

## **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**August 16, 2022**

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, Carmen Matthews, Rob Miles, and Sara Stephens. Councilors Carmen Matthews and Sara Stephens attended remotely by teleconference. Councilor Lucinda DiNovo was absent. City staff present were Assistant City Manager Nichole Rutherford, City Attorney Nate McClintock, Public Works and Community Development Director Jim Hossley, Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing, Fire Chief Mark Anderson, Police Chief Chris Chapanar, and Library Director Sami Pierson. Absent: DiNovo.

### **Flag Salute**

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

### **Public Comments**

No public comments were made.

### **Public Comment Form**

No public comment forms were received.

### **Consent Calendar**

- 3a: Acceptance of July 2022 Financial Reports and Check Registers  
Attached are the unaudited financial statements and check registers for July 2022.
- 3b: Acceptance of Oregon State Marine Board Maintenance Assistance Grant -  
Would Require Adoption of Resolution #22-23  
The city received notice of award of an of Oregon State Marine Board (OSMB) Maintenance Assistance Grant (MAG) totaling \$30,200.00.

Councilor Kilmer moved to approve the consent calendar as presented. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

### **Presentation of the Coos Bay Downtown Association Semi-Annual Report**

Holly Boardman, the Executive Director of the Coos Bay Downtown Association, provided an update on the activities and events that the CBDA supports. Councilor Sara Stephens asked about an update on the wayfinding signs, noting the contractual obligation not currently being

met. Ms. Boardman shared that the signs were in progress and expected to be replaced by the end of the year. Councilor Stephanie Kilmer shared CBDA's board is comprised of community members who all had full time jobs, with Ms. Boardman focusing on developing a volunteer program to add additional support. Councilor Stephens requested an update in six months.

### **Presentation of the Bay Area Chamber Activities Semi-Annual Report**

The Bay Area Chamber of Commerce and the City of Coos Bay work together to support local businesses and to improve the economy. Having open and regular communication between the two entities is important in maintaining our partnership.

Rick Osborn, Bay Area Chamber of Commerce President shared an update on activities and events supported by the Chamber during the last six months. Mr. Osborn provided an overview of changes in staffing and ways the Chamber has interacted coming out of the height of the pandemic. With Wednesday Business Connection back to regular attendance, the Chamber is looking at ways to improve the programming and further increase attendance. Leadership Coos was also established to start again this fall and Legislative Action Team has been active throughout the pandemic and continues its focus on tracking bills directly presented that potentially could impact businesses.

Absent: DiNovo.

### **Adoption of Resolution 22-24 in Support of Naming the Highway Scottsburg Bridge McKeown Crossing**

Councilor Kilmer moved to adopt Resolution 22-24 supporting the naming of the Highway 38 Scottsburg Bridge as McKeown Crossing. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

### **Public Hearing on Draft 2022 Coos Bay Housing Needs Analysis**

The preparation of the draft Coos Bay 2022 Housing Needs Analysis (HNA), Comprehensive Plan amendments related to the HNA, and an Urban Growth Boundary expansion memo were funded for the City by the Oregon Department of Land Conservation and Development (DLCD).

The City has contracted with Lane Council of Governments (LCOG) for the preparation of these work products; authored by Jacob Callister and Rachel Dorfman with advisement of a Housing Advisory Committee. Mr. Callister will provide a presentation on the HNA draft for Council and public review. The balance of the work products (Comprehensive Plan amendments and Urban Growth Boundary expansion memo) will be presented at future public hearings.

Mayor Benetti opened the public hearing. No public comments were made. The public hearing was closed.

### **Consideration to Award Construction Contract for Central Avenue Road Repair Project**

Bids were received on August 3, 2022 for the Central Avenue Road Repairs project. The low responsible bidder was Knife River Materials (KRM) with a bid of \$249,982.00.

Councilor Kilmer moved to award the Central Avenue Road Repairs Project to Knife River Materials for \$249,982.00 plus authorize a 15% contingency of \$37,497.30 for a total not to

exceed \$287,479.30. Councilor Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

Councilor Kilmer moved to Motion. seconded the motion which carried. .

### **Consideration to Award Construction Contract for 2022 Street Projects**

One bid was received on August 9, 2022 for the 2022 Street Improvement projects. The apparent low responsible bidder was Knife River Materials (KRM) with a total bid of \$1,386,884.25. The project will be paid for using funds from both the Capital Improvement Fund and Urban Renewal funds. Council will be requested to consider approving the construction contract and authorizing the expenditure from the Capital Improvement Fund for the portions of the project outside the Urban Renewal district. The Urban Renewal Agency, by separate action, will consider authorizing the expenditure of Urban Renewal funds for the portion of the project within the Empire Urban Renewal District.

Councilor Farmer moved to award the 2022 Street Improvement Projects to Knife River Materials and authorize the expenditure from the Capital Improvement Fund an amount of \$741,396.00 + 15% contingency of \$111,209.40 not to exceed \$852,605.40. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

### **City Manager's Report**

Assistant City Manager Nichole Rutherford shared the ballot measure for the question on Psilocybin has been recorded and added to the November 8, 2022 ballot; the City has partnered with CCD for both grant writing assistance and grant sourcing funded by an award of funds under HB2345 CCD received; the sanding and repainting of railing and safety boards within the front and back stairs, and front deck areas, is nearly complete; the upcoming September work session is scheduled as a joint Council and Park Commission meeting and staff wanted to confirm the start time coincide with standard work session time of 5:30 pm or standard Park Commission meeting time of 4:00 pm; and the upcoming August 23, 2022 work session currently did not have an items on the agenda so staff was recommending cancelation of the work session.

Council consensus was to hold the September 27, 2022 work session at the standard time of 5:30 pm and to cancel the August 23, 2022 work session.

Absent: DiNovo.

### **Council Comments**

Councilor Matthews apologized for his regular remote attendance and shared he appreciated the option to attend remotely as it allowed his participation while juggling child care responsibility; thanked community for efforts to bring Music on the Bay concert series to Mingus Park; and appreciated the HNA discussion that provided a lot of information enabling the city to tackle the housing challenges. Councilor Stephens noted the HNA work was valuable step in developing next steps towards housing goals and shared that the City of Eugene had passed cap on rental application fees. Councilor Farmer provided an update on the listening session discussed previously which has been scheduled for August 25, 2022 at 1:00 pm. Councilor Miles shared there was a Library Board meeting scheduled for August 17, 2022. Councilor Kilmer provided short background of Homeless Work Group efforts and asked Chief Chapanar is there had been an impact from the City of North Bend's recent

enactment of towing ordinance. Chief Chapanar indicated the department had been proactive and encourage the community to continue to report concerns by contacting the business line at 541-269-8911. Mayor Benetti was encouraged by continued efforts to improve the city's streets which was largely funded by the Transportation Utility Fee implemented several years ago; was interested in further review of the HNA, as well as a UGB analysis, as both were a Council goal, and necessary to find ways address the housing crisis and local housing needs; shared the walkway behind the Coos History Museum was underway and making great progress which was funded by support from the Urban Renewal Agency; and asked if no camping signs could be placed throughout the city, as necessary.

**Adjourn**

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for September 6, 2022. These minutes were approved as presented by City Council on October 4, 2022.



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Joe Benetti, Mayor

Attest: Nichole Rutherford  
Nichole Rutherford, City Recorder