

**MINUTES OF THE PROCEEDINGS OF
THE CITY OF COOS BAY URBAN RENEWAL AGENCY**

April 20, 2021

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 7:57 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kilmer and Board Members Joe Benetti, Drew Farmer, Phil Marler, Carmen Matthews, and Rob Miles. Board Member Lucinda DiNovo was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Deputy Police Chief Chris Chapanar. City staff attending remotely by teleconference was Library Director Sami Pierson.

Public Comments

No public comments were received. No public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of April 6, 2021 Minutes

2b: Acceptance of March 2021 Financial Reports

Board Member Marler moved to approve the consent calendar as presented. Board Member Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Consideration of Supplemental Budget for 2020-2021 Fiscal Year - Approval Would Require Adoption of Resolution #21-04

Finance Director Nichole Rutherford stated that it was anticipated during the fiscal year that several supplemental budgets would be brought forward to the Agency for consideration to adjust the budget based upon operational needs. Reasons for a supplemental budget include appropriating grant funding not included in the budget, appropriating additional carryover balance from the prior fiscal year that was more than budgeted and are needed to meet operational needs, reallocating funds within categories, and appropriating new funds.

The Urban Renewal Agency of the City of Coos Bay has complied with the provisions of ORS 294.338(2) to appropriate unforeseen grants and/or donated funds and ORS 294.463(1) to transfer appropriations from one existing category to another, by adopting a resolution stating the need, purpose, and amount of the appropriations. The Agency received a National Parks Service grant, as well as, donated funds from the Egyptian Theatre

Preservation Association to be used to replace the roof of the Egyptian Theatre. Additionally, with increased interest in the newly revised Improvement Program (formally known as the Facade Program), several grants were awarded to property owners in the Downtown area. As traditionally has been done, the Agency budgeted an amount in a general "Urban Renewal Projects" line item. With additional projects identified, continuing capital projects from prior year, and increased Improvement Program interest, it was necessary to transfer appropriation between line items, with transfer of budgetary appropriation authority from Property Purchase line item to the Improvement Program line item.

Board Member Farmer moved to adopt Resolution 21-04 a supplemental budget for fiscal year 2020-2021. Board Member Matthews seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Adjourn

There being no further business to come before the agency, Chair Kilmer adjourned the meeting. These minutes were approved as presented by the Urban Renewal Agency on May 4, 2021.



Stephanie Kilmer, Chair

Attest: 

Nichole Rutherford, Recorder