



**City of Coos Bay  
Police Department**  
500 Central Ave., Coos Bay, Oregon 97420  
Phone 541-269-8911 • Fax 541-269-5788  
Email: cchapana@coosbayor.gov

***Office Use Only***
Registration Number: _____
Approval Date: _____

## Private Camping Registration

### PROPERTY TYPE

Please check one of the boxes next to the description that best matches the property where the private camping is occurring.

- Property developed and owned by a religious institution, place of worship, or public agency, including the City, regardless of zoning designation of property.
- Property occupied and used by any organization or business primarily for nonprofit, commercial, or industrial purposes and developed with one or more buildings, regardless of the zoning designation of the property.
- Vacant or unoccupied property zoned for commercial or industrial use. The City may require the site to be part of a supervised program operated by the City or its agent.

### SITE LOCATION & DESCRIPTION

Street Address or Adjacent Street(s) if no Address: \_\_\_\_\_

### OWNERSHIP INFORMATION

*If there is more than one property owner, please attach additional sheet(s) with names and signatures.*

Property Owner:

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner(s) Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

Application Contact: (if different than the property owner)

- Same as Property Owner

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

### ACKNOWLEDGEMENTS

Property owner(s), please initial next to each of the following requirements acknowledging that you understand the requirements and will ensure that the private camping on your property will comply with these requirements. If any of the requirements do not apply to your property, please indicate with N/A for not applicable next to the requirement.

\_\_\_\_\_ That up to three total motor vehicles or tents, in any combination, may be used for camping in any parking lot. This is not applicable to residential or mixed-use zoned property that is developed with an occupied residential dwelling.

\_\_\_\_\_ That you have received authorization for the private camping from any tenants that currently live on the property.

\_\_\_\_\_ That you will make sanitary facilities available, provide solid waste disposal services, and provide a storage area for campers to store personal items so the items are not visible from any public street.

\_\_\_\_\_ That you understand that all applicable federal, state, and local laws, rules, and regulations must continue to be complied with, including but not limited to building code requirements, which will typically prohibit the building of any structures for camping purposes.

\_\_\_\_\_ That you will not require or accept payment of any monetary charge nor performance of any valuable service in exchange for providing the authorization to camp on your property. You are prohibited from taking any action or imposing any requirement that would create a tenancy by the individual's engaged in camping on your real property.

\_\_\_\_\_ That you understand that, as long as you do not create a tenancy for the campers, you may revoke your permission for camping at any time and for any reason. Also, unless additional time is required by law, the campers must vacate and remove all belongings from the property as expeditiously as possible and, in no event, more than four hours after receiving notice to vacate.

\_\_\_\_\_ That you understand that the City Manager or his/her designee may revoke your right to authorize camping upon finding that any activity occurring on the property by campers is incompatible with the uses of adjacent properties; violates any federal, state, or local law, rule, or regulation; constitutes a nuisance, or based on the totality of the circumstances creates an unreasonable risk to public health or safety or constitutes a threat to the public welfare. Also, unless additional time is required by law, the campers must vacate and remove all belongings from the property as expeditiously as possible and, in no event, more than 12 hours after receiving notice to vacate.

\_\_\_\_\_ That you can appeal the City Manager's revocation of your right to authorize camping by filing a written notice of appeal stating the reasons for the appeal within five days following the receipt of notice of the Manager's decision.

\_\_\_\_\_ That all persons participating in private camping, including you and anyone else residing or conducting business on your property, do so at their own risk, and nothing in the City's code creates or establishes any duty or liability for the City or its officers, employees or agents, with respect to any loss related to bodily injury (including death) or property damage (including destruction) resulting from camping activities on your property. A property owner that permits individuals to use their property for camping under this section is required to inform each individual and their guardian, if they are a minor, of these limitations and the risks they are assuming by engaging in camping activities on your property.

\_\_\_\_\_ That you have informed or will inform each individual and their guardian, if they are a minor, of the limitations set forth in the City's codes.

**Please return this registration to the City of Coos Bay Police Department prior to allowing camping on the above property.**

*Pursuant to Coos Bay Municipal Code 8.45: (1) Violation of any provisions in CBMC 8.45.030 is a Class D violation pursuant to ORS 153.012. Each day that a violation occurs will be considered a separate offense. (2) Violations of any provisions in CBMC 8.45.040 is a Class D violation and may result also in a violation of Oregon Revised Statutes. (3) In addition to any other penalties that may be imposed, any campsite used for overnight sleeping in a manner not authorized by this section or other provisions of this code shall constitute a public nuisance and may be abated as such. [Ord. 559 § 5 (Exh. A), 2022; Ord. 545 § 6 (Exh. A), 2021]. I hereby agree to abide by all terms and provisions of the code referred to above and to furnish other information as may be required.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_