

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 16, 2021

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, and Rob Miles. Councilors Carmen Matthews and Sara Stephens attended remotely by teleconference. Councilor Lucinda DiNovo was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Assistant City Manager/Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Chris Chapanar. City staff attending remotely by teleconference was Library Director Sami Pierson.

Flag Salute

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

Public Comments

Holly Boardman, Coos Bay Downtown Association, gave an update of the events scheduled for fourth quarter 2021.

Public Comment Form

No public comment forms were received.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of November 2, 2021 Minutes
- 3b: Acceptance of October 2021 Financial Reports and Check Registers
- 3c: Acceptance of Department of Land Conservation and Development Grants
Coos Bay received two Department of Land Conservation and Development (DLCD) technical assistance grant awards totaling \$100,000 to formalize the City's plans for future housing production. The work completed with these grant awards would advance Council 2021-2023 goals to increase the City's housing supply and explore the Urban Growth Boundary (UGB) and its relationship to annexation opportunities.

Councilor Kilmer moved to approve the consent calendar as presented. Councilor Farmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

Approval of Request to Initiate the Vacation of a Portion of Grant Avenue Right of Way

Public Works and Community Development Director Jim Hossley stated the owner of the property at the northwest corner of Grant Avenue and Marple Street requested the vacation of Grant Avenue, west of Marple Street. The requested area of vacation would allow the owner, who is developing a subdivision, to install stormwater low impact development structures to handle stormwater run-off from the project. The developer (owner), RAF Development, wanted to develop the property adjacent to the area of vacation into a four-unit subdivision. The owner wanted to utilize the vacated area to facilitate the need for a water quality feature as required in Coos Bay Municipal Code Chapter 18.25 Stormwater Management Systems. The applicant conformed to the requirements of the Coos Bay Municipal Code. Staff had no objection to this vacation request. Should the City Council initiate this vacation, a public hearing on the matter would be held on December 7, 2021. Should the vacation request be approved the property would be added on the tax roll.

Councilor Farmer moved to initiate the requested vacation and authorize city staff to proceed with the vacation request per Coos Bay Municipal Code Chapter 12.45 Public Right of Way Vacation. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

Public Hearing for Consideration to Adopt of Supplemental Budget - Approval Would Require Adoption of Resolution #21-30

Assistant City Manager/Finance Director Nichole Rutherford stated it was anticipated during the fiscal year that several supplemental budgets would be brought forward for consideration to adjust the budget based upon operational needs. Reasons for a supplemental budget included appropriating grant funding not included in the budget, appropriating additional carryover balance from the prior fiscal year that was more than budgeted and were needed to meet operational needs, reallocating funds within categories, and appropriating new funds. The City of Coos Bay complied with the provisions of ORS 294.338(2) which allow for appropriation of funds by resolution only for unforeseen specific purpose grant funds received; the governing body, at a regularly scheduled meeting, shall adopt a resolution stating the need, purpose, and amount of the appropriation. Additionally, the City of Coos Bay has complied with the provisions of ORS 294.473 which allow for appropriation of funds and adjustment of a fund's expenditures by more than ten (10) percent of total fund expenditures; the governing body, at a regularly scheduled meeting, shall hold a public hearing to accept public comment on the proposed supplemental budget, which was noticed at least five days before the meeting, and adopt a resolution stating the need, purpose, and amount of the appropriation. The proposed supplemental budget was being presented to adjust carryover balances which varied from the original budget adoption, as well as, adjust appropriations accordingly. Additionally, this supplemental budget included appropriation of two Department of Land Conservation and Development and federal funds received under the American Rescue Plan Act.

Mayor Benetti opened the public hearing. No public comments were provided. The public

hearing was closed.

Councilor Kilmer moved to adopt Resolution 21-30 authorizing a supplemental budget appropriating additional funds for fiscal year 2021-22. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles, Stephens. Absent: DiNovo.

City Manager's Report

City Manager Rodger Craddock stated the yet to be developed 3rd and Central green parking lot design was on hold until the city heard about funding for the high speed charging station, the city did not receive grant funding and was not eligible for reimbursement through the Sponsorship Option (SO) loan through DEQ, but could opt for a slower speed charger, and needed direction from Council on how to proceed. Council discussed, consensus Front Street would be best location for a high speed charger, did not want to delay this parking lot, and to proceed with a slower charging station if Pacific Power could adhere to their 30-60 day review time and cost was close to estimated \$30,000.

Council Comments

Councilor Matthews stated was glad the electric charging stations were moving forward. Councilor Miles stated Community Coalition of Empire scheduled virtual tree lighting on December 3, 2021 and gave an update of the Library Design Consultant process with Hacker hired as the consultant. Councilor Kilmer stated Bus Jam was scheduled for December 4, 2021 and registration was online. Mayor Benetti stated would be participating in City Mayors Shopping Spree to benefit Bus Jam on November 17, 2021, the Coos Bay Christmas tree went up, and thanked Councilor Miles for his work on the Library design consultant hiring process.

Executive Session

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (i) for the purpose of evaluating the job performance of the City Manager. No decisions were made.

Adjourn

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular meeting was scheduled for December 7, 2021. These minutes were approved as presented by City Council on December 7, 2021.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder