

# MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

March 3, 2020

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the City Hall Council Chambers 500 Central Avenue, Coos Bay, Oregon.

## **Those Attending**

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, and Carmen Matthews. Councilor Rob Miles was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Deputy Police Chief Chris Chapanar.

## **Flag Salute**

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

## **Public Comments**

Coos Bay North Bend Visitor & Convention Bureau Executive Director Janice Langlinais stated the tenth 3A Basketball Tournament in Coos Bay would start with arrivals March 4, 2020 and tournament ending March 7, 2020; asked anyone with a reader board to add a welcome to show the teams our appreciation.

## **Consent Calendar**

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of minutes of February 18, 2020
- 3b: Approval of minutes of February 25, 2020
- 3c: Acceptance of Ready to Read Grants
- 3d: Acceptance of an Inter-Governmental Agreement with Oregon State Department of Land Conservation and Development for Natural Hazard Mitigation Plan

Councilor DiNovo moved to approve the consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews. Absent: Miles.

## **Briefing Regarding Coronavirus Presented by Coos County Health**

Coos Health and Wellness (CHW) Public Health Director Florence Poutal-Stevens briefed

council as to the steps they have taken regarding Coronavirus (COVID-19). COVID-19 originated from animal transmission, was first detected during December 2019, and now considered as a global virus outbreak. This virus was a novel virus, however, similar outbreak viruses like SARS and MERS, had been used to extrapolate information from. The virus transmitted person to person, similar as the standard flu was transmitted, included flu like symptoms, and could remain on surfaces between three and twelve hours. Individuals most at risk were the elderly and immuno-compromised individuals. There were three confirmed cases in Oregon, two in Washington County and one in Multnomah County. Oregon State Public Health Lab was able to handle initial testing, with positive tests sent to CDC for confirmation. Oregon Health Authority (OHA) approved testing and updated statewide data daily. Those in the public health system had been working hard.

Ways to prevent COVID-19 were to cover coughs and sneezes, wash hands often with soap and water for twenty seconds which was about the length of time necessary to sing the happy birthday song twice. If soap and water were not readily available, use of an alcohol-based hand sanitizer containing at least 60% of alcohol worked, as well as avoiding close contact with people who were sick, avoid touching your eyes, nose, and mouth with unwashed hands, and disinfect surfaces that were often touched. Taking care of your overall health and stay current on vaccinations, including standard flu vaccine, also helped prevent infection. Do not go to the emergency room unless it was a medical emergency and call your healthcare provider for guidance of symptoms first, then stay home to treat symptoms was normal protocol.

Community preparedness partners had met continually over the last several weeks to share the latest information, discuss emergency operations centers, prioritize planning and preparedness with the use of incident command system forms for possible future Federal government reimbursement, establish protocols for handling suspect cases, and continue public communication campaign including updates to the CHW website and new email account set up [covid19.questions@chw.coos.or.us](mailto:covid19.questions@chw.coos.or.us). There had been close work with OHA and CHW would meet with the local school system officials. Individual preparedness included having a stock of non-perishable food and prescription medications items on hand. Individuals were asked to restrain from purchasing medical grade personal protection equipment, as healthcare providers need these.

Councilor Matthews asked what happened while an individual was waiting for test results, as well as what to do if individuals did not have a primary care provider. Ms. Pournal-Stevens stated it depended on symptoms; if doing well individual should stay home, but may need hospitalization if symptoms worsen. Individuals could call the Immediate Care Clinic or CHW for a referral. Councilor Kilmer reiterated it was important to call ahead and not just show-up at the emergency room or doctor's office. Councilor Farmer stated Center for Disease Control recommended employers be prepared to run on limited staffing for two weeks or longer and have plans in place to implement limited staffing. Ms. Pournal-Stevens stated the CHW would issue press releases to ensure community was updated on COVID-19. City Attorney Nate McClintock asked how this virus was different than standard flu. Ms. Pournal-Stevens stated the standard flu had a 0.1% mortality rate and an available vaccination, whereas, COVID-19 had a 2%-3% mortality rate and no vaccine.

### **Report by Marshfield High School Key Club Member**

Marshfield High School (MHS) Key Club representative Lucero Santana summarized

upcoming Key Club activities, shared various ongoing fundraising activities and achievements by various MHS clubs, committees, and athletic teams.

### **Award of Eastside Safe Routes to School Project Contract**

Public Works and Community Development Director Jim Hossley stated the city, Coos Bay School District #9 (CBSD), and Oregon Department of Transportation (ODOT) partnered on a Safe Routes to School project in Eastside to provide safer pedestrian access to and from Millicoma School. The project improvements included storm infrastructure, sidewalks, ADA ramps, marked crosswalks, and rapid flash beacons. The city was awarded a \$2,000,000 Safe Routes to Schools grant from ODOT to fund the project. Civil West Engineering was contracted to provide design plans. The plans were advertised for bid and bids were opened February 20, 2020. The low bidder was Knife River with a bid of \$3,091,895. CBSD's portion of the project was \$130,508, ODOT's portion was \$153,518, and city's portion was \$2,807,869. City cost adjustments would be to delete the sanitary sewer relocate of \$166,157 and potential savings on retaining wall was \$100,000, adjusting the city cost to \$2,541,712; with the Civil West management cost of \$135,000 for total city cost of \$2,676,712 and additional savings as contingency. Funding would be from ODOT Safe Route to School Grant \$2,000,000, ODOT Bike/Pedestrian Grant \$52,232, ODOT Surface Transportation Program (STP) \$569,000, 2% franchise fee funds \$42,480, and transportation system development charges (SDC) \$13,000. City Manager Rodger Craddock stated he wished the council to also pre-authorize an intergovernmental agreement (IGA) with CBSD to ensure reimbursement as it was a large project mainly funded by a grant, with the city paying the full project cost and CBSD and ODOT reimbursing the city for their portions.

Councilor Farmer moved to award the Eastside Safe Routes to Schools construction project to Knife River for an amount not to exceed \$2,925,738 and authorize the city manager to sign the contract. Councilor Matthews seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews. Absent: Miles.

Councilor Farmer moved to authorize the city manager to enter into an IGA agreement with the school district to ensure repayment of the funds. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews. Absent: Miles.

### **City Manager's Report**

City Manager Rodger Craddock stated 3A state basketball tournament started this week, with many groups supporting the tournament by volunteering, and would be working with Lions Club on March 6, 2020. Received notification the annual visit from the tall ships, Lady Washington and Hawaiian Chieftain, would not happen this year due to ships' disrepair. The Coos Bay Downtown Association was in contact with another tall ship, the Santa Maria, to possibly stop mid-June 2020. The Coos Bay North Bend Visitor & Convention Bureau (VCB) and Mill Casino submitted a proposal in 2019 to the Oregon Mayors Association (OMA) to hold their annual conference in Coos Bay in August 2020, and had talked with OMA board regarding possible city tours and area entertainment options including mayors walk during wine walk which included engraved glasses with OMA logo. A meeting had been called to organize the event. The 4th Street improvement project would go out to bid March 4, 2020, be back to council in one month, with the project to be finished within one year. The

city received funds from the Division of Land Conservation and Development (DLCD) for a buildable lands survey of vacant and partial vacant lands to quantify what was needed for the next twenty years and identify unbuildable lands. In 2019 House Bill 201 and 203 were adopted to promote middle housing and authorized a \$1,000,000 appropriation to DLCD to distribute to local governments to complete housing needs assessments. The city's housing needs assessment would be completed in the fall of 2020, and a housing study grant request submission called for council acknowledgment and support. Council consensus of support for grant submission and mayor to sign application.

Mayor Benetti asked for an update regarding the Eastside school bus route question that came up during previous meeting public comments. Mr. Craddock stated a traffic analysis would be analyzed by a consultant.

### **Council Comments**

Councilor Kilmer thanked Coos Health & Wellness for coming to update everyone on COVID-19 and noted the survey for the Economic Vitality Travel Oregon Grant was distributed within the city's recent Friday Update and provided an opportunity for citizens to participate with their input for the area's economic vitality plan. Councilor DiNovo thanked everyone who attended, and was involved in, the Alonzo Tucker ceremony on February 29, 2020, which was a wonderful event, and hoped the marker would be good reminder everyone was responsible in protecting the citizens. Also received a request from concerned citizen to assess a four-way stop at South 4th Street and Hall Avenue. Mr. Craddock stated the intersection would be evaluated by staff using criteria set for traffic control devices. Councilor Marler asked if the street light survey had begun. Mr. Craddock stated the agreement with AMERESCO was updated and were waiting for confirmation from Pacific Power. Councilor Matthews stated he was pleased to be apart of and see everyone out for the Alonzo Tucker ceremony and to witness the start of healing; was excited for the 3A basketball tournament; and noted Coos Bay was named one of Outside Magazine's new adventure towns which showed all the work of the Coos Bay/North Bend Visitor Convention Bureau (VCB) had done to promote and recognize the beauty of area, so it was even more important to do take the Pledge for the Wild. Councilor DiNovo also thanked Janice Langlinais, the executive director of the VCB, for her efforts and noted the extra 2.5% transit tax funds used to promote the area appeared to be a success. Councilor Farmer stated he received a traffic safety request for traffic calming in Empire, near Morrison Street and Madison Street where there were longer straight stretches, to promote awareness and slow down. Mayor Benetti wanted to recognize the 3A tournament and stated they were the community's guests to be welcomed, had heard positive comments about street work getting done, the Alonzo Tucker ceremony was well attended and was impressed with the project and how it was handled.

**Adjourn**

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular meeting was scheduled for March 17, 2020 in the council chambers at city hall.



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Joe Benetti, Mayor

Attest: Nichole Rutherford  
Nichole Rutherford, City Recorder