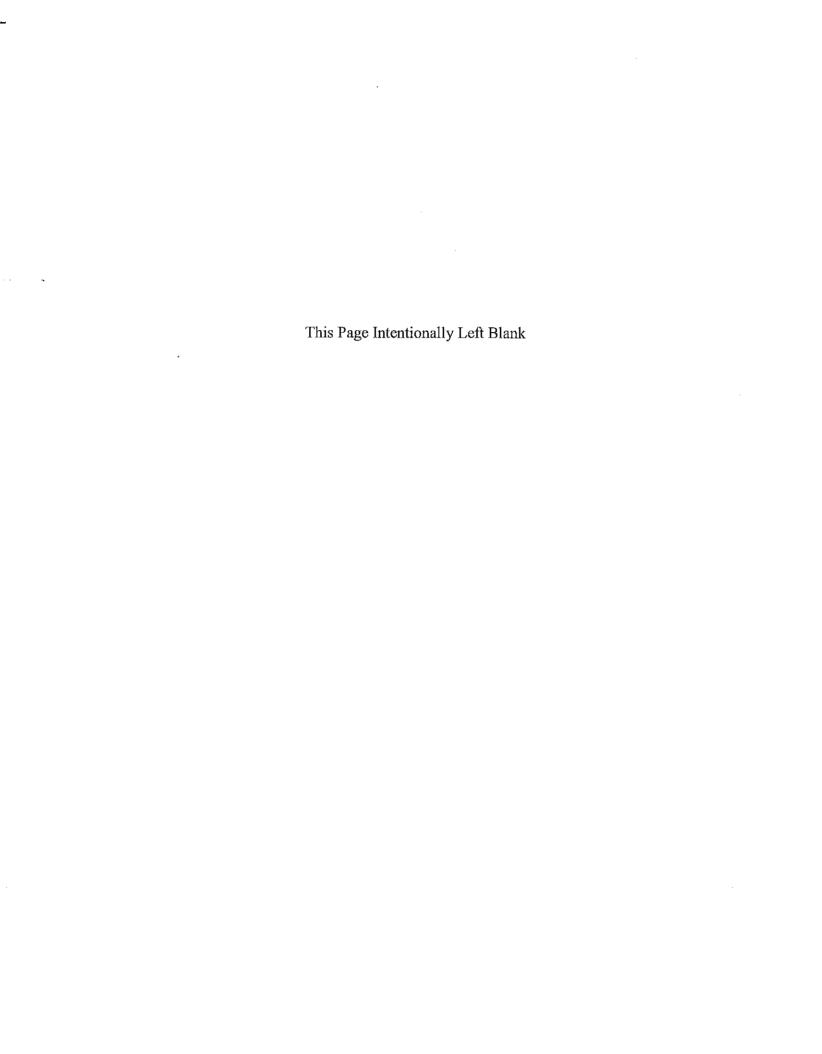
		FUNCTIO		
FUNCTIONS	EXPENSES	CHARGES FOR SERVICES	CAPITAL GRANTS AND CONTRIBUTIONS	NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION
Public Works	\$ 2,908,215	\$ -	\$ 399,395	\$ (2,508,820)
Interest on Long-Term Debt	180,276			(180,276)
Total Governmental Activities	\$ 3,088,491	\$ -	\$ 399,395	(2,689,096)
	General Reven Property T		Programo:	1,586,333
	Investmen Miscellane	t Earnings	rrogianis.	21,580 52,001
	Total General	Revenues		1,659,914
	Changes in Ne	t Position		(1,029,182)
	Net Position -	Beginning		7,023,777
	Net Position -	Ending		\$ 5,994,595

# COOS COUNTY, OREGON

# BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2013

			<u></u>				
ASSETS:	DOWNTOWN SPECIAL REVENUE		EMPIRE SPECIAL REVENUE		DOWNTOWN BOND		OWNTOWN CAPITAL PROJECTS
Cash and Investments Accounts Receivable Propety Taxes Receivables	<b>\$</b>	211,321 115,958	<u>\$</u> .	54,67 <u>2</u> 69,978	\$ <sub>-</sub>	1,034	\$ 1,785,666 4,956
Total Assets	\$	327,279	\$	124,650	\$	1,034	\$ 1,790,622
LIABILITIES AND FUND BALANCE:	•						
Liabilities:							
Accounts Payable Deferred Revenue	\$	102,512	\$	61,522	\$	-	\$ 30,956 2,956
Total Liabilities		102,512		61,522			 33,912
Fund Balance: Restricted Assigned		224,767		63,128		1,034	224,400 1,532,310
Total Fund Balance		224,767		63,128		1,034	1,756,710
Total Liabilities and Fund Balance	\$	327,279	\$	124,650	\$	1,034	\$ 1,790,622

EMPIRE BOND		DOWTOWN BOND RESERVE		EMPIRE CAPITAL PROJECT		OTHER GOVERNMENTAL		TOTAL VERNMENTAL
\$  - -	\$	682,204 - -	.\$.	1,228,710	.\$_	- 683,938 - -	\$ .	4,647,545 4,956 185,936
\$ <del>-</del>	\$	682,204	\$	1,228,710	\$	683,938	\$	4,838,437
\$ - -	\$	<u>-</u>	\$	<u>-</u>	\$	<u>.</u>	\$	30,956 166,990
-			_					197,946
 <u>-</u>		682,204		1,228,710		225,829 458,109		1,133,467 3,507,024
 <del>-</del>		682,204		1,228,710		683,938		4,640,491
\$ 	\$	682,204	\$	1,228,710	\$	683,938	\$	4,838,437



# COOS COUNTY, OREGON

# RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO STATEMENT OF NET POSITION June 30, 2013

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position.	
Fund Balances	\$ 4,640,491
The cost of governmental capital assets (land, buildings, improvements, machinery and equipment, infrastructure, and construction in progress) is reported as an expenditure in governmental funds. The statement of net position includes those capital assets among the assets of the City as a whole.	
Net Capital Assets	4,667,903
Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position.	
Long-term debt Interest Payable	(4,004,717) (13,116)
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.	
Deferred Intergovernmental Note Receivable Deferred Property Taxes	 540,000 164,034
Total Net Position	\$ 5,994,595

#### COOS COUNTY, OREGON

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended June 30, 2013

REVENUES:	DOWNTOWN SPECIAL REVENUE	EMPIRE SPECIAL REVENUE	DOWNTOWN BOND	DOWNTOWN CAPITAL PROJECTS
Taxes	A 062.410	<b>A</b> 511.450	<b>.</b>	ds
	\$ 963,410	\$ 614,458	\$ -	\$ -
Interest on Investments	3,078	1,359	-	8,979
Grants	-	-	=	399,395
Seismic Project Loan - City of Coos Bay	-	-	-	66,000
Miscellaneous	-			46,001
Total Revenues	966,488	615,817	<u>-</u>	520,375
EXPENDITURES:				
Current:				
Material and Services	-	-	-	434,814
Capital Outlay	-	-	-	274,131
Debt Service	<u> </u>	-	704,306	
Total Expenditures		. <u></u>	704,306	708,945
Excess of Revenues, Over (Under) Expenditures	966,488	615,817	(704,306)	(188,570)
OTHER FINANCING SOURCES (USES)				
Bond Proceeds	· <u>-</u>	-	13,955	12,262
Du Jour Financing	-	_	(355,864)	355,834
Transfers In	-	_	1,046,215	16,872
Transfers Out	(1,079,571)	(612,940)	-	
Total Other Financing Sources (Uses)	(1,079,571)	(612,940)	704,306	384,968
Net Change in Fund Balance	(113,083)	2,877	-	196,398
Beginning Fund Balance	337,850	60,251	1,034	1,560,312
Ending Fund Balance	\$ 224,767	\$ 63,128	\$ 1,034	\$ 1,756,710

	EMPIRE DOWNTOWN BOND BOND RESERVE		EM	IPIRE CAPITAL PROJECT	OTHER GOVERNMENTAL		TOTAL GOVERNMENTAL	
\$	-	\$ -	\$	-	\$	-	\$	1,577,868
	-	-		5,622		2,542		21,580
	-	-		-		-		399,395
	-	-		-		-,		66,000
								46,001
	<u>-</u>	-		5,622	•	2,542		2,110,844
	-	-		139,519		_		574,333
	-	-		147,120		-		421,251
_	239,133			-		<del>-</del>		943,439
	239,133		. <u>-</u>	286,639		-		1,939,023
	(239,133)	•		(281,017)		2,542		171,821
	6,365			4,185		_		36,767
	(380,170)	-		380,137		_		(63)
	612,938	33,356		13,884		3		1,723,268
		(16,872)		-		(13,885)		(1,723,268)
	239,133	16,484		398,206		(13,882)		36,704
	-	16,484		117,189		(11,340)		208,525
	<u>-</u>	665,720		1,111,521		695,278		4,431,966
\$	· -	\$ 682,204	<u>\$</u>	1,228,710	\$	683,938	\$	4,640,491

#### COOS COUNTY, OREGON

# RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO STATEMENT OF ACTIVITIES For the Year Ended June 30, 2013

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities				
Excess of Revenues over Expenditures			\$	208,525
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.				
Capital Asset Additions, Net Capital Contribution Depreciation Expense Net Adjustment	\$	722,296 (2,548,137) (89,217)		(1,915,058)
Under the modified accrual basis of accounting used in the governmental funds. expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses and liabilities are reported regardless of when financial resources are available. This adjustment combines the net changes in liability balances between years.	,			
Long term debt principal payments				763,163
Interest payable Bond Proceeds				2,490 (36,767)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.				
Revenue on long term receivable Property Taxes				(60,000) 8,465
Change in Net Position			\$	(1,029,182)

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The Urban Renewal Agency of Coos Bay, Oregon (Agency) financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the accounting policies are described below.

#### A. THE FINANCIAL REPORTING ENTITY

The Urban Renewal Agency of the City of Coos Bay (Agency) was formed December 1966, under the provisions of the Oregon Revised Statutes (ORS) and operates under a Board-Manager form of government providing specific projects located in the Urban Renewal District.

The Agency is a municipal corporation governed by an appointed seven-member board. Generally accepted accounting principles in the United States of America require that these basic financial statements present the Agency and all component units, if any. Component units, as established by the Governmental Accounting Standards Board (GASB) Statement No. 61, are separate organizations that are included in the reporting entity because of the significance of their operational or financial relationships with the Agency. All significant activities and organizations with which the Agency exercises oversight responsibility have been considered for inclusion in the basic financial statements. There are no component units. The Agency is a blended component unit of the City of Coos Bay because the Coos Bay City Council exercises oversight authority over the Agency as demonstrated by the designation of the Agency's Board Members and economic dependency.

#### B. BASIS OF PRESENTATION

#### GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The government-wide statements report information irrespective of fund activity, and the fund financial statements report information using the funds. The government-wide statements focus on sustainability as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the Statement of Net Position and the Statement of Activities. These statements were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. General receipts are from property and related taxes, and interest. All disbursements are categorized either as program disbursements or interest on long-term debt.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. There is no program revenue. Taxes and other items not properly included among program revenues are reported instead as general revenues.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the various functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. BASIS OF PRESENTATION (CONTINUED)

#### **FUND FINANCIAL STATEMENTS**

The accounts are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgments are recorded only when payment is due. Property taxes and other revenue associated with the current fiscal period are all considered to be susceptible to accrual if collected within 60 days of fiscal year end.

Financial operations are accounted for in the following major governmental funds:

#### DOWNTOWN SPECIAL REVENUE

This fund is used to account for the Downtown Area of the urban renewal area. Property tax increment revenues and earnings on investments are the main sources of receipts, some of which is transferred to the Downtown Debt Service Fund for bonded debt retirement.

#### EMPIRE SPECIAL REVENUE

This fund is used to account for the Empire Area of the urban renewal area. Property tax increment revenues and earnings on investments are the main sources of receipts, some of which is transferred to the Empire Debt Service Fund for bonded debt retirement.

#### **DOWNTOWN BOND**

This fund is used to accumulate monies transferred in from the Downtown Special Revenue Fund to service the downtown area's urban renewal debt.

#### DOWNTOWN CAPITAL PROJECTS

This fund is used to account for capital projects within the Downtown Area and is the financed by proceeds from the issuance of the Downtown Urban Renewal Bonds.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# **B. BASIS OF PRESENTATION (CONTINUED)**

#### **EMPIRE BOND**

This fund is used to accumulate monies transferred in from the Empire Special Revenue Fund to service the urban renewal debt.

#### DOWNTOWN BOND RESERVE

This fund is used to account for designated funds earmarked from a portion of proceeds from the urban renewal bond issuance that are restricted to satisfy future urban renewal debt obligation requirements in accordance with bond covenants.

# EMPIRE CAPITAL PROJECTS

This fund is used to account for capital projects within the Empire Area financed by proceeds from the issuance of the Empire Urban Renewal Bonds.

Additionally, there are three non-major funds within the governmental fund type.

#### C. BUDGETS

A budget is prepared for each governmental fund type in accordance with the modified accrual basis of accounting and legal requirements set forth in the Oregon Local Budget Law. The budget process begins early in each fiscal year with the establishment of the budget committee. Recommendations are developed through late winter with the budget committee approving the budget in early spring. Public notices of the budget hearing are generally published in early spring with a public hearing being held approximately three weeks later. The budget may be amended prior to adoption. However, budgeted expenditures for each fund may not be increased by more than ten percent. The budget is then adopted, appropriations are made and the tax levy declared no later than June 30.

The expenditure budgets are appropriated at the following levels:

#### LEVEL OF CONTROL

Materials and Services Capital Outlay Debt Service Operating Contingency Transfers

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. BUDGETS (CONTINUED)

Expenditures cannot legally exceed the above appropriation levels except in the case of grants which could not be estimated at the time of budget adoption. Appropriations lapse at the fiscal year end. Management may amend line items in the budget without Board approval as long as appropriation levels (the legal level of control) are not changed. Supplemental appropriations may occur if the Board approves them due to a need which exists that was not known at the time the budget was adopted.

Budget amounts shown in the basic financial statements reflect the original and final budget amounts. Expenditures in all funds were within authorized appropriations.

#### D. PROPERTY TAXES AND PROPERTY TAXES RECEIVABLE

Property taxes receivable is recorded in the government-wide financial statements to indicate the amount of uncollected taxes that can be expected to be received in the future. Such taxes are offset by a liability to indicate that these amounts have been recorded as receipts. Ad valorem property taxes are levied and become a lien on all taxable property as of July 1. Property taxes are levied on November 15. Collection dates are November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15. Taxes unpaid and outstanding on May 16 are considered delinquent. Taxes are billed and collected by Coos County and remittance is made at periodic intervals.

#### E. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. These can include the amounts of assets, liabilities, disclosure of contingent assets and liabilities, and the reported amounts of revenues and expense/expenditures during the reporting period. Accordingly, actual results could differ from those estimates.

### F. RECEIVABLES AND PAYABLES

Activity between funds that are representative of lending and borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to \ from other funds." Receivables from federal and state grants, and state, county and local shared revenue are recorded as revenue in all funds as earned. The receivables for state, county and local shared revenue are recorded in accounts receivable. Uncollected property taxes are shown in the government-wide balance sheet. Uncollected taxes are deemed by management to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. Investment earnings (e.g., accrued interest receivable) are recorded as revenue in all fund types as earned on investments.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### G. CAPITAL ASSETS

Capital assets are recorded at the original or estimated historical cost. Donated capital assets are recorded at their estimated fair market value on the date donated. Capital assets are charged to expenditures as purchased in the governmental funds, and capitalized and depreciated in the government-wide financial statements. Capital assets are defined as assets with an initial cost of more than \$5,000 and an estimated life equal to or greater than one year. Interest incurred during construction, and maintenance and repairs that do not add to the value of the asset or materially extend assets' lives, are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives:

Land Improvements	10-50 years
Buildings	25 - 50 years
Building Improvements	20-40 years
Equipment and machinery	5 – 15 years
Infrastructure	25 – 40 years

#### H. LONG-TERM OBLIGATIONS

Long-term obligations are reported in the government-wide financial statements as liabilities. The governmental individual fund financial statements do not report long-term obligations because they do not require the use of current financial resources.

#### I. DU JOUR FINANCING

The Agency has entered into intergovernmental agreements with the City of Coos Bay for the purposes of providing short term financing for certain capital projects. The loans are repaid with tax increment revenue.

#### J. NET POSITION

Net position comprise the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position are classified in the following three categories:

Invested in capital assets, net of related debt – consists of all capital assets, net of accumulated depreciation and reduced by any outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – consists of external constraints by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – consists of remaining that are not included in the other categories previously mentioned.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. FUND BALANCE

In March 2009, the GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund-type Definitions. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned.

- Nonspendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- <u>Committed fund balance</u> represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body. The City Manager and the Finance Director were granted authority by the Board of Directors.
- <u>Unassigned fund balance</u> is the residual classification of the General Fund. Only the General Fund may report
  a positive unassigned fund balance. Other governmental funds would report any negative residual fund
  balance as unassigned.

There are no nonspendable, committed and unassigned fund balances.

The following order of spending is used regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### L. SUPPLY INVENTORY

Purchased inventories are stated at cost (first-in, first-out method). On a generally accepted accounting principles (GAAP) basis, inventory items are charged to expenditures at the time of withdrawal from inventory (consumption method). On a budgetary basis, the cost of inventory items is recognized as an expenditure when purchased (purchase method). Management believes there were no material inventories on hand at June 30, 2013.

#### 2. CASH AND INVESTMENTS

State statutes govern the cash management policies. Statutes authorizing investing in bankers acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

#### **DEPOSITS**

The cash is pooled with the City of Coos Bay. Please refer to the City's basic financial statements, issued under separate cover, for additional information pertaining to the nature and collateralization of the City's cash and investments.

The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. Effective July 1, 2008, state statutes (ORS 295.002) allow public officials to deposit public funds in one or more depositories currently qualified pursuant to ORS 295.001 to 295.108. As long as the bank depository has entered into an agreement (ORS 295.008(2)(b)) and has deposited securities pursuant to state statutes (ORS 295.015(1)), there may now be on deposit at any one bank depository and its branches, a sum in excess of the amount insured by the Federal Deposit Insurance Corporation.

Cash at June 30, 2013 consisted of:

Pooled Cash	\$ 4,647,545		
Total	\$ 4,647,545		

#### Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of bank failure, the deposits may not be returned. There is no deposit policy for custodial risk. As of June 30, 2013, none of the bank balance was exposed to custodial credit risk because it was either insured or collateralized.

#### **INVESTMENTS**

The State Treasurer's Local Government Investment Pool is not registered with the U.S. Securities and Exchange Commission as an investment company. The Oregon Revised Statutes and the Oregon Investment Council govern

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 2. CASH AND INVESTMENTS (CONTINUED)

the State's investment policies. The State Treasurer is the investment officer for the Oregon Investment Council and is responsible for all funds in the State Treasury. These funds must be invested, and the investments managed, as a prudent investor would, exercising reasonable care, skill and caution. Investments in the Fund are further governed by portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. Investments are stated at fair value.

Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. As of June 30, 2013 the LGIP is stated at cost which approximates fair value.

#### Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that have a maturity date beyond 18 months.

#### Credit Risk

Oregon Revised Statutes does not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

#### Concentration Risk

Concentration risk is the risk of loss due to a large portion of investments with a single issuer. At June 30, 2013, 100% of total investments were in the State Treasurer's Investment Pool. State statutes do not limit the percentage of investments in this instrument.

#### 3. PROPERTY TAX LIMITATIONS

The State of Oregon imposes a constitutional limit on property taxes for schools and nonschool government operations. The limitation provides that property taxes for nonschool operations are limited to \$10.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt.

The State further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions.

The State Constitution sets restrictive voter approval requirements for most tax and many fee increases and new bond issues.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 4. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013 was as follows:

	7/1/2012 Beginning			6/30/2013 Ending	
Description	Balance	Increases	Decreases	Balance	
Governmental Activities				•	
Capital assets not depreciated					
Land and improvements	\$ 1,157,325	\$ -	\$ -	\$ 1,157,325	
Construction in Progress	2,458,312	772,101	(2,616,806)	613,607	
Total Capital assets not depreciated	3,615,637	772,101	(2,616,806)	1,770,932	
Other capital assets at historical cost					
Buildings and improvements	3,164,852	18,864	_	3,183,716	
Equipment and machinery	45,978			45,978	
Total other capital assets at historical cost	3,210,830	18,864	~	3,229,694	
Less Accumulated Depreciation					
Buildings and improvements	(205,159)	(85,466)	-	(290,625)	
Equipment and machinery	(38,347)	(3,751)		(42,098)	
Total accumulated depreciation	(243,506)	(89,217)	-	(332,723)	
Other capital assets, net	2,967,324	(70,353)		2,896,971	
Governmental activities capital assets, net	\$ 6,582,961	\$ 701,748	\$ (2,616,806)	\$ 4,667,903	

Depreciation expense for governmental activities is charged to functions as follows:

Public Works \$89,217

Total depreciation for governmental activities \$89,217

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 5. LONG-TERM DEBT

All of the long term debt is associated with governmental activities.

\$5,700,000 of urban renewal current refunding bonds were issued on January 24, 2003, which are payable from the tax increment revenues of the Downtown Urban Renewal Area. The future requirements for amortization of these outstanding urban renewal bonds as of June 30, 2013, are as follows:

	Issue of January 24, 2003 (Series 2003 A)										
Fiscal Year	b	Total Principal				Interest					
2013-14	\$	539,077	\$	447,410	\$	91,667					
2014-15		532,769		461,122		71,647					
2015-16		525,999		475,173		50,826					
2016-17		518,615		489,818		28,797					
2017-18		256,382		250,504		5,878					
				·							
Total	\$	2,372,842	\$ 2	2,124,027	\$	248,815					

Interest Rate: Fixed annual rate of 3.0%

\$2,600,000 of urban renewal current refunding bonds were issued on January 24, 2003, which are payable from the tax increment revenues of the Empire Urban Renewal Area. The future requirements for amortization of these outstanding urban renewal bonds as of June 30, 2013, are as follows:

	Issue of January 24, 2003 (Series 2003 A)										
Fiscal Year	Total	Principal	Interest								
2013-14	\$ 249,087	\$ 207,273	\$ 41,814								
2014-15	244,178	211,497	32,681								
2015-16	238,967	215,783	23,184								
2016-17	233,341	220,205	13,136								
2017-19	112,459	111,779	680								
Total	\$ 1,078,032	\$ 966,537	\$ 111,495								

Interest Rate: Fixed annual rate of 2.0%

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 5. LONG-TERM DEBT (CONTINUED)

\$1,402,000 of urban renewal debt service bonds were issued on August 28, 2009, which are payable from the tax increment revenues from the Downtown Urban Renewal Area. The future requirements for amortization of these outstanding urban renewal bonds as of June 30, 2013, are as follows:

The Downtown Bond and Empire Bond funds have been used to liquidate long-term liabilities.

	 Issue of August 28, 2009 (Series 2009)										
Fiscal Year	 Total	1	Principal	Interest							
2013-14	\$ 173,080	\$	137,000	\$	36,080						
2014-15 2015-16	173,402 173,477		143,000 149,000		30,402 24,477						
2016-17	173,307		155,000		18,307						
2017-19	 347,230		330,153		17,077						
Total	\$ 1,040,496	_\$_	914,153	\$_	126,343						

Interest Rate: Fixed annual rate of 4.1%

Changes in Long-term liabilities during the year are as follows:

	Balance	Additions	Reductions	Balance	Due Within One Year
	7/1/2012			6/30/2013	
Urban Renewal Bonds					
Downtown (Series 1/23/03 A)	\$ 2,530,740	\$ 26,216	\$ (432,929)	\$ 2,124,027	\$ 447,410
Empire (Series 1/24/03 A)	1,154,373	10,551	(198,387)	966,537	207,273
Downtown (Series 08/28/09)	1,046,000		(131,847)	914,153	137,000
Total	\$ 4,731,113	\$ 36,767	\$ (763,163)	\$ 4,004,717	\$ 791,683

#### 6. RISK MANAGEMENT

There is exposure to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Commercial insurance is purchased to minimize its exposure to these risks. Settled claims have not exceeded this commercial coverage.

#### COOS COUNTY, OREGON

#### NOTES TO BASIC FINANCIAL STATEMENTS

#### 7. INTERNAL TRANSFERS

The composition of interfund transfers as of June 30, 2013, is as follows:

Transfers Out:		
Downtown Speical Revenue	\$	1,079,571
Empire Special Revenue		612,940
Downtown Bond Reserve		16,872
Other Governmental		13,885
Total	\$	1,723,268
Transfers In		
Downtown Bond Fund	\$	1,046,215
Downtown Capital Projects		16,872
Downtown Bond Reserve		33,356
Empire Capital Projects		13,884
Empire Bond Fund		612,938
Other Governmental		3
Total	_\$	1,723,268

The internal transfers are budgeted and recorded to show legal and operational commitments between funds. The Special Revenue Funds transfers to the Bond Funds are for debt service payments.

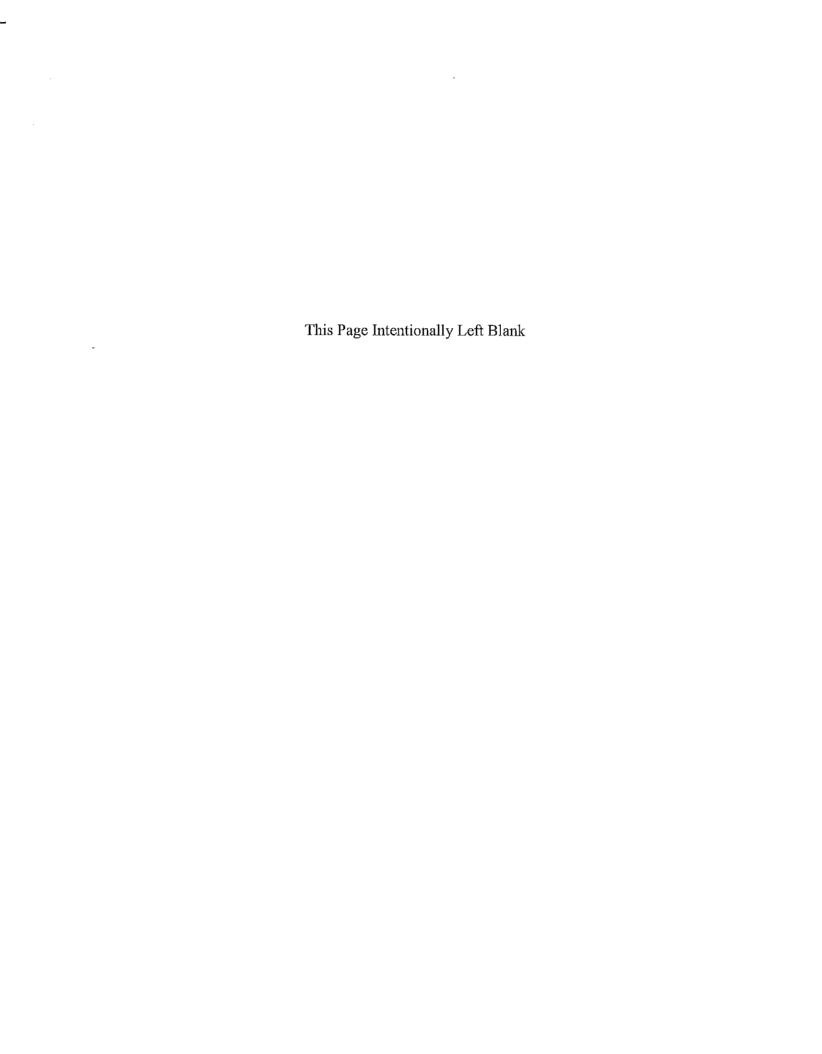
#### 8. INTERGOVERNMENTAL LOAN RECEIVABLE

A \$600,000 intergovernmental loan was made July of 2011 to the City of Coos Bay. The loan is receivable over 10 years beginning in 2012 at an interest rate of 1%. The future requirements for amortization of the loan receivable are as follows:

Financing	\$	600,000		1.00%				
Year FYE	Principal		I	nterest	Total			
2014	\$	60,000	\$	5,400	\$	65,400		
2015		60,000		4,800		64,800		
2016		60,000		4,200		64,200		
2017		60,000		3,600		63,600		
2018-22		300,000		9,000		309,000		
Total	\$	540,000	\$	27,000	\$	567,000		

## URBAN RENEWAL AGENCY OF THE CITY OF COOS BAY COOS COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION



#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2013

### DOWNTOWN SPECIAL REVENUE FUND

	ORIGINAL BUDGET		FINAL BUDGET			ACTUAL			VARIANCE WITH FINAL BUDGET	
REVENUES:	Φ.	051 550	_	<b>^-1</b>		4				
Property Taxes	\$	971,770	\$	971,770		\$	963,410	\$	(8,360)	
Interest on Investments		1,000		1,000			3,078		2,078	
Total Revenues		972,770		972,770			966,488	ŧ	(6,282)	
EXPENDITURES:									•	
Debt Service		222,064		222,064	(1)		_		222,064	
500,501,100		222,001		222,001	(.)		<del></del>		222,001	
Total Expenditures		222,064		222,064					222,064	
Excess of Revenues, Over (Under) Expenditure	s	750,706		750,706			966,488		215,782	
Other Financing Sources, (Uses)										
Transfers Out		(1,088,296)		(1,088,296)	(1)		(1,079,571)		8,725	
		(1,000,250)		(1,000,200)	( )		(1,075,571)		0,125	
Total Other Financing Sources, (Uses)		(1,088,296)		(1,088,296)			(1,079,571)		8,725	
Net Change in Fund Balance		(337,590)	-	(337,590)			(113,083)		224,507	
-										
Beginning Fund Balance		337,590		337,590			337,850		260	
Ending Fund Balance	\$		\$			\$	224,767	\$	224,767	

<sup>(1)</sup> Appropriation Level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2013

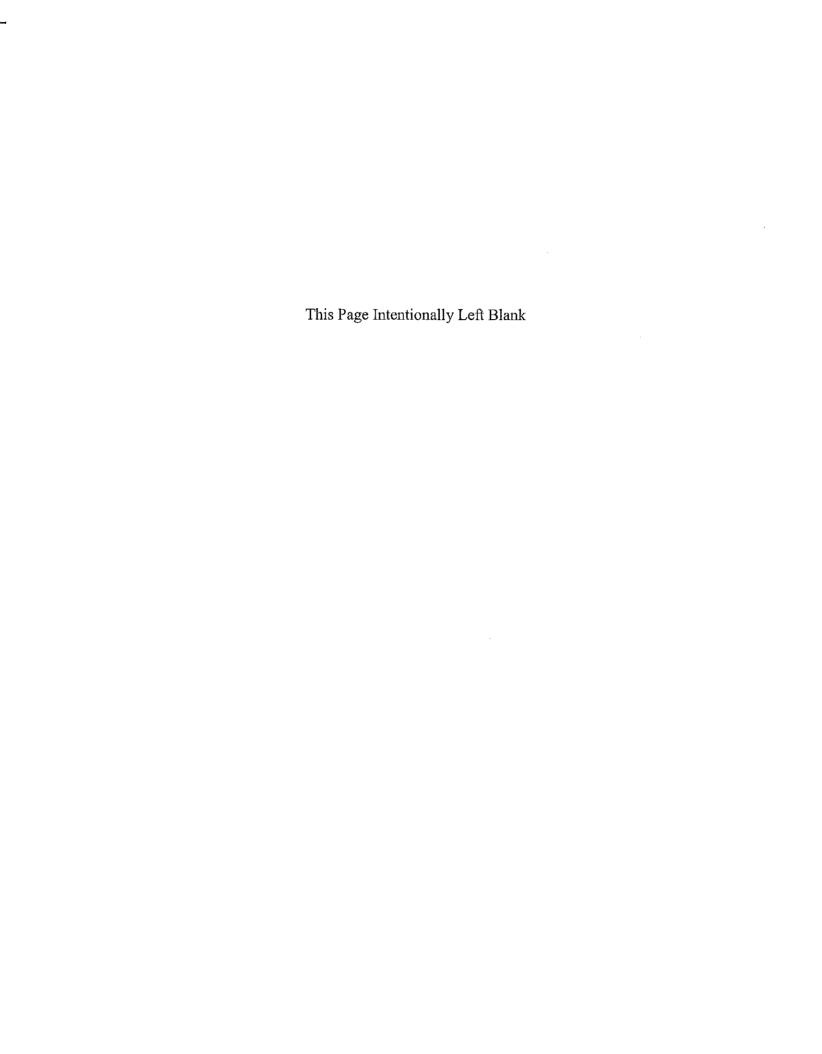
#### EMPIRE SPECIAL REVENUE FUND

		RIGINAL BUDGET	FINAL UDGET		ACTUAL		VARIANCE WITH FINAL BUDGET	
REVENUES:			•					
Property Taxes Interest on Investments	\$ ——	592,059 100	\$ 592,059 100		\$	614,458 1,359	\$	22,399 1,259
Total Revenues		592,159	592,159			615,817		23,658
EXPENDITURES: Debt Service		<u>-</u>	 (	(1)				<u>.                                    </u>
Total Expenditures			 <del>_</del>					<u>-</u>
Excess of Revenues Over, (Under) Expenditure	S	592,159	592,159			615,817		23,658
Other Financing Sources, (Uses) Transfers Out		(619,886)	 (619,886)	1)		(612,940)		6,946
Total Other Financing Sources, (Uses)		(619,886)	 (619,886)		•	(612,940)		6,946
Net Change in Fund Balance		(27,727)	(27,727)			2,877		30,604
Beginning Fund Balance		27,727	 27,727			60,251		32,524
Ending Fund Balance	\$		\$ <u> </u>		\$	63,128	\$	63,128

<sup>(1)</sup> Appropriation Level

## URBAN RENEWAL AGENCY OF THE CITY OF COOS BAY COOS COUNTY, OREGON

SUPPLEMENTARY INFORMATION



#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### **DOWNTOWN BOND FUND**

	ORIGINAL FINAL BUDGET BUDGET			ACTUAL	VARIANCE WITH FINAL BUDGET			
EXPENDITURES:								
Debt Service Principal	\$	546,717	\$	560,672	\$	564,776	\$	(4,104)
Interest	<u> </u>	152,359		152,359	Ψ ——	139,530	Ψ	12,829
Total Expenditures		699,076		713,031 (2)		704,306	·	8,725
Excess of Revenues Over, (Under) Expenditure	s	(699,076)		(713,031)		(704,306)		8,725
Other Financing Sources, (Uses)								
Bond Proceeds		-		13,955		13,955		-
Du Jour Financing		(355,864)		(355,864) (2)		(355,864)		-
Transfers In		1,054,940		1,054,940		1,046,215		(8,725)
Total Other Financing Sources, (Uses)		699,076		713,031		704,306		(8,725)
Net Change in Fund Balance		-		-		-		-
Beginning Fund Balance		1,034		1,034		1,034		
Ending Fund Balance	\$	1,034	_\$	1,034	\$	1,034	\$	<del>-</del>

<sup>(2)</sup> The sum totals the appropriation level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### DOWNTOWN CAPITAL PROJECTS FUND

		PRIGINAL BUDGET	I	FINAL BUDGET		 ACTUAL	W	ARIANCE TH FINAL BUDGET
REVENUES: Grants Revenue from Other Agencies Interest on Investments Seismic Project Loan - City of Coos Bay Miscellaneous	\$	644,000 20,000 2,300 66,000	\$	644,000 20,000 2,300 66,000 502		\$ 399,395 - 8,979 66,000 46,001	\$	(244,605) (20,000) 6,679 - 45,499
Total Revenues		732,300		732,802	•	 520,375		(212,427)
EXPENDITURES:  Materials and Services Capital Outlay  Total Expenditures		457,237 1,539,750 1,996,987		487,611 1,173,210		434,814 274,131 708,945		52,797 899,079 951,876
Excess of Revenues Over, -Under Expenditures		(1,264,687)		(928,019)	•	 (188,570)		739,449
Other Financing Sources, (Uses) Bond Proceeds Du Jour Financing Transfers In		355,834 -		355,834 16,872	-	12,262 355,834 16,872		12,262
Total Other Financing Sources, (Uses)		355,834		372,706	_	384,968		12,262
Net Change in Fund Balance		(908,853)		(555,313)		196,398		751,711
Beginning Fund Balance	_	1,200,378		846,838		 1,560,312		713,474
Ending Fund Balance	\$	291,525	\$	291,525	:	\$ 1,756,710	\$	1,465,185

<sup>(1)</sup> Appropriation Level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### EMPIRE BOND FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET	
EXPENDITURES: Debt Service Principal Interest	\$ 189,170 50,544	\$ 189,170 50,544	\$ 198,387 40,746	\$ (9,217) 9,798	
Total Expenditures	239,714	239,714 (2)	<del></del>	581	
Excess of Revenues Over, -Under Expenditures	(239,714)	(239,714)	(239,133)	581	
Other Financing Sources, (Uses) Bond Proceeds Du Jour Financing Transfers In	(380,169) 619,883	(380,169) (2) 619,883	6,365 (380,170) 612,938	6,365 (1) (6,945)	
Total Other Financing Sources, (Uses)	239,714	239,714	239,133	(581)	
Net Change in Fund Balance	-		-	-	
Beginning Fund Balance					
Ending Fund Balance	\$	\$ -	\$ -	<u>\$ -</u>	

<sup>(2)</sup> The sum totals the appropriation level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### DOWNTOWN BOND RESERVE FUND

		RIGINAL BUDGET		FINAL UDGET	 CTUAL	VARIANCE WITH FINAL BUDGET		
REVENUES:	_							
Interest on Investments	\$		_\$	<del></del>	 			
Total Revenues		-		<u>-</u>	 <del>-</del>		-	
EXPENDITURES:								
Contingency	\$	699,076	\$	682,204 (1)	\$ <u></u>	\$	682,204	
m . 1 m . v.								
Total Expenditures		699,076		682,204	 		682,204	
Excess of Revenues Over, -Under Expenditures		(699,076)		(682,204)	-		682,204	
Other Financing Sources, (Uses)								
Transfers In		33,356		33,356	33,356		-	
Transfers Out	·	<del>-</del>		(16,872) (1)	 (16,872)		<del>-</del>	
Total Other Financing Sources, (Uses)		33,356		16,484	 16,484		-	
Net Change in Fund Balance		(665,720)		(665,720)	16,484		682,204	
Beginning Fund Balance		665,720		665,720	 665,720		-	
Ending Fund Balance	\$		\$	<del></del>	\$ 682,204	\$	682,204	

<sup>(1) -</sup> Appropriation Level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### EMPIRE CAPITAL PROJECTS FUND

	ORIGINAL BUDGET		FINAL BUDGET			ACTUAL	VARIANCE WITH FINAL BUDGET		
REVENUES:	Φ.	0.004.607	ф	2 224 625		4	Φ.	(0.004.60**)	
OTC Flex Funds	\$	3,394,687	\$	3,394,687		\$ -	\$	(3,394,687)	
Interest on Investments		400		400		5,622		5,222	
Total Revenues		3,395,087		3,395,087		5,622		(3,389,465)	
EXPENDITURES:									
Materials and Services		178,887		197,772	(1)	139,519		58,253	
Capital Outlay		4,380,469		4,375,469	(1)	147,120	4,228,349		
		<del></del>							
Total Expenditures		4,559,356		4,573,241		286,639		4,286,602	
Excess of Revenues Over, (Under) Expenditures		(1,164,269)		(1,178,154)		(281,017)		897,137	
Other Financing Sources, (Uses)									
Bond Proceeds		-		-		4,185		4,185	
Du Jour Financing		380,137		380,137		380,137		-	
Transfers In				13,885		13,884		(1)	
Total Other Financing Sources, (Uses)		380,137		394,022		398,206		4,184	
Net Change in Fund Balance		(784,132)		(784,132)		117,189		901,321	
Beginning Fund Balance		784,132		784,132		1,111,521		327,389	
Ending Fund Balance	\$	-	\$			\$ 1,228,710	\$	1,228,710	

#### (1) Appropriation Level

#### COOS COUNTY, OREGON

#### COMBINING BALANCE SHEET NON MAJOR GOVERNMENTAL FUNDS June 30, 2013

						•		
	SPECIAL REVENUE					BT SERVICE		
ASSETS:	EMPIRE PROGRAM		DOWNTOWN PROGRAM		EMPIRE BOND RESERVE			TOTAL ONMAJOR ERNMENTAL
Cash and Investments	\$	434,765	\$	23,344	\$	225,829	\$	683,938
Total Assets	\$	434,765	\$	23,344	\$	225,829	\$	683,938
LIABILITIES:								•
Total Liabilities	\$		\$	<u>.                                    </u>	\$		\$	<u>-</u>
FUND EQUITY:								
Fund Equity: Restricted Assigned		434,765		23,344		225,829		225,829 458,109
Total Fund Equity		434,765		23,344		225,829		683,938
Total Liabilities and Fund Equity	\$	434,765	\$	23,344	\$	225,829	<u>\$</u>	683,938

#### COOS COUNTY, OREGON

### COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NON MAJOR GOVERNMENTAL FUNDS

For the Year Ended June 30, 2013

		SPECIAL	REV	/ENUE	DEBT SERVICE		
REVENUES:	EMPIRE PROGRAM			OWNTOWN PROGRAM	EMPIRE BOND RESERVE	NON	OTAL NMAJOR RNMENTAL
Interest on Investments	\$	2,413	\$	129	\$ -	\$	2,542
Total Revenues		2,413		129			2,542
EXPENDITURES: Total Expenditures		<u>-</u>		<u>-</u>	-		
Excess of Revenues Over, -Under Expenditures		2,413		129	-		2,542
Other Financing Sources, (Uses) Transfers In Transfers Out		- -			(13,885)		3 (13,885)
Total Other Financing Sources, (Uses)		-		-	(13,882)		(13,882)
Net Change in Fund Balance		2,413		129	(13,882)		(11,340)
Beginning Fund Balance		432,352		23,215	239,711		695,278
Ending Fund Balance	\$	434,765	\$	23,344	\$ 225,829	\$	683,938

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### **EMPIRE PROGRAM FUND**

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET	
REVENUES: Interest on Investments	\$ 1,326	\$ 1,326	\$ 2,413	\$ 1,087	
Total Revenues	1,326	1,326	2,413	1,087	
EXPENDITURES: Capital Outlay	443,326	433,678 (1)	·	433,678	
Total Expenditures	443,326	433,678		433,678	
Net Change in Fund Balance	(442,000)	(432,352)	2,413	(432,591)	
Beginning Fund Balance	442,000	432,352	432,352		
Ending Fund Balance	\$ -	\$ -	\$ 434,765	\$ 434,765	

<sup>(1)</sup> Appropriation Level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### **DOWNTOWN PROGRAM FUND**

		IGINAL JDGET	TNAL JDGET	A	CTUAL	VARIANCE WITH FINAL BUDGET	
REVENUES: Interest on Investments	\$	75	\$ 75	\$	129	\$	54
Total Revenues	<del></del>	75	 75		129		54
EXPENDITURES: Materials and Services		23,825	 23,290	(1)			23,290
Total Expenditures		23,825	 23,290		<u> </u>		23,290
Net Change in Fund Balance		(23,750)	(23,215)		129		(23,236)
Beginning Fund Balance		23,750	 23,215		23,215		-
Ending Fund Balance	\$		\$ <del>-</del>	\$	23,344	\$	23,344

<sup>(1)</sup> Appropriation Level

#### COOS COUNTY, OREGON

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2013

#### EMPIRE BOND RESERVE FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL · BUDGET		
REVENUES: Interest on Investments	\$ -	\$ -	\$ -	\$ -		
Total Revenues						
EXPENDITURES:						
Contingency	239,714	225,829 (1)		225,829		
Total Expenditures	239,714	225,829	-	225,829		
Excess of Revenues Over, -Under Expenditures	(239,714)	(225,829)	-	225,829		
Other Financing Sources, (Uses) Transfers In Transfers Out	3	3 (13,885) (1)	3 (13,885)	-		
Total Other Financing Sources, (Uses)	3	(13,882)	(13,882)			
Net Change in Fund Balance	(239,711)	(239,711)	(13,882)	225,829		
Beginning Fund Balance	239,711	239,711	239,711	-		
Ending Fund Balance	\$ -	\$ -	\$ 225,829	\$ 225,829		

(1) - Appropriation Level

#### COOS COUNTY, OREGON

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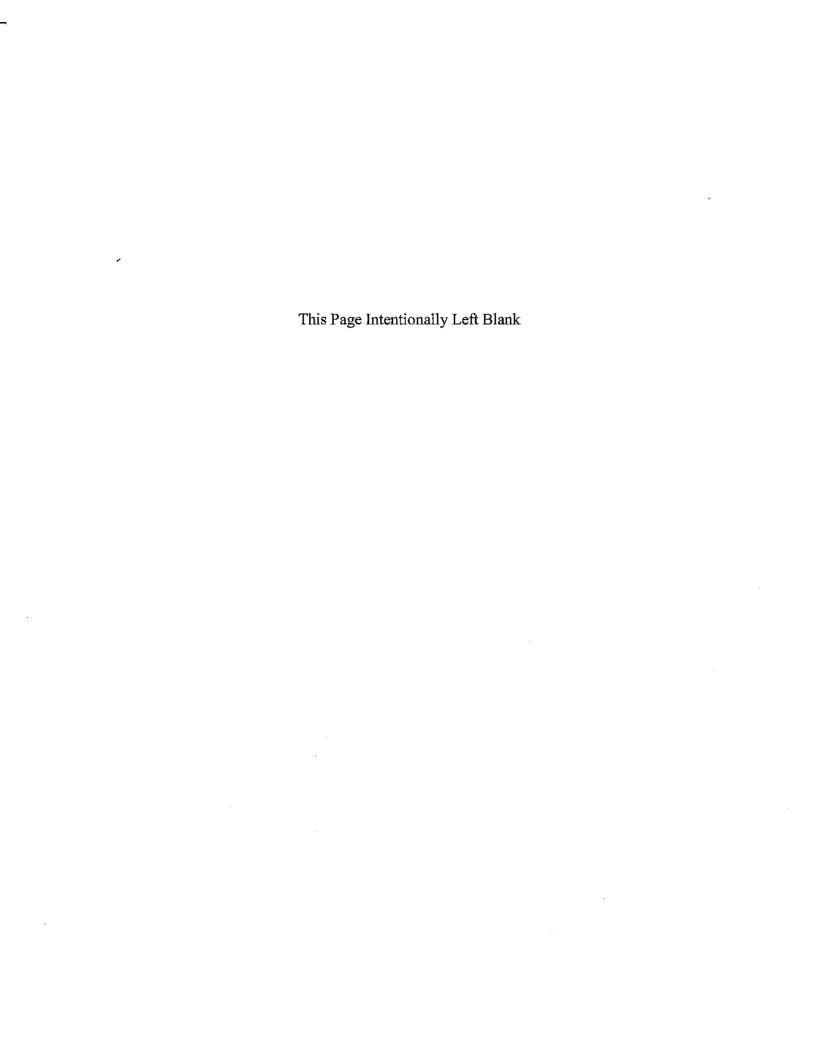
For the Year Ended June 30, 2013

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 7/1/12	DEDUCT DISCOUNTS		USTMENTS TO ROLLS	_IN	TEREST	B`	CASH LLECTIONS Y COUNTY REASURER		BALANCE NCOLLECTED OR ISEGREGATED AT 6/30/13
Current;	h 1 (07 (70)	<b>.</b>	•		4		•		_	
2012-13	\$ 1,627,670	\$ 39,355	\$	(14,896)	\$	1,118	\$	1,486,769	\$	87,768
Prior Years: 2011-12 2010-11 2009-10 2008-09 2007-08 & Prior Total Prior Total	90,246 49,512 26,698 9,072 6,219 181,747 \$ 1,809,417 OLLECTED OR U	(23) - - (23) \$ 39,332 NSEGREGATED	\$	(6,607) (4,781) (5,373) (2,779) (1,719) (21,259) (36,155)	\$	2,918 3,357 4,758 2,365 695 14,093	<u> </u>	36,169 17,478 15,375 6,215 1,199 76,436 1,563,205	\$	50,411 30,610 10,708 2,443 3,996 98,168
Downtown Specia									\$	115,958
Empire Special R	evenue Fund collected or Unsegr	acatad All Dunda								69,978
Total Balance Un	conected or Unsegr	egated - All Funds							\$	185,936
RECONCILIATION	ON TO REVENUE	:						OWNTOWN SPECIAL REVENUE		EMPIRE SPECIAL REVENUE
	by County Treasure ax Payments by Cou					ŧ	\$	970,592	\$	592,613
June 30, 201	2							(16,370)		(9,808)
June 30, 201								13,446		8,456
raxes, (Adji	ustments) in Lieu							(4,258)		23,197
Total F	Revenue						\$	963,410	\$	614,458



## URBAN RENEWAL AGENCY OF THE CITY OF COOS BAY COOS COUNTY, OREGON

INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS





# **PAULY, ROGERS, AND Co., P.C.** 12700 SW 72<sup>nd</sup> Ave. Tigard, OR 97223 (503) 620-2632 (503) 684-7523 FAX www.paulyrogersandcocpas.com

September 24, 2013

#### **Independent Auditors' Report Required by Oregon State Regulations**

We have audited the basic financial statements of the Urban Renewal Agency of the City of Coos Bay as of and for the year ended June 30, 2013, and have issued our report thereon dated September 24, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

#### **Compliance**

As part of obtaining reasonable assurance about whether the Urban Renewal Agency of the City of Coos Bay's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statues as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295)
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe the Urban Renewal Agency of the City of Coos Bay was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

#### OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

This report is intended solely for the information and use of the Board and management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

Tara M. Kamp, CPA

PAULY, ROGERS AND CO., P.C.