

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

March 10, 2020

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room, 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, and Rob Miles. Councilor Carmen Matthews was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Community Development Administrator Carolyn Johnson, Library Director Sami Pierson, Fire Battalion Chief Steve Takis, Fire Battalion Chief Jeff Adkins, Deputy Police Chief Chris Chapanar, and Police Captain Cal Mitts.

Review of the Following Council/URA Agenda for March 17, 2020

Discussion Regarding Council Advisory Committee Participation for the Preparation of the Front Street Blueprint

Community Development Administrator Carolyn Johnson stated an advisory committee was required as a part of the preparation of the Front Street Blueprint. Should the Urban Renewal Agency wish to have one or two of its members be a part of the committee, their appointment was requested. Additional advisory committee would be the City Engineer, appointees from Coos County Area Transit, Department of Land Conservation and Development, and Coos Bay Rail Line, and two individuals from the Front Street area. Four advisory committee meetings were tentatively scheduled in April, June, and October of 2020 and January of 2021. Completion of the final plan was anticipated late spring 2021. Mayor Benetti and Councilor DiNovo volunteered to be on the advisory committee.

Discussion of Change Order for the Empire ADA Ramp Project

Public Works and Community Development Director Jim Hossley stated the city obtained bids to rehabilitate forty-one American with Disabilities Act (ADA) ramps in the Empire area, of which twelve about Newmark Avenue in the core business area of Empire. A majority of the twelve ramps interconnect with business store front access. The city received three bids: Knife River Materials at \$952,674.00, Northwest Community Builders at \$499,295.00, and Brown Contracting Inc. at \$375,000.00. On September 10, 2019, the agency awarded the contract to Brown Contracting Inc. The twelve ADA ramps mentioned required more square footage than the standard 200' square feet (SF) set in the bid document in order to meet ADA compliance. Without a survey and engineered design, there was no way of knowing exactly what the additional SF would be until the work was done. The original project budget and expenditure authorized by the agency board was \$431,250, which included a contingency of \$56,250. Overall cost of all 41 ramps was \$555,152. Therefore, staff requested the agency authorize an additional \$123,902 to fulfill the contract with Brown

Contracting Inc. Council requested the ramps be a higher priority when the asphalt plant opened so the grinding and asphalt feathering project could be completed. The agency voiced concern regarding increased requests for change orders, noted they expected more pre-planning done on projects, ensure contractors stay within their bids, and enforce staff contact prior to contractors proceeding with additional work. City Manager Rodger Craddock stated staff had made adjustments to internal processes for the bidding process which would affect future street projects and help to meet agency board expectations.

Discussion of Amendment 4 for the Department of Environmental Quality Plant 2 Construction Loan

Public Works and Community Development Director Jim Hossley stated the city entered into a loan agreement with the State of Oregon Department of Environmental Quality (DEQ) on May 16, 2016 for the construction of the Wastewater Treatment Plant 2. Through Amendments 1-3 the loan amount was increased to \$24,531,820.00 (guaranteed maximum price). The loan had a completion date of February 28, 2020. In order to finalize the project, DEQ agreed to extend the loan contract to August 30, 2020, which required this fourth amendment.

City Manager's Report

City Manger Rodger Craddock stated he had sent an email to the council regarding the status of SCINT which was a multi-jurisdictional agency covering Coos, Curry, and Western Douglas counties. Coos County discussed the funding of SCINT again, and as the current host agency with less agency access to previous funding sources such as grants and forfeitures, questioned their partnership support and their ability to continue to host the agency. The partners now provide loaned officers (City of Coos Bay, Coos and Curry counties, and Coquille Indian Tribe) some funding (Coos and Curry counties), and facility (Coquille Indian Tribe). Police Captain Cal Mitts provided additional background information of the officers, funding, and processes through SCINT. Mr. Craddock stated there would be a meeting with Coos County to discuss possible additional funding partners or whether to dissolve SCINT. Council discussion ensued, with recognized importance of SCINT, and suggested the city offer to take over the hosting duties.

There would be a change in the council assignments: Councilor Farmer would come off the Library Board and Library Steering Committee, and since Councilor Miles was already on the Library Steering Committee, he has agreed to also be a member of the Library Board. Council could also request a staff member be put on the Library Steering Committee. After discussion, it was determined there was not necessity of an additional staff member as there were already three staff members on the committee, a fourth could be added only if needed.

Council Comments

Mayor Benetti stated Mr. Craddock made a presentation at the Rotary Club on March 10, 2020 and did a great job; he was at Sunset School to read, talk about city operations, recommended the councilors and staff to also go visit and for the city to extend the invitation for the area schools could attend a council meeting which might require a time change. Mayor Benetti also asked if there was an update on the Eastside bus traffic route. Mr. Craddock stated the traffic engineer was still reviewing and would provide an analysis when completed. Councilor Farmer stated he would attend a meeting on March 12, 2020 to

discuss an effort to open a Sobering Center located within Coos Bay area. Councilor Marler shared the backside of the Harding Building came down on March 10, 2020 with the demo broadcast live in the attempt to keep individuals a safe distance, and the bond oversight committee would meet again March 16, 2020 to receive an update on the bidding process for the new building. Councilor DiNovo stated the Jazz Festival was scheduled for March 13 - March 15, 2020 and asked if there was an update on the American Building. Mr. Craddock stated there was no update at this time. Councilor Kilmer stated the Coos Bay Downtown Association survey deadline was March 20, 2020 and requested the sidewalks around the planter boxes at the ramps in Empire be cleaned-up when work is done.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the work session. The next regular council meeting was scheduled for March 17, 2020 in the council chambers at city hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder