

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

June 1, 2021

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. Councilor Drew Farmer attended remotely by teleconference. Councilor Lucinda DiNovo was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Fire Chief Mark Anderson, and Deputy Police Chief Chris Chapanar. City staff attending remotely by teleconference were Library Director Sami Pierson and Community Development Administrator Carolyn Johnson.

Flag Salute

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

Public Comments

No public comments were made.

Public Comment Form

No public comment forms were received.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

3a: Approval of May 18, 2021 Minutes

3b: Adoption of Resolution 21-13 Authorizing Inter-fund Borrowing & Loans

Inter-fund loans are used as a short-term solution when cash flows are limited within a fund due the the timing of revenue receipt versus expenses to be paid, with immediate payback by the borrowing funds when cash flows return to normal expectations..

3c: Adoption of Resolution 21-14 Extending Workers' Compensation Insurance Coverage to City Volunteers

As a member of the City County Insurance Services (CIS) local government insurance risk pool, members are required to pass a resolution each fiscal year to extend workers' compensation insurance coverage to volunteers.

3d: Acceptance of Libraries Transforming Communities Grant

Coos Bay Public Library applied for and was awarded a \$3,000 grant to explore

food insecurity in our community. The library would be partnering with Coos Head Co-op with programs that consisted of food preparation, affordable shopping, food literacy, mitigating barriers to healthy eating, and food vouchers.

Councilor Miles moved to approve the consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Approval of Appointments to the Library Board and Planning Commission

City Manager Rodger Craddock stated the city advertised two openings on the Library Board and one unexpired term opening on the Planning Commission. Applications were accepted through May 25, 2021. Kathy Erickson and Steve Metz's terms on the Library Board were to expire June 30, 2021. The city advertised these openings and received applications from Gina Sutherland and Janice Langlinais. Kathy Erickson, having served two terms on the Library Board from June 2013 through June 2021, could not be considered for re-appointment as stated by Coos Bay Municipal Code 2.25 Section (3)(a) "Members shall be limited to serving no more than two full consecutive terms; however, any person may be reappointed after an interval of one year." Steve Metz did not wish to be reappointed. On April 20, 2021, Terry Pittenger resigned from the Planning Commission which left her term ending December 31, 2023 open. This position was also advertised and the city received an application from Patrick Terry who has also previously served on the Budget Committee.

Councilor Kilmer moved to appoint Gina Sutherland and Janice Langlinais to the Library Board for four-year terms ending June 30, 2025, and appoint Patrick Terry to the Planning Commission to fulfill Terry Pittenger's unexpired term ending December 31, 2023. Councilor Matthews seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Public Hearing to Enact Ordinance to Vacate a Portion of Division Avenue Right of Way

City Manager Rodger Craddock stated city staff recommended vacating the undeveloped portion of Division Avenue between Lakeshore Drive and Patrick Avenue. It was unlikely the street would ever be developed due to topography. Staff contacted property owners abutting the proposed vacated right-of-way and no objections were raised. Pacific Power has determined they do not need an easement over the property proposed for vacation. City Council initiated the vacation on May 4, 2021. If vacation was approved it would add additional property to the tax roll.

Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor Marler moved to enact an ordinance to vacate a portion Division Avenue between Lakeshore Drive and Patrick Avenue. Councilor Kilmer seconded the motion. Deputy Finance Director Melissa Olson read the ordinance by title only and Ordinance 542 was enacted by the following vote:

Aye: Benetti, Farmer, Kilmer, Marler, Matthews, Miles.
Nay: None.

Absent: DiNovo.

Public Hearing on the Use of Revenue Sharing Funds - Approval to Accept the Funds Would Require Adoption of Resolution 21-15

Finance Director Nichole Rutherford stated the State of Oregon allocates 14% of state liquor receipts quarterly to Oregon cities based on a formula as outlined in ORS 221.770, better known as “state revenue sharing”. The state distribution is in addition to the 20% of the state’s liquor receipts allocated on a monthly basis. The 14% state revenue sharing is allocated on a formula basis that compares the city’s consolidated property tax rate, per capita income, and population against statewide averages.

In order to participate in the Oregon State Revenue Sharing program a public hearing was required to be held before the Budget Committee and the City Council. A public hearing before the Budget Committee was held April 15, 2021. In accordance with ORS 221.770, a public hearing before the City Council was scheduled for June 1, 2021, and notice published, for the purpose of taking public input on the use of State Revenue Sharing funds for the fiscal year 2021-2022.

Mayor Benetti opened the public hearing. No public comments were made and the hearing was closed.

Councilor Miles moved to adopt Resolution 21-15 accepting State Revenue Sharing Funds. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Public Hearing on the Approved Fiscal Year 2021-2022 Budget - Adoption of Resolution 21-16 Would Adopt the Budget, Make Appropriations, and Levy Ad Valorem Taxes

Finance Director Nichole Rutherford stated the local government budget process was regulated through Oregon Revised Statutes (ORS) 294.305 to 294.565. The City of Coos Bay’s budget was a financial plan containing estimates of revenues and expenditures for a single fiscal year. Budgeting allowed a local government to evaluate its needs in light of the revenue sources available to meet those needs. A complete budget justified the imposition of property taxes and setting appropriations that give the City of Coos Bay its authority to spend public money. In accordance with Oregon budget law, the City of Coos Bay had complied with the budget law statutes. A public hearing before the City Council had been scheduled and published for the purpose of taking public input on the budget for the June 1, 2021 meeting. The proposed budget for fiscal year 2021-2022 had been reviewed and approved by the Budget Committee on April 15, 2021, with a recommendation for City Council adoption. The Budget Committee's approved budget was on the city's website at <http://coosbay.org/departments/finance>. Ms. Rutherford stated the redlined item was for Community Contributions Expenditures, Department 180, to approve \$5,000 in a discretionary fund from General Ledger Fund 01 ending revenue cash balance for any organization to come to Council at a later date with a formal request.

Mayor Benetti opened the public hearing. No public comments were made and the hearing was closed.

Councilor Matthews moved to adopt Resolution 21-16 approving the Fiscal Year 2021-2022 budget. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo.

Approval of 2021-2023 Council Goals

City Manager Rodger Craddock stated Council members and staff met with Patrick Ibarra of the Mejorando Group on March 6, 2021 in a goal setting session to develop plans that guide potential projects for the 2021-2023 period. During that work session, ideas were tabulated and discussed in order to develop potential goals. Mr. Ibarra provided staff with a summary of the work session which staff took, refined and organized into a concise set of draft goals. The draft goals were presented to the Council on May 25, 2021. Based on input provided the draft goals were updated. Council requested an updated list showing the status of projects.

Councilor Marler moved to approve the 2021-2023 Council Goals. Councilor Matthews seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

City Manager's Report

City Manager Rodger Craddock stated a formal change of command for Chief of Police was scheduled on June 15, 2021 at 5:45 pm; five weeks from taking over wastewater utility operations and management with transition plan moving along well; LED light conversion project was currently underway; and the work at the Hwy 101 and Hemlock Avenue intersection was completed with the railroad intersection work to be completed soon.

Council Comments

Councilor Miles thanked Kathy Erickson and Steve Metz for serving on the Library Board, welcomed the new board members, and stated the Boys and Girls Club partnered with SOLVE to do community cleanups. Councilor Kilmer stated Coos County would stay at moderate risk level, at 53.5% vaccinated, with 65% vaccinated the goal; and downtown wine walk was scheduled to begin on June 4, 2021. Councilor Marler congratulated staff and Council for the ambitious 2021-2023 Goals. Councilor Matthews encouraged everyone to get vaccinated, spoke to a citizen who had contacted city hall regarding litter which was responded to immediately, and Surfrider Foundation would be cleaning up Libby Lane. Councilor Farmer thanked city staff for their work on goals and budget; and requested Council review the Flag Policy. Mayor Benetti stated the Flag Policy was scheduled for the next work session, kick off of the wine walk was scheduled for June 4, 2021 with new businesses included, wanted to clarify The Mill Casino was putting on the fireworks this year, the city was postponing fireworks to do a memorial for the 20th Anniversary of 9/11. City Manager Rodger Craddock stated to put on the fireworks would be in violation of the state restrictions, the City would lose their insurance coverage if the city held an event violating the Governor's orders, and put the Councilors at personal risk.

Adjourn

There being no further business to come before the council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for June 15, 2021. These minutes were approved as presented by City Council on June 15, 2021.



Phil Marler, Vice-Chair

Attest: 

Nichole Rutherford, City Recorder