

# City of Coos Bay



**Adopted Budget  
FY 2011/2012**

# **City of Coos Bay Budget Committee**

**Fiscal Year 2011/2012**

## **City Council Members**

Crystal Shoji, Mayor  
Jon Eck, Council President  
Jennifer Groth  
Joanie Johnson  
Stephanie Kramer  
Gene Melton  
John Muenchrath

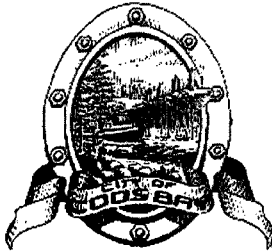
## **Citizen Lay Members**

Peter Cooley  
Forton (Chris) Christoffer  
Howard Forte  
Philip Marler  
Roy Metzger  
Nathan Mischel  
Jelena "Dudi" Wittwer

## **Administrative Staff**

City Manager  
Finance Director  
Fire Chief  
Library Director  
Police Chief  
Public Works & Development Director

Rodger Craddock  
Rae Lea Cousens  
Stan Gibson  
Carol Ventgen  
Gary McCullough  
Jim Hossley



## **CITY OF COOS BAY MISSION STATEMENT**

The Mission of the City of Coos Bay is to work as a stable, progressive municipality to enhance the quality of life for all citizens through a government that is accessible to everyone and dedicated to the development of a diversified economy, sound fiscal planning and the preservation and enhancement of the cultural, historical and natural beauty of our area.

Adopted January 2, 2008



## **CITY OF COOS BAY VISION STATEMENT**

Create a safe, clean and inviting City that protects and enhances our unique culture, history, and environment by working in a collaborative partnership that creates opportunities for the South Coast Region through living wages and affordable housing.

Adopted January 2, 2008



# City of Coos Bay

## 2011 Council Goals

Adopted March 1, 2011

**Citizen Education & Involvement:** Educate, cultivate, and encourage public participation in City government.

**Top Goal Priorities:**

- ✓ Educate citizens on the roles and activities of City government
- ✓ Encourage citizen input and volunteerism in City government

**Infrastructure and Services:** To maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.

**Top Goal Priorities:**

- ✓ Maintain staffing levels to adequately provide core services
- ✓ Ensure that the City can protect and enhance the useful life of streets, utilities, and facilities
- ✓ Ensure staff is properly equipped and trained to deliver city services to those who work, live, and visit the City of Coos Bay

**Economic Development & City Revitalization:** To create a vibrant community for City citizens and entrepreneurs.

**Top Goal Priorities:**

- ✓ To promote and assist in the revitalization of the Downtown and Empire URA Districts in an effort to provide development opportunities for businesses and industry.
- ✓ To coordinate with our economic development partners in an effort to attract, retain, and promote expansion of local business opportunities.

**Finance:** To adopt and maintain a sustainable budget that reflects City priorities and realizes current economic conditions.

**Top Goal Priorities:**

- ✓ Provide a sustainable level of core services, meet regulatory requirements, and contribute to a stated goal within budgetary constraints of predictable revenue.
- ✓ Maintain public trust and confidence by utilizing resources in the most efficient manner possible.

## CITY OF COOS BAY BUDGET MESSAGE FY 2011-2012

To the Honorable Mayor Crystal Shoji, members of the City Council, citizen members of the Budget Committee and the citizens of Coos Bay, it is my honor and pleasure to submit the City's FY 2011-2012 proposed budget.

The annual budget is the single most important policy document of the City. It sets standards and establishes an action, operational and financial plan for the delivery of City services. It has been prepared to provide a comprehensive overview of all City funds and services, and to give residents a better understanding of the City's operating and fiscal programs. The proposed City of Coos Bay annual budget for fiscal year 2011-2012 has been prepared pursuant to Oregon Local Budget Law and presents my recommendations as budget officer and incorporates the cooperative efforts of the City's management team.

**Financial Practices and Policies:** The proposed budget has been prepared based on the following City policy and practices:

- Revenues are estimated conservatively.
- Expenditures are based on actual experience and incremental increases where needed.
- Reserves should be maintained at adequate funding levels in accordance with accepted accounting practices, and to provide sufficient cash carryover to meet the City's needs until tax revenues arrive in November.

- Capital equipment and vehicles should be maintained and/or replaced so they are in proper working order.
- While this City budget is a one-year document, a multi-year approach is used to consider the future implications of current fiscal conditions and decisions.

The FY 2011-2012 City of Coos Bay budget recommendations for all funds and accounts totals \$43,942,961. The Budget document is organized into 27 funds. These funds are broadly organized into four categories: Operating Funds, Debt Service Funds, Capital Improvement Funds and Reserve Funds.

- Operating Funds provide for ongoing services such as police and fire protection, building services, street maintenance, wastewater collection and treatment, library services, governmental administration and risk management activities.
- Debt Service Funds pay for financed debt incurred to complete major community capital improvements.
- Capital Improvement Funds provide funding for annual improvements such as street repairs, park enhancements and wastewater collection and treatment infrastructure improvements.
- Reserve Funds provide for a mix of physical improvements, vehicles, equipment and technology replacements.

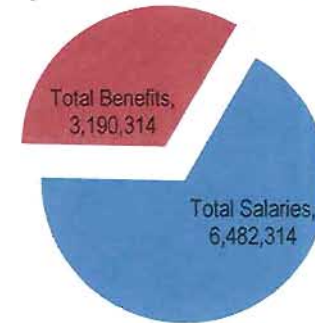
**Operational - Personnel Costs:** The City of Coos Bay provides our residents with a wide array of municipal services. Police and Fire protection, beautiful parks, street repair and maintenance programs, stormwater and wastewater utilities, and many other fine services which are provided by dedicated City employees. To provide these services to our residents, other City employees are required to supply internal functions in areas such as finance, legal and human resources services.

Employee salaries and benefits paid from a variety of revenue sources. Some employee costs are paid from more than one source which you will find detailed in this budget document. Projected personnel costs include contracted salary adjustments for the City's three bargaining units. Projected salaries are based in part on the current collective bargaining agreements (CBA) with the Coos Bay Police Officer's Association (CBPOA) and the American Federation of State, County and Municipal Employees (AFSCME), which reflects an increase of 5% for employees represented by those unions. We are currently in contract negotiations with the International Association of Firefighter's (IAFF) and the exact amount of salary increases, if any, is unknown but it is our intent to limit any increase to a cost of living adjustment (COLA) based on the consumer price index (CPI-W). The fourth segment of the City's workforce is comprised of the non-represented staff (management). In a limited effort to maintain some parity for represented staff, yet being mindful of the current economic conditions we find ourselves in, I am proposing a COLA for the non-represented staff of 1.8% (based on the January 2011 CPI-W).

Personnel expenditures comprise 22% of the total City operating budget, with salaries comprising 67% and benefits comprising 33% of personnel expense. Benefits include insurances (health, dental, vision, long term disability, workers compensation, unemployment etc), Public Employee

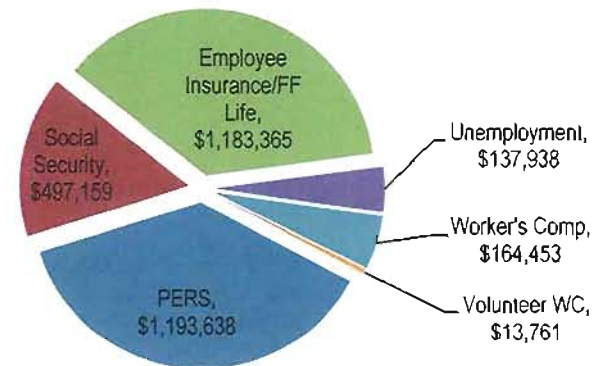
Retirement System contributions, and social security contributions (tax).

**Personnel Expenses – Salaries and Total Benefits**



This budget reflects a mandated 3% PERS rate increase which equates to an estimated increased cost to the budget of \$237,876. In an effort to mitigate these mandated increases we were able to successfully move employees from the standard low deductible health care plan to a high deductible plan which will provide an estimated saving of \$200,890.

**Personnel Expense - Benefits**



**Operations – Materials & Services:** Department heads submitted a status quo budget this year that either includes no increases from the previous year or small increases to account for inflation and/or the need to replace critical items. The City continues to contract and/or use public/private partnerships for the delivery of certain services. These include a contract with Operations Management International (CH2MHILL OMI) for maintenance and operation of our wastewater and stormwater systems; The Coos Art Association for operation of the Coos Art Museum; the Chamber of Commerce for the operation of the Coos Bay Visitor Information Center; the Boys and Girls Club for youth recreation services; and the Mingus Pool Association for the operation of the Mingus Pool.

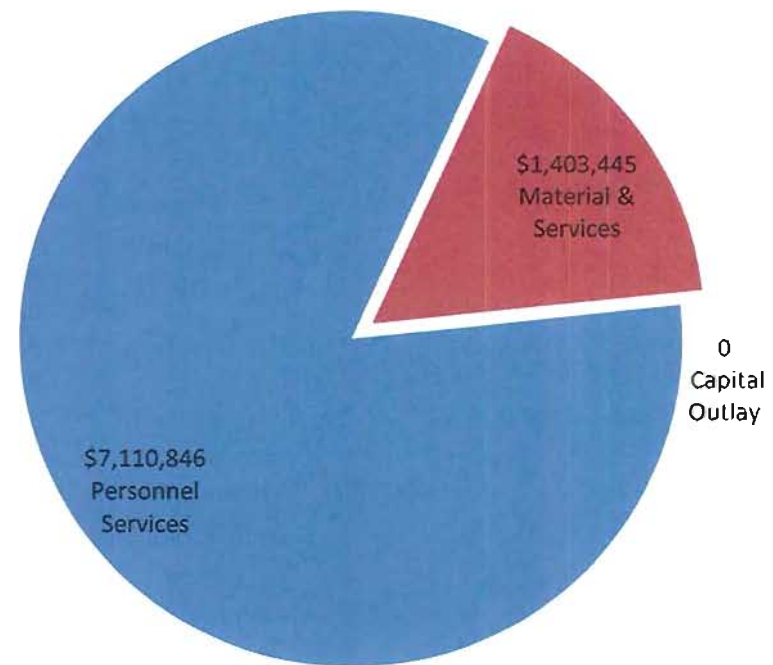
**General Fund Revenues:** This fund is expected to begin the new fiscal year with a \$3,237,500 beginning fund balance also known as a "Carry Over". The Carry Over is used to carry the general fund over a four month period of time where no substantial revenues are received. These funds will be used to pay employees and general fund bills from July 1<sup>st</sup> until mid November when the City expects the first property tax disbursement from Coos County. General Fund revenue sources are estimated to be:

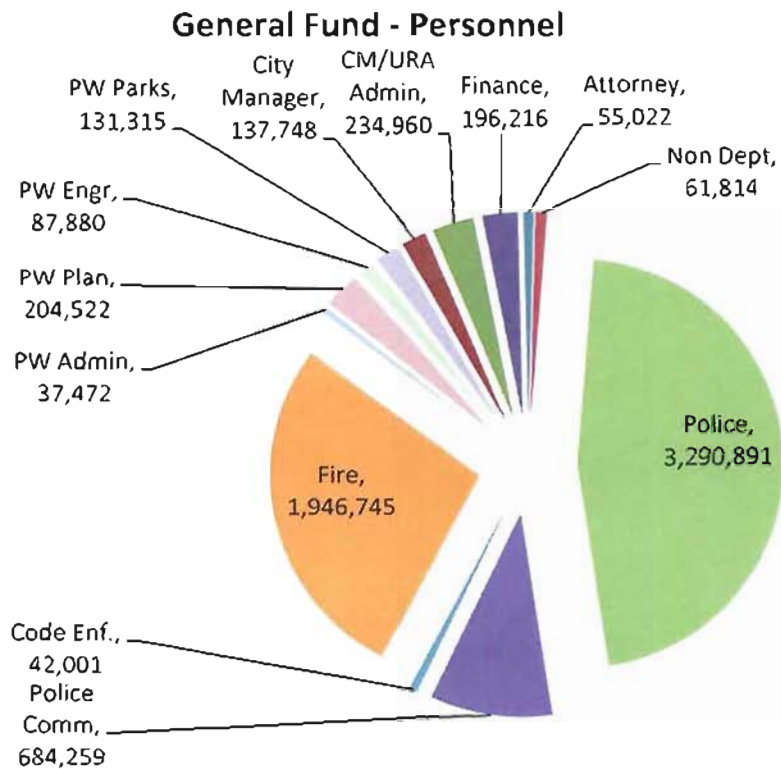
1. <b>Property taxes</b>	\$5,169,476
2. <b>Franchise Fees</b>	\$1,430,000
3. <b>Licenses &amp; Permits</b>	\$130,000
4. <b>Fines, Grants &amp; State Revenues</b>	\$594,200
5. <b>Use of Money &amp; Property</b>	\$97,500
6. <b>Services &amp; Repayments</b>	\$457,863
7. <b>Other Revenue</b>	\$10,720
8. <b>Transfers In:</b>	
<b>Police Public Safety/Fire Station</b>	\$183,500
9. <b>Other Financing Sources:</b>	
<b>Du Jour Financing Repayment</b>	\$1,557,664
<b>CBNBW Water Project Loan</b>	<u>\$3,600,000</u>
<b>Total (including carryover):</b>	<b>\$16,468,423</b>

Projected property tax revenue is approximately 2.5% above FYE2011 tax receipts and reflects a flattening of the growth in property assessments due to the national and regional economy and the subsequent distressed real estate market.

**General Fund Expenditures:** General Fund expenditures are separated into three broad categories; Personnel Services, Material & Services and Capital Outlay.

**General Fund Expenditures**





**Gas Tax Fund – Streets:** Revenues are projected to be \$18,000 more than last year with no budgeted transfer from the General Fund. The increase to the State Gas Tax in January 2011 is anticipated to provide the additional funding. Funding for the Streets Division comes from the State gas tax, jurisdictional exchange program, Oregon Department of Transportation, and from funds received from system development charges. Interest, although minimal, continues to accrue on the \$4.8 million held in reserve by the City as part of the “Jurisdictional Exchange” program. Urban Renewal funding is also available for certain street projects. This budget reflects a continuation of the moratorium on System

Development Charges (SDC). These funds may only be used for constructing new infrastructure and increasing capacity, not for maintenance and repairs.

**Police / Fire Public Safety Funds:** This budget reflects the elimination (abolish/closing) of a Police Public Safety Fund and a Fire Public Safety Fund. The remaining fund balances from FYE2011 will be transferred into each of the departments' respective general fund budgets. The elimination of these funds is being done to comply with accepted governmental accounting practices (GASB 54) and on the advice of our auditors.

**Hotel/Motel Fund:** These funds are used to pay for parks maintenance and tourism and cultural facilities support. The transient tax projected for FYE2012 remains the same as revenue projections for FYE2011, \$465,517. The budgeted disbursement to the Visitors and Convention Bureau is based on the annual projection of which 2/7<sup>th</sup> (29%) or \$135,000 of this year's revenue funds.

**Library Fund:** Library operations are funded through the County Library District. Administrative costs such as accounts payable/receivable and payroll/personnel tasks associated with the operation of the library are absorbed by the City's general fund. Unfortunately, as revenue has not kept pace with increased personnel costs, we found it necessary to reduce the workforce at the Library by one FTE during the FYE2011 budget year.

**Wastewater Fund:** The Wastewater Fund is able to cover basic operations. However, in order to meet the demands for improvements, the proposed budget includes a 6.5% rate increase. These rates reflect a policy decision to manage debt as a way to stabilize rates based on the recommendation of the commissioned Sewer Rate – Cost of Service Study. The



City's facilities improvement plan estimates state mandated improvements over the next 20 years at a cost of approximately \$75 million (today's dollars)

**System Development Funds:** The City has several funds established to receive and expend System Development Charges for waste water, storm water and transportation systems. Stated earlier, this budget continues the established moratorium. Funds may be spent this fiscal year, but no new revenues are expected.

**Building Codes Fund:** Building activity has slowed considerably over the last several years and I anticipate the trend to continue this year. The Carryover balance has continued to decline over the past several years. Despite this the outlook looks favorable with large projects on the horizon.

This budget reflects the elimination (abolish/closing) of a Building Code Reserve Fund. The remaining fund balances from FYE2011 will be transferred into the Building Code Fund. The elimination of this fund is in keeping with accepted governmental accounting practices (GASB 54) and on the advice of our auditors.

**Rainy Day Reserve Fund:** This fund was created during the FY 2008-09 budget year. I am recommending that the Budget Committee continue funding this program. The committee recommended last year transferring of \$80,000 into this fund. Currently the fund has approximately \$138,373. I recommend that the committee support my decision to transfer an additional \$80,000 this year.

**Major Capital Reserve Funds:** The City utilizes a variety of capital funds which is primarily used for replacing equipment supporting General Fund services, maintenance of building and emergency repairs. The primary source of funds for these expenditures is derived from scheduled timber harvests off of

City owned property near the Pony Creek watershed. This year's budget reflects projected total revenues at \$2,560,385. Of that amount, \$1,500,000 is from a state grant to be used for the seismic retrofit of city hall, a projected \$300,000 from a planned timber harvest and the remaining in the carryover balance and interest. The proposed budget expenditures reflect a total of \$2,121,635 to be used for building repairs, vehicle and equipment replacement and timber management related costs.

**Urban Renewal:** In May 1998 the City Council selected "Option 1" as the method to be used in collecting urban renewal property taxes [ORS 457.435(2) (a)]. Accordingly, each year the Budget Committee and City Council must decide during their annual budget meetings whether an "Option 1 Special Levy" should be certified for collection.

The Coos Bay Urban Renewal Agency Budget reflects the imposition of 0% of the Special Levy. If selected, this option may be used to further Urban Renewal priorities such as streets infrastructure, Downtown parking circulation, and the Hollering Place project.

**Recommendation:** The recommended budget as presented represents an effective use of the City's resources. Staff looks forward to working with the Budget Committee to review the plan and to discuss alternative approaches to delivering key community services while maintaining financial stability and continuing to build to a bright future for the City of Coos Bay.

Respectfully submitted,



Rodger E. Craddock  
City Manager and Budget Officer April 15, 2011

## Table of Contents

Tax Levy Computations.....	1	Building Codes Fund .....	103
List of Transfers .....	4	9-1-1 Tax Fund .....	108
Summary of Resources.....	7		
Summary of Expenditures .....	9	<b>DEBT SERVICE BUDGET</b>	
Summary of General Fund Resources .....	11	Bond Redemption Schedule .....	110
General Fund Resources .....	12	G.O. Bond Redemption Fund.....	111
General Fund Expenditure .....	15	Revenue Bond Redemption Fund .....	112
<b>OPERATING BUDGET</b>		<b>CAPITAL IMPROVEMENT BUDGET</b>	
General Fund		Special Improvement Fund .....	115
City Council .....	16	Street Improvement Fund .....	116
City Manager .....	19	Parks Improvement Fund.....	117
Urban Renewal Administration .....	22	Bike/Pedestrian Fund .....	119
Finance .....	25	Transportation SDC Fund.....	120
City Attorney.....	28	Wastewater SDC Fund .....	121
City Hall.....	31	Stormwater SDC Fund.....	124
Community Contributions .....	33		
Non-Departmental .....	36	<b>RESERVE BUDGET</b>	
Other Financing Uses .....	37	Insurance Reserve Fund.....	125
Police .....	38	Building Codes Reserve Fund .....	126
Fire.....	47	Wastewater Equipment Reserve Fund.....	127
Public Works & Development		Wastewater Improvement Fund .....	128
Administration .....	51	Fire Station Reserve Fund.....	129
Planning .....	55	Major Capital Reserve Fund .....	130
Coastal Implemental Grant.....	58	Jurisdictional Exchange Streets Reserve Fund...	132
Engineering.....	59	Technology Reserve Fund.....	133
Parks .....	62	County-wide CAD Core Reserve Fund .....	134
OECCD Block Grant.....	65	Rainy Day Reserve Fund.....	135
ODF&W and CBNBWB IFA Loan .....	66		
Gas Tax Fund.....	67	<b>APPENDIX</b>	
Wastewater Fund.....	72	Salary Schedule .....	136
Special Public Safety Fund .....	84	Salary Distribution Chart.....	137
Police Public Safety Fund .....	89	Budget Glossary .....	138
Fire Public Safety Fund.....	92	Acronyms List.....	143
Hotel/Motel Tax Fund .....	95		
Library Fund .....	99		

**City of Coos Bay 2011-2012 Budget  
Property Tax Levy Summary**

	Actual 2008-09	Actual 2009-10	Budget Adopted 2010-11	Actual 2010-11	Budget Proposed 2011-12	Budget Adopted 2011-12
Assessed Value (Less UR Excess Value)	793,827,131	812,992,758	831,306,791	833,660,500	854,502,000	854,502,000
General Fund Tax Imposed Within Statutory Limits	5,052,154	5,174,130	5,290,686	5,305,666	5,438,307	5,438,307
Actual and Estimated Tax Rate (/1000) ** General Fund - Certified	<u>6.3643</u>	<u>6.3643</u>	<u>6.3643</u>	<u>6.3643</u>	<u>6.3643</u>	<u>6.3643</u>
Assessed Value	881,298,795	911,287,095	931,770,581	933,694,862	954,961,084	954,961,084
G.O. Bonds Tax Imposed - Certified	572,826	449,945	537,760	537,760	545,666	545,666
Actual and Estimated Tax Rate (/1000) ** G.O. Bonds	<u>0.6500</u>	<u>0.4937</u>	<u>0.5772</u>	<u>0.5760</u>	<u>0.5714</u>	<u>0.5714</u>
<b>TOTAL PROPERTY TAX IMPOSED</b>	<u>5,624,980</u>	<u>5,624,075</u>	<u>5,828,446</u>	<u>5,843,426</u>	<u>5,983,973</u>	<u>5,983,973</u>
Total City Tax Rate Per Thousand (before reduction)	<u>7.0143</u>	<u>6.8580</u>	<u>6.9415</u>	<u>6.9403</u>	<u>6.9357</u>	<u>6.9357</u>

**City of Coos Bay 2011-2012 Budget  
General Fund Tax Levy Computations**

	Actual 2008-09	Actual 2009-10	Budget Adopted 2010-11	Budget Proposed 2011-12	Budget Adopted 2011-12
Fund Balance	3,474,974	3,619,658	0	0	0
Carryover	0	0	3,200,000	3,237,500	3,237,500
Current Property Taxes	4,624,458	4,724,017	4,761,617	4,894,476	4,894,476
Delinquent Taxes	273,684	277,014	275,000	275,000	275,000
Non Property Tax Revenues	2,619,003	2,621,382	2,558,025	2,720,283	2,720,283
Du Jour Repayment	0	500,000	2,295,000	1,557,664	1,557,664
Coos Bay North Bend Water Board	0	0	900,000	3,600,000	3,600,000
Transfers	52,000	0	43,662	183,500	183,500
<b>Total</b>	<b>11,044,119</b>	<b>11,742,071</b>	<b>14,033,304</b>	<b>16,468,423</b>	<b>16,468,423</b>
	Budget 2008-09	Budget 2009-10	Budget Adopted 2010-11	Budget Proposed 2011-12	Budget Adopted 2011-12
Property Tax Revenue Within Statutory Limits	5,052,154	5,174,130	5,290,686	5,438,307	5,438,307
Uncollectible (10%)	(505,215)	(517,413)	(529,069)	(543,831)	(543,831)
Taxes Necessary to Balance (Current Budget)	4,546,939	4,656,717	4,761,617	4,894,476	4,894,476
Taxes Current Actual more (less) than Budget	77,519	67,300	(0)	0	0

**City of Coos Bay 2011-2012 Budget  
General Obligation Bonds Tax Levy Computations**

	Actual 2008-09	Actual 2009-10	Budget Adopted 2010-11	Actual Projected 2010-11	Budget Proposed 2011-12	Budget Adopted 2011-12
Beginning Fund Balance (July)	74,866	107,794	0	62,260	90,000	90,000
Property Tax Revenues	521,542	410,716	488,600	485,000	491,100	491,100
Non Property Tax Revenues	4,576	1,739	0	1,000	1,000	1,000
Delinquent Taxes	0	32,962	0	30,340	34,000	34,000
Transfers	0	0	0	0	0	0
<b>Total Revenues</b>	<b>600,984</b>	<b>553,211</b>	<b>488,600</b>	<b>578,600</b>	<b>616,100</b>	<b>616,100</b>
<b>Total Bonded Debt</b>	<b>493,190</b>	<b>490,950</b>	<b>488,600</b>	<b>488,600</b>	<b>491,100</b>	<b>491,100</b>
Uncollectible	49,319	49,095	49,160	49,160	40,100	40,100
Taxes Necessary to Balance Budget	542,509	540,045	537,760	537,760	531,200	531,200
<b>Tax Levy (imposed)</b>	<b>572,826</b>	<b>449,902</b>	<b>537,760</b>	<b>537,760</b>	<b>531,200</b>	<b>531,200</b>
Less Uncollectible (10%)	49,319	49,095	49,160	49,160	40,100	40,100
<b>Taxes Necessary to Balance Budget (anticipated)</b>	<b>552,000</b>	<b>400,807</b>	<b>488,600</b>	<b>488,600</b>	<b>491,100</b>	<b>491,100</b>
<b>Total Revenues less Bonded Debt equals Carryover</b>	<b>107,794</b>	<b>62,261</b>	<b>0</b>	<b>90,000</b>	<b>125,000</b>	<b>125,000</b>

**City of Coos Bay 2011-2012 Budget  
Transfers**

	Transfers In	Transfers Out
<b>GENERAL FUND</b>		
to Hotel/Motel Tax Fund	0	127,696
to Technology Reserve Fund	0	0
to Rainy Day Fund	0	0
to Rainy Day Fund		155,000
to Jurisdictional Exchange	0	0
to State Gas Fund	0	175,000
to Police Public Safety Fund	0	0
to Fire Public Safety Fund	0	0
from Special Public Safety Fund	0	0
from Fire Station Reserve Fund	101,000	0
from Police Public Safety Fund	37,500	
to General Obligation Redemption Bond Fund	0	101,000
<b>STATE GAS TAX FUND</b>		
to Bike/Pedestrian Path Fund	0	8,000
from General Fund	175,000	0
<b>WASTEWATER FUND</b>		
to Wastewater Improvement Fund	0	643,916
to Insurance Reserve Fund	0	20,000
to Technology Reserve Fund	0	6,500
to WW Revenue Bond Fund	0	520,000
<b>SPECIAL PUBLIC SAFETY FUND</b>		
to General Fund	0	0
<b>HOTEL/MOTEL TAX FUND</b>		
from General Fund	127,696	0
<b>BUILDING CODES FUND</b>		
from Building Codes Reserve Fund	53,997	0

**City of Coos Bay 2011-2012 Budget  
Transfers (Continued)**

<b>GENERAL OBLIGATION REDEMPTION BOND BOND</b> from General Fund	<u>101,000</u>	<u>0</u>
<b>BICYCLE/PEDESTRIAN PATH FUND</b> from State Gas Tax Fund	<u>8,000</u>	<u>0</u>
from Transportation SDC Fund	<u>0</u>	<u>0</u>
<b>INSURANCE RESERVE FUND</b> from Wastewater Fund	<u>20,000</u>	<u>0</u>
<b>BUILDING CODES RESERVE FUND</b> to Technology Reserve Fund	<u>0</u>	<u>5,300</u>
to Building Codes Operations Fund	<u>0</u>	<u>53,997</u>
<b>WW-Water REVENUE BOND FUND</b> from Wastewater Improvement Fund	<u>520,000</u>	<u>0</u>
from Wastewater Fund	<u>520,000</u>	<u>0</u>
<b>WASTEWATER EQUIPMENT RESERVE FUND</b> to Wastewater Improvement Fund	<u>0</u>	<u>0</u>
<b>FIRE STATION RESERVE FUND</b> to General Fund	<u>0</u>	<u>101,000</u>
<b>POLICE PUBLIC SAFETY FUND</b> to General Fund	<u>0</u>	<u>37,500</u>
<b>FIRE PUBLIC SAFETY FUND</b> from General Fund	<u>0</u>	<u>0</u>
<b>PARKS IMPROVEMENT FUND</b> from Major Capital Reserve Fund	<u>0</u>	<u>0</u>

**City of Coos Bay 2011-2012 Budget  
Transfers (Continued)**

	Transfers In	Transfers Out
<b>TRANSPORTATION SDC FUND</b>		
<u>to Bicycle Pedestrian Path Fund</u>	<u>0</u>	<u>0</u>
<b>WASTEWATER IMPROVEMENT FUND</b>		
<u>from Wastewater Fund</u>	<u>643,916</u>	<u>0</u>
<u>from Wastewater Equipment Reserve Fund</u>	<u>0</u>	<u>0</u>
<u>to Revenue Bond Fund</u>	<u>0</u>	<u>520,000</u>
<b>MAJOR CAPITAL RESERVE FUND</b>		
<u>to Technology Reserve Fund</u>	<u>0</u>	<u>114,835</u>
<u>to Parks Improvement Fund</u>	<u>0</u>	<u>0</u>
<b>JURISDICTIONAL EXCHANGE Fund</b>		
<u>Advance From (Loan) General Fund</u>	<u>0</u>	<u>0</u>
<b>TECHNOLOGY RESERVE FUND</b>		
<u>from General Fund</u>	<u>0</u>	<u>0</u>
<u>from Wastewater Fund</u>	<u>6,500</u>	<u>0</u>
<u>from Major Capital Fund</u>	<u>114,835</u>	<u>0</u>
<u>from Building Codes Reserve Fund</u>	<u>5,300</u>	<u>0</u>
<u>to County-wide CAD Reserve Fund</u>	<u>0</u>	<u>4,435</u>
<b>COUNTY-WIDE CAD CORE RESERVE FUND</b>		
<u>from Technology Reserve Fund</u>	<u>4,435</u>	<u>0</u>
<b>RAINY DAY FUND</b>		
<u>from General Fund</u>	<u>155,000</u>	<u>0</u>
<b>TOTAL TRANSFERS IN &amp; OUT</b>	<b><u>2,594,179</u></b>	<b><u>2,594,179</u></b>



**City of Coos Bay 2011-2012 Budget  
Summary of Resources**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>OPERATING RESOURCES</b>						
11,044,119	11,742,113	14,033,304	General Fund	16,468,423	16,423,423	16,423,423
890,298	903,079	969,689	State Gas Tax Fund	920,000	1,095,000	1,095,000
5,870,636	5,916,911	6,648,806	Wastewater Fund	5,660,100	5,660,100	5,660,100
87,481	90,980	43,662	Special Public Safety Fund (abolished FYE11)	0	0	0
0	0	296,198	Police Public Safety Fund (abolish FYE12, GASB 54)	37,500	37,500	37,500
0	0	265,714	Fire Public Safety Fund (abolish FYE12, GASB 54)	0	0	0
766,593	643,815	618,176	Hotel/Motel Tax Fund	660,796	660,796	660,796
1,528,005	1,535,782	1,471,354	Library Fund	1,345,614	1,345,614	1,345,614
705,004	603,589	374,930	Building Codes Fund	569,547	569,547	569,547
308,078	261,489	220,531	9-1-1 Tax Fund	202,477	202,477	202,477
<u>21,200,214</u>	<u>21,697,758</u>	<u>24,942,364</u>	<b>TOTAL OPERATING RESOURCES</b>	<u>25,864,457</u>	<u>25,994,457</u>	<u>25,994,457</u>
<b>DEBT SERVICE RESOURCES</b>						
600,984	553,210	488,600	General Obligation Redemption Fund	727,100	682,100	682,100
579,664	461,199	1,660,831	Revenue Bond Fund	1,505,526	1,505,526	1,505,526
<u>1,180,648</u>	<u>1,014,409</u>	<u>2,149,431</u>	<b>TOTAL DEBT SERVICE RESOURCES</b>	<u>2,232,626</u>	<u>2,187,626</u>	<u>2,187,626</u>
<b>CAPITAL IMPROVEMENT RESOURCES</b>						
47,913	118,015	20,937	Special Improvement Fund	144,376	144,376	144,376
219,685	119,871	314,195	Street Improvement Fund	363,855	363,855	363,855
172,975	72,704	328,984	Parks Improvement Fund	363,000	363,000	363,000
22,546	29,100	214,525	Bicycle/Pedestrian Path Construction Fund	37,250	37,250	37,250
102,100	102,887	103,375	Transportation SDC Fund	850	850	850
238,238	240,073	241,630	Wastewater SDC Fund	243,800	243,800	243,800
18,347	18,488	18,546	Stormwater SDC Fund	22,253	22,253	22,253
0	0	10,189,696	Wastewater Improvement Fund	6,186,916	6,186,916	6,186,916
<u>821,804</u>	<u>701,138</u>	<u>11,431,888</u>	<b>TOTAL CAPITAL IMPROV. RESOURCES</b>	<u>7,362,300</u>	<u>7,362,300</u>	<u>7,362,300</u>

**Summary of Resources (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>RESERVE FUNDS RESOURCES</b>						
233,285	255,149	276,345	Insurance Reserve Fund	296,928	296,928	296,928
79,396	66,898	67,500	Building Codes Reserve Fund (abolish FYE12, GASB 54)	59,297	59,297	59,297
1,232,700	1,936,446	1,200,000	Wastewater Equipment Reserve Fund (abolished FYE11)	0	0	0
6,999,405	5,088,831	575,000	Fire Station Reserve Fund (abolish FYE12, GASB 54)	146,000	146,000	146,000
670,768	511,140	2,603,171	Major Capital Reserve Fund	2,560,385	2,560,385	2,560,385
5,427,303	5,032,121	4,949,804	Jurisdictional Exchange Reserve Fund	4,985,610	4,985,610	4,985,610
238,189	191,868	146,235	Technology Reserve Fund	174,635	174,635	174,635
46,140	48,100	20,489	County-wide CAD Core Reserve Fund	40,823	40,823	40,823
27,833	58,148	138,269	Rainy Day Reserve Fund	220,000	295,000	295,000
<u>14,955,019</u>	<u>13,188,701</u>	<u>9,976,813</u>	<b>TOTAL RESERVE FUND RESOURCES</b>	<u>8,483,678</u>	<u>8,558,678</u>	<u>8,558,678</u>
<u>38,157,685</u>	<u>36,602,006</u>	<u>48,500,496</u>	<b>GRAND TOTAL ALL FUNDS RESOURCES</b>	<u>43,943,061</u>	<u>44,103,061</u>	<u>44,103,061</u>

**City of Coos Bay 2011-2012 Budget  
Summary of Expenditures**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>OPERATING EXPENDITURES</b>						
11,044,119	11,742,113	14,033,304	General Fund	16,468,423	16,423,423	16,423,423
890,298	903,079	969,689	State Gas Tax Fund	920,000	1,095,000	1,095,000
5,870,636	5,916,911	6,648,806	Wastewater Fund	5,660,100	5,660,100	5,660,100
87,481	90,980	43,662	Special Public Safety Fund (abolish FYE11)	0	0	0
0	0	296,198	Special Police Fund (abolished FYE12)	37,500	37,500	37,500
0	0	265,714	Special Fire Fund (abolished FYE12)	0	0	0
766,593	643,815	618,176	Hotel/Motel Tax Fund	660,796	660,796	660,796
1,528,005	1,535,782	1,471,354	Library Fund	1,345,614	1,345,614	1,345,614
705,004	603,589	374,930	Building Codes Fund	569,547	569,547	569,547
308,078	261,489	220,531	9-1-1 Tax Fund	202,477	202,477	202,477
<u>21,200,214</u>	<u>21,697,758</u>	<u>24,942,364</u>	<b>TOTAL OPERATING EXPENDITURES</b>	<u>25,864,457</u>	<u>25,994,457</u>	<u>25,994,457</u>
<b>DEBT SERVICE EXPENDITURES</b>						
600,984	553,210	488,600	General Obligation Redemption Fund	727,100	682,100	682,100
579,664	461,199	1,660,831	Revenue Bond Fund	1,505,526	1,505,526	1,505,526
<u>1,180,648</u>	<u>1,014,409</u>	<u>2,149,431</u>	<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<u>2,232,626</u>	<u>2,187,626</u>	<u>2,187,626</u>
<b>CAPITAL IMPROVEMENT EXPENDITURES</b>						
47,913	118,015	20,937	Special Improvement Fund	144,376	144,376	144,376
219,685	119,871	314,195	Street Improvement Fund	363,855	363,855	363,855
172,975	72,704	328,984	Parks Improvement Fund	363,000	363,000	363,000
22,546	29,100	214,525	Bicycle/Pedestrian Path Construction Fund	37,250	37,250	37,250
102,100	102,887	103,375	Transportation SDC Fund	850	850	850
238,238	240,073	241,630	Wastewater SDC Fund	243,800	243,800	243,800
18,347	18,488	18,546	Stormwater SDC Fund	22,253	22,253	22,253
0	0	10,189,696	Wastewater Improvement Fund	6,186,916	6,186,916	6,186,916
<u>821,804</u>	<u>701,138</u>	<u>11,431,888</u>	<b>TOTAL CAPITAL IMPROV. EXPENDITURES</b>	<u>7,362,300</u>	<u>7,362,300</u>	<u>7,362,300</u>

**Summary of Expenditures (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>RESERVE FUNDS EXPENDITURES</b>						
233,285	255,149	276,345	Insurance Reserve Fund	296,928	296,928	296,928
79,396	66,898	67,500	Building Codes Reserve Fund (abolish FYE12 GASB 54)	59,297	59,297	59,297
1,232,700	1,936,446	1,200,000	Wastewater Equipment Reserve Fund (abolished FYE11)	0	0	0
6,999,405	5,088,831	575,000	Fire Station Reserve Fund (abolish FYE12 GASB 54)	146,000	146,000	146,000
670,768	511,140	2,603,171	Major Capital Reserve Fund	2,560,385	2,560,385	2,560,385
5,427,303	5,032,121	4,949,804	Jurisdictional Exchange Reserve Fund	4,985,610	4,985,610	4,985,610
238,189	191,868	146,235	Technology Reserve Fund	174,635	174,635	174,635
46,140	48,100	20,489	County-wide CAD Core Reserve Fund	40,823	40,823	40,823
27,833	58,148	138,269	Rainy Day Reserve Fund	220,000	295,000	295,000
<u>14,955,019</u>	<u>13,188,701</u>	<u>9,976,813</u>	<b>TOTAL RESERVE FUND EXPENDITURES</b>	<u>8,483,678</u>	<u>8,558,678</u>	<u>8,558,678</u>
<u>38,157,685</u>	<u>36,602,005</u>	<u>48,500,496</u>	<b>GRAND TOTAL ALL FUNDS EXPENDITURES</b>	<u>43,943,061</u>	<u>44,103,061</u>	<u>44,103,061</u>

**City of Coos Bay 2011-2012 Budget  
Summary of General Fund Resources**

<u>Fund Balance Actual 2008-09</u>	<u>Fund Balance Actual 2009-10</u>	<u>Council Adopted Budget 2010-11</u>		<u>Budget Proposed 2011-12</u>	<u>Committee Approved 2011-12</u>	<u>Council Adopted 2011-12</u>
3,474,974	3,619,658	0	Fund Balance	0	0	0
0	0	3,200,000	Carryover	3,237,500	3,237,500	3,237,500
4,898,142	5,001,031	5,036,617	Property Taxes (Includes Delinquent)	5,169,476	5,169,476	5,169,476
1,391,587	1,414,727	1,410,000	Franchise Taxes	1,430,000	1,430,000	1,430,000
127,707	118,981	132,800	Licenses & Permits	130,000	130,000	130,000
567,430	535,810	492,700	Fines, Grants & State Revenues	594,200	594,200	594,200
125,908	91,020	92,500	Use of Money & Property	97,500	97,500	97,500
373,487	411,575	418,475	Services and Repayments	457,863	457,863	457,863
32,884	49,269	11,550	Other Revenue	10,720	10,720	10,720
0	500,042	2,295,000	Du Jour Financing Repayment	1,557,664	1,557,664	1,557,664
0	0	900,000	CBNBWB Water Project IFA 2010 Loan	3,600,000	3,600,000	3,600,000
<u>52,000</u>	<u>0</u>	<u>43,662</u>	Transfers In	<u>183,500</u>	<u>138,500</u>	<u>138,500</u>
<u>11,044,119</u>	<u>11,742,113</u>	<u>14,033,304</u>	<b>TOTAL GENERAL FUND RESOURCES</b>	<u>16,468,423</u>	<u>16,423,423</u>	<u>16,423,423</u>

**City of Coos Bay 2011-2012 Budget  
General Fund Resources Fund 01-000**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
3,474,974	3,619,658	3,200,000	300	0100	<b>CARRYOVER</b>		
0	0	0	300	xxxx	<b>Carryover - Unassigned</b>	3,200,000	3,200,000
3,474,974	3,619,658	3,200,000			<b>Carryover - Assigned</b>	37,500	37,500
					<b>Total Carryover</b>	3,237,500	3,237,500
					<b>PROPERTY TAXES</b>		
4,624,458	4,724,017	4,761,617	310	0100	Current Property Taxes	4,894,476	4,894,476
273,684	277,014	275,000	310	0200	Delinquent Property Taxes	275,000	275,000
4,898,142	5,001,031	5,036,617			<b>Total Property Taxes</b>	5,169,476	5,169,476
					<b>FRANCHISE FEES</b>		
956,039	980,702	975,000	320	0100	Electricity	990,000	990,000
139,149	144,686	140,000	320	0200	Cable TV	145,000	145,000
148,417	147,350	150,000	320	0300	Solid Waste	150,000	150,000
93,321	89,888	90,000	320	0400	Telephone	90,000	90,000
54,661	52,101	55,000	320	0500	Natural Gas	55,000	55,000
0	0	0	320	0600	Telecommunications	0	0
1,391,587	1,414,727	1,410,000			<b>Total Franchise Taxes</b>	1,430,000	1,430,000
					<b>LICENSES AND PERMITS</b>		
97,130	89,208	100,000	330	0100	Business Licenses	100,000	100,000
1,675	1,600	1,300	330	0200	Liquor License Applications	1,500	1,500
1,915	1,485	2,000	330	0300	Card Table Licenses, Permits & Fees	1,500	1,500
663	834	500	330	0400	Parking Service Permits	1,000	1,000
23,256	23,184	26,000	330	1300	Planning Fees	23,000	23,000
3,068	2,670	3,000	330	1500	Other Permits	3,000	3,000
127,707	118,981	132,800			<b>Total Licenses and Permits</b>	130,000	130,000

**General Fund Resources (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>FINES, GRANTS &amp; STATE REVENUES</b>							
85,110	84,520	90,000	340 0100	Court Fines	90,000	90,000	90,000
2,602	6,080	7,000	340 0200	Parking Fines	7,000	7,000	7,000
11,400	21,500	11,500	340 0301	State Marine Board Grant	11,500	11,500	11,500
3,500	0	0	340 0302	CDBG Head Start	0	0	0
39,235	13,030	20,000	340 0303	FEMA/Federal Grant	20,000	20,000	20,000
54,227	16,000	16,000	340 0305	State/County Grants	16,000	16,000	16,000
11,500	15,380	0	340 0313	Grant Match - Head Start	0	0	0
0	47,500	0	340 0320	Private Grants/Donations	1,000	1,000	1,000
25,846	24,392	24,000	340 0400	Cigarette Tax	21,000	21,000	21,000
210,922	188,089	200,000	340 0500	Alcoholic Beverage Tax	210,000	210,000	210,000
1,200	1,200	1,200	340 0600	9-1-1 Intergovernmental Agency	1,200	1,200	1,200
118,888	115,119	120,000	340 0700	State Revenue Sharing	120,000	120,000	120,000
3,000	3,000	3,000	340 0800	CB NB Visitors & Conventions Bureau	3,000	3,000	3,000
0	0	0	340 xxxx	Fire Federal Grant	22,000	22,000	22,000
0	0	0	340 xxxx	DUII Impact Panel Class Fees	12,000	12,000	12,000
0	0	0	340 xxxx	Police Enforcement Grants	16,500	16,500	16,500
0	0	0	340 xxxx	Police Federal Grants	40,000	40,000	40,000
0	0	0	340 xxxx	Bulletproof Vest Grant	2,000	2,000	2,000
0	0	0	340 xxxx	Range User Fees	1,000	1,000	1,000
<u>567,430</u>	<u>535,810</u>	<u>492,700</u>		<b>Total Fines, Grants &amp; State Revenue</b>	<u>594,200</u>	<u>594,200</u>	<u>594,200</u>
<b>USE OF MONEY AND PROPERTY</b>							
70,809	29,395	30,000	350 0100	Interest (URA Interest Earnings Included)	30,000	30,000	30,000
26,258	35,515	37,500	350 0700	Moorage Fees	37,500	37,500	37,500
<u>28,841</u>	<u>26,110</u>	<u>25,000</u>	350 1200	Property Rental	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
<u>125,908</u>	<u>91,020</u>	<u>92,500</u>		<b>Total Use of Money and Property</b>	<u>97,500</u>	<u>97,500</u>	<u>97,500</u>

**General Fund Resources (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12	
<b>SERVICES AND REPAYMENTS</b>								
7,750	6,698	5,000	360	0100	Copies	5,000	5,000	5,000
11,280	13,770	12,000	360	0200	Lien Search Fees	15,000	15,000	15,000
11,357	1,460	2,000	360	0300	Police Services	1,000	1,000	1,000
93	9	0	360	0400	Tennis Court Fees	0	0	0
55	0	0	360	0500	Alarm Permits & Fees	300	300	300
35,092	35,887	36,783	360	0600	Fire Protection Bunker Hill	37,677	37,677	37,677
0	0	18,000	360	0550	Oregon Resources	18,000	18,000	18,000
33,637	35,075	35,951	360	0700	Fire Protection Timber Park	37,536	37,536	37,536
67,141	70,987	72,761	360	0900	Fire Protection Libby Rural	75,816	75,816	75,816
5	15	0	360	1000	Fire Services - Reimbursements	0	0	0
2,051	7,855	500	360	1100	Police Services - Reimbursements	5,000	5,000	5,000
0	1,067	500	360	1300	Public Records Requests	1,000	1,000	1,000
205,000	228,752	234,981	360	2000	Urban Renewal Agency Management	261,535	261,535	261,535
0	0	0	370	0100	Bancroft Principal Payments	0	0	0
26	0	0	370	0200	Bancroft Interest Payments	0	0	0
0	10,000	0	370	0300	Housing Principal Payments	0	0	0
0	0	0	370	0400	Housing Interest Payments	0	0	0
<u>373,487</u>	<u>411,575</u>	<u>418,475</u>			<b>Total Services and Repayments</b>	<u>457,863</u>	<u>457,863</u>	<u>457,863</u>
<b>OTHER REVENUE</b>								
26,073	40,675	10,000	380	0100	Miscellaneous Revenue	10,000	10,000	10,000
0	31	50	380	0200	Cash Short/Over	20	20	20
6,110	4,387	0	380	0300	State Emergency Response	0	0	0
401	386	500	380	0400	Witness Fees	200	200	200
0	678	1,000	380	0600	Scrap Metal Sales	500	500	500
300	3,112	0	380	0900	Special Donations	0	0	0
<u>32,884</u>	<u>49,269</u>	<u>11,550</u>			<b>Total Other Revenue</b>	<u>10,720</u>	<u>10,720</u>	<u>10,720</u>
<b>TRANSFERS IN</b>								
0	0	43,662	390	0400	From Special Public Safety Fund	0	0	0
52,000	0	0	390	0500	Fom Hotel/Motel Tax Fund	0	0	0
0	0	0	390	xxxx	From Police Public Safety Fund	37,500	37,500	37,500
0	0	0	390	xxxx	From Rainy Day Fund	0	0	0
0	0	0	390	xxxx	Fire Station Reserve Fund	146,000	101,000	101,000
<u>52,000</u>	<u>0</u>	<u>43,662</u>			<b>Total Transfers In</b>	<u>183,500</u>	<u>138,500</u>	<u>138,500</u>
<b>OTHER FINANCING SOURCES</b>								
0	500,042	2,295,000	390	0600	URA Du Jour Financing (repaymnetl)	1,557,664	1,557,664	1,557,664
0	0	900,000	390	0700	CBNBWB Water Project IFA Loan 2010	3,600,000	3,600,000	3,600,000
0	500,042	3,195,000			<b>Total Other Financing Sources</b>	<u>5,157,664</u>	<u>5,157,664</u>	<u>5,157,664</u>
<u>11,044,119</u>	<u>11,742,113</u>	<u>14,033,304</u>			<b>TOTAL GENERAL FUND RESOURCES</b>	<u>16,468,423</u>	<u>16,423,423</u>	<u>16,423,423</u>



**City of Coos Bay 2011-2012 Budget  
General Fund Expenditures by Department & Division**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Department		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>General Government</b>							
91,585	83,511	88,000	100	City Council	95,500	95,500	95,500
176,452	442,924	379,731	120/121	City Manager/URA Administration	413,832	413,832	413,832
257,960	188,359	206,515	130	Finance	256,916	256,916	256,916
69,193	42,775	48,352	140	City Attorney	59,822	59,822	59,822
112,724	92,084	116,500	170	City Hall	118,100	118,100	118,100
44,810	47,810	59,764	180	Community Support	48,000	48,000	48,000
283,571	239,239	241,153	190	Non-Departmental	200,389	200,389	200,389
3,955,728	4,564,155	5,119,947	195	Other Financing Uses & Expenditures	4,303,632	4,258,632	4,258,632
4,992,023	5,700,857	6,259,962		Total General Government	5,496,192	5,451,192	5,451,192
<b>Public Safety</b>							
Department							
2,865,023	2,983,109	0		Police Department			
0	0	3,364,134	240	Administration & Operations	0	0	0
509,199	568,489	713,698	242	Operations	3,602,841	3,602,841	3,602,841
0	41,188	65,657	243	Communication	701,259	701,259	701,259
3,374,222	3,592,786	4,143,489		Codes Enforcement	67,951	67,951	67,951
1,930,453	1,928,632	2,113,060	261	Sub Total Police	4,372,051	4,372,051	4,372,051
5,304,675	5,521,418	6,256,549		Fire Department	2,223,945	2,223,945	2,223,945
				Total Public Safety	6,595,996	6,595,996	6,595,996
<b>Public Works and Development</b>							
Department							
86,521	51,394	59,178	300	Administration	61,592	61,592	61,592
295,900	172,940	218,209	301	Planning	226,772	226,772	226,772
45,095	16,000	16,000	302	Coastal Implementation Grant	16,000	16,000	16,000
53,363	40,989	39,368	305	Engineering	97,930	97,930	97,930
251,765	230,893	283,538	306	Parks	373,440	373,440	373,440
14,731	7,618	0	307	OECCD Block Grant	0	0	0
46	4	500	312	Oregon Dept. Fish & Wildlife	500	500	500
0	0	900,000	313	CBNBWB Water Project IFA 2010	3,600,000	3,600,000	3,600,000
747,421	519,838	1,516,793		Total Public Works and Development	4,376,235	4,376,235	4,376,235
11,044,119	11,742,113	14,033,304		TOTAL GENERAL FUND	16,468,423	16,423,423	16,423,423

# CITY COUNCIL

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## Program Description

The City Council is responsible for enacting city laws and formulating policy as required by the city charter. The Mayor and six-member City Council form the governing body of the city.

The Mayor presides over the City Council and is elected for a two-year term; each city councilor is elected for alternating four-year terms. The Mayor and City Councilors also serve as Council representatives on city boards and commissions as well as other organizations in the community.

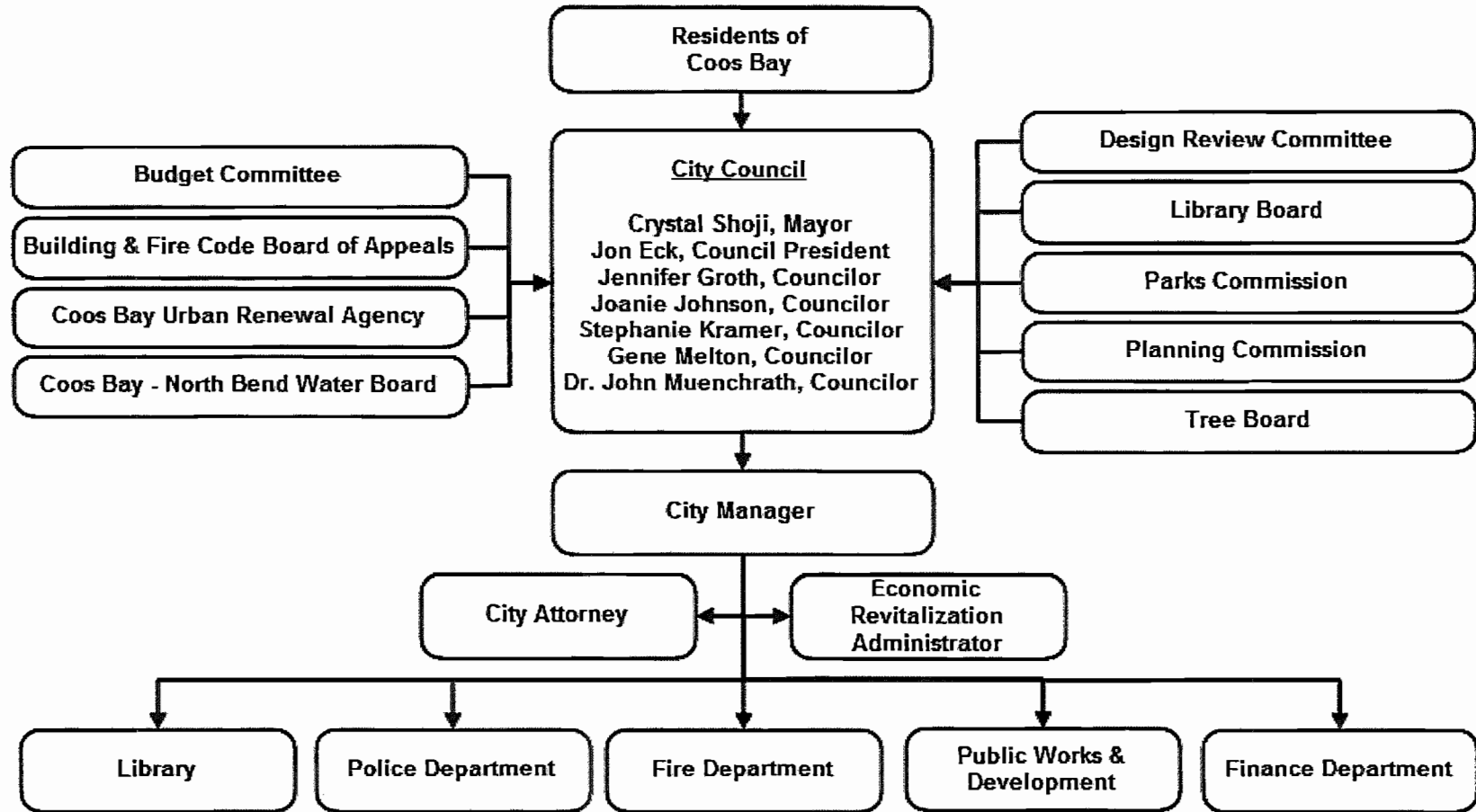
## 2011-12 Goals

It is the goal of the City Council to provide quality services and to create an environment that will expand economic opportunity in all forms through investment in and expansion of local businesses. This will enhance the quality of life for all local citizens and the quality of the experience of all visitors who explore the cultural and scenic resources of the Bay Area.

In addition to the broad goals of providing quality services, making sound decisions and supporting economic and cultural development, the City Council has adopted the following goals:

1. **Citizen Education & Involvement:** Educate, cultivate, and encourage public participation in City government.
2. **Infrastructure and Services:** To maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.
3. **Economic Development & City Revitalization:** To promote and assist in the revitalization of the Downtown and Empire URA Districts in an effort to provide development opportunities for businesses and industry.
4. **Finance:** To adopt and maintain a sustainable budget that reflects City priorities and realizes current economic conditions.

## City Council Organizational Chart



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
City Council Department 100**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>MATERIALS AND SERVICES</b>							
8,044	12,369	8,000	520	2001 Meetings, Travel & Memberships	6,000	6,000	6,000
12,680	12,968	13,000	520	2002 Dues - LOC, OCZMA, OR MAYORS, LGPI, etc.	20,000	20,000	20,000
4,228	7,082	4,500	520	2105 Advertising	6,000	6,000	6,000
0	20	0	520	2106 Recruitment Expenses	0	0	0
15,182	0	5,000	520	2109 Labor Negotiations	7,000	7,000	7,000
20,220	28,839	25,000	520	2113 Audit Fees	28,000	28,000	28,000
927	2,218	1,500	520	2122 Duplicating	2,600	2,600	2,600
9,072	344	5,000	520	2205 Office Supplies	2,500	2,500	2,500
344	316	500	520	2206 Postage	400	400	400
359	0	0	520	2208 Miscellaneous	0	0	0
7,166	6,672	10,500	520	2421 Employee/Volunteer Recognition	10,500	10,500	10,500
11,148	11,603	10,000	520	2422 Economic Development	10,000	10,000	10,000
2,215	1,080	5,000	520	2423 Government Channel	2,500	2,500	2,500
<u>91,585</u>	<u>83,511</u>	<u>88,000</u>		<b>Total Materials and Services</b>	<u>95,500</u>	<u>95,500</u>	<u>95,500</u>
<b>91,585</b>	<b>83,511</b>	<b>88,000</b>		<b>TOTAL CITY COUNCIL</b>	<b>95,500</b>	<b>95,500</b>	<b>95,500</b>

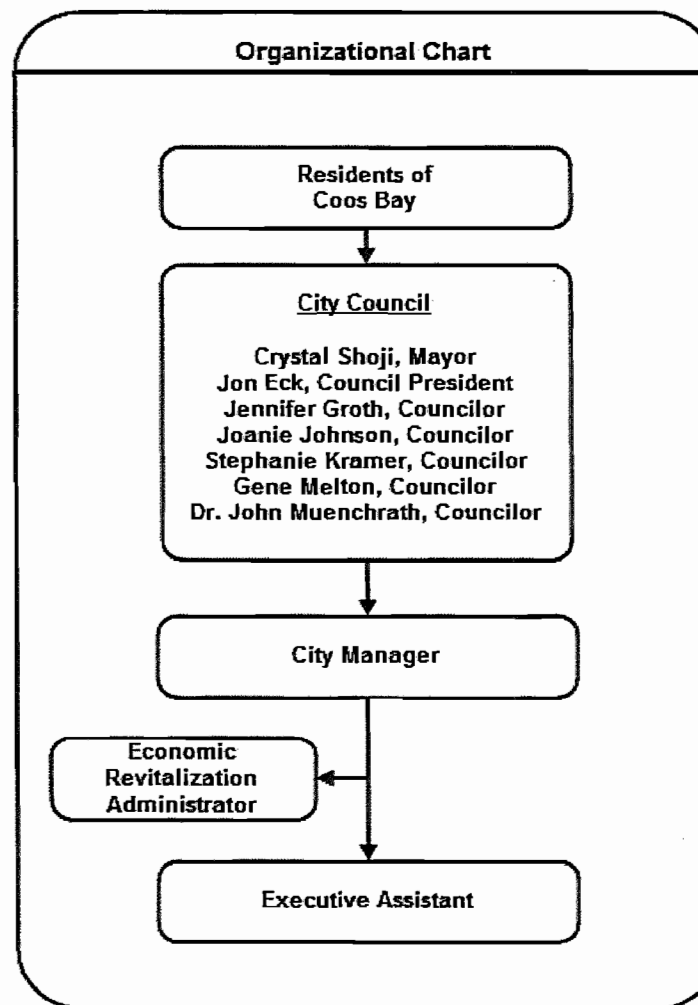
## CITY MANAGER'S OFFICE

### Program Description

The City Manager's Office provides oversight and direction to ensure that all departments are responding to City Council goals, applying policy consistently, identifying key issues that need Council direction. The department is also responsible for personnel administration, managing the annual budget, oversee the City's collective bargaining agreements, franchises, personnel policies, and provides staff support for the City Council.

### 2011-12 Goals

- Work with the City Council to implement Council goals.
- Continue to improve the City's relationship with Community and Business groups.
- Continue to improve dissemination of information to staff and citizens on the City's mission and services.
- Continue reevaluating local revenue sources and provide options to the council.



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
City Manager Department 120**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES City Mgr</b>							
98,083	143,149	85,590	510	1001	91,980	91,980	91,980
3,600	0	4,800	510	1001	4,800	4,800	4,800
0	0	0	510	1002	0	0	0
34,520	13,175	13,465	510	1003	18,536	18,536	18,536
7,409	7,477	6,731	510	1004	7,220	7,220	7,220
15,653	14,530	17,501	510	1005	14,629	14,629	14,629
0	0	277	510	1006	277	277	277
302	702	290	510	1007	306	306	306
<u>159,567</u>	<u>179,033</u>	<u>128,654</u>		<b>Total Personal Services</b>	<u>137,748</u>	<u>137,748</u>	<u>137,748</u>
<b>MATERIALS AND SERVICES</b>							
7,812	8,959	6,150	520	2001	6,000	6,000	6,000
961	84	500	520	2102	400	400	400
0	0	5,200	520	2105	4,500	4,500	4,500
36	6,339	0	520	2108	0	0	0
2,118	1,396	1,500	520	2122	1,600	1,600	1,600
0	332	0	520	2123	0	0	0
5,326	1,791	2,000	520	2205	1,750	1,750	1,750
388	152	500	520	2206	300	300	300
244	1,713	246	520	2208	0	0	0
<u>16,885</u>	<u>20,766</u>	<u>16,096</u>		<b>Total Materials and Services</b>	<u>14,550</u>	<u>14,550</u>	<u>14,550</u>
<b>CAPITAL OUTLAY</b>							
0	0	0	530	3002	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>176,452</u>	<u>199,799</u>	<u>144,750</u>		<b>TOTAL CITY MANAGER</b>	<u>152,298</u>	<u>152,298</u>	<u>152,298</u>

## URBAN RENEWAL ADMINISTRATION DEPARTMENT

### Program Description

The City of Coos Bay has two separate urban renewal districts. The Downtown Plan was adopted in 1988 and includes the downtown core area and the industrial/commercial/recreational areas located along the bay. The Empire Plan was adopted in 1995 and includes the business district located on Newmark Avenue and the waterfront area along the bay. The purpose of the urban renewal plans is to enhance the livability, health and welfare of the community which in turn strengthens the economy and future of the city.

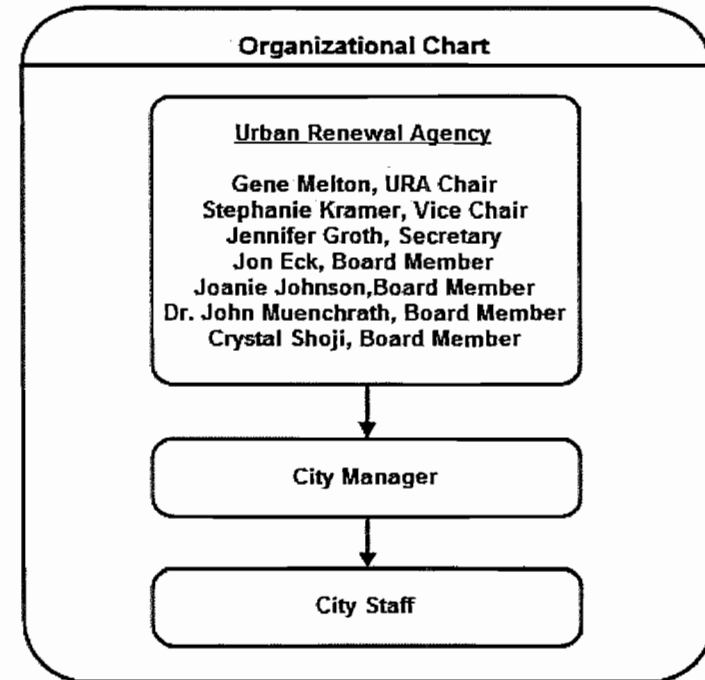
Oregon Revised Statutes (ORS) Chapter 457 establishes and governs urban renewal districts. Administrative costs associated with implementation of urban renewal projects are an allowable expenditure of urban renewal funds. An intergovernmental agreement between the City and the Urban Renewal Agency was implemented in 1992 for the purpose of transferring funds to the City to pay administrative costs.

### Administrative Services Provided

- Professional contracts such as engineering, design, audit, and consulting services
- Promotion of business retention and recruitment plan
- Management of the façade improvement and business grant programs
- Management of improvement projects
- Provide staff to work for the Urban Renewal Agency

### 2011/2012 Goals

1. Promote and assist in the revitalization of the Downtown and Empire Urban Renewal Districts in an effort to provide developmental opportunities for businesses and industry.
2. Coordinate with our economic development partners in an effort to attract, retain, and promote expansion of local business opportunities.
3. Continue funding and promotion of for the façade improvement and business grant programs.
4. Review and prioritize improvement and development projects list.



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
City Manager Department  
Urban Renewal Administration Department 121**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES Urban Renewal</b>							
0	157,584	149,208	510	1001	162,211	162,211	162,211
0	19	340	510	1002	345	345	345
0	22,822	23,491	510	1003	30,777	30,777	30,777
0	11,461	11,477	510	1004	12,472	12,472	12,472
0	29,140	29,952	510	1005	26,046	26,046	26,046
0	66	531	510	1006	2,496	2,496	2,496
0	595	527	510	1007	612	612	612
0	221,687	215,526	<b>Total Personal Services</b>		234,960	234,960	234,960
<b>MATERIALS AND SERVICES</b>							
0	2,731	2,400	520	2001	3,345	3,345	3,345
0	750	0	520	2002	0	0	0
0	937	500	520	2003	500	500	500
0	114	300	520	2102	100	100	100
0	2,733	0	520	2108	0	0	0
0	4,707	4,455	520	2113	5,000	5,000	5,000
0	6,787	7,000	520	2120	14,240	14,240	14,240
0	874	300	520	2122	990	990	990
0	53	1,200	520	2123	250	250	250
0	1,083	1,000	520	2205	700	700	700
0	87	500	520	2206	750	750	750
0	401	0	520	2208	0	0	0
0	181	0	520	2209	200	200	200
0	0	1,800	520	2216	500	500	500
0	21,438	19,455	<b>Total Materials and Services</b>		26,575	26,575	26,575
<b>CAPITAL OUTLAY</b>							
0	0	0	530	3002	0	0	0
0	0	0	<b>Total Capital Outlay</b>		0	0	0
0	243,125	234,981	<b>TOTAL URBAN RENEWAL ADMIN</b>		261,535	261,535	261,535
176,452	442,924	379,731	<b>TOTAL ALL URA &amp; CITY MANAGER</b>		413,832	413,832	413,832



## FINANCE DEPARTMENT

### Program Description

The Finance Department provides financial, recorder, risk management, and personnel support services for the entire City organization. These activities are guided by State and Federal statutes, generally accepted accounting principles, and local ordinances and policies.

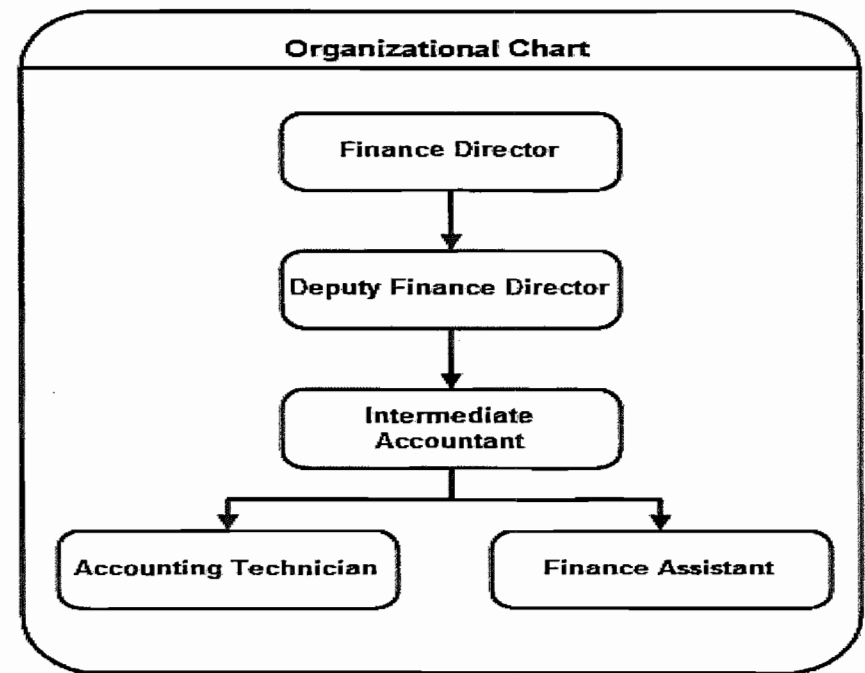
Financial services include budgeting, general ledger accounting, cash receipting, payroll, accounts payable, improvement districts, fixed asset management, and property/liability insurance. Recorder services include Council and budget minutes, public hearing notices, elections, ballots, and liens. Personnel support services include payroll and leave benefits, health insurance, workers' compensation, compliance with labor contract provisions and ongoing labor relations support.

Support is provided to all of the City departments for reporting aspects of revenues, expenditures, and grant management. The Finance Department works closely with the Public Works and Development Department to track capital projects, improvement districts, engineering and architectural contracts, management plans, development of Requests of Proposals and Qualifications, and various special projects.

### 2011-2012 Goals

1. Provide a sustainable level of core services, meet regulatory requirements, and contribute to a stated goal within budgetary constraints of predictable revenue.

2. Maintain public trust and confidence by utilizing resources in the most efficient manner possible.
3. Citizen Education & Involvement Goal:
  - a. Utilize computerized records system to distribute reports and data for transparency and efficiency.
  - b. Provide timely and up-to-date financial information.
  - c. Maintain audit schedules throughout the year to facilitate a timely audit.
  - d. Gather statistical information to comply with required disclosures regarding bonds and other statements.



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Finance Department 130**

Actual 0008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
145,458	106,795	117,643	510	1001	127,048	127,048	127,048
33	68	1,432	510	1002	1,251	1,251	1,251
27,611	16,973	18,349	510	1003	24,176	24,176	24,176
10,984	8,132	9,109	510	1004	9,815	9,815	9,815
23,984	21,574	21,416	510	1005	23,107	23,107	23,107
5,513	1,003	549	510	1006	10,474	10,474	10,474
307	260	317	510	1007	346	346	346
<u>213,890</u>	<u>154,805</u>	<u>168,815</u>			<u>196,216</u>	<u>196,216</u>	<u>196,216</u>
<b>Total Personal Services</b>							
<b>MATERIALS AND SERVICES</b>							
3,964	1,439	3,500	520	2001	3,000	3,000	3,000
1,652	4,571	6,000	520	2005	5,500	5,500	5,500
747	200	900	520	2102	500	500	500
26,850	19,356	14,000	520	2108	43,000	43,000	43,000
717	600	1,500	520	2122	1,000	1,000	1,000
1,144	1,387	2,200	520	2123	2,200	2,200	2,200
2,992	1,973	2,000	520	2205	1,000	1,000	1,000
1,945	2,138	2,500	520	2206	2,500	2,500	2,500
543	331	0	520	2208	0	0	0
0	28	2,500	520	2209	500	500	500
1,965	101	0	520	2216	0	0	0
1,551	1,430	2,400	520	2224	1,500	1,500	1,500
0	0	200	520	2303	0	0	0
<u>44,070</u>	<u>33,554</u>	<u>37,700</u>			<u>60,700</u>	<u>60,700</u>	<u>60,700</u>
<u>257,960</u>	<u>188,359</u>	<u>206,515</u>			<u>256,916</u>	<u>256,916</u>	<u>256,916</u>
<b>TOTAL FINANCE DEPARTMENT</b>							

# CITY ATTORNEY

## Program Description

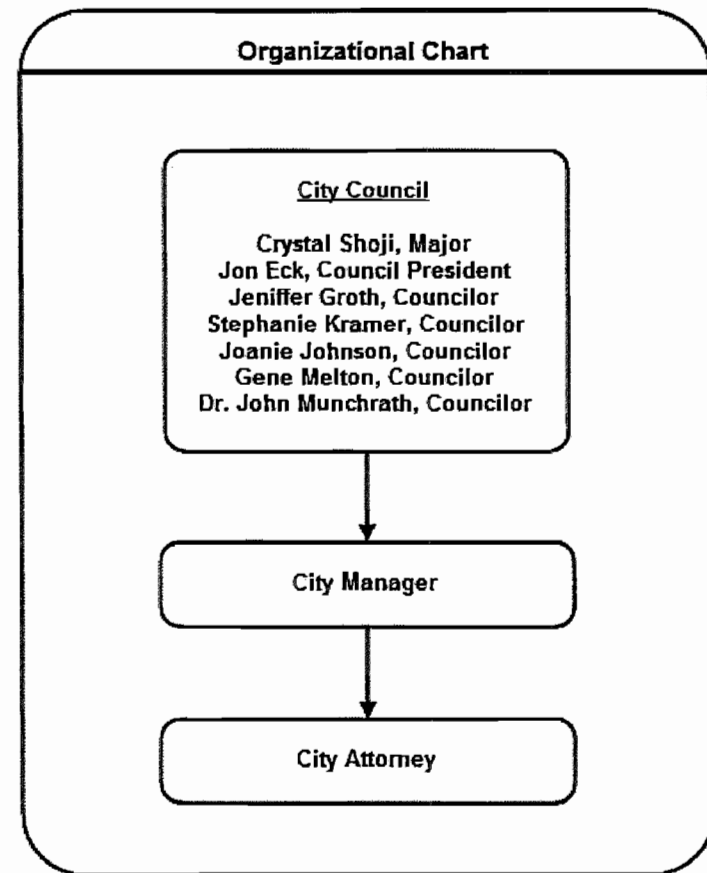
The City Attorney is the legal advisor, attorney and counsel to the City Council and City Manager, city staff, boards and commissions in matters relating to their official duties, and represents the City in legal proceedings in which it may have an interest. The City Attorney attends the City Council meetings and as requested, attends advisory committee and commission meetings; provides specialized counsel in specific areas such as planning, zoning, and personnel; attends litigation and legal proceedings to which the city is a party; and provides legal counsel for labor negotiations with the City's three labor unions.

The City Attorney maintains office hours at city hall on Tuesday afternoons. The City attorney's hours are budgeted for 15 hours per week. The City Attorney has a key role in labor relations issues. The special counsel line exists to be used if needed to pay for extra hours worked on special, unforeseen matters requiring the attorney's services that fall outside the 15 hours per week work, or special counsel such as bond counsel.

## 2011-12 Goals

- Assist staff with DEQ permitting process for wastewater treatment facilities.
- Continue to review and revise ordinances for compliance with changes in state law, i.e. wastewater and land development ordinances.

- Provide legal analysis and opinions to staff, City Council, and the Urban Renewal Agency on an ongoing basis.



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
City Attorney Department 140**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
42,858	27,878	29,272	510	1001	37,247	37,247	37,247
8,296	4,520	4,736	510	1003	7,315	7,315	7,315
3,199	2,080	2,239	510	1004	2,849	2,849	2,849
10,493	6,866	7,380	510	1005	7,390	7,390	7,390
0	0	100	510	1006	125	125	125
92	57	74	510	1007	97	97	97
<u>64,938</u>	<u>41,401</u>	<u>43,802</u>			<u>55,022</u>	<u>55,022</u>	<u>55,022</u>
<b>TOTAL PERSONAL SERVICES</b>							
<b>MATERIALS AND SERVICES</b>							
96	579	150	520	2001	400	400	400
250	795	300	520	2003	300	300	300
0	0	100	520	2102	100	100	100
3,748	0	3,800	520	2114	3,800	3,800	3,800
161	0	200	520	2205	200	200	200
<u>4,255</u>	<u>1,374</u>	<u>4,550</u>			<u>4,800</u>	<u>4,800</u>	<u>4,800</u>
<b>TOTAL MATERIALS AND SERVICES</b>							
<b>CAPITAL OUTLAY</b>							
0	0	0	530	3002	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL CAPITAL OUTLAY</b>							
<u>69,193</u>	<u>42,775</u>	<u>48,352</u>			<u>59,822</u>	<u>59,822</u>	<u>59,822</u>
<b>TOTAL CITY ATTORNEY</b>							

## CITY HALL

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### **Program Description**

The City Hall budget includes expenses for the operations and maintenance of the city hall building and contractual custodian services. Materials and services cover utility costs such as electricity, water, cable services, and phone expenses.

All expenses for building maintenance and any physical modifications for better operations are included here as well as the custodial supplies and equipment. This also includes the cost of landscape maintenance; however, the expense for Parks division staff to patrol and police the grounds for is within the Parks budget.

The city will be expending grant and URA funds to seismically retrofit the building. As part of the project we hope to replace, floor tiles and carpeting as well as painting the exterior of the building.

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
City Hall Department 170**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
5,163	0	0	510	1001 Salaries	0	0	0
999	0	0	510	1003 P.E.R.S.	0	0	0
391	0	0	510	1004 Social Security	0	0	0
476	0	0	510	1005 Employee Insurance	0	0	0
0	0	0	510	1006 Unemployment	0	0	0
135	0	0	510	1007 Workers' Compensation	0	0	0
<u>7,164</u>	<u>0</u>	<u>0</u>		Total Personal Services	<u>0</u>	<u>0</u>	<u>0</u>
<b>MATERIALS AND SERVICES</b>							
44,218	39,920	48,000	520	2101 Utilities	44,000	44,000	44,000
8,988	8,097	11,000	520	2102 Telephone	9,000	9,000	9,000
19,608	22,028	25,500	520	2108 Contractual	29,100	29,100	29,100
1,836	1,632	2,000	520	2225 Janitorial Supplies	2,500	2,500	2,500
178	0	0	520	2231 Small Tools	0	0	0
0	0	0	520	2235 Office Furniture	8,500	8,500	8,500
30,732	20,407	30,000	520	2309 Building & Grounds Maintenance	25,000	25,000	25,000
<u>105,560</u>	<u>92,084</u>	<u>116,500</u>		Total Materials and Services	<u>118,100</u>	<u>118,100</u>	<u>118,100</u>
-	0	0		Total Capital Outlay	0	0	0
<u>112,724</u>	<u>92,084</u>	<u>116,500</u>		<b>TOTAL CITY HALL</b>	<u>118,100</u>	<u>118,100</u>	<u>118,100</u>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Community Contributions Department 180**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>MATERIALS AND SERVICES</b>							
10,000	10,000	10,000	520	2416 Boys and Girls Club	10,000	10,000	10,000
0	0	2,500	520	2417 Egyptian	0	0	0
8,000	5,000	8,000	520	2418 T.H.E. House	8,500	8,500	8,500
4,000	4,000	4,000	520	2419 RSVP	4,000	4,000	4,000
6,000	6,000	6,000	520	2420 Coos County Area Transit (CCAT)	6,000	6,000	6,000
3,360	3,360	4,264	520	2421 Women's Safety and Resource	3,076	3,076	3,076
2,500	1,000	3,000	520	2422 Neighbor to Neighbor	1,924	1,924	1,924
2,000	4,000	0	520	2423 SMART	0	0	0
5,000	5,000	5,000	520	2424 Bob Belloni Ranch	5,000	5,000	5,000
1,500	500	0	520	2425 Mental Health Association of SW Or (SHAMA)	1,500	1,500	1,500
2,450	2,450	2,500	520	2426 Pregnancy Resource Center	0	0	0
0	3,500	4,500	520	2427 D-9 Homeless Liaison (Maslow Project)	5,000	5,000	5,000
0	2,500	10,000	520	2428 Senior Center	0	0	0
0	500	0	520	2429 Bay Area First Step	0	0	0
0	0	0	520	xxxx SW Oregon Veterans Outreach (SOVO)	2,000	2,000	2,000
0	0	0	520	xxxx CASA	1,000	1,000	1,000
<u>44,810</u>	<u>47,810</u>	<u>59,764</u>		<b>Total Materials and Services</b>	<u>48,000</u>	<u>48,000</u>	<u>48,000</u>
<u>44,810</u>	<u>47,810</u>	<u>59,764</u>		<b>TOTAL CONTRIBUTIONS</b>	<u>48,000</u>	<u>48,000</u>	<u>48,000</u>

**Notation 1:**

State Revenue Sharing

**Notation 2:**

Over the past 10 years Revenue Sharing and community contributions have been 33% on average.

In the most recent 2 and 4 years it has been 40% on average.

The highest was in FYE 08 at \$58,353 and the lowest was in FYE 02 at \$21,500.

Boys and Girls Club (by contract)	10,000	
Egyptian (Urban Renewal Agency)	-	No request
<b>Requests received from:</b>		
T.H.E. House	8,500	
RSVP	4,000	
Coos County Area Transit	6,000	
Women's Safety and Resource	3,076	
Neighbor to Neighbor	4,000	
SMART	6,000	
Bob Belloni Ranch	5,000	
Mental Health SW Oregon	1,500	
Pregnancy Resource Center	2,500	
D-9 Homeless Liaison	5,000	
Senior Center	31,020	
Bay Area First Step	-	No request
Habitat for Humanity	1,480	
Coos Elderly Services	2,500	
CASA	1,000	
Veteran's Outreach SW Oregon	10,000	
Total	91,576	



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Non Departmental Department 190**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
32,338	35,376	38,566	510	1001 Salaries	42,018	42,018	42,018
0	0	1,928	510	1002 Overtime	2,101	2,101	2,101
5,882	4,650	5,321	510	1003 P.E.R.S.	6,446	6,446	6,446
2,427	2,657	3,098	510	1004 Social Security	3,375	3,375	3,375
5,671	5,990	6,473	510	1005 Employee Insurance	6,176	6,176	6,176
0	0	220	510	1006 Unemployment	220	220	220
1,007	1,212	1,630	510	1007 Workers' Compensation	1,462	1,462	1,462
16	0	16	510	1008 City Council Volunteer W/Compensation	16	16	16
<u>47,341</u>	<u>49,885</u>	<u>57,252</u>		<b>Total Personal Services</b>	<u>61,814</u>	<u>61,814</u>	<u>61,814</u>
<b>MATERIALS AND SERVICES</b>							
0	0	0	520	2004 Permits, License, & Fees	12,900	12,900	12,900
0	21,104	0	520	2108 Contractual	0	0	0
11,130	0	0	520	2109 Contractual - Fire Station	0	0	0
33,266	4,425	20,000	520	2112 Storm/flood Damage Repairs	20,000	20,000	20,000
6,902	6,714	6,901	520	2116 Internet Costs	13,200	13,200	13,200
146,001	142,708	148,000	520	2120 Property/Liability/Auto Insurance	80,675	80,675	80,675
1,100	0	1,100	520	2121 Insurance Deductible	1,100	1,100	1,100
278	1,698	0	520	2122 Duplicating/Printing	2,400	2,400	2,400
450	9,680	0	520	2202 Penalties/Fees/Refunds/Bad Debt	0	0	0
229	651	0	520	2208 Miscellaneous	0	0	0
0	0	0	520	2301 ADA Program	0	0	0
1,609	1,551	2,400	520	2302 Postage/Machine Rental	2,500	2,500	2,500
0	0	5,000	520	2320 Library Building Maintenance	5,000	5,000	5,000
4,593	0	0	520	2330 Property Sale Costs-Appraisal	0	0	0
523	523	500	520	2412 Health & Safety (OSHA)	500	500	500
0	0	0	520	2413 Health Promotions Committee	0	0	0
30,149	300	0	520	2500 Bad Debts Expense	300	300	300
<u>236,230</u>	<u>189,354</u>	<u>183,901</u>		<b>Total Materials and Services</b>	<u>138,575</u>	<u>138,575</u>	<u>138,575</u>
<u>283,571</u>	<u>239,239</u>	<u>241,153</u>		<b>TOTAL NON-DEPARTMENTAL</b>	<u>200,389</u>	<u>200,389</u>	<u>200,389</u>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Other Financing Uses and Other Expenditures Department 195**

Actual	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>TRANSFERS</b>							
180,000	141,747	80,119	550	5000 Gas Tax Fund	0	175,000	175,000
90,000	0	0	550	5002 Parks Improvement Fund	0	0	0
0	11,075	151,759	550	5005 Hotel/Motel Fund	127,696	127,696	127,696
5,000	0	0	550	5016 Special Public Safety Fund	0	0	0
33,380	28,080	59,437	550	5020 Technology Reserve Fund	0	0	0
27,690	30,000	80,000	550	5022 Rainy Day Fund	80,000	155,000	155,000
0	0	44,098	550	5025 Police Public Safety Fund	0	0	0
0	0	0	550	xxxx General Obligation Redemption Bond Fund	146,000	101,000	101,000
0	0	14,564	550	5030 Fire Public Safety Fund	0	0	0
<u>336,070</u>	<u>210,902</u>	<u>429,977</u>		<b>Total Transfers Out</b>	<u>353,696</u>	<u>558,696</u>	<u>558,696</u>
<b>DEBT SERVICE</b>							
0	0	0	560	xxxx Loan to Jurisdictional Exchange FYE14	67,000	67,000	67,000
0	500,000	2,295,000	560	6003 URA Du Jour Financing (Loan-Empire)	728,083	728,083	728,083
0	0	0	560	6003 URA Du Jour Financing (Loan-Downtown)	829,581	829,581	829,581
<u>0</u>	<u>500,000</u>	<u>2,295,000</u>			<u>1,624,664</u>	<u>1,624,664</u>	<u>1,624,664</u>
<b>CONTINGENCY</b>							
0	0	2,394,970	560	6001 Contingency	192,575	192,575	192,575
3,619,658	3,853,253	0	560	6002 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	2,132,697	1,882,697	1,882,697
<u>3,955,728</u>	<u>4,564,155</u>	<u>5,119,947</u>		<b>TOTAL OTHER FINANCING USES</b>	<u>4,303,632</u>	<u>4,258,632</u>	<u>4,258,632</u>
<u>4,992,023</u>	<u>5,700,857</u>	<u>6,259,962</u>		<b>TOTAL GENERAL GOVERNMENT</b>	<u>5,496,192</u>	<u>5,451,192</u>	<u>5,451,192</u>

## POLICE DEPARTMENT

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### Department Mission Statement

The Mission of the Coos Bay Police Department is to efficiently provide quality law enforcement services to our community by promoting a safe environment through a police-citizen partnership with an emphasis on mutual trust, integrity, fairness and professionalism.

### Program Description

The department is comprised of the Administrative, Operations, Communications, Support Services and Code Enforcement divisions.

The Police Administration provides leadership to Police Department personnel as it relates to the enforcement of Federal and State laws as well as City Municipal Codes.

Police Operations delivers direct law enforcement and investigative services to the community. Police officers handle over twenty thousand calls for law enforcement services each year. Nearly five thousand of those calls for service require investigation, documentation, (written reports), referral and/or follow up action each year. In addition to their patrol and investigations, officers serve as active members on the following interagency teams:

- South Coast Interagency Narcotics Team
- Traffic Crash Investigation Team
- Major Crime and Incident Team
- Family Violence Council
- Health Emergency Response Team
- Emergency Response Team

The Department's Emergency Communications Center receive, dispatch and/or route all incoming calls for medical, fire and police service in the North County 9-1-1 service area. Annually they process more than 33,000 calls for emergency services.

Support Services is responsible for most non-operational activities that allow the Coos Bay Police Department to provide law enforcement services to the community.

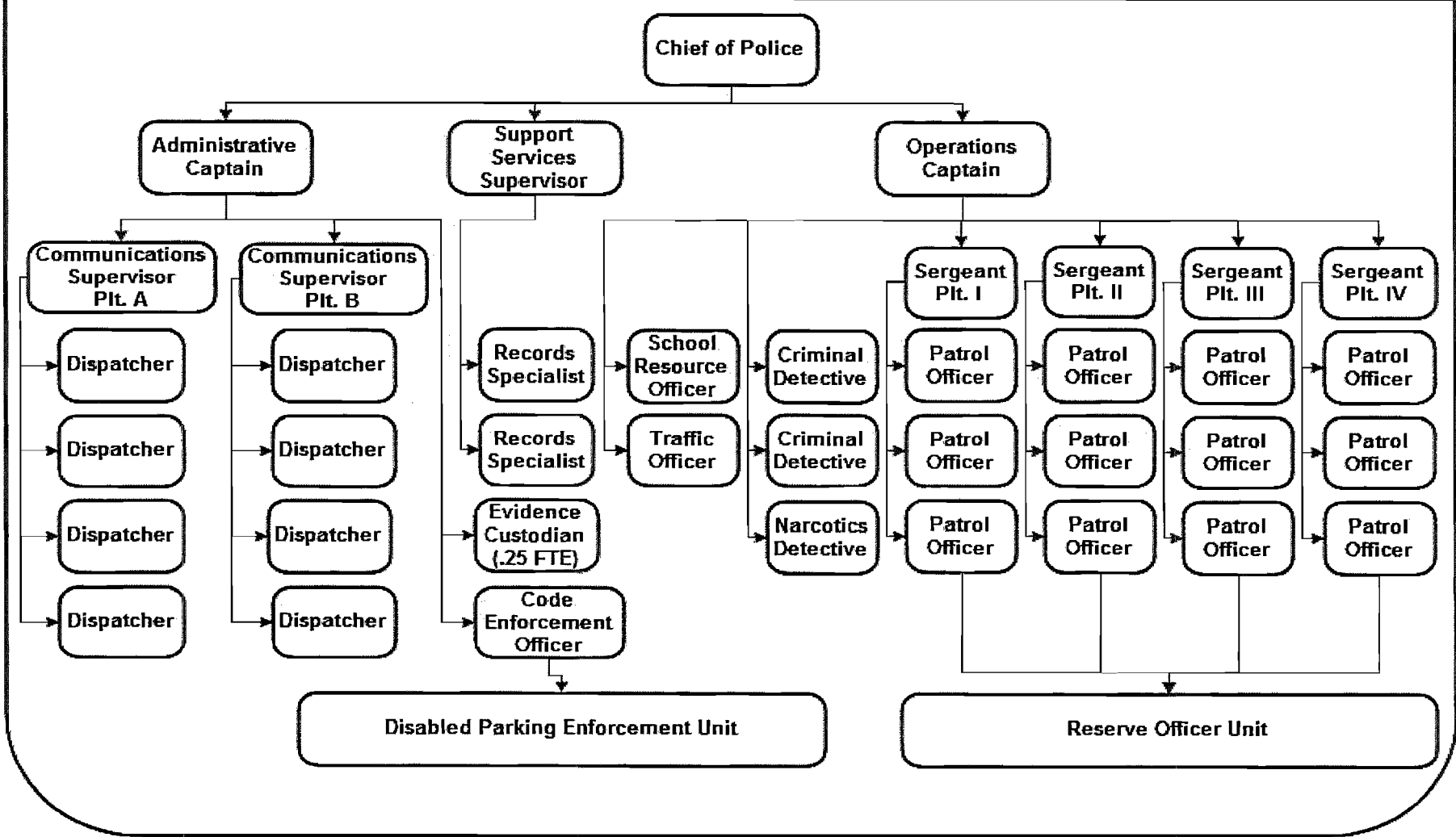
In an effort to enhance the quality of life in our community, to protect citizens and their property, the Code Enforcement Officer provides education and enforcement of our city ordinances to businesses, property owners on, but not limited to, waste disposal, junked and abandoned vehicles, nocuous vegetation, etc.

### **2011-2012 Goals**

This budget was prepared in line with the current goals of the City Council.

1. Maintain police department staffing levels to adequately provide core services to the citizens.
2. Ensure that Coos Bay Police Department personnel are provided with the most efficient equipment and quality training that is available.
3. Continue on-going neighborhood/business based partnerships in an effort to create a safe and peaceable city in which to live, work and visit.
4. Promote citizen education and involvement by providing both citizen and family police academies.

## Coos Bay Police Department Organizational Chart



City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Police Administration Division 240

**Fund 01-240 and 01-241 were merged in FYE 11**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
222,192	207,294	0	510	1001	Salaries	0	0
0	451	0	510	1002	Overtime	0	0
39,007	31,540	0	510	1003	P.E.R.S.	0	0
16,650	15,724	0	510	1004	Social Security	0	0
46,616	47,796	0	510	1005	Employee Insurance	0	0
3,857	3,556	0	510	1007	Worker's Compensation	0	0
<u>328,322</u>	<u>306,361</u>	<u>0</u>			<b>Total Personal Services</b>	<u>0</u>	<u>0</u>
<b>MATERIALS AND SERVICES</b>							
2,267	998	0	520	2001	Meetings, Travel and Dues	0	0
2,271	4,844	0	520	2005	Training	0	0
12,600	11,808	0	520	2102	Telephone	0	0
5,863	8,039	0	520	2106	Recruitment Expense	0	0
2,565	2,469	0	520	2108	Contractual	0	0
7,561	8,722	0	520	2122	Duplicating	0	0
3,959	4,574	0	520	2123	Printing	0	0
4,513	6,019	0	520	2205	Office Supplies	0	0
4,828	4,090	0	520	2206	Postage	0	0
1,767	2,230	0	520	2303	Equipment Repairs	0	0
<u>48,194</u>	<u>53,793</u>	<u>0</u>			<b>Total Materials and Services</b>	<u>0</u>	<u>0</u>
<u>376,516</u>	<u>360,154</u>	<u>0</u>			<b>TOTAL POLICE ADMINISTRATION</b>	<u>0</u>	<u>0</u>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Police Operations Division 241**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
1,334,232	1,431,220	0	510	1001	Salaries	0	0
174,177	199,783	0	510	1002	Overtime	0	0
283,765	254,351	0	510	1003	P.E.R.S.	0	0
113,079	122,953	0	510	1004	Social Security	0	0
340,178	362,371	0	510	1005	Employee Insurance	0	0
3,154	16,343	0	510	1006	Unemployment	0	0
58,622	56,754	0	510	1007	Worker's Compensation	0	0
1,947	15	0	510	1008	Volunteer Worker's Compensation	0	0
2,309,154	2,443,790	0			<b>Total Personal Services</b>	0	0
<b>MATERIALS AND SERVICES</b>							
2,520	1,071	0	520	2001	Meetings, Travel and Dues	0	0
33,896	29,167	0	520	2005	Training	0	0
0	237	0	520	2102	Telephone	0	0
1,919	5,443	0	520	2107	Police Reserves	0	0
1,557	1,240	0	520	2109	Health Screenings	0	0
2,014	1,818	0	520	2201	Uniform Allowance	0	0
10,585	7,932	0	520	2202	New Uniforms	0	0
9,854	12,588	0	520	2209	Ammunition and Supplies	0	0
6,635	5,910	0	520	2212	Dog Care	0	0
12,818	10,465	0	520	2213	Safety Supplies	0	0
1,392	905	0	520	2217	Evidence Materials	0	0
47,151	48,339	0	520	2229	Gasoline, Oil and Lube	0	0
7,803	4,779	0	520	2303	Equipment Repairs	0	0
9,473	6,070	0	520	2304	Equipment Maintenances Contracts	0	0
30,829	42,028	0	520	2308	Automotive Parts	0	0
207	664	0	520	2406	Reimbursable	0	0
700	509	0	520	2409	Special Investigations	0	0
179,353	179,165	0			<b>Total Materials and Services</b>	0	0
<b>2,488,507</b>	<b>2,622,955</b>	<b>0</b>			<b>TOTAL POLICE OPERATIONS</b>	<b>0</b>	<b>0</b>
<b>2,865,023</b>	<b>2,983,109</b>	<b>0</b>			<b>Total Administration and Operations</b>	<b>0</b>	<b>0</b>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Police Division 240**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
0	0	1,837,018	510	1001	1,986,658	1,986,658	1,986,658
0	0	198,422	510	1002	225,268	225,268	225,268
0	0	326,595	510	1003	420,286	420,286	420,286
0	0	155,711	510	1004	170,474	170,474	170,474
0	0	480,887	510	1005	384,053	384,053	384,053
0	0	32,600	510	1006	32,600	32,600	32,600
0	0	82,717	510	1007	70,311	70,311	70,311
0	0	1,234	510	1008	1,240	1,240	1,240
0	0	3,115,184	<b>Total Personal Services</b>		3,290,891	3,290,891	3,290,891
<b>MATERIALS AND SERVICES</b>							
0	0	4,000	520	2001	3,500	3,500	3,500
0	0	33,000	520	2005	33,000	33,000	33,000
0	0	15,000	520	2102	17,000	17,000	17,000
0	0	2,500	520	2106	3,000	3,000	3,000
0	0	7,000	520	2107	7,000	7,000	7,000
0	0	3,000	520	2108	6,000	6,000	6,000
0	0	1,500	520	2109	1,500	1,500	1,500
0	0	8,000	520	2122	8,000	8,000	8,000
0	0	5,000	520	2123	5,000	5,000	5,000
0	0	2,100	520	2201	2,100	2,100	2,100
0	0	10,000	520	2202	11,000	11,000	11,000
0	0	6,000	520	2205	6,000	6,000	6,000
0	0	5,000	520	2206	5,000	5,000	5,000
0	0	13,750	520	2209	13,750	13,750	13,750
0	0	7,000	520	2212	7,000	7,000	7,000
0	0	12,600	520	2213	12,600	12,600	12,600
0	0	1,500	520	2217	1,500	1,500	1,500
0	0	60,000	520	2229	70,000	70,000	70,000
0	0	7,500	520	2303	7,500	7,500	7,500
0	0	12,000	520	2304	12,000	12,000	12,000
0	0	30,000	520	2308	30,000	30,000	30,000
0	0	1,500	520	2406	1,500	1,500	1,500
0	0	0	520	2408	1,000	1,000	1,000
0	0	1,000	520	2409	1,000	1,000	1,000
0	0	0	520	2440	12,000	12,000	12,000

0	0	0	520	2441	Bulletproof Grant	2,000	2,000	2,000
0	0	0	520	2442	Canine - Assigned	15,000	15,000	15,000
0	0	0	520	2443	Range - Assigned	2,000	2,000	2,000
0	0	0	520	2444	DUII Impact - Assigned	15,000	15,000	15,000
<u>0</u>	<u>0</u>	<u>248,950</u>			<b>Total Materials and Services</b>	<u>311,950</u>	<u>311,950</u>	<u>311,950</u>
<u>0</u>	<u>0</u>	<u>3,364,134</u>			<b>TOTAL POLICE OPERATIONS</b>	<u>3,602,841</u>	<u>3,602,841</u>	<u>3,602,841</u>



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Police Communications Division 242**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
319,197	361,830	421,534	510	1001	Salaries	425,008	425,008
12,875	12,121	33,723	510	1002	Overtime	34,001	34,001
62,853	57,660	72,162	510	1003	P.E.R.S.	83,179	83,179
24,750	27,828	34,828	510	1004	Social Security	35,115	35,115
77,971	94,683	131,250	510	1005	Employee Insurance	103,713	103,713
0	0	2,000	510	1006	Unemployment	2,000	2,000
801	858	1,202	510	1007	Worker's Compensation	1,243	1,243
<u>498,447</u>	<u>554,980</u>	<u>696,698</u>			<b>Total Personal Services</b>	<u>684,259</u>	<u>684,259</u>
<b>MATERIALS AND SERVICES</b>							
246	230	500	520	2001	Meetings, Travel & Memberships	500	500
1,533	2,552	5,000	520	2005	Training	5,000	5,000
0	872	0	520	2102	Telephone	0	0
3,350	6,090	6,500	520	2104	CADS/RMS	6,500	6,500
4,613	2,448	2,500	520	2303	Equipment Repairs	2,500	2,500
1,010	1,317	2,500	520	2410	Chaplain/Volunteer Program	2,500	2,500
<u>10,752</u>	<u>13,509</u>	<u>17,000</u>			<b>Total Materials and Services</b>	<u>17,000</u>	<u>17,000</u>
<b>CAPITAL OUTLAY</b>							
0	0	0	530	3023	Equipment	0	0
<u>0</u>	<u>0</u>	<u>0</u>			<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>
<u>509,199</u>	<u>568,489</u>	<u>713,698</u>			<b>TOTAL POLICE COMMUNICATIONS</b>	<u>701,259</u>	<u>701,259</u>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Codes Enforcement Division 243**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
0	23,285	25,357	510	1001	27,380	27,380	27,380
0	0	0	510	1002	0	0	0
0	3,868	4,103	510	1003	5,377	5,377	5,377
0	1,772	1,940	510	1004	2,095	2,095	2,095
0	7,363	7,951	510	1005	6,894	6,894	6,894
0	0	150	510	1006	150	150	150
0	82	206	510	1007	105	105	105
<u>0</u>	<u>36,370</u>	<u>39,707</u>		<b>Total Personal Services</b>	<u>42,001</u>	<u>42,001</u>	<u>42,001</u>
<b>MATERIALS AND SERVICES</b>							
0	60	250	520	2001	250	250	250
0	0	500	520	2005	500	500	500
0	4,758	10,000	520	2108	10,000	10,000	10,000
0	0	15,000	520	2109	15,000	15,000	15,000
0	0	200	520	2201	200	200	200
<u>0</u>	<u>4,818</u>	<u>25,950</u>		<b>Total Materials and Services</b>	<u>25,950</u>	<u>25,950</u>	<u>25,950</u>
<u>0</u>	<u>41,188</u>	<u>65,657</u>		<b>TOTAL CODES ENFORCEMENT</b>	<u>67,951</u>	<u>67,951</u>	<u>67,951</u>
<u>3,374,222</u>	<u>3,592,786</u>	<u>4,143,489</u>		<b>TOTAL POLICE DEPARTMENT</b>	<u>4,372,051</u>	<u>4,372,051</u>	<u>4,372,051</u>

## FIRE DEPARTMENT

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### Department Mission Statement

The mission of the Coos Bay Fire Department is to actively promote, deliver, and preserve a feeling of security, safety and a quality level of service to the citizens of our community.

### Program Description

Services provided by the Fire Department include fire/rescue, emergency medical, fire/safety prevention, and public fire education, training and emergency readiness. The staffing of the department consists of the Fire Chief, three shift Battalion Chiefs, three Lieutenants, and nine Firefighter/Engineers all assisted by Volunteer and Cadet Firefighters.

The Chief and Battalion Chiefs provide support, direction, control, coordination, and evaluation of the department and personnel. Lieutenants and Firefighters/Engineers provide emergency services in the areas of hazardous materials, fire, emergency medical and various rescue practices. All firefighters are trained to both Oregon OSHA and Department of Public Safety Standards & Training certification levels and provide personnel at large incidents. Cadet Firefighters are students enrolled in the fire science or paramedic program at Southwestern Oregon Community College preparing for a fire service career.

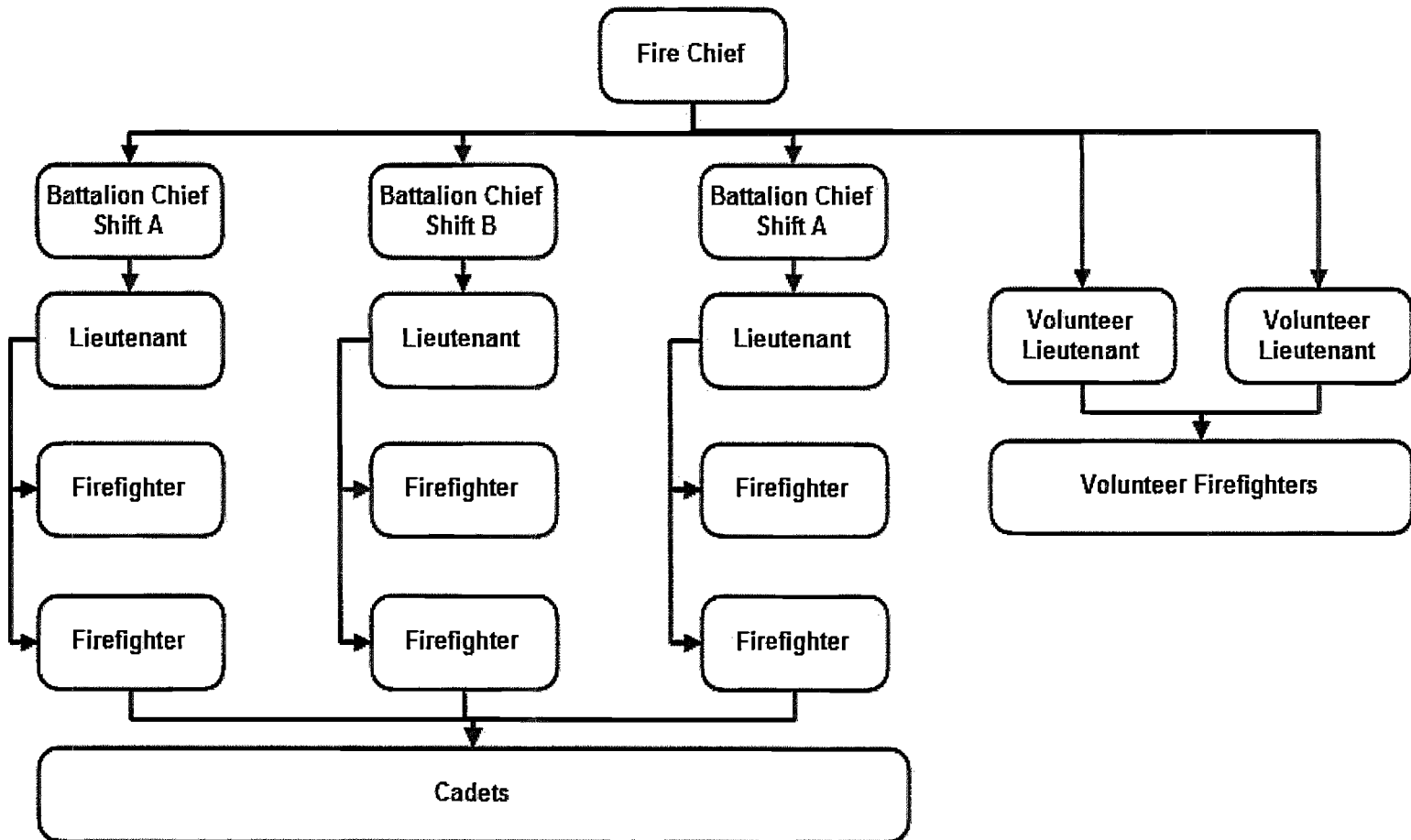
The department performs a number of routine functions including testing and/or maintenance of apparatus, hydrants, fire safety inspections, buildings and equipment; training in routine and emergency operations; and provision of safety

equipment and materials. A number of community based education and enhancement programs are conducted by the department including a community based fire prevention program, a juvenile fire setter program, the City fire extinguisher program, a regional chaplain program, school based fire/safety programs, and is responsible for citywide safety program administration.

### 2011-2012 Goals

1. Maintain current staffing levels to adequately provide core services to the citizens.
2. Promote citizen education and involvement by providing a citizen fire academy and citizen emergency response team (CERT) training.
3. Pursue additional grant funding for equipment and training.
4. Update and train on the City's emergency response and preparedness plan and program.
5. Update and enhance firefighter training with computer based training programs.
6. Continued updating of the department's Standard Operating Procedures and Guidelines.

Coos Bay Fire Department  
Organizational Chart



**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Fire Department 261**

<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Council Adopted 2010-11</u>	<u>Acct. No.</u>		<u>Proposed 2011-12</u>	<u>Committee Approved 2011-12</u>	<u>Council Adopted 2011-12</u>	
<b>PERSONAL SERVICES</b>								
1,086,845	1,144,355	1,190,849	510	1001	Salaries	1,229,167	1,229,167	1,229,167
78,440	60,464	105,000	510	1002	Overtime	90,000	90,000	90,000
230,761	195,952	208,726	510	1003	P.E.R.S.	252,139	252,139	252,139
87,965	91,779	99,132	510	1004	Social Security	100,916	100,916	100,916
190,878	191,040	202,801	510	1005	Employee Insurance	200,057	200,057	200,057
5,670	2,520	4,000	510	1006	Unemployment	16,600	16,600	16,600
31,435	36,289	48,971	510	1007	Workers' Compensation	46,930	46,930	46,930
13,753	250	10,282	510	1008	Volunteer Workers' Compensation	10,336	10,336	10,336
0	236	600	510	1010	ORS 243 Vol FF Life Insurance	600	600	600
<u>1,725,747</u>	<u>1,722,885</u>	<u>1,870,360</u>			<b>Total Personal Services</b>	<u>1,946,745</u>	<u>1,946,745</u>	<u>1,946,745</u>

<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Council Adopted 2010-11</u>	<u>Acct. No.</u>		<u>Proposed 2011-12</u>	<u>Committee Approved 2011-12</u>	<u>Council Adopted 2011-12</u>	
<b>MATERIALS AND SERVICES</b>								
2,295	2,104	4,400	520	2001	Meetings, Travel & Memberships	4,400	4,400	4,400
10,593	9,851	15,000	520	2005	Training	15,000	15,000	15,000
13,186	11,846	18,000	520	2101	Utilities	20,000	20,000	20,000
8,249	6,340	6,500	520	2102	Telephone	7,500	7,500	7,500
0	100	1,500	520	2106	Recruitment Expense	1,500	1,500	1,500
1,102	1,102	2,300	520	2108	Contractual	2,700	2,700	2,700
41,000	41,000	41,000	520	2109	Contractual-Volunteers	41,000	41,000	41,000
1,784	1,980	2,500	520	2122	Duplicating	2,500	2,500	2,500
585	417	1,600	520	2123	Printing	1,600	1,600	1,600
7,614	6,564	7,600	520	2202	New Uniforms	8,000	8,000	8,000
16,694	18,771	15,000	520	2203	Fuel Oil	15,000	15,000	15,000
3,102	2,473	3,200	520	2205	Office Supplies	3,200	3,200	3,200
584	763	800	520	2206	Postage	800	800	800
2,377	3,750	4,100	520	2207	Special Department Supplies	5,500	5,500	5,500

**Fire Department 261 (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
40	7	0	520	2208	Miscellaneous	0	0
241	286	500	520	2210	Photographic Supplies	0	0
12,476	12,827	17,000	520	2213	Personal Safety Equipment	19,500	19,500
2,326	6,280	6,000	520	2218	Emergency Medical Supplies	6,500	6,500
6,389	5,354	4,000	520	2221	Fire Prevention Materials	4,000	4,000
2,871	629	9,000	520	2223	Health Screenings	5,000	5,000
2,306	3,091	3,300	520	2225	Janitorial Supplies	3,600	3,600
4,770	5,008	6,500	520	2229	Gasoline, Oil and Lube	6,500	6,500
11,112	12,910	14,000	520	2230	Diesel Motor Fuel	16,000	16,000
9,358	12,631	19,500	520	2303	Equipment Repair/Replacement	20,500	20,500
1,448	1,409	1,900	520	2306	Ladder Testing	1,900	1,900
22,100	18,486	21,500	520	2308	Automotive Parts	23,000	23,000
16,776	10,896	11,000	520	2309	Building & Plant Maintenance	12,000	12,000
0	0	0	520	xxxx	Memorial Bricks	3,000	3,000
0	0	0	520	xxxx	Safer Grant	22,000	22,000
3,328	8,872	5,000	520	2315	Fire Hydrant Maintenance	5,000	5,000
<u>204,706</u>	<u>205,747</u>	<u>242,700</u>			<b>Total Materials and Services</b>	<u>277,200</u>	<u>277,200</u>
<u>1,930,453</u>	<u>1,928,632</u>	<u>2,113,060</u>			<b>TOTAL FIRE DEPARTMENT</b>	<u>2,223,945</u>	<u>2,223,945</u>
<u>5,304,675</u>	<u>5,521,418</u>	<u>6,256,549</u>			<b>TOTAL PUBLIC SAFETY</b>	<u>6,595,996</u>	<u>6,595,996</u>

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT– ADMINISTRATION

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### Program Description

The Administration Division budget includes the support expenses for all divisions of the Public Works and Development Department. A portion of the personnel costs for the Public Works and Development Director and three Code/Planning Specialists are included here, with the remainder of their costs distributed among the Building Code, Wastewater, Hotel/Motel Tax and Gas Tax funds and Urban Renewal.

Staff provides leadership, direction, performs complex clerical, customer service, computer, and administrative support for the entire department (Planning, Engineering, Streets, Parks, Wastewater, and Building Codes). Division staff also provides coordination and backup for all divisions to meet Department goals.

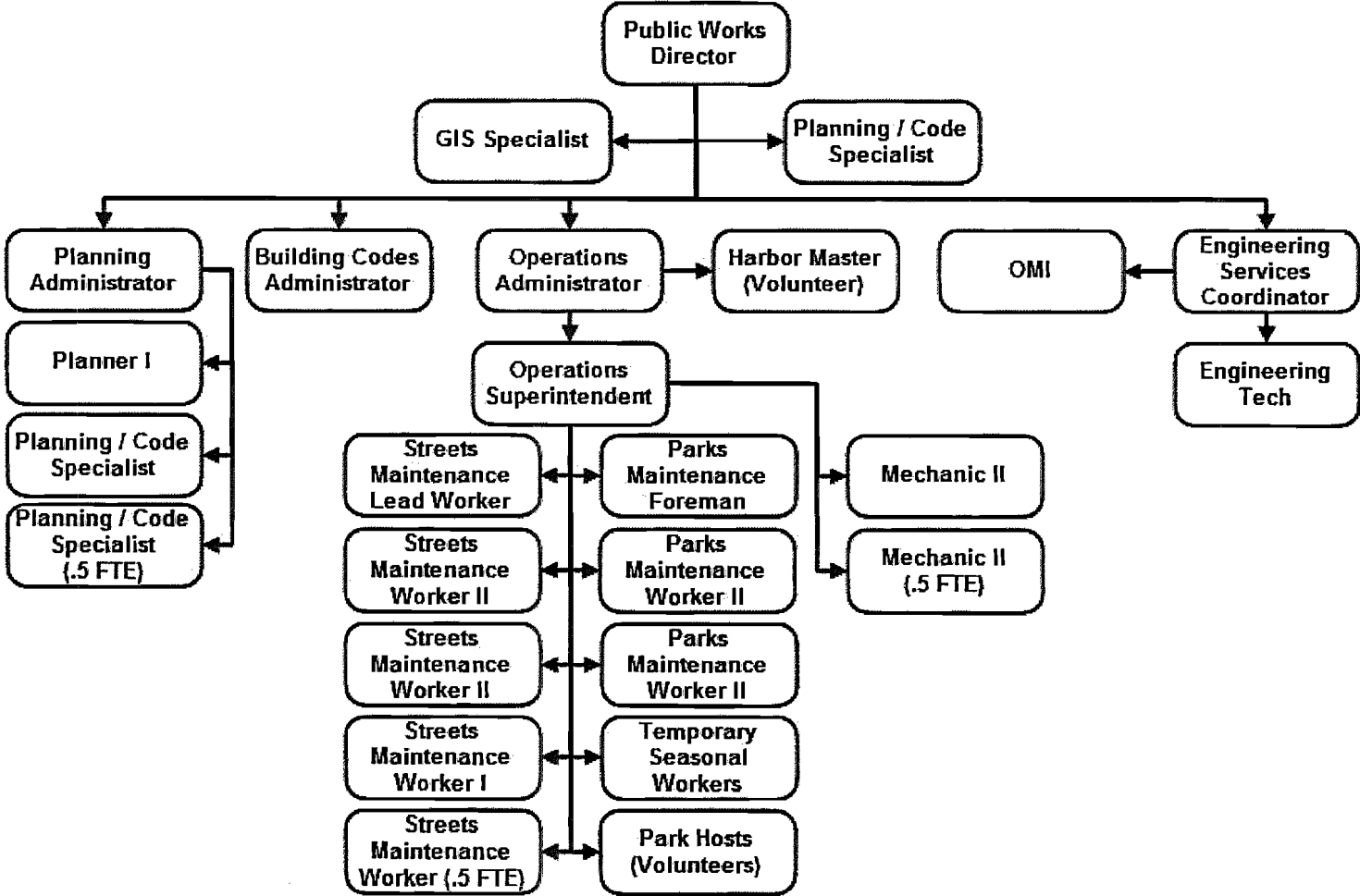
Materials and services included in this budget cover expenses for Planning, Engineering and Administration Divisions such as copying, office supplies, computer and data processing supplies, telephone charges, and postage. The cost of providing citywide mailings and legal ads for special projects and mandated land use actions are also covered in this budget. Contractual expenses cover the cost of the maintenance agreement for Permit Plan (the database system used to track all department permits), business licenses, and planning.

### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- Continue to refine delivery of accurate, timely information and education on Departmental permitting.
- Focus training on customer service skills.
- Continue to cross-train employees to provide better customer service and opportunity for advancement.
- Implement the State's e-permitting software according to the State's priority and time table.

## Public Works & Development Department Organizational Chart





**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Public Works and Development Administration Department 300**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
43,107	24,460	25,501	510	1001	26,407	26,407	26,407
0	4	75	510	1002	82	82	82
7,858	3,172	3,361	510	1003	3,870	3,870	3,870
3,224	1,835	1,957	510	1004	2,026	2,026	2,026
9,464	4,783	5,105	510	1005	4,199	4,199	4,199
0	66	81	510	1006	793	793	793
193	72	92	510	1007	89	89	89
0	0	6	510	1008	6	6	6
<u>63,846</u>	<u>34,392</u>	<u>36,178</u>			<u>37,472</u>	<u>37,472</u>	<u>37,472</u>
<b>Total Personal Services</b>							
<b>MATERIALS AND SERVICES</b>							
2,302	1,088	1,500	520	2001	1,500	1,500	1,500
120	220	300	520	2003	300	300	300
500	14	1,500	520	2005	1,500	1,500	1,500
2,560	1,199	2,500	520	2102	2,000	2,000	2,000
2,985	1,740	1,800	520	2105	2,000	2,000	2,000
1,705	2,907	3,000	520	2108	3,500	3,500	3,500
1,919	3,504	3,500	520	2122	3,000	3,000	3,000
262	65	750	520	2123	500	500	500
2,956	1,457	1,500	520	2205	2,000	2,000	2,000
3,938	2,176	3,500	520	2206	3,500	3,500	3,500
237	386	200	520	2208	0	0	0
822	384	800	520	2216	1,300	1,300	1,300
1,398	971	1,200	520	2224	1,500	1,500	1,500
418	528	450	520	2228	720	720	720
275	0	300	520	2303	300	300	300
278	363	200	520	2308	500	500	500
<u>22,675</u>	<u>17,002</u>	<u>23,000</u>			<u>24,120</u>	<u>24,120</u>	<u>24,120</u>
<u>86,521</u>	<u>51,394</u>	<u>59,178</u>			<u>61,592</u>	<u>61,592</u>	<u>61,592</u>
<b>TOTAL PWD ADMINISTRATION</b>							

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PLANNING

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### Program Description

The Planning Division budget includes funding for planning and zoning related activities provided by the Public Works and Development Department, including personnel costs. The Planning Division provides professional planning assistance to the public, City Council, the Design Review Committee, the Planning Commission and staff. The Division staff provides prompt and consistent responses to inquiries from citizens, elected officials, commission members and developers.

Division staff reviews submitted plans and applications for compliance with the requirements of the Land Development Ordinance and state law. Staff reviews the Comprehensive Plan and implementing ordinances to insure they are prepared to meet growth management issues and reflect the City Council's policy direction. Division staff also recommends changes to streamline and simplify Department review processes and provide services that are increasingly responsive to citizens.

This year's budget includes funding for consultant work for any work necessary to update the comprehensive plan. Funds are also budgeted to cost share in our continuing project to digitally archive documents.

### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.**

**Educate, cultivate, and encourage public participation in city government.**

- Continue making the necessary revisions to the Comprehensive Plan and the Land Development Ordinance.
- Complete Downtown and Empire design standards.
- Adopt design standards for Downtown and Empire

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
Public Works and Development Planning Department 301**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
174,808	110,111	132,514	510	1001	136,969	136,969	136,969
0	22	1,209	510	1002	1,094	1,094	1,094
36,738	19,331	20,955	510	1003	26,370	26,370	26,370
14,250	9,279	10,230	510	1004	10,562	10,562	10,562
45,486	31,777	30,040	510	1005	25,109	25,109	25,109
0	317	588	510	1006	3,979	3,979	3,979
520	289	373	510	1007	438	438	438
<u>271,802</u>	<u>171,126</u>	<u>195,909</u>			<u>204,522</u>	<u>204,522</u>	<u>204,522</u>
<b>TOTAL Personal Services</b>							
<b>MATERIALS AND SERVICES</b>							
24	179	550	520	2001	550	550	550
0	436	750	520	2005	750	750	750
18,570	960	20,000	520	2108	20,000	20,000	20,000
1,685	0	0	520	2109	0	0	0
3,460	0	0	520	2110	0	0	0
20	146	300	520	2216	350	350	350
142	34	200	520	2228	200	200	200
0	0	150	520	2303	100	100	100
117	0	100	520	2308	100	100	100
80	59	150	520	2417	100	100	100
0	0	100	520	2419	100	100	100
<u>24,098</u>	<u>1,814</u>	<u>22,300</u>			<u>22,250</u>	<u>22,250</u>	<u>22,250</u>
<u>295,900</u>	<u>172,940</u>	<u>218,209</u>			<u>226,772</u>	<u>226,772</u>	<u>226,772</u>
<b>TOTAL Materials and Services</b>							
<b>TOTAL PWD PLANNING</b>							

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
DCLD/Coastal Implementation Grant Department 302**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>PERSONAL SERVICES</b>			
16,000	16,000	16,000	510	1011	16,000	16,000	16,000
16,000	16,000	16,000		Total Personal Services	16,000	16,000	16,000
				<b>MATERIALS AND SERVICES</b>			
29,095	0	0	520	2108	0	0	0
29,095	0	0		Total Materials and Services	0	0	0
45,095	16,000	16,000		<b>TOTAL DCLD/COASTAL IMPL. GRANT</b>	16,000	16,000	16,000

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – ENGINEERING

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### Program Description

The Engineering Division budget includes personnel expenses for a portion of the Engineering staff. Contractual expenses are set aside to cost share for digitally archiving documents.

Engineering services provided include surveying and limited engineering design of city-owned infrastructure improvement projects; estimating project improvement costs; infrastructure improvement contract administration; maintaining records concerning improvement projects, underground utilities, right of way use, survey information, city statistics, all city maps, etc.; performing sewer lateral locations for city projects or to respond to the locate system prior to construction projects; research and write legal descriptions for city easements and property actions; and review building plans for drainage, access, availability of utilities, assessments and easements; inspection of construction on public right-of-way.

This division assists all city departments in the areas of engineering, surveying, drafting and map creation. Significant assistance is given to the general public in understanding the relationship between city services, right of way and private property interactions.

This division also fields citizen concerns regarding right-of-ways. These issues are prioritized with high priority placed on fire, life and safety issues. Response times for other concerns are processed as time is available. In an effort to streamline this process as much as possible, the Administration staff performs the intake of the concerns that can be resolved by the city and matches the person calling with the correct

agency to address their concern.

The Engineering position has been removed from the budget and replaced with two positions for about the same cost. This includes an Operations Superintendent and an Engineering Technician. Only the Engineering Technician will be paid for from this budget.

### 2011/2012 Goals

#### **Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- Ensure successful design and construction of planned road, sanitary and storm water improvements.
- Address emergency sanitary sewer and storm water infrastructure repairs as they occur.
- Continue to update the geographic information system.
- Provide timely assistance to citizens for problem resolution.
- Oversee successful design and construction of various URA projects.

**City of Coos Bay 2011-2012 Budget**  
**Expenditures General Fund 01**  
**Public Works and Development Engineering Department 305**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
28,077	24,505	18,542	510	1001	56,053	56,053	56,053
37	7	107	510	1002	316	316	316
4,642	3,557	3,793	510	1003	9,464	9,464	9,464
2,098	1,841	1,793	510	1004	4,312	4,312	4,312
6,890	4,516	5,548	510	1005	14,061	14,061	14,061
0	0	75	510	1006	1,537	1,537	1,537
356	1,317	185	510	1007	2,136	2,136	2,136
<u>42,100</u>	<u>35,743</u>	<u>30,043</u>			<u>87,880</u>	<u>87,880</u>	<u>87,880</u>
<b>Total Personal Services</b>							
<b>MATERIALS AND SERVICES</b>							
515	980	1,200	520	2001	1,200	1,200	1,200
430	3	400	520	2004	400	400	400
0	450	800	520	2005	800	800	800
7,782	3,140	5,000	520	2108	5,000	5,000	5,000
34	0	75	520	2201	250	250	250
465	438	550	520	2228	750	750	750
409	90	500	520	2231	500	500	500
252	1	400	520	2303	400	400	400
1,376	144	400	520	2308	750	750	750
<u>11,263</u>	<u>5,246</u>	<u>9,325</u>			<u>10,050</u>	<u>10,050</u>	<u>10,050</u>
<u>53,363</u>	<u>40,989</u>	<u>39,368</u>			<u>97,930</u>	<u>97,930</u>	<u>97,930</u>
<b>TOTAL PWD ENGINEERING</b>							

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PARKS

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### Program Description

The budget for the Parks Division includes funding for division personnel, park operations, park maintenance and utilities as well as maintenance for operations of the Mingus Pool. Division personnel maintain the park system, including all park grounds, buildings, structures, equipment, adjacent parking areas, pedestrian and bicycle walks/paths, landscaped and native areas. Staff coordinates with the park hosts and Harbor Master. Staff maintains structures including street furniture, planters, lighting, electrical systems and irrigation in the parks.

City parks include Mingus Park, John Topits Park, Ed Lund Park, Eastside Park, Windy Hill Park, Taylor & Wasson Street Park, Bay Area Optimists 10<sup>th</sup> Street Park, Empire and Eastside Boat Ramps, Coos Bay Boardwalk, Timber Inn Island, and Newmark, Broadway and Bayshore Streetscapes. The Parks Division also responds to maintenance and landscaping needs at City Hall, Ed Lund Building, Scout Cabin, Mingus Park Pool and pool house, tennis courts, skate board park and Mingus Park ball field.

The Parks Division maintains the mechanical systems of the Mingus Park pool including daily maintenance on the boiler and filtration system and chemical disbursement for maintaining safe water quality for swimming. Staff supervises inmate work crews that are utilized to perform labor-intensive tasks in the park system.

The Parks Division also provides support to various festival activities including the Memorial Day parade, 4th of July celebration, Blackberry Arts Festival, Bay Area Fun Festival and Clamboree, including litter patrol, setting up and taking down barricades, and responding to any other special requests.

The Litter Patrol and Beautification line item includes funding for summer temporary workers that focus primarily on the downtown areas. The Building and Ground Maintenance line item includes funds for heating the Scout Cabin. The Pool Operations – Mingus Pool Management line item includes funds for heating the pool and for mechanical maintenance.

### 2011/2012 Goals

1. Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens
  - Prepare Parks master plan.
  - Continue to implement formalized park inspection and safety evaluation program.
  - Continue to upgrade playground equipment at all parks.

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01**

**Public Works and Development Parks Department 306**

Actual 2008-09	Adopted 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
26,053	20,383	18,261	510	1001	Salaries	78,349	78,349
752	154	868	510	1002	Overtime	4,332	4,332
3,312	3,100	3,364	510	1003	P.E.R.S.	14,447	14,447
817	1,521	1,634	510	1004	Social Security	6,325	6,325
4,963	5,093	6,105	510	1005	Employee Insurance	18,540	18,540
0	3,765	98	510	1006	Unemployment	423	423
1,272	1,207	1,639	510	1007	Workers' Compensation	6,774	6,774
3,757	0	2,369	510	1008	Volunteer Worker's Compensation	2,126	2,126
<u>40,926</u>	<u>35,223</u>	<u>34,338</u>			<b>Total Personal Services</b>	<u>131,315</u>	<u>131,315</u>
<b>MATERIALS AND SERVICES</b>							
74	106	400	520	2001	Meetings, Travel & Memberships	1,000	1,000
1,007	2,232	2,000	520	2004	Permits, Licenses & Fees	2,500	2,500
0	0	750	520	2005	Training	1,500	1,500
15,553	15,184	29,000	520	2101	Utilities	22,000	22,000
376	407	400	520	2102	Telephone	425	425
12,115	4,039	2,000	520	2108	Contractual	3,000	3,000
61,482	31,545	24,000	520	2112	Litter Patrol and Beautification	35,000	35,000
0	72	250	520	2201	Uniform Allowance	300	300
290	400	500	520	2213	Safety Supplies	700	700
220	4,525	1,000	520	2225	Janitorial Supplies	2,000	2,000
5,043	4,831	5,000	520	2228	Petroleum Products	6,000	6,000
832	807	1,200	520	2231	Small Equipment	1,200	1,200
177	437	1,200	520	2303	Equipment Repair	1,500	1,500
348	2,023	5,000	520	2307	Concrete, Asphalt & Gravel	20,000	20,000
741	2,095	1,000	520	2308	Automotive Parts	2,000	2,000
44,893	29,876	43,500	520	2309	Building & Grounds Maintenance	45,000	45,000
0	378	2,500	520	2311	Ed Lund Maintenance	3,000	3,000
14,306	16,195	11,500	520	2313	Boat Ramps Maintenance	15,000	15,000
53,382	64,289	80,000	520	2414	Pool Operation - Mingus Pool	80,000	80,000
<u>210,839</u>	<u>179,441</u>	<u>211,200</u>			<b>Total Materials and Services</b>	<u>242,125</u>	<u>242,125</u>
<b>CAPITAL OUTLAY</b>							
0	16,229	0	530	3015	Play Structures	0	0
0	0	38,000	530	3016	City Dock Dump Pump Station	0	0
0	16,229	38,000			<b>Total Capital Outlay</b>	0	0
<u>251,765</u>	<u>230,893</u>	<u>283,538</u>			<b>TOTAL PWD PARKS DEPARTMENT</b>	<u>373,440</u>	<u>373,440</u>





**City of Coos Bay 2010-11 Budget  
Expenditures General Fund 01  
ODF&W Department 312**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>MATERIALS AND SERVICES</b>			
0	0	100	520 2102	Telephone	100	100	100
46	4	300	520 2122	Duplicating	300	300	300
0	0	100	520 2206	Postage	100	100	100
<u>46</u>	<u>4</u>	<u>500</u>		<b>Total Materials and Services</b>	<u>500</u>	<u>500</u>	<u>500</u>
<u>46</u>	<u>4</u>	<u>500</u>		<b>TOTAL ODF&amp;W</b>	<u>500</u>	<u>500</u>	<u>500</u>

**City of Coos Bay 2011-2012 Budget  
Expenditures General Fund 01  
CBNBWB Special Water Project IFA 2010 Department 313**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>MATERIALS AND SERVICES</b>			
0	0	900,000	520 2999	CBNBWB Series 2010 Expenditures	3,600,000	3,600,000	3,600,000
0	0	900,000		<b>Total Materials and Services</b>	<u>3,600,000</u>	<u>3,600,000</u>	<u>3,600,000</u>
				<b>TOTAL CBNBWB Special Water Project IFA 2010</b>	<u>3,600,000</u>	<u>3,600,000</u>	<u>3,600,000</u>
<u>0</u>	<u>0</u>	<u>900,000</u>			<u>3,600,000</u>	<u>3,600,000</u>	<u>3,600,000</u>
<u>747,421</u>	<u>519,838</u>	<u>1,516,793</u>		<b>TOTAL PUBLIC WORKS &amp; DEVELOP.</b>	<u>4,376,235</u>	<u>4,376,235</u>	<u>4,376,235</u>

<b>11,044,119</b>	<b>11,742,113</b>	<b>14,033,304</b>	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>16,468,423</b>	<b>16,423,423</b>	<b>16,423,423</b>
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## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – STREETS & MAINTENANCE

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### **Program Description**

The Streets Division primarily maintains the street and right of way system. Asphalt street surfaces are patched and gravel streets are graded with additional gravel spread as funding allows. Drainage ditches are maintained through a combination of dig outs, brush cutting and weed killing. Street sweeping is done on asphalt streets and public parking lots.

Staff supervises inmate work crews involved in brush clearing or garbage pick-up along city streets. Staff maintains the street signs, working with engineering staff to insure city maps reflect current signage. Staff also lay all thermoplastic crosswalks and parking lines, paint some street legends and coordinate services for major street painting. Brush cutting along City streets to maintain visibility is a major task in the spring growing season, and a lesser task during the summer and fall months.

Staff has participated in construction projects in other departments including assisting OMI by blocking streets for sewer repairs. As a public service and as staffing has allowed staff has used city equipment to dig out sidewalks prior to replacement work paid for by adjacent property owners.

The Division maintains 130 lane miles of asphalt road, 15 lane miles of gravel road (including alleys), and 11 public parking lots. The Division is also responsible for maintaining vehicles and heavy equipment for all departments of the City. There are approximately 80 vehicles and pieces of heavy equipment.

Staff also assists by maintaining and repairing tools for all departments and fabricating needed fixtures as time and skills allow.

Streets and vehicle maintenance personnel provide support for several special events in the City such as the Memorial Day parade, Blackberry Arts Festival, and Bay Area Fun Festival. Funds for the overtime for these events are reflected in the Hotel/Motel Fund.

This year's budget includes a recommendation to supplement the Gas Tax fund with General Fund to maintain the existing level of service delivered by the Streets and Maintenance Division. Should the state's projection for the city's share of gas tax revenues materialize, the general fund supplement may be substantially less.

### **2011/2012 Goals**

1. Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens
  - Maintain the street infrastructure as funding allows.
  - Implement repair plan for city maintained sidewalks.
  - Overlay Koosbay Boulevard as funding permits.

**City of Coos Bay 2011-2012 Budget  
State Gas Tax Resources Fund 2**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
64,229	35,827	101,320	300	0100	<b>CARRYOVER BALANCE</b>	89,000	89,000	89,000
					<b>REVENUE FROM OTHER AGENCIES (000)</b>			
0	0	0	340	0300	Grants	0	0	0
633,800	692,009	782,000	340	0800	State Gas Tax	800,000	800,000	800,000
633,800	692,009	782,000			<b>Total Revenue from Other Agencies</b>	800,000	800,000	800,000
					<b>USE OF MONEY AND PROPERTY</b>			
984	266	500	350	0100	Interest	250	250	250
984	266	500			<b>Total Use of Money &amp; Property</b>	250	250	250
					<b>OTHER INCOME</b>			
11,285	32,863	5,000	380	0100	Miscellaneous Revenue	30,000	30,000	30,000
0	367	750	380	0600	Equipment & Scrap Sales	750	750	750
11,285	33,230	5,750			<b>Total Other Income</b>	30,750	30,750	30,750
					<b>TRANSFERS</b>			
180,000	141,747	80,119	390	0800	Transfer in from General Fund	0	175,000	175,000
180,000	141,747	80,119			<b>Total Transfers</b>	0	175,000	175,000
<b>890,298</b>	<b>903,079</b>	<b>969,689</b>			<b>TOTAL GAS TAX FUND REVENUE</b>	<b>920,000</b>	<b>1,095,000</b>	<b>1,095,000</b>

**City of Coos Bay 2011-2012 Budget  
State Gas Tax Fund 2 Expenditures  
Maintenance Department 320**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES (320)</u>			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>									
276,165	288,815	284,743	510	1001	Salaries	256,061	256,061	256,061	
1,399	937	2,000	510	1002	Overtime	6,437	6,437	6,437	
48,630	41,333	46,036	510	1003	P.E.R.S.	42,513	42,513	42,513	
20,226	21,126	23,893	510	1004	Social Security	20,088	20,088	20,088	
77,462	77,901	84,085	510	1005	Employee Insurance	57,232	57,232	57,232	
0	707	250	510	1006	Unemployment	6,185	6,185	6,185	
10,761	14,574	18,392	510	1007	Workers' Compensation	13,071	13,071	13,071	
<u>434,643</u>	<u>445,393</u>	<u>459,399</u>	<b>Total Personal Services</b>			<u>401,588</u>	<u>401,588</u>	<u>401,588</u>	
<b>MATERIALS AND SERVICES</b>									
634	553	700	520	2001	Meetings, Travel & Memberships	1,000	1,000	1,000	
879	489	670	520	2004	Permits, Licenses, Fees	700	700	700	
697	553	1,000	520	2005	Training	1,500	1,500	1,500	
11,573	9,430	11,000	520	2101	Utilities	11,000	11,000	11,000	
2,134	1,655	1,000	520	2102	Telephone	1,000	1,000	1,000	
9,257	9,938	63,000	520	2108	Contractual	10,000	10,000	10,000	
8,403	8,095	10,500	520	2120	Insurance	12,484	12,484	12,484	
33,381	28,075	32,000	520	2124	Traffic Signals	35,000	35,000	35,000	
205,750	184,015	205,000	520	2125	Street Lights	205,000	205,000	205,000	
12,294	15,229	20,000	520	2126	Street Lights-State Shared	20,000	20,000	20,000	
977	1,117	1,000	520	2201	Uniform Allowance	1,200	1,200	1,200	
91	217	300	520	2205	Office Supplies	300	300	300	
2,042	1,644	2,000	520	2213	Safety Supplies	2,000	2,000	2,000	
19,895	18,674	17,000	520	2222	Traffic Safety Supplies	30,000	30,000	30,000	
198	368	300	520	2225	Janitorial Supplies	1,000	1,000	1,000	
22,420	18,080	20,000	520	2228	Petroleum Products	25,000	25,000	25,000	
1,380	1,290	1,000	520	2231	Small Equipment	1,500	1,500	1,500	
925	825	1,000	520	2303	Equipment Repairs	1,000	1,000	1,000	
55,430	20,508	59,680	520	2307	Concrete, Asphalt & Gravel	130,728	305,728	305,728	
5,227	4,074	2,000	520	2308	Automotive Parts	3,000	3,000	3,000	
5,977	8,526	2,000	520	2309	Building & Plant Maintenance	5,000	5,000	5,000	
11,564	16,631	10,000	520	2316	Heavy Equipment Parts	12,000	12,000	12,000	
<u>411,128</u>	<u>349,986</u>	<u>461,150</u>	<b>Total Materials and Services</b>			<u>510,412</u>	<u>685,412</u>	<u>685,412</u>	

**State Gas Tax Fund (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	0	0	530	3001	<b>CAPITAL OUTLAY</b>		
0	0	0			Computer Hardware & Software	0	0
					<b>Total Capital Outlay</b>	0	0
					<b>TRANSFERS</b>		
0	0	0	550	5005	Transfer to Street Improvement Fund	0	0
7,500	6,380	7,820	550	5006	Transfer to Bike/Pedestrian Path Fund	8,000	8,000
1,200	0	0	550	5020	Transfers to Technology Reserve Fund	0	0
8,700	6,380	7,820			<b>Total Transfers</b>	8,000	8,000
0	0	41,320	560	6001	<b>CONTINGENCY</b>	0	0
35,827	101,320	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0
<b>890,298</b>	<b>903,079</b>	<b>969,689</b>			<b>TOTAL GAS TAX EXPENDITURES</b>	<b>920,000</b>	<b>1,095,000</b>

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – WASTEWATER

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### Program Description

Wastewater funds are used for the operation and maintenance of the City's sewer and storm water system. Operation of the City's sewer and storm water system is a public-private partnership between the City of Coos Bay and CH2M Hill (OMI). OMI provides services to collect, treat, and discharge the City's wastewater as permitted through DEQ and EPA. OMI also cleans and repairs lines and catch basins (minor repairs within their contractual limit), inspects lines manually and using video equipment, performs dike maintenance and flood control emergency work.

The City continues to have responsibility for major repairs and replacement of the system due to age, condition, changing technology, DEQ mandates and EPA mandates. Infrastructure includes 26 pump stations, 74.3 miles of pipe, two wastewater treatment plants and sludge disposal system. City staff maintains the Capital Improvements Plan that includes maintenance and rehabilitation projects. Each year city staff considers funding when determining priorities in the plan.

No full time City employees are included in this budget, but portions of the personnel expenses for staff involved to administer the systems are funded with Wastewater revenues.

This budget includes a transfer to the Wastewater Improvement Fund to serve as a working capital fund. Industry standards, and good fiscal management, recommend 45 days of O&M

expenses in the line item Reserve for Future Expenditures.

These funds will be used for match for grants and loans as well as for debt service for the design and construction of the DEQ mandated projects. These include the construction of Pump Station No. 4, the Isthmus Slough Crossing as well as design for improvements to Plant #2 and other projects. Funds are also set aside toward the purchase of a replacement street sweeper.

This year's budget includes cost expected with the city's new contract with OMI. OMI will include environmental insurance on equipment that transports sludge, plus provide an extra full-time equivalent employee to provide utility locate services and implementation of a Fats, Oil and Grease (FOG) program.

This budget also includes a 6.5% rate increase to raise revenue for debt service of wastewater treatment and collections upgrades.

### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

**Educate, cultivate, and encourage public participation in City Government**

**City of Coos Bay 2011-2012 Budget  
Wastewater Resources Fund 3**

Actual 2008-09	Actual 2009-10	Council Adopted/Amended 2010-11	Acct. No.			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<u>1,519,150</u>	<u>1,502,394</u>	<u>1,917,262</u>	300	0100	<b>CARRYOVER BALANCE</b>	<u>840,000</u>	<u>840,000</u>	<u>840,000</u>
					<b>REVENUE FROM OTHER AGENCIES (000)</b>			
54,102	0	0	340	1000	Other Agencies	0	0	0
0	0	0	340	0300	Grants	0	0	0
183,953	220,946	179,500	340	2000	Charleston Sanitary District	120,000	120,000	120,000
<u>33,821</u>	<u>91,493</u>	<u>105,800</u>	340	2100	Bunker Hill Sanitary District	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
<u>271,876</u>	<u>312,439</u>	<u>285,300</u>			<b>Total Revenue from other Agencies</b>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>
					<b>USE OF MONEY AND PROPERTY</b>			
<u>50,815</u>	<u>13,536</u>	<u>15,000</u>	350	0100	Interest	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
<u>50,815</u>	<u>13,536</u>	<u>15,000</u>			<b>Total Use of Money &amp; Property</b>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
					<b>CHARGES FOR CURRENT SERVICES</b>			
7,449	6,470	8,000	360	1200	Sewer Permits/Connection Fees	5,000	5,000	5,000
3,813,835	3,980,042	4,370,744	360	1400	Sewer Use Fees	4,544,600	4,544,600	4,544,600
2,379	2,554	2,500	360	1600	R.V. Dump Fees	2,500	2,500	2,500
<u>85,014</u>	<u>79,181</u>	<u>50,000</u>	360	1700	Alum Sludge Disposal Payments	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
<u>3,908,677</u>	<u>4,068,247</u>	<u>4,431,244</u>			<b>Total Charges for Current Services</b>	<u>4,632,100</u>	<u>4,632,100</u>	<u>4,632,100</u>
					<b>OTHER INCOME</b>			
119,228	20,295	0	380	0100	Miscellaneous Revenue	0	0	0
890	0	0	380	0400	Reimbursements	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	380	0600	Equipment & Scrap Sales	<u>0</u>	<u>0</u>	<u>0</u>
<u>120,118</u>	<u>20,295</u>	<u>0</u>			<b>Total Other Income</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>5,870,636</u>	<u>5,916,911</u>	<u>6,648,806</u>			<b>TOTAL WASTEWATER REVENUE</b>	<u>5,660,100</u>	<u>5,660,100</u>	<u>5,660,100</u>



**City of Coos Bay 2011-2012 Budget  
Wastewater Expenditures Fund 3  
Administration Department 350**

Actual 2008-09	Actual 2009-10	Council Adopted/Amended 2010-11	Acct. No.		<b>EXPENDITURES (350)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>								
37,195	63,827	64,649	510	1001	Salaries	78,727	78,727	78,727
2	7	309	510	1002	Overtime	694	694	694
8,248	7,912	10,507	510	1003	P.E.R.S.	14,564	14,564	14,564
2,767	4,083	5,013	510	1004	Social Security	6,120	6,120	6,120
7,007	10,540	12,350	510	1005	Employee Insurance	15,479	15,479	15,479
530	96	218	510	1006	Unemployment	1,558	1,558	1,558
84	231	227	510	1007	Workers' Compensation	229	229	229
39,546	6,108	0	510	1009	Accrued Vacation Expense	0	0	0
<u>95,379</u>	<u>92,804</u>	<u>93,273</u>			<b>Total Personal Services</b>	<u>117,371</u>	<u>117,371</u>	<u>117,371</u>
<b>MATERIALS AND SERVICES</b>								
112	0	500	520	2105	Advertising	500	500	500
10,829	692	500	520	2108	Contractual	500	500	500
5	0	100	520	2122	Duplicating	100	100	100
54,075	57,062	57,037	520	2127	Collection, Merchant, Bad Debt Expense	57,000	57,000	57,000
0	14,865	0	520	2131	OMI Contract	0	0	0
<u>65,021</u>	<u>72,619</u>	<u>58,137</u>			<b>Total Materials and Services</b>	<u>58,100</u>	<u>58,100</u>	<u>58,100</u>
<b>TRANSFERS</b>								
J146	0	2,055,942	550	5005	Transfer to WW Improvement Fund	643,916	643,916	643,916
0	0	0	550	5007	Transfer to G.O. Bond Fund	0	0	0
0	0	700,000	550	5009	Transfer to Revenue Bond Fund	520,000	520,000	520,000
128,000	942,991	0	550	5008	Transfer to WW Construction Fund	0	0	0
20,000	20,000	20,000	550	5015	Transfer to Insurance Reserve Fund	20,000	20,000	20,000
1,800	1,800	6,500	550	5020	Transfer to Technology Reserve Fund	6,500	6,500	6,500
<u>149,800</u>	<u>964,791</u>	<u>2,782,442</u>			<b>Total Transfers</b>	<u>1,190,416</u>	<u>1,190,416</u>	<u>1,190,416</u>
0	0	46,998	xxxx	xxxx	Unrealized Transfer to WW Improv.(less carryover)	0	0	0
0	0	528,225	560	6001	<b>CONTINGENCY</b>	638,526	638,526	638,526
<u>310,200</u>	<u>1,130,214</u>	<u>3,509,075</u>			<b>TOTAL WW ADMINISTRATION</b>	<u>2,004,413</u>	<u>2,004,413</u>	<u>2,004,413</u>

**City of Coos Bay 2011-2012 Budget  
Wastewater Expenditures Fund 3  
Plant 1 Department 351**

<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Council Adopted/Amended 2010-11</u>	<u>Acct. No.</u>			<u>EXPENDITURES (351)</u>	<u>Proposed 2011-12</u>	<u>Committee Approved 2011-12</u>	<u>Council Adopted 2011-12</u>
<b>PERSONAL SERVICES</b>									
55,451	76,424	73,168	510	1001		Salaries	73,610	73,610	73,610
56	34	699	510	1002		Overtime	725	725	725
10,019	10,042	11,497	510	1003		P.E.R.S.	12,602	12,602	12,602
4,135	5,434	5,724	510	1004		Social Security	5,705	5,705	5,705
11,972	13,765	15,918	510	1005		Employee Insurance	14,455	14,455	14,455
1,061	136	1,155	510	1006		Unemployment	8,309	8,309	8,309
337	591	461	510	1007		Workers' Compensation	443	443	443
<u>83,031</u>	<u>106,426</u>	<u>108,622</u>				<b>Total Personal Services</b>	<u>115,849</u>	<u>115,849</u>	<u>115,849</u>
<b>MATERIALS AND SERVICES</b>									
0	321	1,800	520	2001		Meetings, Travel & Memberships	825	825	825
15,456	13,186	39,000	520	2004		Permits, Licenses & Fees	35,000	35,000	35,000
16,208	4,071	70,221	520	2108		Contractual	71,000	71,000	71,000
20,804	20,043	22,000	520	2120		Insurance	14,326	14,326	14,326
754,314	735,961	803,174	520	2131		OMI Contract	853,647	853,647	853,647
66	1,990	1,000	520	2308		Automotive Parts	1,000	1,000	1,000
4,342	4,902	18,300	520	2317		Equipment Parts & Maintenance	5,000	5,000	5,000
<u>811,190</u>	<u>780,474</u>	<u>955,495</u>				<b>Total Materials and Services</b>	<u>980,798</u>	<u>980,798</u>	<u>980,798</u>
<b>CAPITAL OUTLAY</b>									
0	11,741	0	530	3004		Construction-DEQ Compliance	0	0	0
19,333	14,104	12,000	530	3023		Equipment & Tools	0	0	0
<u>19,333</u>	<u>25,845</u>	<u>12,000</u>				<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>913,554</u>	<u>912,745</u>	<u>1,076,117</u>				<b>TOTAL PLANT 1 EXPENDITURES</b>	<u>1,096,647</u>	<u>1,096,647</u>	<u>1,096,647</u>

**City of Coos Bay 2011-2012 Budget  
Wastewater Expenditures Fund 3  
Plant 2 Department 352**

Actual 2008-09	Actual 2009-10	Council Adopted/Amended 2010-11	Acct. No.	<b>EXPENDITURES (352)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
66,085	91,873	85,537	510 1001	Salaries	92,543	92,543	92,543
56	35	724	510 1002	Overtime	818	818	818
12,004	11,880	13,525	510 1003	P.E.R.S.	15,640	15,640	15,640
4,929	6,478	6,771	510 1004	Social Security	7,168	7,168	7,168
14,422	16,063	18,616	510 1005	Employee Insurance	17,604	17,604	17,604
1,061	246	1,194	510 1006	Unemployment	9,792	9,792	9,792
420	956	532	510 1007	Workers' Compensation	557	557	557
<u>98,977</u>	<u>127,531</u>	<u>126,899</u>		<b>Total Personal Services</b>	<u>144,123</u>	<u>144,123</u>	<u>144,123</u>
<b>MATERIALS AND SERVICES</b>							
37	303	300	520 2001	Meetings, Travel & Memberships	825	825	825
9,136	9,138	9,500	520 2004	Permits, Licenses & Fees	20,000	20,000	20,000
32,678	4,104	79,702	520 2108	Contractual	71,000	71,000	71,000
19,200	18,498	20,000	520 2120	Insurance	10,567	10,567	10,567
465,634	467,352	412,062	520 2131	OMI Contract	446,225	446,225	446,225
0	13	0	520 2308	Automotive Parts	0	0	0
35,997	25,255	20,000	520 2317	Equipment Parts & Maintenance	5,000	5,000	5,000
<u>562,682</u>	<u>524,663</u>	<u>541,564</u>		<b>Total Materials and Services</b>	<u>553,617</u>	<u>553,617</u>	<u>553,617</u>
<b>CAPITAL OUTLAY</b>							
0	0	0	530 3001	Computer Hardware & Software	0	0	0
(37,777)	0	0	530 3004	Construction-DEQ Compliance	0	0	0
10,321	21,037	56,000	530 3023	Equipment & Tools	0	0	0
<u>(27,456)</u>	<u>21,037</u>	<u>56,000</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>634,203</u>	<u>673,231</u>	<u>724,463</u>		<b>TOTAL PLANT 2 EXPENDITURES</b>	<u>697,740</u>	<u>697,740</u>	<u>697,740</u>

**City of Coos Bay 2011-2012 Budget  
Wastewater Expenditures Fund 3  
Collection Systems/Sanitary Department 353**

Actual 2008-09	Actual 2009-10	Council Adopted/Amended 2010-11	Acct. No.	<u>EXPENDITURES (353)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
88,785	125,402	118,315	510 1001	Salaries	107,770	107,770	107,770
129	64	1,283	510 1002	Overtime	1,459	1,459	1,459
14,100	16,756	18,849	510 1003	P.E.R.S.	17,602	17,602	17,602
6,626	9,105	9,278	510 1004	Social Security	8,374	8,374	8,374
20,713	23,473	27,327	510 1005	Employee Insurance	20,139	20,139	20,139
1,061	233	455	510 1006	Unemployment	8,447	8,447	8,447
710	1,167	938	510 1007	Workers' Compensation	821	821	821
<u>132,124</u>	<u>176,200</u>	<u>176,445</u>		<b>Total Personal Services</b>	<u>164,612</u>	<u>164,612</u>	<u>164,612</u>
<b>MATERIALS AND SERVICES</b>							
117	173	350	520 2001	Meetings, Travel & Memberships	825	825	825
6,906	5,516	5,000	520 2004	Permits, Licenses & Fees	5,000	5,000	5,000
221,512	74,746	36,666	520 2108	Contractual	61,000	61,000	61,000
0	0	0	520 2109	Collection Systems Master Plan & SDC	0	0	0
191,090	43,178	130,000	520 2110	Emergency Repairs	500,000	500,000	500,000
8,789	8,468	10,000	520 2120	Insurance	12,475	12,475	12,475
396,593	422,237	442,766	520 2131	OMI Contract	485,027	485,027	485,027
387	294	500	520 2228	Petroleum Products	750	750	750
13,393	8,531	6,000	520 2308	Automotive Parts	6,500	6,500	6,500
19,229	41,788	20,000	520 2316	Heavy Equipment parts	25,000	25,000	25,000
21,140	6,061	35,000	520 2317	Equipment Parts & Maintenance	15,000	15,000	15,000
<u>879,156</u>	<u>610,992</u>	<u>686,282</u>		<b>Total Materials and Services</b>	<u>1,111,577</u>	<u>1,111,577</u>	<u>1,111,577</u>
<b>CAPITAL OUTLAY</b>							
0	0	0	530 3001	Computer Hardware & Software	0	0	0
0	0	0	530 3004	Construction-DEQ Compliance	0	0	0
59,640	2,678	84,900	530 3023	Equipment & Tools	0	0	0
1,176,081	4,949	0	530 3102	Construction	0	0	0
<u>1,235,721</u>	<u>7,627</u>	<u>84,900</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>2,247,001</u>	<u>794,819</u>	<u>947,627</u>		<b>TOTAL COLLECTIONS EXPENDITURES</b>	<u>1,276,189</u>	<u>1,276,189</u>	<u>1,276,189</u>

**City of Coos Bay 2011-2012 Budget  
Wastewater Expenditures Fund 3  
Collection/Stormwater Department 355**

Actual 2008-09	Actual 2009-10	Council Adopted/Amended 2010-11	Acct. No.	<b>EXPENDITURES (355)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
62,732	79,529	79,093	510	1001 Salaries	79,475	79,475	79,475
103	215	1,560	510	1002 Overtime	1,650	1,650	1,650
10,268	10,310	12,143	510	1003 P.E.R.S.	12,773	12,773	12,773
4,562	5,688	6,326	510	1004 Social Security	6,217	6,217	6,217
16,608	18,263	19,788	510	1005 Employee Insurance	17,091	17,091	17,091
530	206	348	510	1006 Unemployment	6,851	6,851	6,851
1,921	2,132	2,922	510	1007 Workers' Compensation	2,638	2,638	2,638
<u>96,724</u>	<u>116,343</u>	<u>122,180</u>		<b>Total Personal Services</b>	<u>126,695</u>	<u>126,695</u>	<u>126,695</u>
<b>MATERIALS AND SERVICES</b>							
0	0	0	520	2001 Meetings, Travel & Memberships	500	500	500
415	283	5,000	520	2004 Permits, Licenses & Fees	5,000	5,000	5,000
9,935	1,677	0	520	2108 Contractual	27,500	27,500	27,500
0	0	0	520	2109 Collection Systems Master Plan & SDC	0	0	0
4,014	268,305	100,000	520	2110 Emergency Repairs	250,000	250,000	250,000
2,009	1,935	3,000	520	2120 Insurance	8,407	8,407	8,407
128,335	140,746	147,344	520	2131 OMI Contract	155,209	155,209	155,209
621	2,885	3,000	520	2228 Petroleum Products	4,800	4,800	4,800
0	0	2,500	520	2308 Automotive Parts	2,500	2,500	2,500
248	244	1,500	520	2316 Heavy Equipment parts	1,500	1,500	1,500
263	2,973	3,000	520	2317 Equipment Parts & Maintenance	3,000	3,000	3,000
<u>145,840</u>	<u>419,048</u>	<u>265,344</u>		<b>Total Materials &amp; Services</b>	<u>458,416</u>	<u>458,416</u>	<u>458,416</u>
<b>CAPITAL OUTLAY</b>							
0	0	0	530	3001 Computer Hardware & Software	0	0	0
20,267	0	4,000	530	3023 Equipment & Tools	0	0	0
453	246	0	530	3102 Construction	0	0	0
<u>20,720</u>	<u>246</u>	<u>4,000</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>263,284</u>	<u>535,637</u>	<u>391,524</u>		TOTAL COLL./STORMWATER EXPEND.	<u>585,111</u>	<u>585,111</u>	<u>585,111</u>
1,502,394	1,870,265	0	560	6002 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>5,870,636</u>	<u>5,916,911</u>	<u>6,648,806</u>		<b>TOTAL WASTEWATER EXPENSE</b>	<u>5,660,100</u>	<u>5,660,100</u>	<u>5,660,100</u>

## Special Public Safety Fund

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This fund was abolished in FYE11

**City of Coos Bay 2011-2012 Budget  
Special Public Safety Fund 4**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES POLICE (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
46,367	29,148	29,098	300	0100	<b>CARRYOVER BALANCE</b>	0	0	0
					<b>GRANTS</b>			
3,676	960	0	340	0300	Seat Belt Enforcement Grant	0	0	0
0	2,435	0	340	0301	County Grant Revenue	0	0	0
0	1,050	0	340	0303	Bryne Grant	0	0	0
1,050	0	0	340	0304	Bulletproof Vest Grant	0	0	0
0	2,500	0	340	0306	Crime Prevention	0	0	0
4,726	6,945	0			<b>Total Revenue from other Agencies</b>	0	0	0
					<b>USE OF MONEY AND PROPERTY</b>			
890	222	0	350	0100	Interest Police	0	0	0
890	222	0			<b>Total Use of Money and Property</b>	0	0	0
					<b>CURRENT SERVICES</b>			
6,940	10,926	0	360	1000	DUII Impact Panel Class Fees	0	0	0
1,132	780	0	360	1200	DRE Reimbursement	0	0	0
574	524	0	360	1300	Range User Fees	0	0	0
1,400	0	0	360	1400	Gifts and Donations Safety Town (old)	0	0	0
0	1,629	0	360	1600	Work Zone Enforcement	0	0	0
0	1,268	0	360	2525	Canine Donations	0	0	0
10,046	15,127	0			<b>Total Current Services</b>	0	0	0
					<b>OTHER FINANCING SOURCES</b>			
5,000	0	0	360	0800	General Fund Transfer In	0	0	0
0	0	0	360	2000	Insurance Reimbursement	0	0	0
5,000	0	0			<b>Total Other Financing Uses</b>	0	0	0
67,029	51,442	29,098			<b>TOTAL POLICE REVENUE</b>	0	0	0

**City of Coos Bay 2011-2012 Budget  
Special Public Safety Fund 4**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>EXPENDITURES POLICE (410)</b>		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
					<b>PERSONAL SERVICES</b>			
0	0	0	510	1001	Salaries (various grants)	0	0	0
4,154	16,107	0	510	1002	Overtime	0	0	0
235	100	0	510	1003	P.E.R.S.	0	0	0
90	55	0	510	1004	Social Security	0	0	0
299	467	0	510	1005	Employee Insurance	0	0	0
30	1	0	510	1007	Workers' Compensation	0	0	0
<u>4,808</u>	<u>16,730</u>	<u>0</u>			<b>Total Personal Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>MATERIALS AND SERVICES</b>			
10,637	0	0	520	2425	Canine Program	0	0	0
6,051	0	0	520	2240	Bryne Grant Equipment	0	0	0
0	1,050	0	520	2243	Bullet Proof Vest Grant Equipment	0	0	0
99	678	0	520	2408	Range User Enhancements	0	0	0
8,886	6,493	0	520	2428	DUII Impact Panel Costs	0	0	0
7,399	757	0	520	2430	Crime Prevention Grant Costs	0	0	0
<u>33,072</u>	<u>8,978</u>	<u>0</u>			<b>Total Materials and Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>TRANSFERS</b>			
0	0	29,098	550	5020	Transfer to General Fund	0	0	0
<u>0</u>	<u>0</u>	<u>29,098</u>			<b>Total Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>OTHER FINANCING USES</b>			
0	0	0	520	3000	Insurance Reimbursement	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>			<b>Total Other Financing Uses</b>	<u>0</u>	<u>0</u>	<u>0</u>
29,149	25,734		560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>67,029</u>	<u>51,442</u>	<u>29,098</u>			<b>TOTAL POLICE EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>0</u>



**City of Coos Bay 2011-2012 Budget  
Special Public Safety Fund 4**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES FIRE (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
18,448	10,609	14,564	300	0500	<b>CARRYOVER BALANCE</b>	0	0	0
					<b>GRANTS</b>			
0	11,641	0	341	0311	State Emergency Response (new)	0	0	0
0	11,956	0	341	0312	Grant - Fire Safer	0	0	0
0	5,000	0	341	0313	Grants (various p/s and m/s) - Car Seat	0	0	0
0	28,597	0			<b>Total Revenue from other Agencies</b>	0	0	0
					<b>USE OF MONEY AND PROPERTY</b>			
325	82	0	351	0200	Interest Fire	0	0	0
325	82	0			<b>Total Use of Money and Property</b>	0	0	0
					<b>CURRENT SERVICES</b>			
0	50	0	361	0800	Miscellaneous Donations			
1,650	200	0	381	0900	Memorial Bricks Donations	0	0	0
29	0	0	381	1400	Product Sales (old)	0	0	0
1,679	250	0			<b>Total Current Services</b>	0	0	0
					<b>TRANSFERS</b>			
0	0	0	391	0800	Transfers in from General Fund	0	0	0
0	0	0			<b>Total Transfers</b>	0	0	0
					<b>OTHER FINANCING SOURCES</b>			
0	0	0	360	2000	Insurance Reimbursement	0	0	0
0	0	0			<b>Total Other Financing Uses</b>	0	0	0
20,452	39,538	14,564			<b>TOTAL FIRE REVENUE</b>	0	0	0

**City of Coos Bay 2011-2012 Budget  
Special Public Safety Fund 4**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>EXPENDITURES FIRE (411)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	11,291	0	520	1002	<b>PERSONAL SERVICES</b>			
0	11,291	0			Overtime	0	0	0
					<b>Total Personal Services</b>	0	0	0
					<b>MATERIALS AND SERVICES</b>			
0	350	0	520	2108	Contractual (old)	0	0	0
259	0	0	520	2240	Grants various - Fire Equipment	0	0	0
0	1,562	0	520	2250	Memorial Bricks Costs	0	0	0
0	4,283	0	520	2260	Safer Grant - Recruitment	0	0	0
259	6,195	0			<b>Total Materials and Services</b>	0	0	0
					<b>CAPITAL OUTLAY</b>			
9,584	0	0	530	3027	Grants (various) - Capital Outlay	0	0	0
9,584	0	0			<b>Total Capital Outlay</b>	0	0	0
					<b>TRANSFERS</b>			
0	0	14,564	550	5020	Transfer to General Fund	0	0	0
0	0	14,564			<b>Total Transfers</b>	0	0	0
					<b>OTHER FINANCING SOURCES</b>			
0	0	0	360	2000	Insurance Reimbursement	0	0	0
0	0	0			<b>Total Other Financing Uses</b>	0	0	0
10,609	22,052	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
20,452	39,538	14,564			<b>TOTAL FIRE EXPENDITURE</b>	0	0	0
87,481	90,980	43,662			<b>TOTAL PUBLIC SAFETY REVENUE</b>	0	0	0
87,481	90,980	43,662			<b>TOTAL PUBLIC SAFETY EXPENSE</b>	0	0	0

## Police Public Safety Fund

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This fund is being abolished FYE12 (GASB 54)

**City of Coos Bay 2011-2012 Budget  
Police Public Safety Fund 43**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES POLICE (000)</b>		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	0	0	300	0100	<b>CARRYOVER BALANCE</b>	37,500	37,500	37,500
					<b>GRANTS</b>			
0	0	3,000	340	0300	Seat Belt Enforcement Grant	0	0	0
0	0	80,000	340	0302	Cops Grant	0	0	0
0	0	25,000	340	0303	Byrne Grant	0	0	0
0	0	2,000	340	0304	Bulletproof Vest Grant	0	0	0
0	0	4,000	340	0305	DUII Grant	0	0	0
0	0	2,500	340	0306	Crime Prevention	0	0	0
0	0	5,000	340	0307	Pedestrian Grant	0	0	0
<u>0</u>	<u>0</u>	<u>121,500</u>			<b>Total Revenue from other Agencies</b>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>
					<b>USE OF MONEY AND PROPERTY</b>			
0	0	300	350	0100	Interest Police	0	0	0
<u>0</u>	<u>0</u>	<u>300</u>			<b>Total Use of Money and Property</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>CURRENT SERVICES</b>			
0	0	0	340	0300	Seat Belt Enforcement Grant	0	0	0
0	0	0	340	0303	Byrne Grant	0	0	0
0	0	0	340	0304	Bulletproof Vest Grant	0	0	0
0	0	0	340	0305	DUII Grant	0	0	0
0	0	16,800	360	1000	DUII Impact Panel Class Fees	0	0	0
0	0	2,500	360	1200	DRE Reimbursement	0	0	0
0	0	90,000	360	1250	ODOT Reimbursement-Eastside Bridge	0	0	0
0	0	1,000	360	1300	Range User Fees	0	0	0
0	0	5,000	360	1450	Police Service - Reimbursements (new)	0	0	0
<u>0</u>	<u>0</u>	<u>115,300</u>			<b>Total Current Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>TRANSFERS</b>			
0	0	44,098	390	0800	Transfers in from General Fund	0	0	0
<u>0</u>	<u>0</u>	<u>44,098</u>			<b>Total Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>
					<b>OTHER FINANCING SOURCES</b>			
0	0	15,000	360	2000	Insurance Reimbursement	0	0	0
<u>0</u>	<u>0</u>	<u>15,000</u>			<b>Total Other Financing Uses</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>296,198</u>			<b>TOTAL POLICE REVENUE</b>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>

**City of Coos Bay 2011-2012 Budget  
Police Public Safety Fund 43  
Department 430**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES (430)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>PERSONAL SERVICES</b>			
0	0	212,898	510 1001	Salaries (various grants)	0	0	0
0	0	0	510 1002	Overtime	0	0	0
0	0	0	510 1003	P.E.R.S.	0	0	0
0	0	0	510 1004	Social Security	0	0	0
0	0	0	510 1005	Employee Insurance	0	0	0
0	0	0	510 1007	Workers' Compensation	0	0	0
<u>0</u>	<u>0</u>	<u>212,898</u>		<b>Total Personal Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>MATERIALS AND SERVICES</b>			
0	0	15,000	520 2425	Canine Program	0	0	0
0	0	25,000	520 2240	Bryne Grant Equipment	0	0	0
0	0	2,000	520 2243	Bullet Proof Vest Grant Equipment	0	0	0
0	0	1,000	520 2408	Range User Enhancements	0	0	0
0	0	5,000	520 2410	Police Service Reimbursements (new)	0	0	0
0	0	12,800	520 2428	DUII Impact Panel Costs	0	0	0
0	0	5,000	520 2429	Pedestrian Cross Walk	0	0	0
0	0	2,500	520 2430	Crime Prevention Grant Costs	0	0	0
<u>0</u>	<u>0</u>	<u>68,300</u>		<b>Total Materials and Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>TRANSFERS</b>			
0	0	0	390 0800	Transfers to General Fund	37,500	37,500	37,500
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Transfers</b>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>
				<b>OTHER FINANCING USES</b>			
0	0	15,000	560 6003	Insurance Reimbursement (Other 1559Expenditures M/	0	0	0
<u>0</u>	<u>0</u>	<u>15,000</u>		<b>Total Other Financing Uses</b>	<u>0</u>	<u>0</u>	<u>0</u>
0	0	0	560 6001	<b>CONTINGENCY</b>	0	0	0
0	0	0	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>0</u>	<u>0</u>	<u>296,198</u>		<b>TOTAL POLICE EXPENDITURES</b>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>

## Fire Public Safety Fund

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This fund is being abolished FYE12 (GASB 54)

**City of Coos Bay 2011-2012 Budget  
Fire Public Safety Fund 44**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES FIRE (000)</u>			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	0	0	300 0500	<b>CARRYOVER BALANCE</b>			0	0	0
				<b>GRANTS</b>					
0	0	10,000	341 0311	State Emergency Response (new)			0	0	0
0	0	44,000	341 0312	Grant - Fire Safer			0	0	0
0	0	50,000	341 0313	Grants (various p/s and m/s)			0	0	0
0	0	50,000	341 0314	Grants (various capital)			0	0	0
0	0	154,000		<b>Total Revenue from other Agencies</b>			0	0	0
				<b>USE OF MONEY AND PROPERTY</b>					
0	0	150	351 0200	Interest Fire			0	0	0
0	0	150		<b>Total Use of Money and Property</b>			0	0	0
				<b>CURRENT SERVICES</b>					
0	0	5,000	361 1000	Fire Services-Reimbursement			0	0	0
0	0	66,000	361 1250	ODOT Reimbursement-Eastside Bridge			0	0	0
0	0	1,000	361 1300	Burn to Learn Fees			0	0	0
0	0	5,000	381 0900	Memorial Bricks Donations			0	0	0
0	0	0	381 0901	Firefighter Memorial Donations (new)			0	0	0
0	0	0	381 1400	Product Sales (old)			0	0	0
0	0	77,000		<b>Total Current Services</b>			0	0	0
				<b>TRANSFERS</b>					
0	0	14,564	390 0800	Transfers in from General Fund			0	0	0
0	0	14,564		<b>Total Transfers</b>			0	0	0
				<b>OTHER FINANCING SOURCES</b>					
0	0	20,000	360 2000	Insurance Reimbursement			0	0	0
0	0	265,714		<b>Total Other Financing Uses</b>			0	0	0
0	0	265,714		<b>TOTAL FIRE REVENUE</b>			0	0	0

**City of Coos Bay 2011-2012 Budget  
Fire Public Safety Fund 44  
Department 411**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES FIRE (411)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>PERSONAL SERVICES</b>			
0	0	76,150	520	1001 Salaries (various grants)	0	0	0
0	0	0	520	1002 Overtime	0	0	0
0	0	0	520	1003 P.E.R.S.	0	0	0
0	0	0	520	1004 Social Security	0	0	0
0	0	0	520	1005 Employee Insurance	0	0	0
0	0	0	520	1007 Workers' Compensation	0	0	0
<u>0</u>	<u>0</u>	<u>76,150</u>		<b>Total Personal Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>MATERIALS AND SERVICES</b>			
0	0	0	520	2108 Contractual (old)	0	0	0
0	0	5,000	520	2110 Fire Services Reimbursements (new)	0	0	0
0	0	50,000	520	2240 Grants various - Fire Equipment	0	0	0
0	0	5,000	520	2250 Memorial Bricks Costs	0	0	0
0	0	22,000	520	2260 Safer Grant - Recruitment	0	0	0
0	0	22,000	520	2270 Safer Grant - Retention	0	0	0
0	0	1,000	520	2280 Burn to Learn Costs	0	0	0
0	0	14,564	520	2290 Equipment	0	0	0
<u>0</u>	<u>0</u>	<u>119,564</u>		<b>Total Materials and Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>CAPITAL OUTLAY</b>			
0	0	50,000	530	3027 Grants (various) - Capital Outlay	0	0	0
0	0	0	530	3120 Fire Fighter Memorial	0	0	0
<u>0</u>	<u>0</u>	<u>50,000</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>OTHER FINANCING USES</b>			
0	0	20,000	560	6003 Insurance Reimbursement (Other Expenditures M/S)	0	0	0
0	0	0	560	6001 <b>CONTINGENCY</b>	0	0	0
0	0	0	560	6002 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>0</u>	<u>0</u>	<u>265,714</u>		<b>TOTAL FIRE EXPENDITURE</b>	<u>0</u>	<u>0</u>	<u>0</u>



## Hotel/Motel Tax Fund

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### **Background**

The City of Coos Bay established the transient room tax with the enactment of Ordinance No. 2663 in 1976 (Chapter 3.55 in our municipal code). The tax is imposed on lodging businesses intended for occupancy of 30 days or less such as hotels/motels, bed and breakfast, RV parks, and vacation rentals. The current tax imposed is 7% and is paid to the city in quarterly payments. 2/7 of the gross receipts are used to help fund the Visitor and Convention Bureau.

### **Program Description**

The Hotel/Motel Tax Fund is used to fund maintenance, operations, and functions relating to tourism such as

- Marshfield Sun Printing Museum
- Visitor Information Center
- Community Events and Promotion
- Coos Art Museum
- Visitor and Convention Bureau
- Historic Rail Museum
- Boat Building Center

This fund provides finances used for management agreements with the Boat Building Center, Historical Railroad Museum, and Coos Art Museum. Funds are also used for maintenance of the Marshfield Sun Printing Museum, utilities and insurance for the Egyptian Theatre, and operation of the Visitor Information Center.

The Hotel/Motel Tax Fund is used for promotion of community events such as the 4<sup>th</sup> of July in Mingus Park, fireworks display, and purchase and replacement of Christmas decorations. Purchase of flowers for the Downtown hanging baskets and Empire streetscape are also a part of this fund. The Visitor and Convention Bureau receive funding from the City of Coos Bay from this budget, as well as from the City of North Bend and the Coquille Indian Tribe.

A portion of personnel costs for Finance Department, Public Works and Development Department, and the City Manager's office are included in this budget.

**City of Coos Bay 2011-2012 Budget  
Hotel/Motel Tax Fund 5**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
295,505	162,659	0	300	0100	<b>CARRYOVER BALANCE</b>	66,363	66,363	66,363
					<b>TAXES</b>			
328,472	329,807	330,517	311	0100	Hotel/Motel Tax - General	330,517	330,517	330,517
131,352	134,428	135,000	311	0200	Hotel/Motel Tax - Visitor's & Convention Bureau	135,000	135,000	135,000
459,824	464,235	465,517			<b>Total Taxes</b>	465,517	465,517	465,517
					<b>USE OF MONEY AND PROPERTY</b>			
5,645	730	900	350	0100	Interest	500	500	500
720	720	0	350	0900	Coos Art Museum Rents	720	720	720
6,365	1,450	900			<b>Total Use of Money and Property</b>	1,220	1,220	1,220
					<b>CURRENT SERVICES</b>			
4,899	4,396	0	360	0100	Visitor's Center Revenue	6,633	6,633	6,633
4,899	4,396	0			<b>Total Current Services</b>	6,633	6,633	6,633
					<b>TRANSFERS IN</b>			
0	11,075	151,759	390	0800	Transfer in from General Fund	127,696	127,696	127,696
0	11,075	151,759			<b>Total Transfers in</b>	127,696	127,696	127,696
766,593	643,815	618,176			<b>TOTAL HOTEL/MOTEL TAX REVENUE</b>	660,796	660,796	660,796

**City of Coos Bay 2011-2012 Budget  
Hotel/Motel Tax Fund 5  
Department 410**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES (410)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
133,886	151,649	145,633	510	1001 Salaries	158,664	158,664	158,664
1,497	1,254	7,450	510	1002 Overtime	7,815	7,815	7,815
25,776	23,097	25,614	510	1003 P.E.R.S.	30,681	30,681	30,681
9,981	11,192	12,334	510	1004 Social Security	12,743	12,743	12,743
39,530	41,893	49,291	510	1005 Employee Insurance	41,302	41,302	41,302
530	352	800	510	1006 Unemployment	2,066	2,066	2,066
6,358	7,819	13,356	510	1007 Workers' Compensation	12,389	12,389	12,389
<u>217,558</u>	<u>237,256</u>	<u>254,476</u>		<b>Total Personal Services</b>	<u>265,660</u>	<u>265,660</u>	<u>265,660</u>
<b>MATERIALS AND SERVICES</b>							
17,271	19,494	26,000	520	2101 Tourism-related Utilities	23,000	23,000	23,000
3,589	4,911	3,600	520	2108 Contractual	4,000	4,000	4,000
403	0	0	520	2112 Boardwalk Caretaker	0	0	0
15,674	22,556	20,000	520	2204 Community Events & Promotion	25,000	25,000	25,000
0	0	2,600	520	2307 Historical Rail Museum	2,400	2,400	2,400
0	0	1,000	520	2308 Sun Building Maintenance	2,000	2,000	2,000
9,071	13,412	0	520	2309 Art Museum Building Maintenance	0	0	0
95	4,367	0	520	2310 Tourist Center Building Maintenance	0	0	0
68		2,500	520	2311 Egyptian Theater	18,220	18,220	18,220
20,275	19,077	0	520	2402 Art Museum Utilities (no telecom/custodial)	0	0	0
900	720	0	520	2403 Art Museum Rents (in and out)	720	720	720
570	0	0	520	2404 Art Museum Property (GL & Property Insurance)	0	0	0
0	11,498	14,000	520	2410 Boat Building Center	14,000	14,000	14,000
131,352	134,428	135,000	520	2429 Visitors Convention Bureau (in and out)	135,000	135,000	135,000
4,887	120	0	520	2430 Christmas Lights	0	0	0
61,974	22,932	33,000	520	2433 Special Projects (including Christmas Lights)	45,000	45,000	45,000
56,246	70,306	80,000	520	2434 Tourist Information Center	81,000	81,000	81,000
12,000	15,000	46,000	520	2435 Art Museum Management	44,500	44,500	44,500
<u>334,375</u>	<u>338,821</u>	<u>363,700</u>		<b>Total Materials and Services</b>	<u>394,840</u>	<u>394,840</u>	<u>394,840</u>
<b>TRANSFERS</b>							
52,000	0	0	550	5010 Transfer to General Fund	0	0	0
<u>52,000</u>	<u>0</u>	<u>0</u>		<b>Total Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>
0	0	0	560	6001 CONTINGENCY	296	296	296
162,660	67,738	0	560	6002 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
<u>766,593</u>	<u>643,815</u>	<u>618,176</u>		<b>TOTAL HOTEL/MOTEL TAX EXPENSE</b>	<u>660,796</u>	<u>660,796</u>	<u>660,796</u>

# LIBRARY

## Mission Statement

The Coos Bay Public Library exists to provide library materials and services, and guidance to those materials and services, from which Coos County residents may choose in meeting their informational, educational, cultural and recreational needs.

The library upholds the principles of intellectual freedom and the public's right to know by providing all members of the community with free, open and equal access to ideas and information which reflects the multiplicity of viewpoints on which a democratic society depends.

The library will provide its services by whatever means required to meet the diverse needs of all its constituents without regard to age, gender, religion, background, economic status, ability, interests, lifestyle, occupation, cultural heritage or social values.

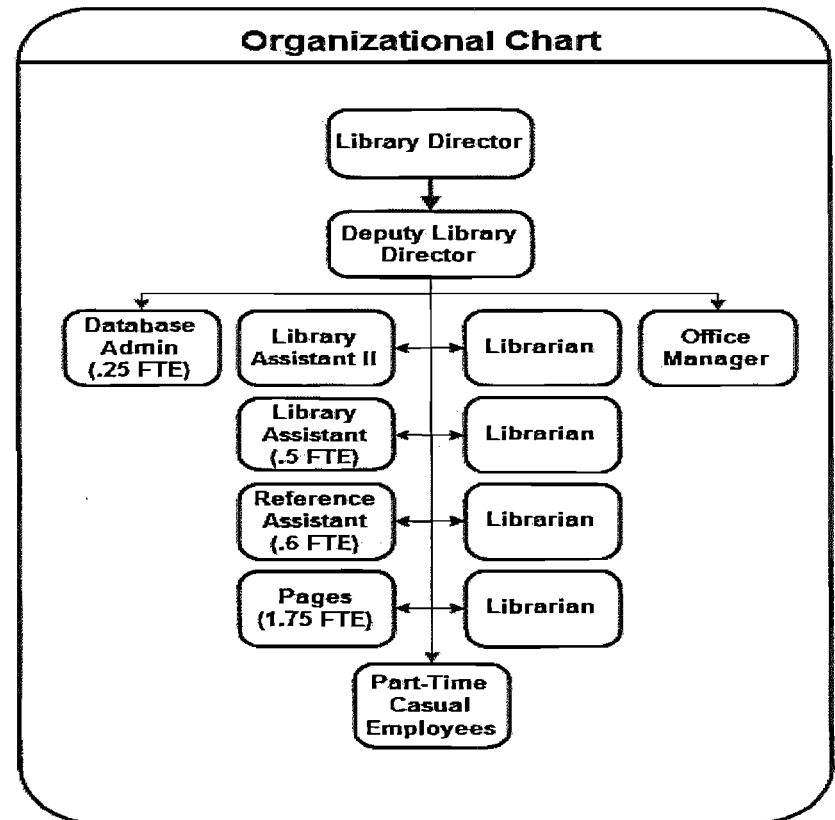
The library is dedicated to earning the public trust through continual responsiveness to citizen expectations, by treating each patron with courtesy and respect, by acting with responsibility and integrity in all aspects of library operation, and by exhibiting a true commitment to the concept of public service at all times.

## Program Description

As a member of the Coos County Library Service District, the Coos Bay Public Library provides many services for the citizens of Coos Bay and the surrounding area with a state-designated service area of approximately 24,000 people. It serves as a popular materials library, research and information service, educational center, literacy facilitator, technology center, and provides a community forum.

## 2011/2012 Goals

1. Recruit and hire a new library director.
2. Plan for future library building expansion.
3. Strengthen partnerships with community groups.
4. Address growing operations revenue-to-expenditure gap.
5. Promote awareness of library services to a changing community.



**City of Coos Bay 2011-2012 Budget  
Library Fund 7**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>CARRYOVER BALANCE</b>								
414,029	426,608	400,575	300	0100	Carryover Balance - Regular (Unreserved)	225,000	225,000	225,000
50,000	68,811	68,425	300	0200	Carryover Balance - Memorial/Board (CD) (Reserved)	64,688	64,688	64,688
<u>464,029</u>	<u>495,419</u>	<u>469,000</u>			<b>Total Carryover Balance</b>	<u>289,688</u>	<u>289,688</u>	<u>289,688</u>
<b>REVENUE FROM OTHER AGENCIES</b>								
4,218	3,264	2,100	340	3000	State Library Grant	2,400	2,400	2,400
0	800	0	340	0301	Memorial Grants	0	0	0
866,082	914,767	882,000	340	0900	Library Tax Base	927,000	927,000	927,000
<u>870,300</u>	<u>918,831</u>	<u>884,100</u>			<b>Total Revenue from other Agencies</b>	<u>929,400</u>	<u>929,400</u>	<u>929,400</u>
<b>USE OF MONEY AND PROPERTY</b>								
8,411	4,547	3,870	350	0100	Interest	2,000	2,000	2,000
645	0	0	350	0200	Interest-Memorial	0	0	0
881	0	630	350	0300	Interest-Library Board	0	0	0
3,849	2,480	3,400	350	1100	Auditorium Rental	2,500	2,500	2,500
<u>13,786</u>	<u>7,027</u>	<u>7,900</u>			<b>Total Use of Money &amp; Property</b>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
<b>CHARGES FOR CURRENT SERVICES</b>								
3,740	3,911	3,600	360	0100	Copies	3,900	3,900	3,900
56,769	65,992	62,754	360	1700	Data Base Specialist Fees	64,126	64,126	64,126
24,880	23,014	24,000	360	1800	Library Fees	24,000	24,000	24,000
<u>85,389</u>	<u>92,917</u>	<u>90,354</u>			<b>Total Charges for Current Services</b>	<u>92,026</u>	<u>92,026</u>	<u>92,026</u>
<b>OTHER INCOME</b>								
2,600	82	0	380	0100	Miscellaneous	0	0	0
18	1,418	0	380	0400	Reimbursements	0	0	0
422	216	0	380	0200	Cash over/short	0	0	0
91,461	19,872	20,000	380	0900	Gifts & Donations	30,000	30,000	30,000
<u>94,501</u>	<u>21,588</u>	<u>20,000</u>			<b>Total Other Income</b>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
<u>1,528,005</u>	<u>1,535,782</u>	<u>1,471,354</u>			<b>TOTAL LIBRARY REVENUE</b>	<u>1,345,614</u>	<u>1,345,614</u>	<u>1,345,614</u>

**City of Coos Bay 2011-2012 Budget  
Library Fund 7  
Department 510**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>EXPENDITURES (510)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
516,072	553,179	572,436	510 1001	Salaries	532,215	532,215	532,215
91,160	80,928	84,574	510 1003	P.E.R.S.	89,378	89,378	89,378
38,609	42,328	43,791	510 1004	Social Security	40,714	40,714	40,714
109,442	130,829	138,838	510 1005	Employee Insurance	108,742	108,742	108,742
195	0	2,781	510 1006	Unemployment	14,031	14,031	14,031
1,349	1,385	1,557	510 1007	Workers' Compensation	1,509	1,509	1,509
181	0	36	510 1008	Volunteer Worker's Compensation	37	37	37
<u>757,008</u>	<u>808,649</u>	<u>844,013</u>		<b>Total Personal Services</b>	<u>786,628</u>	<u>786,628</u>	<u>786,628</u>
<b>MATERIALS AND SERVICES</b>							
0	41	0	520 2001	Meetings, Travel and Dues	0	0	0
2,691	5,397	3,000	520 2005	Training, Meetings, Travel, and Dues	3,000	3,000	3,000
33,548	29,233	38,000	520 2101	Utilities	33,000	33,000	33,000
4,022	4,476	6,800	520 2102	Telephone	6,800	6,800	6,800
1,693	1,810	1,900	520 2105	Advertising	1,900	1,900	1,900
40	1,548	1,000	520 2108	Contractual	0	0	0
2,402	3,139	2,600	520 2122	Duplicating	2,600	2,600	2,600
211	1,215	1,000	520 2123	Printing	800	800	800
592	766	600	520 2128	Program & Display	600	600	600
2,265	2,193	1,900	520 2205	Office Supplies	2,000	2,000	2,000
7,080	8,081	8,500	520 2206	Postage	11,000	11,000	11,000
171	220	400	520 2208	Miscellaneous	300	300	300
925	1,261	1,400	520 2224	Data Processing supplies	1,500	1,500	1,500
3,411	3,068	3,400	520 2225	Janitorial Supplies	3,200	3,200	3,200
147	848	0	520 2234	Library Grant Materials	0	0	0
14,281	14,933	14,000	520 2235	Library Supplies	14,000	14,000	14,000
93,729	79,088	70,000	520 2236	Library Books and Records	60,000	60,000	60,000
12,942	10,615	14,000	520 2237	Periodicals	11,000	11,000	11,000

**Library Expenditures (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>MATERIALS AND SERVICES CONTINUED</b>								
210	143	200	520	2238	Microfilm	200	200	200
2,312	4,574	2,100	520	2239	State Aid to Children	1,480	1,480	1,480
19,024	13,050	14,000	520	2302	Office Equipment Rental	14,068	14,068	14,068
632	1,412	700	520	2303	Equipment Repairs	700	700	700
15,173	14,759	14,400	520	2304	Equipment Maintenance Contracts	13,652	13,652	13,652
39,318	32,003	30,000	520	2309	Building & Grounds Maintenance	30,000	30,000	30,000
477	449	0	520	2406	Reimbursable	0	0	0
185	0	400	520	2424	Library Board	400	400	400
4,503	38,234	18,000	520	2450	Gifts, Donations & Memorials	20,000	20,000	20,000
261,984	272,556	248,300			<b>Total Materials and Services</b>	232,200	232,200	232,200
<b>CAPITAL OUTLAY</b>								
10,037	9,546	6,000	530	3001	Computer Hardware and Software	10,000	10,000	10,000
3,558	0	0	530	3023	Library Equipment	0	0	0
0	0	0	530	3118	Building Project	0	0	0
13,595	9,546	6,000			<b>Total Capital Outlay</b>	10,000	10,000	10,000
<b>CONTINGENCY</b>								
0	0	293,041	560	6001	Contingency	252,098	252,098	252,098
0	0	80,000	560	6001	Library Board Reserve (Contingency)	64,688	64,688	64,688
0	0	373,041			<b>Total Contingency</b>	316,786	316,786	316,786
495,418	445,031	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<b>1,528,005</b>	<b>1,535,782</b>	<b>1,471,354</b>			<b>TOTAL LIBRARY EXPENDITURES</b>	<b>1,345,614</b>	<b>1,345,614</b>	<b>1,345,614</b>

## PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – BUILDING CODES

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### Program Description

The Building Codes Division budget includes expenses for the administration of the building, mechanical inspection and plan review programs within the City of Coos Bay. By vote of the taxpayers this budget is mandated to operate as an enterprise fund with the revenue from the permits fully supporting the related expenses.

Portions of the personnel costs for the City Attorney, City Manager, Code/Planning Specialists, Codes Enforcement, Codes Administrator, Public Works and Development Director, Finance staff and Mechanic II are paid for by this program for complete cost accounting.

The Codes Administrator serves as the City's Building Official and inspects and evaluates built-on-site and manufactured residential and commercial structures while they are being constructed, remodeled or repaired. Inspections are done in areas of structural, mechanical and fire/life safety, thereby insuring compliance with the city's building codes. Fill/Excavation and construction plans are reviewed for code compliance, and permits are issued.

The Division is responsible for implementing the City's dangerous and substandard building codes. Implementing the dangerous and substandard building code can cover issues such as tenants who wish to complain about their water heaters and gutters, significant analysis involved in dilapidated buildings or buildings that have suffered significant damage due to fire or earthquake.

Staff evaluates the current valuation tables used to base permit fees. This review is part of an ongoing monitoring process to ensure that Building Codes program operates as an enterprise fund and keeps pace with the changing economy of the construction trade. Recommendations will be forwarded to Council for any adjustments.

This year's budget includes the cost of abatement and Hearing Officer time for substandard and dangerous buildings. Funds are also budgeted to continue to digitally archive old plans to free up physical document storage space.

### 2011/2012 Goals

#### **Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- Continue formal and informal meetings with customers and professional groups to identify areas to improve delivery of service to customers.
- Continue customer service training for building codes personnel.
- Implement e-permitting software when available.



**City of Coos Bay 2011-2012 Budget  
Building Codes Fund 8**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES (000)</u>			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
506,604	409,477	225,000		<b>CARRYOVER BALANCE</b>			96,000	96,000	96,000
				<b>LICENSES AND PERMITS</b>					
60,769	59,577	48,000	330	0600	Plan Check Fees	145,500	145,500	145,500	
78,781	88,763	70,000	330	0700	Building Permits	143,700	143,700	143,700	
714	260	300	330	0800	Plumbing Permits	300	300	300	
26,577	16,799	14,000	330	0900	Mechanical Permits	15,000	15,000	15,000	
300	93	150	330	1000	Electrical Permits	100	100	100	
0	0	500	330	1100	Sign Permits	0	0	0	
1,807	704	880	330	1400	Mobile Home Permits	350	350	350	
18,840	23,818	12,500	330	1500	Other Permits	112,500	112,500	112,500	
187,788	190,014	146,330		<b>Total Licenses and Permits</b>			417,450	417,450	417,450
				<b>USE OF MONEY AND PROPERTY</b>					
10,572	3,043	3,500	350	0100	Interest	2,000	2,000	2,000	
10,572	3,043	3,500		<b>Total Use of Money &amp; Property</b>			2,000	2,000	2,000
				<b>OTHER INCOME</b>					
40	1,042	100	380	0100	Miscellaneous	100	100	100	
0	13	0	380	0600	Equipment and Scrap Sales	0	0	0	
40	1,055	100		<b>Total Other Income</b>			100	100	100
				<b>TRANSFERS</b>					
0	0	0	390	xxxx	Transfer from Building Codes Reserve	53,997	53,997	53,997	
0	0	0					53,997	53,997	53,997
705,004	603,589	374,930		<b>TOTAL BUILDING CODE REVENUE</b>			569,547	569,547	569,547

**City of Coos Bay 2011-2012 Budget  
Building Codes Fund 8  
Department 304**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>EXPENDITURES (304)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>PERSONAL SERVICES</b>							
160,390	201,688	206,632	510 1001	Salaries	172,819	172,819	172,819
3	47	864	510 1002	Overtime	525	525	525
30,218	25,731	29,427	510 1003	P.E.R.S.	31,891	31,891	31,891
11,935	14,863	15,888	510 1004	Social Security	13,276	13,276	13,276
41,133	45,057	51,655	510 1005	Employee Insurance	30,651	30,651	30,651
318	719	868	510 1006	Unemployment	8,525	8,525	8,525
1,051	1,270	2,122	510 1007	Workers' Compensation	1,593	1,593	1,593
6,158	12,282	0	510 1009	Comp/Vacation Accruals	0	0	0
<u>251,206</u>	<u>301,657</u>	<u>307,455</u>		<b>Total Personal Services</b>	<u>259,280</u>	<u>259,280</u>	<u>259,280</u>
<b>MATERIALS AND SERVICES</b>							
2,505	2,087	2,750	520 2001	Meetings, Travel & Memberships	1,750	1,750	1,750
207	110	700	520 2003	Publications	500	500	500
686	1,867	8,000	520 2005	Training	4,000	4,000	4,000
511	914	0	520 2200	Merchant Fees	1,000	1,000	1,000
811	165	1,200	520 2102	Telephone	800	800	800
11,760	11,760	12,113	520 2104	Property/office lease	12,476	12,476	12,476
0	248	1,250	520 2105	Advertising	350	350	350
21,296	8,974	15,000	520 2108	Contractual	280,094	280,094	280,094
3,997	3,852	5,000	520 2120	Insurance	5,197	5,197	5,197
77	167	500	520 2122	Duplicating	300	300	300
8	210	750	520 2123	Printing	500	500	500
961	382	1,200	520 2205	Office Supplies	800	800	800
201	165	175	520 2206	Postage	200	200	200
0	26	200	520 2208	Miscellaneous	100	100	100
0	38	750	520 2216	Small Equipment	1,000	1,000	1,000
336	103	500	520 2224	Data Processing Supplies	250	250	250
823	547	1,700	520 2228	Petroleum Products	750	750	750
0	0	500	520 2303	Equipment Repairs	100	100	100
142	28	350	520 2308	Automotive Parts	100	100	100
<u>44,321</u>	<u>31,643</u>	<u>52,638</u>		<b>Total Materials and Services</b>	<u>310,267</u>	<u>310,267</u>	<u>310,267</u>

**PWD Building Codes (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2010-11	Committee Approved 2010-11	Council Adopted 2010-11
				<b>OTHER FINANCING USES</b>			
0	0	0	550 5012	Transfer to Building Code Res. Fund	0	0	0
0	0	14,837	560 6001	<b>CONTINGENCY</b>	0	0	0
409,477	270,289	0	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<b>705,004</b>	<b>603,589</b>	<b>374,930</b>		<b>TOTAL PWD BUILDING CODES</b>	<b>569,547</b>	<b>569,547</b>	<b>569,547</b>

**City of Coos Bay 2011-2012 Budget  
9-1-1 Tax Fund 10**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
143,590	96,715	54,700	300	100	<b>CARRYOVER BALANCE</b>	32,227	32,227	32,227
					<b>REVENUE FROM OTHER AGENCIES</b>			
86,907	84,151	82,000	340	1600	City of Coos Bay	82,000	82,000	82,000
22,157	21,127	77,131	340	2000	City of Coquille	80,986	80,986	80,986
53,339	59,013	6,200	340	2300	911 Contracts	7,264	7,264	7,264
162,403	164,291	165,331			<b>Total Revenue from Other Agencies</b>	170,250	170,250	170,250
					<b>USE OF MONEY AND PROPERTY</b>			
2,085	483	500	350	0100	Interest	0	0	0
2,085	483	500			<b>Total Use of Money and Property</b>	0	0	0
<u>308,078</u>	<u>261,489</u>	<u>220,531</u>			<b>TOTAL 911 TAX REVENUE</b>	<u>202,477</u>	<u>202,477</u>	<u>202,477</u>

**City of Coos Bay 2011-2012 Budget  
9-1-1 Tax Fund 10  
Department 380**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>EXPENDITURES (380)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>PERSONAL SERVICES</b>			
89,521	96,940	106,724	510 1001	Salaries	109,293	109,293	109,293
3,098	2,111	10,672	510 1002	Overtime	10,929	10,929	10,929
17,432	14,602	18,995	510 1003	P.E.R.S.	23,612	23,612	23,612
6,940	7,359	8,981	510 1004	Social Security	9,197	9,197	9,197
17,398	25,975	33,288	510 1005	Employee Insurance	26,093	26,093	26,093
0	0	500	510 1006	Unemployment	500	500	500
230	232	337	510 1007	Worker's Compensation	352	352	352
<u>134,619</u>	<u>147,219</u>	<u>179,497</u>		<b>Total Personal Services</b>	<u>179,977</u>	<u>179,977</u>	<u>179,977</u>
				<b>MATERIALS AND SERVICES</b>			
7,008	7,831	7,500	520 2102	Telephone	8,000	8,000	8,000
4,046	2,721	2,500	520 2104	CAD/RMS Lease	0	0	0
61,160	2,695	10,000	520 2108	Contractual	14,500	14,500	14,500
4,530	2,500	2,500	520 2304	Equipment Maintenance Contracts	0	0	0
<u>76,744</u>	<u>15,747</u>	<u>22,500</u>		<b>Total Materials and Services</b>	<u>22,500</u>	<u>22,500</u>	<u>22,500</u>
				<b>CAPITAL OUTLAY</b>			
0	0	18,534	530 3023	Equipment	0	0	0
<u>0</u>	<u>0</u>	<u>18,534</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>DEBT SERVICE</b>			
0	0	0	540 4001	Principal	0	0	0
0	0	0	540 4002	Interest	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Debt Service</b>	<u>0</u>	<u>0</u>	<u>0</u>
0	0	0	560 6001	<b>CONTINGENCY</b>	0	0	0
96,715	98,523	0	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>308,078</u>	<u>261,489</u>	<u>220,531</u>		<b>TOTAL 9 1 1 TAX EXPENDITURES</b>	<u>202,477</u>	<u>202,477</u>	<u>202,477</u>

**City of Coos Bay 2011-2012 Budget  
Bond and Coupon Redemption**

Due Dates		Series	Principal	Interest	Total
Month	Day				
<u>2011</u>					
August	15	Jurisdictional Exchange Loan 8/2005 (8/13 mature)	53,467	5,581	59,048
December	1	Wastewater Series 2011-2012 Revenue Bond (estimate)	234,000	286,000	520,000
December	1	Water 2005-OECDD 6/2005 (12/29 mature)	3,431	5,189	8,620
December	1	Refunding Water Series 2006 4/2006 12/24 mature)	250,000	106,109	356,109
December	1	Fire Station 4/2009 (6/28 mature)	0	115,550	115,550
<u>2012</u>					
February	15	Jurisdictional Exchange Loan (8/13 mature)	54,468	4,580	59,048
June	1	Refunding Water Series 2006 4/2006 (12/24 mature)	0	100,797	100,797
June	1	Fire Station 4/2009 (6/28 mature)	<u>260,000</u>	<u>115,550</u>	<u>375,550</u>
Annual Debt		<b>TOTAL</b>	855,366	739,356	1,594,722
<b>SUMMARY</b>	<b>(below)</b>				
Fund 39	118,096	Jurisdictional Exchange Fund (39) 8/13 mature	107,935	10,161	118,096
Fund 12	1,971,052	Wastewater Projects (12) estimate 6/28 mature (15 year)	234,000	286,000	520,000
		Water 2005-OECDD (12) 12/29 mature	3,431	5,189	8,620
		Refunding Water (12) 12/24 mature	<u>250,000</u>	<u>206,906</u>	<u>456,906</u>
		<b>Total Fund 12</b>	<b>487,431</b>	<b>498,095</b>	<b>985,526</b>
Fund 11	491,100	Fire Station (11) 6/28 mature	<u>260,000</u>	<u>231,100</u>	<u>491,100</u>
Annual Debt	2,580,248	<b>TOTAL</b>	855,366	739,356	1,594,722

**City of Coos Bay 2011-2012 Budget  
General Obligation Bond Redemption Fund 11  
Department 600**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>			Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12	
74,866	107,794	0	300	0100	<b>CARRYOVER BALANCE</b>			90,000	90,000	90,000
					<b>PROPERTY TAXES</b>					
521,542	410,715	488,600	310	0100	Current Property Taxes			491,100	491,100	491,100
0	32,962	0	310	0200	Delinquent Property Taxes			0	0	0
0	0	0	380	0100	Misc Revenue			0	0	0
<u>521,542</u>	<u>443,677</u>	<u>488,600</u>			<b>Total Property Taxes</b>			<u>491,100</u>	<u>491,100</u>	<u>491,100</u>
					<b>USE OF MONEY AND PROPERTY</b>					
4,576	1,739	0	350	0100	Interest			0	0	0
<u>4,576</u>	<u>1,739</u>	<u>0</u>			<b>Total Use of Money and Property</b>			<u>0</u>	<u>0</u>	<u>0</u>
					<b>TRANSFERS IN</b>					
0	0	0	390	0900	Wastewater Fund			0	0	0
0	0	0	390	xxxx	General Fund			146,000	101,000	101,000
<u>0</u>	<u>0</u>	<u>0</u>			<b>Total Transfers In</b>			<u>146,000</u>	<u>101,000</u>	<u>101,000</u>
<u>600,984</u>	<u>553,210</u>	<u>488,600</u>			<b>TOTAL G.O. BOND FUND REVENUE</b>			<u>727,100</u>	<u>682,100</u>	<u>682,100</u>
					<b>EXPENDITURES (600)</b>					
					<b>DEBT SERVICE</b>					
0	0	0	540	4001	Principal (WW GO)			0	0	0
0	0	0	540	4002	Interest (WW GO)			0	0	0
<u>0</u>	<u>0</u>	<u>0</u>			<b>Total Debt Service</b>					
460,000	245,000	250,000	540	4003	Principal (Fire GO Series 2009)			260,000	260,000	260,000
33,190	245,950	238,600	540	4004	Interest (Fire GO Series 2009)			231,100	231,100	231,100
<u>493,190</u>	<u>490,950</u>	<u>488,600</u>			<b>Total Debt Service</b>			<u>491,100</u>	<u>491,100</u>	<u>491,100</u>
107,794	62,260	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			236,000	191,000	191,000
<u>600,984</u>	<u>553,210</u>	<u>488,600</u>			<b>TOTAL G.O. BOND EXPENDITURES</b>			<u>727,100</u>	<u>682,100</u>	<u>682,100</u>

**City of Coos Bay 2011-2012 Budget  
Revenue Bond Fund 12  
Department 610**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	597	0	300	100	<b>CARRYOVER BALANCE</b>	0	0	0
					<b>REVENUE FROM OTHER AGENCIES</b>			
579,106	460,602	960,831	340	1100	Water Board Bond Payments	465,526	465,526	465,526
579,106	460,602	960,831			<b>Total Revenue from Other Agencies</b>	465,526	465,526	465,526
					<b>USE OF MONEY AND PROPERTY</b>			
558	0	0	350	0100	Interest	0	0	0
558	0	0			<b>Total Use of Money and Property</b>	0	0	0
					<b>TRANSFERS IN</b>			
			390	XXXX	Transfer from WW Improvement Fund	520,000	520,000	520,000
0	0	700,000	390	0900	Transfer from WW Fund	520,000	520,000	520,000
0	0	700,000			<b>Total Transfers</b>	1,040,000	1,040,000	1,040,000
<u>579,664</u>	<u>461,199</u>	<u>1,660,831</u>			<b>TOTAL REVENUE BOND REVENUE</b>	<u>1,505,526</u>	<u>1,505,526</u>	<u>1,505,526</u>
					<b>EXPENDITURES (610)</b>			
					<b>DEBT SERVICE</b>			
334,781	228,113	238,268	540	4001	Principal (Series '05 OECDD '29 mature, Series '06 '24	253,431	253,431	253,431
244,286	232,489	222,563	540	4002	Interest (Series '05 OECDD '29 mature, Series '06 '24 r	212,095	212,095	212,095
579,067	460,602	460,831			<b>Total Debt Service (Water Bond Payments)</b>	465,526	465,526	465,526
0	0	300,000	540	4003	Principal (Series 2011 estimated)	0	0	0
0	0	400,000	540	4004	Interest (Series 2011 estimated)	0	0	0
0	0	700,000			<b>Total Debt Service Series 2011 est)</b>	0	0	0
0	0	500,000	540	4007	Principal CBNB Waterboard Series 2010 estimated)	0	0	0
0	0	0	540	4008	Interest CBNB Waterboard Series estimated)	0	0	0
0	0	500,000			<b>Total Debt Service (Series 2010 est)</b>	0	0	0
0	0	0	540	xxxx	Principal Revenue Bond Series 2011-2012	234,000	234,000	234,000
0	0	0	540	xxxx	Interest Revenue Bond Series 2011-2012	286,000	286,000	286,000
0	0	0			<b>Total Debt Service (Series 2011-2012 est)</b>	520,000	520,000	520,000
579,067	460,602	1,660,831			<b>Total Debt Service Payments</b>	985,526	985,526	985,526
0	0	0	xxx	xxxx	WW Bond Reserve (Series 2011 estimated)	520,000	520,000	520,000
0	0	0			<b>Total Bond Reserve</b>	520,000	520,000	520,000
597	597	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>579,664</u>	<u>461,199</u>	<u>1,660,831</u>			<b>TOTAL REVENUE BOND EXPENSE</b>	<u>1,505,526</u>	<u>1,505,526</u>	<u>1,505,526</u>



## CAPITAL IMPROVEMENT FUNDS

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### STREET IMPROVEMENT FUND

This budget provides for improvements to the street infrastructure of the City. Historically funds are carried over from year to year to accumulate enough funding to complete asphalt overlay projects over several areas as economically as possible. This fund has typically served to receive Fund Exchange dollars. These are Oregon Department of Transportation pass-through dollars from the Federal Government and are used for overlay projects in the City. This year the City will received federal stimulus funds for street repair.

#### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- Complete evaluation of and make necessary improvements for slope or landslide protection along Koosbay Blvd. between Pine and Nutwood

### PARKS IMPROVEMENT FUND

This budget provides for major upgrades and a venue for expenditure of donations specifically for the park system. The funds for park improvements come from a variety of sources; donations, grants, general fund, and bonds. This fund is used to accumulate donations for ongoing improvements in Choshi Gardens.

#### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- Make repairs to Mingus Pool House and to pool infrastructure
- Make repairs and apply preventative maintenance materials to the skateboard park
- Execute the project(s) selected by the budget committee and City Council.

### BIKE/PEDESTRIAN PATH FUND

This budget provides for improvements to the bike and pedestrian areas of the City. As required by law, one percent of the funds received from the State gas tax revenue are set-aside in this fund each year specifically for bike and pedestrian improvements in a designated right of way. The fund money was used in the past to partially fund replacement of Choshi Bridge. The money in the fund need not be used in a specific year and can be carried over from year to year to build enough money to do a project. The money can also be used as a match to grants from the Oregon Department of Transportation to construct a large-scale project.

#### 2011/2012 Goals

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- No projects are planned this year. The funds this year will be allowed to accumulate for projects in future years.

## **SPECIAL IMPROVEMENT FUND**

The budget provides for improvements to the sewer, storm water or street infrastructure of the City through development of Local Improvement Districts. This fund has most recently been utilized for street asphalt overlays. These funds are used as loan funds to allow citizens to complete infrastructure projects that may not ever be prioritized by the City. The loans are made using City funds.

### **2011/2012 Goals**

**Maintain and improve the City's physical infrastructure and provide quality services for current and future citizens**

- No projects are expected for this coming fiscal year.

**City of Coos Bay 2011-2012 Budget  
Special Improvement (LID) Fund 15  
Department 760**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	RESOURCES (000)	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
32,863	47,913	0	300	0100 <b>CARRYOVER BALANCE</b>	138,276	138,276	138,276
				<b>USE OF MONEY AND PROPERTY</b>			
685	783	600	350	0100 Interest	850	850	850
14,365	0	0	380	0100 Misc Revenue	0	0	0
<u>15,050</u>	<u>783</u>	<u>600</u>		<b>Total Use of Money and Property</b>	<u>850</u>	<u>850</u>	<u>850</u>
				<b>LIENS &amp; LOANS REPAYMENT</b>			
0	0	2,883	370	0100 Principal Payments (District 98) LID 22nd St.	0	0	0
0	0	3,080	370	0200 Interest Payments (District 98) LID 22nd St.	0	0	0
0	0	5,963		District 98 Lien & Loan Repayment LID 22nd St.	0	0	0
0	67,924	5,274	370	0300 Principal Payments (District 2009) LID Minnesota	2,930	2,930	2,930
0	1,395	9,100	370	0400 Interest Payments (District 2009) LID Minnesota	2,320	2,320	2,320
0	69,319	14,374		District 2009 Loan Repayment LID Minnesota	5,250	5,250	5,250
<u>47,913</u>	<u>118,015</u>	<u>20,937</u>		<b>TOTAL SPECIAL IMPROV. REVENUE</b>	<u>144,376</u>	<u>144,376</u>	<u>144,376</u>
				<b>EXPENDITURES (760)</b>			
				<b>MATERIALS AND SERVICES</b>			
0	0	600	520	2108 Contractual	15,000	15,000	15,000
<u>0</u>	<u>0</u>	<u>600</u>		<b>Total Materials and Services</b>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
				<b>CAPITAL OUTLAY</b>			
0	0	0	530	3102 Construction	129,376	129,376	129,376
0	0	8,338	530	3113 Minnesota LID Collections, Other Construction	0	0	0
<u>0</u>	<u>0</u>	<u>8,338</u>		<b>Total Capital Outlay</b>	<u>129,376</u>	<u>129,376</u>	<u>129,376</u>
0	0	11,999	560	6001 <b>CONTINGENCY</b>	0	0	0
47,913	118,015	0	560	6002 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>47,913</u>	<u>118,015</u>	<u>20,937</u>		<b>TOTAL SPECIAL IMPROV. EXPENSE</b>	<u>144,376</u>	<u>144,376</u>	<u>144,376</u>

**City of Coos Bay 2011-2012 Budget  
Street Improvement Fund 16  
Department 710**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<u>RESOURCES (000)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
56,327	23,146	153,567	300	0100	<b>CARRYOVER BALANCE</b>	10,000	10,000	10,000
					<b>REVENUE FROM OTHER AGENCIES</b>			
162,675	96,555	160,628	340	1200	STP Funds	353,755	353,755	353,755
162,675	96,555	160,628			Total Revenue From Other Agencies	353,755	353,755	353,755
					<b>USE OF MONEY AND PROPERTY</b>			
518	170	0	350	0100	Interest	100	100	100
518	170	0			Total Use of Money and Property	100	100	100
					<b>OTHER REVENUE</b>			
165	0	0	380	0100	Miscellaneous Revenue	0	0	0
165	0	0			Other Revenue	0	0	0
					<b>TRANSFERS IN</b>			
0	0	0	390	1000	Gas Tax	0	0	0
0	0	0			Total Transfers In	0	0	0
<u>219,685</u>	<u>119,871</u>	<u>314,195</u>			<b>TOTAL STREET IMPROVEMENT REVENUE</b>	<u>363,855</u>	<u>363,855</u>	<u>363,855</u>
					<b>EXPENDITURES (710)</b>			
					<b>CAPITAL OUTLAY</b>			
0	0	314,195	530	3101	Construction - Minor	0	0	0
196,539	24,839	0	530	3102	Construction (STP)	363,855	363,855	363,855
0	0	0	530	3108	Street Overlay	0	0	0
196,539	24,839	314,195			Total Capital Outlay	363,855	363,855	363,855
0	0	0	560	6001	<b>CONTINGENCY</b>	0	0	0
23,146	95,032	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
<u>219,685</u>	<u>119,871</u>	<u>314,195</u>			<b>TOTAL STREET IMPROVEMENT EXPENSE</b>	<u>363,855</u>	<u>363,855</u>	<u>363,855</u>

**City of Coos Bay 2011-2012 Budget  
Parks Improvement Fund 17**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>CARRYOVER BALANCE</b>			
4,130	10,666	10,666	300 0100	Carryover Balance - Regular	118,900	118,900	118,900
217	591	591	300 0200	Carryover Balance - Choshi Gardens	600	600	600
<u>4,347</u>	<u>11,257</u>	<u>11,257</u>		Total Carryover Balance	<u>119,500</u>	<u>119,500</u>	<u>119,500</u>
				<b>REVENUE - OTHER AGENCIES</b>			
0	58,719	90,000	340 0300	Grants	113,100	113,100	113,100
<u>0</u>	<u>58,719</u>	<u>90,000</u>		Total Revenue - Other Agencies	<u>113,100</u>	<u>113,100</u>	<u>113,100</u>
				<b>USE OF MONEY AND PROPERTY</b>			
809	96	100	350 0100	Interest	400	400	400
47	5	0	350 0300	Interest-Choshi Gardens	0	0	0
<u>856</u>	<u>101</u>	<u>100</u>		Total Use of Money and Property	<u>400</u>	<u>400</u>	<u>400</u>
				<b>OTHER REVENUE</b>			
2,496	2,627	2,627	380 0900	Donations-Choshi Gardens	0	0	0
0	0	85,000	380 1000	Gifts and Donations other	130,000	130,000	130,000
65,276	0	0	380 1100	Donations-Skateboard Park	0	0	0
<u>67,772</u>	<u>2,627</u>	<u>87,627</u>		Total Other Revenue	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
				<b>TRANSFERS IN</b>			
10,000	0	140,000	390 0850	Trsfr from Major Capital Fund	0	0	0
90,000	0	0	390 0800	General Fund	0	0	0
<u>100,000</u>	<u>0</u>	<u>140,000</u>		Total Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
<u>172,975</u>	<u>72,704</u>	<u>328,984</u>		<b>TOTAL PARKS IMPROVEMENT REVENUE</b>	<u>363,000</u>	<u>363,000</u>	<u>363,000</u>

**City of Coos Bay 2011-2012 Budget  
Parks Improvement Fund 17  
Department 720**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES (720)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>PERSONAL SERVICES</b>			
68,358	0	0	510 1001	Salaries	0	0	0
1,739	0	0	510 1003	P.E.R.S.	0	0	0
5,229	0	0	510 1004	Social Security	0	0	0
6,950	0	0	510 1007	Worker's Compensation	0	0	0
221	0	0	510 1008	Volunteer Worker's Compensation	0	0	0
<u>82,497</u>	<u>0</u>	<u>0</u>		Total Personal Services	<u>0</u>	<u>0</u>	<u>0</u>
				<b>MATERIALS AND SERVICES</b>			
2,478	2,562	2,627	520 2108	Contractual	3,000	3,000	3,000
<u>2,478</u>	<u>2,562</u>	<u>2,627</u>		Total Materials and Services	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
				<b>CAPITAL OUTLAY</b>			
0	58,719	9,357	530 3102	Construction	0	0	0
0	0	0	530 3103	Mingus Park Pool	75,000	75,000	75,000
0	0	100,000	530 3104	Mingus Park Stage Cover	100,000	100,000	100,000
0	0	10,000	530 3105	Softball Field Fencing	0	0	0
0	0	15,000	530 3106	Pool House	0	0	0
0	0	165,000	530 3107	Topits Bridge/Parks Master Plan	165,000	165,000	165,000
76,743	0	2,000	530 3116	Skateboard Park	20,000	20,000	20,000
0	0	0	530 3118	Scout Cabin	0	0	0
0	0	0	530 3119	Memorial Benches	0	0	0
0	0	0	530 3120	Firefighter Memorial	0	0	0
0	0	25,000	530 3117	Dog Park	0	0	0
<u>76,743</u>	<u>58,719</u>	<u>326,357</u>		Total Capital Outlay	<u>360,000</u>	<u>360,000</u>	<u>360,000</u>
<u>0</u>	<u>11,423</u>	<u>0</u>	560 6001	<b>CONTINGENCY</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>11,257</u>	<u>0</u>	<u>0</u>	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>172,975</u>	<u>72,704</u>	<u>328,984</u>		<b>TOTAL PARKS IMPROVEMENT EXPENSE</b>	<u>363,000</u>	<u>363,000</u>	<u>363,000</u>

**City of Coos Bay 2011-2012 Budget  
Bike/Pedestrian Path Fund 18  
Department 730**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
14,717	22,546	103,180	300	0100	<b>CARRYOVER BALANCE</b>			
					Carryover Balance	29,100	29,100	29,100
					<b>REVENUE - OTHER AGENCIES</b>			
0	0	0	340	0300	Grants (State)	0	0	0
0	0	0			<b>Total Revenue - Other Agencies</b>	0	0	0
					<b>USE OF MONEY AND PROPERTY</b>			
329	174	150	350	0100	Interest	150	150	150
0	0	0	350	0200	Interest-Choshi Bridge	0	0	0
329	174	150			<b>Total Use of Money and Property</b>	150	150	150
					<b>TOTAL OTHER FINANCING SOURCES</b>			
7,500	6,380	7,820	390	1000	State Gas Tax Fund	8,000	8,000	8,000
0	0	103,375	390	1001	From SDC Transportation Fund	0	0	0
7,500	6,380	111,195			<b>Total Transfers In</b>	8,000	8,000	8,000
22,546	29,100	214,525			<b>TOTAL BIKE/PED REVENUE</b>	37,250	37,250	37,250
					<b>EXPENDITURES (730)</b>			
					<b>CAPITAL OUTLAY</b>			
0	0	214,525	530	3102	Construction	37,250	37,250	37,250
0	0	0	530	3103	Construction-Choshi Bridge	0	0	0
0	0	214,525			<b>Total Capital Outlay</b>	37,250	37,250	37,250
0	0	0	560	6001	<b>CONTINGENCY</b>	0	0	0
22,546	29,100	0	560	6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0	0	0
22,546	29,100	214,525			<b>TOTAL BIKE/PED EXPENDITURES</b>	37,250	37,250	37,250

**City of Coos Bay 2011-2012 Budget  
Transportation SDC Fund 19  
Department 760**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>CARRYOVER BALANCE</b>			
82,995	84,090	85,100	300 0100	Carryover-Improvement Fee	700	700	700
11,999	12,158	12,300	300 0200	Carryover-Reimbursement Fee	100	100	100
4,999	5,852	5,125	300 0300	Carryover-Compliance Fee	50	50	50
<u>99,993</u>	<u>102,100</u>	<u>102,525</u>		<b>Total Carryover Balance</b>	<u>850</u>	<u>850</u>	<u>850</u>
				<b>USE OF MONEY AND PROPERTY</b>			
1,754	653	700	350 0102	Interest-Improvement Fee	0	0	0
255	94	100	350 0103	Interest-Reimbursement Fee	0	0	0
98	40	50	350 0104	Interest-Compliance Fee	0	0	0
<u>2,107</u>	<u>787</u>	<u>850</u>		<b>Total Use of Money and Property</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>CHARGES FOR CURRENT SERVICES</b>			
0	0	0	360 0100	SDC Improvement Fees	0	0	0
0	0	0	360 0200	SDC Reimbursement Fees	0	0	0
0	0	0	360 0300	SDC Compliance Fees	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Charges for Current Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>102,100</u>	<u>102,887</u>	<u>103,375</u>		<b>TOTAL TRANSPORTATION SDC REVENUE</b>	<u>850</u>	<u>850</u>	<u>850</u>
				<b>EXPENDITURES (760)</b>			
				<b>CAPITAL OUTLAY</b>			
0	0	0	520 2200	Merchant Fees	0	0	0
0	0	0	530 3102	Construction-Improvement Fee	0	0	0
0	0	0	530 3103	Construction-Reimbursement Fee	0	0	0
0	0	0	530 3104	Construction-Compliance Fee	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>TRANSFERS</b>			
0	0	86,724	560 6001	Transfer to Bike Improvement Fund	0	0	0
0	0	16,651	xxx xxxx	Unrealized Transfer	0	0	0
<u>0</u>	<u>0</u>	<u>103,375</u>		Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	560 6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>102,100</u>	<u>102,887</u>	<u>0</u>	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>850</u>	<u>850</u>	<u>850</u>
<u>102,100</u>	<u>102,887</u>	<u>103,375</u>		<b>TOTAL TRANSPORTATION SDC EXPENSE</b>	<u>850</u>	<u>850</u>	<u>850</u>



**City of Coos Bay 2011-2012 Budget  
Wastewater SDC Fund 20**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES (000)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
<b>CARRYOVER BALANCE</b>							
18,666	18,088	18,200	300 0100	Carryover-Treatment Improvement Fee	18,300	18,300	18,300
18,666	17,374	17,775	300 0200	Carryover-Treatment Reimbursement Fee	17,875	17,875	17,875
2,338	1,666	1,675	300 0300	Carryover-Treatment Compliance Fee	1,685	1,685	1,685
184,385	185,163	186,000	300 0400	Carryover-Collections Improvement Fee	187,200	187,200	187,200
3,671	4,760	4,790	300 0500	Carryover-Collections Reimbursement Fee	5,040	5,040	5,040
3,671	4,760	4,790	300 0600	Carryover-Collections Compliance Fee	5,040	5,040	5,040
1,647	4,760	4,790	300 0700	Carryover-CSD Treatment Improvement Fee	5,040	5,040	5,040
197	1,190	1,195	300 0800	Carryover-CSD Treatment Reimb. Fee	1,200	1,200	1,200
81	477	480	300 0900	Carryover-CSD Treatment Compliance Fee	485	485	485
<u>233,322</u>	<u>238,238</u>	<u>239,695</u>		<b>Total Carryover Balance</b>	<u>241,865</u>	<u>241,865</u>	<u>241,865</u>
<b>USE OF MONEY AND PROPERTY</b>							
364	95	100	350 0101	Interest-Treatment Improvement Fee	100	100	100
354	95	100	350 0102	Interest-Treatment Reimbursement Fee	100	100	100
35	10	10	350 0103	Interest-Treatment Compliance Fee	10	10	10
3,757	1,112	1,200	350 0201	Interest-Collections Improvement Fee	1,200	1,200	1,200
146	251	250	350 0202	Interest-Collections Reimbursement Fee	250	250	250
145	251	250	350 0203	Interest-Collections Compliance Fee	250	250	250
83	15	15	350 0301	Interest-CSD Treatment Improvement Fee	15	15	15
22	4	5	350 0302	Interest-CSD Treatment Reimb. Fee	5	5	5
10	2	5	350 0303	Interest-CSD Treatment Compliance Fee	5	5	5
<u>4,916</u>	<u>1,835</u>	<u>1,935</u>		<b>Total Use of Money and Property</b>	<u>1,935</u>	<u>1,935</u>	<u>1,935</u>
<b>CHARGES FOR CURRENT SERVICES</b>							
0	0	0	360 0100	SDC Treatment Improvement Fees	0	0	0
0	0	0	360 0200	SDC Treatment Reimbursement Fees	0	0	0
0	0	0	360 0300	SDC Treatment Compliance Fees	0	0	0
0	0	0	360 1100	SDC Collections Improvement Fees	0	0	0
0	0	0	360 1200	SDC Collections Reimbursement Fees	0	0	0
0	0	0	360 1300	SDC Collections Compliance Fees	0	0	0
0	0	0	360 2100	CSD Treatment Improvement Fees	0	0	0
0	0	0	360 2200	CSD Treatment Reimbursement Fees	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Sub-Total Charges for Current Services</b>	<u>0</u>	<u>0</u>	<u>0</u>

**Wastewater SDC Expenditures (Continued)**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>CHARGES FOR CURRENT SERV CONT</b>		Proposed 2011-12	Committee Approved 2011-12	Committee Approved 2011-12
0	0	0	360 2300	CSD Treatment Compliance Fees	0	0	0	
0	0	0	360 3100	BHSD Treatment Improvement Fees	0	0	0	
0	0	0	360 3200	BHSD Treatment Reimbursement Fees	0	0	0	
0	0	0	360 3300	BHSD Treatment Compliance Fees	0	0	0	
0	0	0	360 4100	BHSD Collections Improvement Fees	0	0	0	
0	0	0	360 4200	BHSD Collections Reimbursement Fees	0	0	0	
0	0	0	360 4300	BHSD Collections Compliance Fees	0	0	0	
0	0	0		<b>Total Charges for Current Services</b>	0	0	0	
<b>238,238</b>	<b>240,073</b>	<b>241,630</b>		<b>TOTAL WASTEWATER SDC REVENUE</b>	<b>243,800</b>	<b>243,800</b>	<b>243,800</b>	

**City of Coos Bay 2011-2012 Budget  
Wastewater SDC Fund 20  
Department 770**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>EXPENDITURES (770)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>CAPITAL OUTLAY</b>			
0	0	0	520 2200	Merchant Fees WW Collection	0	0	0
0	0	0	520 2201	Merchant Fees WW Treatment	0	0	0
0	0	19,330	530 3102	Construction-Treatment Improvement	0	0	0
0	0	17,639	530 3103	Construction-Treatment Reimbursement	0	0	0
0	0	1,691	530 3104	Construction-Treatment Compliance	0	0	0
0	0	186,780	530 3105	Construction-Collections Improvement	0	0	0
0	0	4,833	530 3106	Construction-Collections Reimbursement	0	0	0
0	0	4,833	530 3107	Construction-Collections Compliance	0	0	0
0	0	4,833	530 3108	CSD Const.-Treatment Improvement	0	0	0
0	0	1,208	530 3109	CSD Const.-Treatment Reimbursement	0	0	0
0	0	483	530 3110	CSD Const.-Treatment Compliance	0	0	0
0	0	0	530 3111	BHSD Const.-Treatment Improvement	0	0	0
0	0	0	530 3112	BHSD Const.-Treatment Reimbursement	0	0	0
0	0	0	530 3113	BHSD Const.-Treatment Compliance	0	0	0
0	0	0	530 3114	BHSD Const.-Collections Improvement	0	0	0
0	0	0	530 3115	BHSD Const.-Collections Reimbursement	0	0	0
0	0	0	530 3116	BHSD Const.-Collections Compliance	0	0	0
<u>0</u>	<u>0</u>	<u>241,630</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	560 6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	<u>243,800</u>	<u>243,800</u>	<u>243,800</u>
<u>238,238</u>	<u>240,073</u>	<u>0</u>	560 6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u><u>238,238</u></u>	<u><u>240,073</u></u>	<u><u>241,630</u></u>		<b>TOTAL WASTEWATER SDC EXPENSE</b>	<u><u>243,800</u></u>	<u><u>243,800</u></u>	<u><u>243,800</u></u>

**City of Coos Bay 2011-2012 Budget  
Stormwater SDC Fund 21  
Department 780**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES (000)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>CARRYOVER BALANCE</b>			
14,662	14,673	14,730	300	0100 Carryover-Improvement Fee	18,437	18,437	18,437
3,306	3,674	3,686	300	0200 Carryover-Compliance Fee	3,706	3,706	3,706
<u>17,968</u>	<u>18,347</u>	<u>18,416</u>		<b>Total Carryover Balance</b>	<u>22,143</u>	<u>22,143</u>	<u>22,143</u>
				<b>USE OF MONEY AND PROPERTY</b>			
305	137	100	350	0102 Interest-Improvement Fee	90	90	90
74	4	30	350	0104 Interest-Compliance Fee	20	20	20
<u>379</u>	<u>141</u>	<u>130</u>		<b>Total Use of Money and Property</b>	<u>110</u>	<u>110</u>	<u>110</u>
				<b>CHARGES FOR CURRENT SERVICES</b>			
0	0	0	360	0100 SDC Improvement Fees	0	0	0
0	0	0	360	0300 SDC Compliance Fees	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Charges for Current Services</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>18,347</u>	<u>18,488</u>	<u>18,546</u>		<b>TOTAL STORMWATER SDC REVENUE</b>	<u>22,253</u>	<u>22,253</u>	<u>22,253</u>
				<b>EXPENDITURES (780)</b>			
				<b>CAPITAL OUTLAY</b>			
0	0	0	530	3102 Construction-Improvement Fee	0	0	0
0	0	0	529	3103 Construction-Compliance Fee	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>18,546</u>	560	6005 RESERVE FOR FUTURE EXPENDITURES	22,253	22,253	22,253
<u>18,347</u>	<u>18,488</u>	<u>0</u>	560	6002 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
<u>18,347</u>	<u>18,488</u>	<u>18,546</u>		<b>TOTAL STORMWATER SDC EXPENSE</b>	<u>22,253</u>	<u>22,253</u>	<u>22,253</u>

**City of Coos Bay 2011-2012 Budget  
Insurance Reserve Fund 23  
Department 860**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES (000)</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
209,023	233,285	254,445	300 0100	<b>CARRYOVER BALANCE</b>	276,928	276,928	276,928
<b>USE OF MONEY AND PROPERTY</b>							
4,262	1,864	1,900	350 0100	Interest	0	0	0
4,262	1,864	1,900		<b>Total Use of Money and Property</b>	0	0	0
<b>TRANSFERS IN</b>							
20,000	20,000	20,000	390 0900	Transfer from Wastewater	20,000	20,000	20,000
20,000	20,000	20,000		<b>Total Transfers In</b>	20,000	20,000	20,000
233,285	255,149	276,345		<b>TOTAL INSURANCE RESERVE REV.</b>	296,928	296,928	296,928
<b>EXPENDITURES (860)</b>							
233,285	255,149	276,345	560 6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	296,928	296,928	296,928
233,285	255,149	276,345		<b>TOTAL INSURANCE RESERVE EXP.</b>	296,928	296,928	296,928

**City of Coos Bay 2011-2012 Budget  
Building Codes Reserve Fund 24  
Department 850**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
78,192	66,396	67,000	300	0100	<b>CARRYOVER BALANCE</b>	59,000	59,000	59,000
					<b>USE OF MONEY AND PROPERTY</b>			
1,204	502	500	350	0100	Interest	0	0	0
1,204	502	500			<b>Total Use of Money and Property</b>	0	0	0
					<b>OTHER FINANCING SOURCES</b>			
0	0	0	390	0100	Transfer from Building Codes Fund	297	297	297
0	0	0			<b>Total Transfers In</b>	297	297	297
79,396	66,898	67,500			<b>TOTAL BUILDING CODE RES. REV.</b>	59,297	59,297	59,297
					<b>EXPENDITURES</b>			
					<b>CAPITAL OUTLAY</b>			
0	0	0	530	3001	Computer Hardware & Software	0	0	0
10,000	0	0	530	3008	Vehicles	0	0	0
10,000	0	0			<b>Total Capital Outlay</b>	0	0	0
					<b>TRANSFERS</b>			
			550	xxxx	Transfer to Building Codes Operations	53,997	53,997	53,997
3,000	3,000	5,300	550	5020	Transfer to Technology Reserve Fund	5,300	5,300	5,300
3,000	3,000	5,300			<b>Total Transfers</b>	59,297	59,297	59,297
66,396	63,898	62,200	560	6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	0	0	0
79,396	66,898	67,500			<b>TOTAL BLDG CODES RESERVE EXP.</b>	59,297	59,297	59,297

**City of Coos Bay 2011-2012 Budget  
Wastewater Equipment Reserve Fund 25  
Department 810**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
1,080,598	984,909	1,200,000		<b>CARRYOVER BALANCE</b>	0	0	0
				<b>USE OF MONEY AND PROPERTY</b>			
12,426	8,546	0	350	0100 Interest	0	0	0
11,676	0	0	380	0200 Miscellaneous Revenue	0	0	0
24,102	8,546	0		<b>Total Use of Money and Property</b>	0	0	0
				<b>OTHER FINANCING SOURCES</b>			
0	0	0	340	0300 State Revolving Fund	0	0	0
0	0	0	380	0400 Loan/Bond Proceeds	0	0	0
0	0	0		<b>Total Other Financing Sources</b>	0	0	0
				<b>TRANSFERS</b>			
128,000	942,991	0	390	0900 Transfer from Wastewater Fund	0	0	0
<u>1,232,700</u>	<u>1,936,446</u>	<u>1,200,000</u>		<b>TOTAL WW RESERVE REVENUE</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>EXPENDITURES (810)</b>			
				<b>MATERIALS AND SERVICES</b>			
49,190	19,191	0	520	2108 Contractual	0	0	0
49,190	19,191	0		<b>Total Materials and Services</b>	0	0	0
				<b>CAPITAL OUTLAY</b>			
3,833	42,343	0	530	3001 Stormwater Collection System-Capital Projects	0	0	0
4,564	373,051	0	530	3002 Wastewater Plant 1 - Capital Projects	0	0	0
3,416	309,529	0	530	3003 Wastewater Plant 2 - Capital Projects	0	0	0
0	202,505	0	530	3004 Wastewater Collection System - Capital Projects	0	0	0
0	0	0	530	3005 Equipment & Tools	0	0	0
186,788	40,446	0	530	3008 Vehicles	0	0	0
198,601	967,874	0		<b>Total Capital Outlay</b>	0	0	0
				<b>TRANSFERS</b>			
0	0	949,381	550	5000 Transfer to Wastewater Improvement Fund	0	0	0
0	0	250,619	xxx	xxxx Unrealized Trnsfr WW Improv (less carryover)	0	0	0
984,909	949,381	1,200,000	560	6005 <b>RESERVE FOR FUTURE EXPENDITURES</b>	0	0	0
<u>1,232,700</u>	<u>1,936,446</u>	<u>1,200,000</u>		<b>TOTAL WW RESERVE EXP.</b>	<u>0</u>	<u>0</u>	<u>0</u>

**City of Coos Bay 2011-2012 Budget  
Wastewater Improvement Fund 29  
Department 810**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	0	0		<b>RESOURCES</b>			
				<b>CARRYOVER BALANCE</b>	340,000	340,000	340,000
				<b>USE OF MONEY AND PROPERTY</b>			
0	0	8,500	350	0100 Interest	3,000	3,000	3,000
0	0	8,500		<b>Total Use of Money and Property</b>	3,000	3,000	3,000
				<b>OTHER FINANCING SOURCES</b>			
0	0	1,500,000	340	0300 State Revolving Fund	0	0	0
0	0	5,378,256	380	0400 Loan/Bond Proceeds	5,200,000	5,200,000	5,200,000
0	0	6,878,256		<b>Total Other Financing Sources</b>	5,200,000	5,200,000	5,200,000
				<b>TRANSFERS</b>			
0	0	1,200,000	390	0800 Transfer from Wastewater Reserve Fund	0	0	0
0	0	2,102,940	390	0900 Transfer from Wastewater Fund	643,916	643,916	643,916
0	0	3,302,940			643,916	643,916	643,916
0	0	10,189,696		<b>TOTAL WW IMPROVEMENT REVENUE</b>	6,186,916	6,186,916	6,186,916
				<b>EXPENDITURES (810)</b>			
				<b>MATERIALS AND SERVICES</b>			
0	0	0	520	2108 Contractual	0	0	0
0	0	0		<b>Total Materials and Services</b>	0	0	0
				<b>CAPITAL OUTLAY</b>			
0	0	0	530	xxxx Debt Issuance Costs	52,000	52,000	52,000
0	0	250,000	530	3001 Stormwater Collection System-Capital Projects	333,615	333,615	333,615
0	0	1,701,453	530	3002 Wastewater Plant 1 - Capital Projects	83,000	83,000	83,000
0	0	994,865	530	3003 Wastewater Plant 2 - Capital Projects	1,175,000	1,175,000	1,175,000
0	0	5,410,805	530	3004 Wastewater Collection System - Capital Projects	3,210,085	3,210,085	3,210,085
0	0	87,000	530	3005 Equipment & Tools	369,026	369,026	369,026
0	0	160,000	530	3008 Vehicles	0	0	0
0	0	142,000	530	3009 WW Structures (non-treatment)	0	0	0
0	0	0	530	xxxx WW Emergency	444,190	444,190	444,190
0	0	8,746,123		<b>Total Capital Outlay</b>	5,666,916	5,666,916	5,666,916
				<b>TRANSFERS</b>			
0	0	0	xxx	xxxx Transfer to WW Debt Service Fund	520,000	520,000	520,000
0	0	250,619	xxx	xxxx Unrealized Trnsfr WW Equip Resrv (less carryover)	0	0	0
0	0	46,998	xxx	xxxx Unrealized Trnsfr WW Fund (less carryover)	0	0	0
0	0	1,145,956	560	6005 RESERVE FOR FUTURE EXPENDITURES	0	0	0
0	0	10,189,696		<b>TOTAL WW IMPROVEMENT EXPENDITURES</b>	6,186,916	6,186,916	6,186,916



**City of Coos Bay 2011-2012 Budget  
Fire Station Reserve Fund 27  
Department 835**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	5,023,677	570,000	300 100	<b>CARRYOVER BALANCE</b>	145,000	145,000	145,000
				<b>USE OF MONEY AND PROPERTY</b>			
0	0	0	340 0100	Grant	0	0	0
13,066	27,522	5,000	350 0100	Interest	1,000	1,000	1,000
22	37,632	0	380 0100	Miscellaneous	0	0	0
0	0	0	380 0200	Proceeds from Sale of Fire Truck	0	0	0
<u>13,088</u>	<u>65,154</u>	<u>5,000</u>		<b>Total Use of Money and Property</b>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
				<b>OTHER FINANCING SOURCES</b>			
6,986,317	0	0	390 4000	Bond Proceeds	0	0	0
<u>6,986,317</u>	<u>0</u>	<u>0</u>		<b>Total Other Financing Sources</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>6,999,405</u>	<u>5,088,831</u>	<u>575,000</u>		<b>TOTAL FIRE STATION RESERVE REV.</b>	<u>146,000</u>	<u>146,000</u>	<u>146,000</u>
				<b>EXPENDITURES (835)</b>			
				<b>CAPITAL OUTLAY</b>			
1,620,457	4,697,979	575,000	530 3023	Fire Station	0	0	0
355,271	42,017	0	530 3034	Vehicle	0	45,000	45,000
<u>1,975,728</u>	<u>4,739,996</u>	<u>575,000</u>		<b>Total Capital Outlay</b>	<u>0</u>	<u>45,000</u>	<u>45,000</u>
				<b>TRANSFERS OUT</b>			
0	0	0	550 xxxx	Transfer to General Fund	146,000	101,000	101,000
<u>5,023,677</u>	<u>348,835</u>	<u>0</u>		<b>RESERVE FOR FUTURE EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>6,999,405</u>	<u>5,088,831</u>	<u>575,000</u>		<b>TOTAL FIRE STATION RESERVE EXPENSE</b>	<u>146,000</u>	<u>146,000</u>	<u>146,000</u>

**City of Coos Bay 2011-2012 Budget  
Major Capital Reserve Fund 34**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
593,913	267,423	228,000	100	1001	<b>CARRYOVER BALANCE</b>	756,385	756,385	756,385
					<b>REVENUE - OTHER AGENCIES</b>			
0	0	0	340	0300	Grant (Matching)	0	0	0
8,000	0	0	340	0302	Grant (Fire)	0	0	0
0	0	4,700	340	0303	Oregon Dept of Energy Grant	0	0	0
0	0	60,758	340	xxxx	Energy Conservation Block Grant	0	0	0
0	0	1,500,000	340	xxxx	Oregon Emergency Manangement Grant	1,500,000	1,500,000	1,500,000
0	0	22,913	340	xxxx	Energy Trust Grant	0	0	0
8,000	0	1,588,371			<b>Total Revenue - Other Agencies</b>	1,500,000	1,500,000	1,500,000
					<b>USE OF MONEY AND PROPERTY</b>			
10,155	1,736	1,800	350	0100	Interest	4,000	4,000	4,000
10,155	1,736	1,800			<b>Total Use of Money and Property</b>	4,000	4,000	4,000
					<b>OTHER REVENUE</b>			
0	74,187	0	380	0100	Miscellaneous	0	0	0
16,500	0	5,000	380	0500	Property Sales	0	0	0
42,200	8,663	0	380	0600	Equipment and Scrap Sales	0	0	0
0	159,131	780,000	380	0700	Timber Sales	300,000	300,000	300,000
58,700	241,981	785,000			<b>Total Other Revenue</b>	300,000	300,000	300,000
					<b>TRANSFERS IN</b>			
0	0	0	390	0800	General Fund	0	0	0
0	0	0			<b>Total Transfers In</b>	0	0	0
0	0	0			<b>Unappropriated Fund Balance</b>	0	0	0
670,768	511,140	2,603,171			<b>TOTAL MAJOR CAPITAL RESERVE REVENUE</b>	2,560,385	2,560,385	2,560,385

**City of Coos Bay 2011-2012 Budget  
Major Capital Reserve Fund 34  
Department 870**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>EXPENDITURES (870)</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
				<b>MATERIALS AND SERVICES</b>			
0	53	0	520 2200	Merchant Fees	0	0	0
3,245	35,866	99,706	520 2301	Timber Costs	40,000	40,000	40,000
<u>3,245</u>	<u>35,919</u>	<u>99,706</u>		<b>Total Materials and Services</b>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
				<b>CAPITAL OUTLAY</b>			
0	0	0	530 3006	City Hall Improvements	0	0	0
94,245	59,995	135,000	530 3008	Vehicles	133,300	200,300	200,300
0	0	0	530 3012	Police Equipment	112,000	0	0
0	0	0	530 3023	Equipment	126,500	161,500	161,500
56,818	0	0	530 3026	Fire Safety Equipment	0	0	0
0	0	0	530 3043	Mingus Pool Equipment	0	0	0
42,414	0	0	530 3044	Public Works Projects	125,000	125,000	125,000
49,623	0	29,000	530 3046	Library Improvements	0	0	0
0	0	0	530 3047	Empire Station - Ceilings	0	0	0
0	0	0	530 3048	Empire Station - Ramp	0	0	0
0	0	45,000	530 3049	Wireless Portable Lift	0	0	0
0	0	0	530 xxxx	Projects Reserve	0	0	0
0	0	12,680	530 xxxx	Shops Relamping	0	0	0
0	0	0	530 xxxx	Coos Art Museum	10,000	10,000	10,000
0	0	83,671	530 xxxx	City Lights Relamping	0	0	0
0	0	1,500,000	530 3054	City Hall Seismic Retrofit	1,500,000	1,500,000	1,500,000
<u>243,100</u>	<u>59,995</u>	<u>1,805,351</u>		<b>Total Capital Outlay</b>	<u>2,006,800</u>	<u>1,996,800</u>	<u>1,996,800</u>
				<b>TRANSFERS</b>			
147,000	50,000	72,700	550 5020	Transfer to Technology Fund	114,835	114,835	114,835
10,000	0	140,000	550 5021	Transfer to Parks Improv Fund	0	0	0
<u>157,000</u>	<u>50,000</u>	<u>212,700</u>		<b>Total Transfers</b>	<u>114,835</u>	<u>114,835</u>	<u>114,835</u>
<u>267,423</u>	<u>365,226</u>	<u>485,414</u>	560 6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	<u>398,750</u>	<u>408,750</u>	<u>408,750</u>
<u>670,768</u>	<u>511,140</u>	<u>2,603,171</u>		<b>TOTAL MAJOR CAPITAL RESERVE EXPENSE</b>	<u>2,560,385</u>	<u>2,560,385</u>	<u>2,560,385</u>

**City of Coos Bay 2011-2012 Budget  
Jurisdictional Exchange Streets Reserve Fund 39  
Department 880**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<b>RESOURCES</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
5,320,680	4,982,413	4,899,804	300	0100	<b>CARRYOVER BALANCE</b>	4,859,109	4,859,109	4,859,109
0	0	2,016,359			Carryover - Restricted	4,800,000	4,800,000	4,800,000
0	0	2,783,641			Carryover - Assigned	50,974	50,974	50,974
0	0	99,804			Carryover - Assigned	8,135	8,135	8,135
5,320,680	4,982,413	4,899,804			<b>Total Carryover</b>	4,859,109	4,859,109	4,859,109
					<b>USE OF MONEY AND PROPERTY</b>			
106,623	49,708	50,000	350	5001	Interest	59,501	59,501	59,501
106,623	49,708	50,000			<b>Total Use of Money and Property</b>	59,501	59,501	59,501
					<b>LOAN FROM GENERAL FUND (due FYE14)</b>			
0	0	0	390	xxxx	Loan from General Fund	67,000	67,000	67,000
0	0	0			<b>Total Transfers</b>	67,000	67,000	67,000
<b>5,427,303</b>	<b>5,032,121</b>	<b>4,949,804</b>			<b>TOTAL STREETS RESERVE FUND</b>	<b>4,985,610</b>	<b>4,985,610</b>	<b>4,985,610</b>
					<b>EXPENDITURES (880)</b>			
					<b>MATERIALS AND SERVICES</b>			
0	0	0	520	2108	Contractual	0	0	0
0	0	0			<b>Total Materials and Services</b>	0	0	0
					<b>CAPITAL OUTLAY</b>			
0	0	0	530	3102	Construction	0	0	0
326,796	0	0	530	3103	Newmark Project	0	0	0
0	0	0	530	3103	Ocean Blvd.	0	0	0
326,796	0	0			<b>Total Capital Outlay</b>	0	0	0
					<b>DEBT SERVICE</b>			
95,620	99,637	103,686	350	4001	Principal	107,935	107,935	107,935
22,474	18,457	14,409	350	4002	Interest	10,161	10,161	10,161
118,094	118,094	118,095			<b>Total Debt Service</b>	118,096	118,096	118,096
4,982,413	4,914,027	4,831,709	560	6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	4,867,514	4,867,514	4,867,514
<b>5,427,303</b>	<b>5,032,121</b>	<b>4,949,804</b>			<b>TOTAL JURISDICTIONAL EXCHANGE RESERVE EXPENSE</b>	<b>4,985,610</b>	<b>4,985,610</b>	<b>4,985,610</b>

**City of Coos Bay 2011-2012 Budget  
Technology Reserve Fund 40  
Department 830**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.		<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
25,892	108,155	1,698	300	0100	<b>CARRYOVER BALANCE</b>	8,000	8,000	8,000
					<b>USE OF MONEY AND PROPERTY</b>			
25,000	0	0	340	0300	Grants	40,000	40,000	40,000
917	833	600	350	0100	Interest	0	0	0
25,917	833	600			<b>Total Use of Money and Property</b>	40,000	40,000	40,000
					<b>TRANSFERS IN</b>			
33,380	28,080	59,437	390	0800	Transfer from General Fund	0	0	0
1,800	1,800	6,500	390	0900	Transfer from Wastewater Fund	6,500	6,500	6,500
1,200	0	0	390	1000	Transfer from Gas Tax Fund	0	0	0
147,000	50,000	72,700	390	1400	Transfer from Major Capital Reserve	114,835	114,835	114,835
3,000	3,000	5,300	390	1600	Transfer from Building Codes Reserve	5,300	5,300	5,300
186,380	82,880	143,937			<b>Total Transfers In</b>	126,635	126,635	126,635
238,189	191,868	146,235			<b>TOTAL TECH RESERVE REVENUE</b>	174,635	174,635	174,635
					<b>EXPENDITURES (830)</b>			
					<b>MATERIALS AND SERVICES</b>			
28,080	33,010	44,200	520	2108	Contractual	44,200	44,200	44,200
28,080	33,010	44,200			<b>Total Materials and Services</b>	44,200	44,200	44,200
					<b>CAPITAL OUTLAY</b>			
53,773	51,078	98,350	530	3001	Computer Hardware & Software	86,000	86,000	86,000
0	0	0	530	xxxx	Federal Grant	40,000	40,000	40,000
44,496	0	0	530	2922	Equipment	0	0	0
98,269	51,078	98,350			<b>Total Capital Outlay</b>	126,000	126,000	126,000
					<b>TRANSFERS</b>			
3,685	3,685	3,685	550	5020	Transfer to County-wide CAD Reserve Fund	4,435	4,435	4,435
3,685	3,685	3,685			<b>Total Transfers</b>	4,435	4,435	4,435
108,155	104,095	0	560	6005	<b>RESERVE FOR FUTURE EXPENDITURES</b>	0	0	0
238,189	191,868	146,235			<b>TOTAL TECH RESERVE EXPENSE</b>	174,635	174,635	174,635

**City of Coos Bay 2011-2012 Budget  
County-wide CAD Core Reserve Fund 41  
Department 890**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<u>RESOURCES</u>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
27,235	29,519	1,913	300 0100	<b>CARRYOVER BALANCE</b>	19,277	19,277	19,277
				<b>REVENUE FROM OTHER AGENCIES</b>			
549	553	553	340 4011	City of Bandon	737	737	737
7,506	7,555	7,555	340 4012	Coos County Sheriffs Office	9,041	9,041	9,041
1,465	1,474	1,474	340 4013	Coos County District Attorneys Office	1,474	1,474	1,474
732	737	737	340 4014	SCINT	737	737	737
732	737	737	340 4015	City of Coquille	1,037	1,037	1,037
732	737	737	340 4016	City of Myrtle Point	987	987	987
2,929	2,948	2,948	340 4017	City of North Bend	2,948	2,948	2,948
<u>14,645</u>	<u>14,741</u>	<u>14,741</u>		<b>Total Revenue from Other Agencies</b>	<u>16,961</u>	<u>16,961</u>	<u>16,961</u>
				<b>USE OF MONEY AND PROPERTY</b>			
575	155	150	350 5001	Interest	150	150	150
<u>575</u>	<u>155</u>	<u>150</u>		<b>Total Use of Money and Property</b>	<u>150</u>	<u>150</u>	<u>150</u>
				<b>TRANSFERS IN</b>			
3,685	3,685	3,685	390 9015	Transfer from Technology Fund	4,435	4,435	4,435
<u>3,685</u>	<u>3,685</u>	<u>3,685</u>		<b>Total Transfers In</b>	<u>4,435</u>	<u>4,435</u>	<u>4,435</u>
<u>46,140</u>	<u>48,100</u>	<u>20,489</u>		<b>TOTAL COUNTY-WIDE CAD RESERVE REVENUE</b>	<u>40,823</u>	<u>40,823</u>	<u>40,823</u>
				<b>EXPENDITURES (890)</b>			
				<b>MATERIALS AND SERVICES</b>			
4,997	6,222	4,000	520 2108	Contractual	9,000	9,000	9,000
<u>4,997</u>	<u>6,222</u>	<u>4,000</u>		<b>Total Materials and Services</b>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
				<b>CAPITAL OUTLAY</b>			
11,624	18,846	16,489	530 3001	Computer Hardware & Software	31,823	31,823	31,823
0	0	0	560 6001	Contingency (Other Financing Uses)	0	0	0
<u>11,624</u>	<u>18,846</u>	<u>16,489</u>		<b>Total Capital Outlay</b>	<u>31,823</u>	<u>31,823</u>	<u>31,823</u>
<u>29,519</u>	<u>23,032</u>	<u>0</u>	560 6005	<b>RESERVE FOR FUTURE EXPENDITURES UNAPPROPRIATED</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>46,140</u>	<u>48,100</u>	<u>20,489</u>		<b>TOTAL COUNTY-WIDE CAD RESERVE EXPENSE</b>	<u>40,823</u>	<u>40,823</u>	<u>40,823</u>

**City of Coos Bay 2011-2012 Budget  
Rainy Day Reserve Fund 42  
Department 890**

Actual 2008-09	Actual 2009-10	Council Adopted 2010-11	Acct. No.	<b>RESOURCES</b>	Proposed 2011-12	Committee Approved 2011-12	Council Adopted 2011-12
0	27,833	57,969	300	0100 <b>CARRYOVER BALANCE</b>	140,000	140,000	140,000
				<b>USE OF MONEY AND PROPERTY</b>			
143	315	300	350	5001 Interest	0	0	0
143	315	300		<b>Total Use of Money and Property</b>	0	0	0
				<b>TRANSFERS</b>			
27,690	30,000	80,000	390	9008 Transfer from General Fund	80,000	155,000	155,000
27,690	30,000	80,000		<b>Total Transfers In</b>	80,000	155,000	155,000
27,833	58,148	138,269		<b>TOTAL RAINY DAY RESERVE REVENUE</b>	220,000	295,000	295,000
				<b>EXPENDITURES (890)</b>			
				<b>TRANSFERS</b>			
0	0	0	550	5020 Transfer to General Fund	0	0	0
0	0	0		<b>Total Transfers</b>	0	0	0
27,833	58,148	138,269	560	6005 <b>RESERVE FOR FUTURE EXPENDITURES UNAPPROPRIATED</b>	220,000	295,000	295,000
27,833	58,148	138,269		<b>TOTAL RAINY DAY RESERVE EXPENSES</b>	220,000	295,000	295,000
27,113,566	24,859,893	34,467,192		<b>Total General Fund Expenditures</b>	27,474,638	27,679,638	27,679,638
11,044,119	11,742,113	14,033,304		<b>TOTAL OF ALL CITY FUNDS</b>	16,468,423	16,423,423	16,423,423
38,157,685	36,602,006	48,500,496			43,943,061	44,103,061	44,103,061

City of Coos Bay Salary Schedule - Effective July 1, 2011

101.8%

**AFSCME**

Effective 7/1/11, with bargained 5% (Probation: 9 months-date becomes annual review date)	I	II	III	IV	V	VI	VII
GIS Specialist	4182	4349	4523	4704	4892	5088	5291
Codes Inspector II, Engineering Svc Coord.	4141	4306	4479	4658	4845	5038	5164
Codes Inspector I	3787	3938	4096	4259	4429	4606	4722
Foreman (Maintenance)	3513	3653	3799	3951	4108	4273	4380
Planner I	3513	3653	3799	3951	4108	4273	4380
Engineering Tech, Codes/Planning Tech	3306	3438	3576	3719	3868	4023	4123
Mechanic II, Master Mechanic	3306	3438	3576	3719	3868	4023	4123
Lead Maintenance Worker II	3297	3429	3565	3708	3856	4010	4110
Engineering Aide II/Draftsman	3159	3285	3417	3554	3696	3844	3941
Office Mgr., Data Base Specialist	3159	3285	3417	3554	3696	3844	3941
Maintenance Worker II	3151	3277	3408	3545	3686	3833	3929
Planning Technician, Codes Enforcement	3069	3192	3319	3452	3590	3733	3826
Codes/Planning Specialist	2908	3024	3144	3270	3401	3538	3626
Librarian	2908	3024	3144	3270	3401	3538	3626
Maintenance Worker I	2891	3006	3127	3252	3381	3517	3604
Engineering Aide I	2887	3003	3123	3248	3378	3513	3601
Codes Specialist, Secretary	2797	2909	3026	3148	3274	3405	3490
Clerk Typist	2437	2534	2636	2741	2851	2965	3039
Library Assistant II	2667	2774	2885	3001	3121	3246	3327
Library Assistant, Reference Service Asst.	2496	2595	2700	2807	2920	3036	3112
PC & Peripherals Technician (1/2 time)	1640	1722	1808	1898	1993	2093	2198
Parks Utility Worker	2053	0	0	0	0	0	0
Intermediate Accountant	3824	3977	4137	4302	4474	4653	4769
Finance Assistant	3469	3608	3752	3902	4058	4221	4326
Accounting Technician I	3086	3210	3338	3472	3611	3755	3849

**NON-REPRESENTED EMPLOYEES**

Effective 7/1/11 (1.8% increase projected)	I	II	III	IV	V	VI
City Manager	9420	9891	10386	10905	11450	12023
Economic Revitalization Administrator	5015	5265	5529	5806	6096	6400
City Attorney	4864	5107	5363	5631	5913	6208
FD, Fire Chief, Police Chief, PW Director	6919	7265	7629	8011	8411	8831
Library Director	5685	5969	6267	6580	6909	7254
Police Captain	5986	5964	6600	6929	7275	7639
Fire Battalion chief	5813	6104	6409	6730	7067	7420
Bldg Codes Admin, Planning Director PW Operations Admin	5635	5917	6213	6523	6849	7191
Engineer	6066	6370	6688	7023	7374	7743
PW Engineer Admin, PW Planning Admin, Deputy PW Director, Deputy Finance Direct	5015	5265	5529	5806	6096	6400
Assistant Library Director	4116	4321	4537	4764	5002	5253
PW Admin Asst, Police Support Services Supv. Library Data Base Admin, Operations Superintendent	3649	3831	4022	4224	4434	4656
Library Staff Services Supervisor	3286	3450	3622	3803	3994	4193
Executive Assistant	2924	3070	3224	3385	3554	3732

**CBPOA**

Effective 7/1/11, with bargained 5%	I	II	III	IV	V	VI
Sergeant	5045	5298	5563	5842	6134	6440
Police Officer	4154	4362	4581	4810	5051	5303
Communication Supv.	3903	4098	4303	4518	4743	4981
Dispatcher	3397	3566	3744	3931	4127	4333
Clerical Specialist	2937	3084	3239	3401	3571	3750
Evidence/Prop. Clerk/Civilian Police Asst.	2937	3084	3239	3401	3571	3750

<b>CBPOA Certification Pay:</b>	<b>Dispatcher</b>	<b>Officer</b>
Intermediate BPST Cert.	151.66	185.62
Advanced BPST Cert.	259.98	318.21
<b>CBPOA Longevity Pay:</b>	<b>Clerical &amp; Non-Cert. Dispatchers</b>	<b>Officers &amp; Cert. Dispatchers</b>
10 years	2.0%	0.0%
15 years	4.5%	2.5%
20 years	7.0%	5.0%
25 years	9.0%	7.0%

Bilingual, Investigations, canine, BA/BS or equivalent 5% of base pay for each category

Motorcycle Pay: 5% of base pay during time on motorcycle (May-Oct.)

AA/AS or equivalent: 2.5% of base pay

**NON-REPRESENTED EMPLOYEES, PART-TIME PER HOUR (NO PERS)**

	I	II	III	IV	V	VI
Library Substitute	12.29	13.13	14.32			
Library Page	8.40	8.53	8.65	8.94	9.00	9.50

In negotiations with IAFF (Final to be based off signed contract) 103%

**IAFF**

Effective 7/1/10, with proposed 3%	I	II	III	IV	V	VI
Lieutenant	4416	4636	4868	5111	5366	5635
Firefighter/Engineer	4204	4416	4636	4868	5111	5366

<b>IAFF Certification Pay:</b>		
NFPA FF II	3.0%	of base pay
EMT Intermediate	4.0%	of base pay
Fire Officer I	1.0%	of base pay
Hazardous Materials Team Member	1.5%	of base pay



City of Coos Bay 2011-12 Budget  
Salaries Charged to More than One Department - By Percentage  
01-190

Fund	General	General	General	General	General	General	General	General	General	General	Gas Tax	WW	WW	WW	WW	WW	Hotel/			
Department	Manager	UR	Finance	Attorney	Non-dept.	Police/ Codes	PW Admin	Planning	Eng.	Parks	Maint	Admin.	Plant 1	Plant 2	Coll./Sanitary	Coll./Storm	Motel	Library	Codes	
Position																				
City Manager	50%	10%									2%	12%	5%	7%	5%	3%	2%		4%	100%
UR Revitalization and Development Administrator		100%																		100%
Executive Assistant	60.6%	10.0%	27.4%									2%								100%
Finance Director		10%	45%								7%	14%	5%	5%	3%	3%	5%		3%	100%
Deputy Finance Director		5%	12%								8%	5%	10%	10%	10%	5%	5%		30%	100%
Finance Assistant		5%	55%								7%	5%	5%	5%	5%	5%	5%		3%	100%
Accounting Tech I		5%	40%								7%	5%	10%	10%	10%	5%	5%		3%	100%
Intermediate Accountant		5%	40%								7%	5%	10%	10%	10%	5%	5%		3%	100%
City Attorney		10%		50%							1%	14%							25%	100%
Public Works Director		10%					20%				18%		10%	15%	12%	5%			10%	100%
Planning Administrator		10%						90%												100%
Planner I								85%				15%								100%
Codes Enforcement		5%				60%		10%											25%	100%
Planning/Codes Spec.		5%					5%		24%		5%	50%	3%	4%	3%	1%				100%
Planning/Codes Spec.		5%					5%	24%			5%		3%	4%	3%	1%			50%	100%
Planning/Codes Spec.		5%					5%	24%			5%		3%	4%	3%	1%			50%	100%
Codes Administrator		10%						5%											85%	100%
Eng. Services Coord.		5%							5%		10%		12%	18%	37%	13%				100%
Operations Superintendent									45%		45%							10%		100%
GIS Technician		5%							5%		10%		15%	15%	35%	15%				100%
Civil Engineering Tech									5%		10%		20%	25%	20%	20%				100%
Operations Administrator									20%	5%	50%		3%	8%	6%	3%	5%			100%
Lead Maintenance Wrker II										5%	60%					5%	30%			100%
PW Foreman										10%	20%						70%			100%
Contract Maintenance II										2%	70%					20%	8%			100%
Maintenance I										10%	20%						70%			100%
Maintenance II										2%	60%					10%	28%			100%
Maintenance II										2%	40%					30%	28%			100%
Maintenance II										67%	5%						28%			100%
Maintenance II										67%	5%						28%			100%
Mechanic II					22%						47%		5%	5%	13%	5%	3%			100%
Mechanic II					77%						10%		2%	2%	5%	2%	1%		1%	100%

## Budget Glossary

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**Accrual Basis:** A method of accounting recognizing transactions when they occur without regard toward cash flow timing.

**Ad Valorem Tax:** A property tax computed as a percentage of the value of taxable property. See "Assessed Value."

**Annexation:** The incorporation of land into an existing city with a resulting change in the boundaries of that city.

**Appropriation:** A legal authorization made by the City Council to incur obligations and make expenditures for specific purposes, and shall be limited to a single fiscal year.

**Assessed Value:** The value set on real and personal property in order to establish a basis for levying taxes. It is the lesser of the property's maximum assessed value or real market value.

**Balanced Budget:** A budget is considered balanced when the fund's total resources of beginning fund balance or working capital, revenues and other financing sources is equal to the total of expenditures, other financing uses and ending fund balance, contingency or working capital.

**Bond:** A written promise to pay a specified sum of money on a specific date at a specified interest rate. Bonds are most frequently used to finance large capital projects, such as buildings, streets and wastewater upgrades.

**Budget:** A written report showing the local government's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and

expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

**Budget Calendar:** The schedule of key dates which the City follows in the preparation and adoption of the budget.

**Budget Committee:** A fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters.

**Budget Document:** The estimates of expenditures and budget resources as set forth on the estimated sheets, tax levy and the financial summary.

**Budget Message:** A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The budget message should contain an explanation of the principal budget items, an outline of the governmental unit's experience during the past period and its financial policy for the coming period.

**Budget Transfers:** Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the "originating" fund and revenues in the receiving fund.

**Capital Improvements Program (CIP):** A plan for capital expenditures to be incurred each year over a period of years to meet capital needs arising from the long term work program.

**Capital Outlay:** Items with a value of \$5,000 or more which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings.

**Capital Projects:** A long term major improvement or acquisition of equipment or property for public use.

**CDBG Community Development Block Grant Fund:** A fund used to account for entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD).

**Contingency:** An appropriation of funds to cover unforeseen events and emergencies which occur during the fiscal year.

**Debt Service:** Payment of general long-term debt principal and interest.

**Debt Service Fund:** A fund established to finance and account for the payment of interest and principal on all general obligation debt, serial and term, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

**Departments:** A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy of obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**EMS:** Emergency Management Services

**Encumbrance:** Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is

reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprise in that the costs of providing services to the general public on a continuing basis are recovered primarily through user charges. An example would be the Water Fund or Sewer Fund.

**Expenditure:** This term refers to the outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid.

**Fiscal Year:** A twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. (July 1 through June 30 for all Oregon municipalities.)

**Forfeiture:** The automatic loss of cash or other property as a punishment for not complying with provisions and as compensation for the resulting damages or losses.

**FTE:** Full time equivalent position.

**Fund:** A sum of money or other resources set aside for a specific purpose. A division in a budget segregating independent fiscal and accounting requirements.

**Fund Balance:** The excess of the fund's assets and estimated revenues for the period over its liabilities, reserves, and appropriations for the period. A negative fund balance is sometimes called a deficit.

**General Fund:** A fund used to account for financial operations of the City which are not accounted for in any other fund. The primary source of revenue are property taxes, franchise fees, state and local shared revenues, licenses and permits, and charges for services provided to other funds. Primary expenditures in the General Fund are made for police and fire protection, public works and general government.

**General Obligation Bonds:** Bonds for which the full faith and credit of the insuring government are pledged for payment.

**Goal:** A statement of broad direction, purpose or intent; the purpose toward which an endeavor is directed.

**Grant:** A donation or contribution by one governmental unit to another unit. The donation or contribution may be made to aid in the support of a specified purpose or function or general purpose.

**Interfund Loans:** A loan made by one fund to another and authorized by resolution or ordinance.

**Internal Service Fund:** A fund used to account for fiscal activities when goods or services are provided by one department to other departments.

**Levy:** The amount of ad valorem tax certified by a local government for the support of governmental activities.

**Local Improvement District (LID):** The property which is to be assessed for the cost or part of the cost of local improvement and the property on which the local improvement is located.

**Maximum assessed value (MAC):** The maximum taxable value limitation placed on real or personal property by the

constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

**Modified Accrual Basis:** A form of accrual accounting in which expenditures are recognized when the goods or services are received and revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period.

**Objective:** A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a given program.

**Operating Budget:** The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personal services, supplies, utilities, materials, and capital outlay.

**Operating Rate:** The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will rise.

**Ordinance:** A formal legislative enactment by the governing board of a municipality.

**Organizational Unit:** Any administrative subdivision of the local government, especially one charged with carrying on one or more specific function (such as a department, office or division).

**PERS:** The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employees and employer contribute.

**Performance Measures:** Specific quantitative measures of work performed within an activity or program.

**Permanent Rate Limit:** The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

**Personal Services:** Payroll expenses, such as wages, Social Security, medical and dental insurance benefits and retirement contributions.

**Program:** A group of related activities aimed at accomplishing a major service or function for which the municipality is responsible.

**Property Taxes:** Ad valorem tax certified to the county assessor by a local government unit.

**Real Market Value (RMV):** The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's length transaction as of the assessment date. In most cases, the value used to test the constitutional limit.

**Reserve Fund:** A fund established to accumulate money from year to year for a specific purpose, such as purchase of new equipment.

**Resolution:** A formal order of a governing body, lower legal status than an ordinance.

**Resources:** Total amount available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

**Revenues:** Funds that the government receives as income such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Revenue Bonds:** Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to cover debt payments in addition to operating costs.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical manner.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.

**System Development Charges (SDC):** A charge levied on new construction to help pay for additional expenses created by this growth or to compensate for already existing capacity in key facilities and systems already in place which support the new development. '

**Supplemental Budget:** A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax levy.

**Tax Rate:** The amount of property tax paid by property owners for each \$1,000 of their property's assessed value.

**Transfers:** Amounts distributed from one fund to finance activities in another fund. Shown as a requirement in the originating fund and a revenue in the receiving fund.

**Trust Fund:** A fund used to account for fiscal activities of assets held in trust by a local government.

**Unappropriated Ending Fund Balance:** An amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

**Working Capital:** See unappropriated ending fund balance.

## City of Coos Bay Budget Acronyms

ADA	Americans with Disabilities Act	NEPA	Nat'l Environmental Policy Act
AFSCME	American Federal State County Municipal Employees	NPDES	Nat'l Pollution Discharge Elimination System
BM	Ballot Measure	OCDBG	Oregon Community Development Block Grant
CAM	Coos Art Museum	OCMA	Oregon Coast Music Association
CCAT	Coos County Area Transit	OCZMA	Oregon Coastal Zone Management Assn.
CMI	Custom Micro Inc.	ODDA	Oregon Downtown Development Assn.
COLA	Cost of Living Adjustment	ODOT	Oregon Department of Transportation
CPI	Consumer Price Index	OEDD	Oregon Economic Development Dept.
DARE	Drug and Alcohol Resistance Education	OMI	Operations Management International
DEQ	Department of Environmental Quality	ORS	Oregon Revised Statutes
DSL	Division of State Lands	OSP	Oregon State Preservation grant
DUII	Driving Under the Influence of Intoxicants	PERS	Public Employees Retirement System
ELCB	Empire Lakes Community Building	RSVP	Retired Senior Volunteer Program
FEMA	Federal Emergency Management Agency	SCBEC	South Coast Business Employment Corp.
FTE	Full Time Employee	SCDC	South Coast Development Council
FY	Fiscal Year – July 1 <sup>st</sup> through June 30 <sup>th</sup>	SCINT	South Coast Interagency Narcotics Team
G.O. Bonds	General Obligation Bonds	SDC	System Development Charge
LCDC	Land Conservation and Development Commission	SMART	Start Making a Reader Today
LDO	Land Development Ordinance	SWOYA	Southwestern Oregon Youth Activities (Boys and Girls Club)
LEDS	Law Enforcement Data System	SARA	Survey Analyze Review Assess (Community Policing term)
LEED	Leadership Energy Environmental Design	SRO	School Resource Officer
LGPI	Local Government Personnel Institute	STIP	State Transportation Improvement Program
LID	Local Improvement District	THE House	Temporary Help in Emergency House
LOC	League of Oregon Cities	UGB	Urban Growth Boundary
LUBA	Land Use Board of Appeals	URA	Urban Renewal Agency
MOA	Mutual Order Agreement	WW	Wastewater
MOU	Memorandum of Understanding		