CITY OF COOS BAY
Public Works & Community Development Department
500 Central Avenue, Coos Bay, Oregon 97420
Phone 541-269-8918 Fax 541-269-8916

Permit No. **187**- _____ - _____

Date Received: _____

LAND USE/PLANNING APPLICATION

[1]**Type of Review** (Please check all that apply):

Pre-application review may be required

- ☐ Adjustment Review *(Type II, III)* *
- ☐ Annexation *(Type IV)* *
- ☐ Appeal and Review *(Type III)*
- ☐ Architectural Design Review *(Type II, III)* *
- ☐ Accessory Dwelling Unit-Historic *(Type I)*
- ☐ Conditional Use (Type *II, III)* *
- ☐ Cultural Resources *(Type II, III)* *
- ☐ Cottage Cluster *(Type II, III)* *
- ☐ General Review _____
  (Identify Type: See Table 173.130.030)

- ☐ Estuarine Use/Activities *(Type I)*
- ☐ Comp. Plan Amendment-Map/Text *(Type IV)* *
- ☐ Dev. Code Amendment-Map/Text *(Type IV)* *
- ☐ Home Occupation *(Type I, II)*
- ☐ Partition *(Type II)*
- ☐ Property Line Adjustment *(Type I)*
- ☐ Planned Unit Development (*Type II, III)* *
- ☐ Modification to Approved Permit (Type II)
- ☐ Floodplain Development *(Type I)*

- ☐ Subdivision *(Type II, III)* *
- ☐ Temporary Use *(Type I, II)*
- ☐ Tourist Habitation-Home Stay *(Type II)*
- ☐ Tourist Habitation-Vacation Rental *(Type II)*
- ☐ Variance *(Type I, II)*
- ☐ Zone Change *(Type III, IV)* *
- ☐ Code Interpretation *(Type I)*
- ☐ Legal Lot Determination *(Type I)*
- ☐ Other: _____

_____

Site Location/Address   Assessor's Map No./Tax Lot(s)

_____

Zoning   Total Land Area

_____

Applicant/Owner Name   Address

_____

Phone   Email

_____

Applicant's Representative Name   Address

_____

Phone   Email

Project Description: Describe the project in detail, including what is being proposed, its size, hours of operation, any proposed phasing, timetable for improvements etc. Attach separate sheet with additional details as needed.

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Your submittal must also include:

_____

[1]**Pre-Application and Appeal applications require a different application form, inquire of staff**

☐ Nonrefundable application fee. Applications subject to a pre-application conference may be eligible to apply the nonrefundable pre-application conference fee to a Type III or IV application.

☐ Evidence of ownership or written statement from the owner that you are authorized to represent him/her. When there is more than one owner, <u>all owners must</u> authorize the application.

☐ Most recent conveyance document (deed) showing current ownership.

☐ A copy of the pre-application conference summary, <u>if</u> the application was subject to pre-application review, which shall include all information required by the director to address issues, comments, and concerns in the summary.

☐ Detailed written narrative of proposed project/development/use, including but not limited to a description of uses, types of structures proposed, hours of operation, abutting properties, proposed access, frequency of deliveries, and construction schedule including project phasing, etc.

☐ Address the <u>Decision/Approval Criteria</u>, <u>Goals/Standards and/or Policies, Standards/Regulations</u> as outlined in the CBMC related to your request. The application should evidence how the proposal complies (or can comply), with each applicable section of the CBMC and other city and state policies and regulations applicable to the proposal. **A supplementary development/use application may be available for this purpose.**

☐ A detailed project site plan identifying existing conditions and the proposed development and/or land use. The site plan shall include all relevant information from <u>Table 17.130.040(2)</u> – Site Plan Requirements.

☐ Supplementary information required by virtue of the application type, including but not limited to (if required) storm drainage report, traffic impact study/anyalisis or other studies/reports related to the project.

Any additional information including but not limited to <u>Table 17.130.040(3)</u> – Additional Contents required by the director to demonstrate the proposed development and/or land use complies, or can be conditioned to comply, with each applicable CBCP, this title, and other city and state policies, regulations, and approval criteria applicable to the application.

Additional application contents associated with a specific application required for the proposed development and/or land use. See <u>Table 17.130.040(4)</u> for specific permit/review applications and applicable code sections with additional application contents and process requirements.

Land use approval is required prior to authorization of any other required permits/licenses.

I am the owner, applicant, or representative of the property/site and am authorized to complete this land use/planning application. I completed this land use/planning application; its contents are true and correct. I understand: 1) City application acceptance does not infer a complete submittal; 2) the information herewith submitted is true and correct; 3) the application processing and fee payment does not obligate City authorization and City authorization does not give authority to violate or cancel the provisions of any other applicable law. I will pay the City land use/planning application fees and additional expenses incurred by the City for professional services should such services, at City discretion, be required. I understand that the application fees submitted are non-refundable.

Where there are multiple property owners, all owners must authorize/sign the permit application.

_____	_____	_____
SIGNATURE of Owner(s)	Print Name	DATE
_____	_____	_____
SIGNATURE of Applicant/Representative	Print Name	DATE

FOR OFFICE USE ONLY
Fee: Date: Fee Received by: