

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

September 20, 2022

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Councilors Lucinda DiNovo, Drew Farmer, and Stephanie Kilmer. Mayor Benetti and Councilors Carmen Matthews and Sara Stephens attended remotely by teleconference. Councilor Rob Miles was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Assistant City Manager Nichole Rutherford, Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, Police Chief Chris Chapanar, and Library Director Sami Pierson.

Flag Salute

Assistant City Manager Nichole Rutherford opened the meeting and led the council and assembly in the salute to the flag.

Other Council Business

Assistant City Manager Nichole Rutherford stated with Mayor Benetti attending virtually and Council President Miles absent the council rules stated council needed to nominate a temporary chair to run the meeting.

Councilor DiNovo moved to nominate Councilor Kilmer to temporarily chair the council meeting. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

Public Comments

Phil Thompson, Coos Bay asked why Commissioner meetings were being held at the Mill Casino which was not a neutral location and when there would be a meeting for public comments on the jail levy. City Manager Rodger Craddock stated the City of Coos Bay did not control the Commissioner's forum, it was the Chamber of Commerce, and concerns would have to be taken to them. Mr. Craddock stated he served on a committee with members of the county, the jail was not operating at optimum level, not able to attract and retain deputies, and the levy was to bolster operating funds and District Attorney to try cases. Ashley Audycki, Coos Bay stated the coast was being looked at for floating off-shore wind project and meetings would be held to discuss on September 12, 2022, September 28, 2022, and October 5, 2022. Marty Knight, Coos Bay stated there was a speeding problem on 4th Street and requested a stop sign at Ingersoll Ave and Hall Ave. Police Chief Chapanar stated he would alert police patrol and resource officers, asked citizens to report the violations to the Police Department, and stated the City was applying for a grant to purchase a traffic speed cart. Cindy, Coos Bay stated the speeding and safety concerns on

4th Street was a large problem which happened all day. Diane Hannah, Coos Bay stated the south end of 7th Street needed the drainage system fixed, after the parking lot project would be completed it would be worse from runoff.

Public Comment Form

No public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

3a: Approval of July 25, 2022 Minutes

3b: Acceptance of State Homeland Security Grant for EOC Amateur Radio Improvements

The Coos Bay Fire Department would like to utilize State Homeland Security Program grant funding for improvements to the amateur radio system for the Emergency Operations Centers of Coos Bay and North Bend.

3c: Acceptance of State Homeland Security Grant for Emergency Shelter Supplies

The Coos Bay Fire Department would like to utilize State Homeland Security Program grant funding for the addition of generators and water storage at the emergency sheltering sites.

3d: Acceptance of August 2022 Financial Reports and Check Registers

3e: Consideration to Adopt Resolution 22-26 Appropriating Grant Funds

The City of Coos Bay was awarded two State Homeland Security Program grants: \$17,548 for improvements to the amateur radio system for the Emergency Operations Center and \$12,300 to purchase generators and water storage tanks at the emergency shelters.

Councilor DiNovo moved to approve the consent calendar as presented. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

Present Appreciation Plaque to Former Employee Ramona Dubray

Police Chief Chris Chapanar, Police Captain Mike Shaffer, and Police Captain Tom Lindahl presented Ramona Dubray with an appreciation plaque honoring her eighteen years of service to the community as a Dispatcher and Records Specialist with the Coos Bay Police Department.

Community Development Block Grant closeout

Public Works and Community Development Director Jim Hossley stated consistent with CDBG grant regulations, the Council public hearing provided an opportunity for public comment on the Community Development Block Grant residential rehabilitation program for the cities of Coos Bay and Reedsport and Coos County. Neighbor Works Umpqua, who

contracted with the City to implement the program, would be sending the project's final paperwork to Business Oregon consistent with CDBG program requirements. The City of Coos Bay completed a Residential rehabilitation project funded with Community Development Block Grant funds from the Oregon Business Development Department. The location of the project were homes in the City of Coos Bay, City of Reedsport, and Coos County. It was estimated the project had benefited at least fifty-five persons of whom 100% were low or moderate income. The City Council public hearing held at 7 PM on Tuesday, September 20, 2022 at City Hall located at 500 Central Ave, Coos Bay regarding the project was for the City Council to obtain citizens views about the project and to take comments about the City's performance. Written comments were welcome and had to have been received by September 13, 2022 at City Hall, 500 Central Ave in Coos Bay, 97420. Both oral and written comments were reviewed by the City Council. The location of the hearing was accessible to the disabled. The legal ad and public hearing notice indicated the Coos Bay Administration office could be contacted at 541-269-8912 for special accommodations to attend or participate in the hearing. More information about the Oregon Community Development Block Grant program and the project was available for public review at City Hall located at 500 Central Ave during regular office hours. Advance notice was requested.

Chair Kilmer opened the public hearing. No public comments were made and the public hearing was closed.

Councilor Farmer moved to accept the CDBG program as complete. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

Restatement of the Coos Bay / North Bend Visitor Convention Bureau Intergovernmental Agreement

City Manager Rodger Craddock stated the Coos Bay City Council, along with the Coquille Tribal Council, North Bend City Council and the Coos County Commissioners were asked to approve a restatement of the former Coos Bay / North Bend Visitor Convention Bureau (VCB) Intergovernmental Agreement (IGA) which included subsequent amendments and was expanded to include a new funding partner, Coos County. The new agreement was titled the Restated Coos Bay / North Bend / Charleston Visitor and Convention Bureau Agreement. In June 2022, the voters in Coos County approved the establishment of a lodging tax for the greater Charleston area at the same rate assessed in Coos Bay, North Bend and by the Coquille Tribe. A portion of the funds derived by the County Transient Lodging Tax (TLT) in Charleston would be paid to the Coos Bay / North Bend Visitor Convention Bureau (VCB) for promotional services. The percentage was determined to be 39% which was equal to the overall percentage paid / invested by Coos Bay, North Bend, and the Coquille Tribe. The existing 2010 VCB IGA along with the subsequent two previous amendments were included in the proposed restatement of the VCB IGA, along with additional language to add Coos County as an additional partner to the agreement. In addition, the new agreement provided for expansion of the VCB Board for an additional representative to be chosen by the Board of Commissioners. The proposed restated IGA was crafted in collaboration by the Coos Bay and North Bend City Attorneys, Coquille Tribal Counsel, and the County Counsel.

Councilor DiNovo moved to approve the 2022 Restated Coos Bay / North Bend / Charleston Visitor and Convention Bureau Agreement. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

Appointment to City/Charleston Sanitary District Committee

Public Works and Community Development Director Jim Hossley stated City staff recently met with representatives from the Charleston Sanitary District (CSD). At the meeting, CSD requested a meeting of the City/District Coordinating Committee. According to the 2019 Intergovernmental Agreement (IGA) with CSD (Section 3.1.1, page 7), this committee shall meet a minimum of two times a year to review annual budgets, sewer rates, potential amendments to the IGA, etc. The committee shall be comprised of four members, two designated by the governing body of the city and two by the governing body of the district. In addition, the governing bodies could bring their respective staff to provide support at the meetings. After the IGA was executed, there was staff turnover at the district so the committee had never met. Staff requested Council appoint two members to serve on the City/Charleston Sanitary District Committee. Councilor Farmer nominated Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing and Mayor Benetti requested City Manager Rodger Craddock appoint a representative at his discretion. City Manager suggested Finance Director Melissa Olson.

Councilor DiNovo moved to appoint Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing and Finance Director Melissa Olson to the City/Charleston Sanitary District Committee. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

Consideration to Award Construction Contract for 2022 Pothole Repairs

Public Works and Community Development Director Jim Hossley stated the City Council was committed to improving the conditions of the city's street infrastructure. In response to this commitment, city staff evaluates potential road improvements three different ways. 1. Contract out large road reconstruction and/or road bed repairs/replacement. Typically, these types of projects require engineering due to the road cross sections (profile), ADA improvements requirements, curbing and gutters, signage, striping, etc. 2. Contract out large pothole repairs (over 100 square feet). These potholes are too large for staff to repair however, these projects were typically designed by staff. 3. Small potholes (less than 100 square foot) were repaired and designed by staff. Staff identified several large potholes and identified this project as the 2022 Pothole Repair Project. This project was considered to fall under the above item 2 category and as such was designed by staff but would contract the repair. Staff estimated a project cost of \$200,000. The city received two bids, one from Knife River Materials for \$188,000 and another from Jesse Rodriguez LLC. Jesse Rodriguez LLC proposal was for \$347,209. Staff recommended awarding the 2022 Pothole Repair Project to Knife River Material for the bid amount of \$188,000. An exhibit was provided to Council showing the twenty-eight locations of the potholes to be repaired.

Councilor Farmer moved to award the 2022 Potholes Repairs Project to Knife River Materials for \$188,000 plus a 15% contingency of \$28,200 for a total not to exceed \$216,200. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Matthews, Stephens. Absent: Miles.

City Manager's Report

City Manager Rodger Craddock stated Fun Festival events happened with the help of all the organizations and volunteers; joint work session with Parks Commission on the Parks Master Plan and Library Plan was scheduled for September 27, 2022 work session; and would be

bringing a proclamation to honor and in remembrance of Indigenous Peoples' Day October 12, 2022 to the Council at the October 4, 2022 Council meeting.

Council Comments

Councilor Matthews thanked everyone for putting together the Fun Festival. Councilor Stephens stated it was impressive to see all the City staff and volunteers who worked the Fun Festival and next weekend was the Coos History Museum fundraiser. Mayor Benetti thanked the Downtown Association, volunteers, and City staff for the Fun Festival; thanked Ramona Dubray for her service; and was pleased Charleston was now included in the TLT. Councilor Kilmer stated appreciation for all the work put into the Fun Festival including City of North Bend and Farmers Market went through October 2022. Councilor DiNovo thanked staff for putting the proclamation together, raising the tribal flag, and stated the Mill Casino was a gathering place that gave back to the communities. Councilor Farmer stated the tribe and community were all a family.

Adjourn

There being no further business to come before the council, Chair Kilmer adjourned the meeting. The next regular council meeting was scheduled for October 4, 2022. These minutes were approved as presented by City Council on October 4, 2022.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder