

**MINUTES OF THE PROCEEDINGS OF
THE CITY OF COOS BAY URBAN RENEWAL AGENCY**

June 2, 2020

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 8:09 pm as a virtual meeting.

Those Attending

Those attending remotely by teleconference were Chair Stephanie Kilmer and Board Members Joe Benetti, Lucinda DiNovo, Drew Farmer, Phil Marler, Carmen Matthews, and Rob Miles. City staff attending remotely by teleconference were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, and Fire Chief Mark Anderson.

Public Comments

No public comments were provided online and no public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of minutes of May 19, 2020

Board Member DiNovo moved to approve consent calendar as presented. Board Member Miles seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Adoption of Resolution 20-03 Extending Workers' Compensation Insurance Coverage to Urban Renewal Volunteers

Finance Director Nichole Rutherford stated the City of Coos Bay Urban Renewal Agency (Agency) was self-insured as a member of the CityCounty Insurance Services (CIS) local government insurance risk pool. As a member, the Agency was required to adhere to best practices and adopt policies and resolutions to increase awareness and mitigate risk. CIS provided guidance and tools through their risk management programs to assist the Agency to mitigate risk. As part of the CIS program, a volunteer roster was maintained, updated, and continually reviewed throughout the year. Members were required to pass a resolution each fiscal year to extend workers' compensation insurance coverage to volunteers. Ms. Rutherford stated a question had come up during the council meeting regarding contraction of COVID-19 while working or volunteering for the city; a workers' compensation claim would be filed and CIS would confirm on the job contraction.

Board Member Benetti moved to adopt Resolution 20-03 approving urban renewal volunteer workers' compensation coverage. Board Member DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Public Hearing on the Approved Budget for Fiscal Year 2020-2021 – Adoption of Resolution 20-04 Would Adopt Budget, Make Appropriations, and Levy Taxes

Finance Director Nichole Rutherford stated the proposed budget for fiscal year 2020-2021 was reviewed and approved by the Urban Renewal Agency (URA) Budget Committee on May 14, 2020, with a recommendation for the Urban Renewal Agency’s adoption. Ms. Rutherford stated there were no redlined items. Approval of the proposed resolution would adopt the budget for fiscal year 2020-2021, make appropriations, and levy taxes. The full URA Budget Committee approved budget can be found on the City’s website at <http://coosbay.org/departments/finance>.

Chair Kilmer opened the public hearing. No public comments were provided online and no public comment forms were received. The hearing was closed.

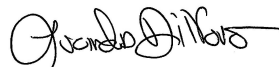
Board Member DiNovo moved to adopt Resolution 20-04 adopting the fiscal year 2020-2021 budget. Board Member Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Adjourn

There being no further business to come before the agency, Chair Kilmer adjourned the meeting. These minutes were approved as presented by the Urban Renewal Agency on June 16, 2020.



Stephanie Kilmer, Chair



Attest:

Lucinda DiNovo, Secretary