

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

March 1, 2022

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer and Rob Miles. Councilors Carmen Matthews and Sara Stephens attended virtually by teleconference. Councilors Lucinda DiNovo and Stephanie Kilmer were absent. City staff present were City Manager Rodger Craddock, Assistant City Manager Nichole Rutherford, Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, WQ Administrator/Engineer II Stephan Stys, Fire Chief Mark Anderson, and Police Chief Chris Chapandar. City staff attending remotely by teleconference was Library Director Sami Pierson.

Flag Salute

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

Public Comments

Bitten Duggan, Coos Bay stated the month of March was National Brain Injury (TBI) Awareness month and requested a proclamation to bring attention to the prevention of TBI. Mayor Benetti stated Ms. Duggan could email City Manager Rodger Craddock all the information and it would be reviewed. City Manager Rodger Craddock stated the normal process for a proclamation request was it would be sent to the Council, Council had to request to put it on the agenda, if done it's put into the correct format, and scheduled for a Council meeting.

Public Comment Form

No public comment forms were received.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

3a: Approval of February 15, 2022 Minutes

Councilor Miles moved to approve the consent calendar as presented. Councilor Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Matthews, Miles, Stephens. Absent: DiNovo, Kilmer.

Consideration to Award Bidding and Construction Management Services for the Construction of Pump Station 9

WQ Administrator/Engineer II Stephan Stys stated Pump Station 9, located easterly of the intersection of Montana Avenue and Southwest Boulevard in Englewood, was originally constructed in 1966 and then upgraded to include a more robust control system in 1974. Since that time, there have been minimal work performed aside from routine maintenance. Within the last the few years, the level of maintenance has increased to the point it is no longer feasible to keep up with the required maintenance. Because of the many issues which need to be addressed with the upgrade of the pump station, it was decided this pump station needed a complete reconstruction instead of a partial upgrade which would target one of two specific issues. Over the last nine months, city staff have been working with The Dyer Partnership to prepare the plans and specification for the complete reconstruction of Pump Station 9. This would include demolishing the existing control building along with all mechanical and electrical equipment, filling the now superfluous dry well, replacing the 4" forcemain, repaving the access road to the pump station, constructing a new control building, installing a new 24kW generator and housing, installing redundant 7.5 hp submersible pumps, a new effluent header, a watertight lid, a flow meter, fencing, and wet well lining. The existing wet well and control building foundation would be reused as they are still in good condition. City staff was ready to bid the project and are seeking assistance from The Dyer Partnership to complete this project.

The estimated cost for bidding and construction management services was \$104,100. For a budgetary cost, 15% was added as contingency for a total of \$119,715. It was anticipated some of the work the engineers were planning on performing could be handled in-house. The savings were expected to be approximately \$20,000. The funds for this project would come from the Wastewater Improvement Fund 29, WW Emergency/Unplanned Projects account 29-810-530-3010.

Councilor Miles moved to award the contract for bidding and construction management services for the construction of Pump Station 9 to The Dyer Partnership for \$119,715, which includes a 15% contingency. Councilor Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Matthews, Miles, Stephens. Absent: DiNovo, Kilmer.

Consideration of Award of On-Call Electrical Services

Public Works and Community Development Director Jim Hossley stated to save the city staff time when procuring electrical services, we requested proposals for on-call contract services at preestablished rates. These services are used to respond to work orders that require specialized skills in order to maintain the city's facilities and infrastructure. Every two years the city prepares request for proposals for on-call electrical services. The previous contracts were ready to expire so the city advertised for the electrical services, responding bids were opened February 15, 2022. Kyle Electric & Reese Electric are both union contractors thus they have proposed the same cost proposals; all time marked up 25%, Master and Journeyman straight time \$115 per hour, Apprentice straight time \$90 per hour, Master and Journeyman overtime and weekend \$150 per hour, and Apprentice overtime and weekend \$112 per hour.

Councilor Farmer moved to award and authorize the City Manager to sign a contract to Kyle Electric and to Reese Electric, Inc. to provide on-call electrical services. Councilor Miles

seconded the motion which carried. Ayes: Benetti, Farmer, Matthews, Miles, Stephens. Absent: DiNovo, Kilmer.

City Manager's Report

City Manager Rodger Craddock stated Planning Administrator Carolyn Johnson reached out to Washed Ashore to display their artwork and was working on an agreement. Mr. Craddock was approached by Mike Vaughn regarding a mural on an ocean wall in the ODOT right-of-way and would be contacting ODOT, Port of Coos Bay, and the potential owner to the North of the property to determine interest. Councilor Kilmer had requested a mural on the retaining wall on Ocean Blvd to deter graffiti. Mike Vaughn brought in renditions of the murals. Council consensus for staff to go out for artist proposals.

Assistant City Manager Nichole Rutherford stated the Governor's office would released mask requirements on March 12, 2022 and asked if there was interest to remove the barricades in Council Chambers; Council consensus to delay taking down the barricades. Ms. Rutherford gave an update on the Granicus Project for website redesign, upgrade to current meeting/agenda platform, and communications tool (govDelivery).

Council Comments

Councilor Miles stated there was a letter to the editor stating the library roof project was estimated to cost \$400,000 and it actually cost \$700,000 which was inaccurate and clarified the estimate was \$810,635 and the actual cost was \$418,889.25. Also congratulated Finance Director Melissa Olson and Assistant City Manager Nichole Rutherford on their title changes. Mayor Benetti stated he was also misquoted in the letter to the editor stating he said if the levy failed there would still be a library, never stated that, and said if the levy failed eventually if something wasn't done in four years the library would go away.

Adjourn

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for March 15, 2022. These minutes were approved as presented by City Council on March 15, 2022.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder