

# MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 2, 2021

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

## **Those Attending**

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, and Rob Miles. Councilor Carmen Matthews attended remotely by teleconference. Councilors Lucinda DiNovo and Sara Stephens were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Assistant City Manager/Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing, Fire Chief Mark Anderson, Police Captain Mike Shaffer, and Library Director Sami Pierson.

## **Flag Salute**

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

## **Public Comments**

No public comments were made.

## **Public Comment Form**

Jessica Leonard, Ashland stated she owned a home in Coos Bay to avoid the summer wildfire smoke in the Rogue Valley, had hoped to rent it out part-time, and suggested placing limits on short-term property rentals to allow short-term rental (30 days or less) for less than 150 days per year.

## **Consent Calendar**

Mayor Benetti reviewed the consent calendar which consisted of:

3a: Approval of October 19, 2021 Minutes

3b: Approval of October 26, 2021 Minutes

Councilor Farmer moved to approve the consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles. Absent: DiNovo, Stephens.

## **Consideration of Approval of a Veterans Day Proclamation**

City Manager Rodger Craddock stated Southwestern Oregon Veterans Outreach (SOVO) was putting together a public event for Veterans Day on November 11, 2021 in Coos Bay. They invited the Mayors of Coos Bay and North Bend to present and deliver a City

proclamation observing Veterans Day at the covered plaza on the boardwalk in Coos Bay. They reached out to other local veterans' organizations for a color guard and for a musician to play "Taps" for the event. In regards to the proclamation(s), each city presenter would be able to introduce their proclamation with brief remarks. Mayor Benetti read the proclamation.

Councilor Farmer moved to approve the Veterans Day Proclamation. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles. Absent: DiNovo, Stephens.

### **Consideration to Award Contract for 2021 Fall Pothole Repairs**

Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing stated the City Council was committed to improve the conditions of the City's street infrastructure. Staff identified several large potholes within City limits to be repaired, as noted in a site exhibit provided to Council. The City received one bid from Johnson Rock Products. Three other contractors attended the mandatory pre-bid meeting but declined to bid on the project stating workload and other larger project opportunities. Transportation Utility Fee dollars would fund the project.

Councilor Miles moved to award the contract for this repair project to Johnson Rock Products for \$99,964, plus a 15% contingency of \$14,995, for a total not to exceed \$114,959. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles. Absent: DiNovo, Stephens.

### **Consideration to Approve Change Order for the On-Call As Needed Electrical Services Contract with Kyle Electric**

Deputy Public Works and Community Development Director/City Engineer Jennifer Wirsing stated the city had several facilities which required miscellaneous electrical services on a frequent basis. As such, an invitation to bid was advertised in January 2020 for On-Call Electrical Services. At the time this invitation to bid was published, the municipal facilities included city hall, visitor information center, public works shops, parks buildings and grounds, street lights, library, fire halls, Egyptian Theater, and museum. The invitation to bid proposed work up to \$75,000 and was for a two-year duration. Two bids were received; one from Kyle Electric and one from Reese Electric. Contracts were signed with each contractor. The contracts expire March 2022 and to date Reese's contract was at \$20,331.67 with \$54,668.33 remaining and Kyle's contract was at \$63,955.67 with \$11,044.33 remaining. What was not known when this invitation was advertised was the city was going to perform operations and maintenance of their sanitary and storm sewer systems in house. Kyle Electric was the electrical contractor for the expansion and construction of Wastewater Treatment Plant 2 project and they had performed extensive work at Plant 1. While the Water Quality Division would use Reese Electric when it was appropriate, there was great benefit to also having the ability to utilize Kyle Electric due to their extensive knowledge of the city's sanitary sewer system. For these reasons, staff requested a change order to the current On-Call As Needed Electrical Services contract with Kyle Electric for \$50,000 which would increase the amount not to exceed from \$75,000 to \$125,000, for continued services between now and March 2022. It was the intention of staff to re-advertise the invitation to bid in one month so a new contract could be entered into upon the expiration of the current contracts.

Councilor Kilmer moved to approve a \$50,000 change order to the On-Call As Needed

Electrical Services contract with Kyle Electric for a total amount not to exceed \$125,000. Councilor Miles seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles. Absent: DiNovo, Stephens.

### **City Manager's Report**

City Manager Rodger Craddock stated he recently provided Council an update of city goals via email, noting the completed goal of the conversion of all street light to LED to be completed November 5, 2021; street maintenance on S 7th Street between Lockhart Ave & Kruse Ave began, the next street project was Minnesota Ave; library roof project had started; Water Quality Division numbers had been good on testing since taking that division in-house, process was improving at both Treatment Plant 1 and 2; would be revisiting old ordinances as the taxi cab ordinance had not been updated for twenty years, does not fit for how to license Uber drivers, and until it could be updated would be using the spirit of the ordinance; and Koosbay Blvd project would be financed through debt service to stabilize the hillside, once stabilized for more than a year it could be repaved.

### **Council Comments**

Councilor Kilmer stated the Coos Bay Downtown Association scheduled to kick off their holiday season events on November 12, 2021. Councilor Miles gave an update on the hiring process of a design consultant for the new Library project and requested to skip the November 23, 2021 scheduled recommendation to Council to begin negotiations immediately, Council would approve the contract, but requested updates to Council of the recommendations for public awareness. Councilor Matthews heard there was a push for potential mountain bike system at the Water Board property and would like to have a discussion with North Bend Council. Mayor Benetti stated a committee should be created with North Bend to explore and contact the Water Board for interest, pros, and cons. Councilor Matthews also stated the Oregon Coast Visitors Association was willing to help with funding for a potential frisbee golf course in the Empire Lakes park system. City Manager Rodger Craddock stated the request should go to the Parks Commission to make a recommendation to the Council and include in the update of the Parks Master Plan to find the interest of the community if no funding was available. Mayor Benetti stated Facebook noted the crime rates were up in Coos County and asked the Police Department to provide a report on the crime rates in the county.

Councilor Kilmer moved to approve a modification to the selection process to allow the Library Consultant Selection Committee to identify the successful candidate. Councilor Farmer seconded the motion which carries. Ayes: Benetti, Farmer, Kilmer, Matthews, Miles. Absent: DiNovo, Stephens.

**Adjourn**

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for November 16, 2021. These minutes were approved as presented by City Council on November 16, 2021.



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Joe Benetti, Mayor

Attest: Nichole Rutherford  
Nichole Rutherford, City Recorder