

MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY URBAN RENEWAL AGENCY

August 4, 2020

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 9:32 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kilmer and Board Members Joe Benetti, Drew Farmer, Phil Marler, and Carmen Matthews. Attending remotely by teleconference was Board Member Rob Miles. Board Member Lucinda DiNovo was absent. City staff present were City Manager Rodger Craddock, Public Works and Community Development Director Jim Hossley, Finance Director Nichole Rutherford, Police Chief Gary McCullough, and Deputy Police Chief Chris Chapanar. City staff attending remotely by teleconference were Deputy Finance Director Melissa Olson, Library Director Sami Pierson, and Fire Chief Mark Anderson.

Public Comments

No public comments were given and no public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of July 7, 2020 Minutes

2b: Approval of June 2020 Financial Reports

Board Member Marler moved to approve consent calendar as presented. Board Member Matthews seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Approval of Contract to Replace Floats at Empire Boat Launch

Public Works and Community Development Director Jim Hossley stated the City of Coos Bay's Empire Boat Ramp facility is a heavily used boat ramp, by both local residents and visitors from across the state. Unfortunately, five of the eight float docks on the south side of Empire Boat Ramp were showing signs of failure, so staff had to remove them and close the south side of the ramp until they could be replaced. Failure was caused by age and waves. The city had declared the issue an emergency in order to swiftly replace the floats, to ensure adequate protection to those using the facility and trying to launch from the north side. Without the south dock floats, the wave action was more focused on the north side, impacting the north dock floats resulting in unsafe launch from or load. Due to safety concerns and the necessity of access for the community during upcoming heavy use season, staff needed to take action immediately. On May 19, 2020, the agency authorized staff to proceed with the purchase of floats per the city's emergency procurement rules. Staff worked with Oregon

State Marine Board (OSMB) to create design detail for aluminum floats and obtained three qualified bids from manufacturers recommended through OSMB. The bidders were Tarheel Aluminum in the amount of \$134,800.00, Topper Industries in the amount of \$127,520.00, and KG Manufacturing in the amount of \$126,344.12. Under the emergency procurement authorization, staff proceeded with the low bidder, KG Manufacturing, to start fabrication of the floats. Pursuant to city procurement rules, staff is seeking council after-the-fact approval of a contract with KG Manufacturing.

Board Member Matthews moved to authorize the City Manager to enter into a contract with KG Manufacturing in the amount of \$126,344.12 plus 15% contingency for a total cost not to exceed \$145,295.74. Board Member Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Executive Session

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

Adjourn

There being no further business to come before the agency, Chair Kilmer adjourned the meeting. These minutes were approved as presented by the Urban Renewal Agency on August 18, 2020.



Stephanie Kilmer, Chair

Attest: 

Lucinda DiNovo, Secretary