

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

February 16, 2021

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon .

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Rob Miles. Councilor Lucinda DiNovo was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Fire Chief Mark Anderson, and Deputy Police Chief Chris Chapanar. City staff attending remotely by teleconference was Library Director Sami Pierson.

Flag Salute

Mayor Benetti opened the meeting and led the council and assembly in the salute to the flag.

Public Comments

Louis Leberti, Coos Bay stated concern over individual living in a motorhome on the street near property owned for over one month which has not moved and nothing has been done with. Deputy Police Chief Chris Chapanar stated the Police Department was aware of the issue, the issue with towing was it was a home, and were working on a long-term solution versus issuing citations. City Manager Rodger Craddock stated the 9th Circuit Court has stated cannot criminalize for being homeless and the Homeless Workgroup would be discussing the issue.

Public Comment Form

No public comment forms were received.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

3a: Approval of February 2, 2021 Minutes

3b: Acceptance of January 2021 Check Registers

3c: Acceptance of January 2021 Financial Reports

Councilor Kilmer moved to approve the consent calendar as presented. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

Presentation of the Coos Bay Downtown Association Semi-Annual Report

Semi-annual reports were a required component of the management agreement with the Coos Bay Downtown Association (CBDA). The current agreement was scheduled to expire June 30, 2020, but an amendment was signed extending the agreement for an additional year. Coos Bay Downtown Association Executive Director Holly Boardman introduced the board members and reviewed events from 2020: annual meeting January 16 which had the highest turnout ever; Farmers Market's 20th season held June 3-October 28 providing essential services like a grocery store with masks, social distancing, handwashing stations, and plexiglass barriers with an average of 45 vendors per week. Lost revenue from the two festivals cancelled was \$12,000 and Farmers Market was down \$10,000-\$15,000 for half the booth spaces which directly affect other downtown projects funded by that income.

The Organization Committee was working on new membership drive, received a Oregon Main Street Revitalization Grant for \$200,000 for the Bugge Bank Building which was completed with ten apartments and a communal living space in the upstairs of the building, received an Oregon Community Foundation grant for \$5,000 for general operating support in response to COVID-19, received Oregon's Coronavirus Relief Fund for Cultural Support Grant for \$4,685 for COVID-19 related expenses and payroll, received \$12,000 for administrative costs for work regarding the Revitalization grant, and created the Dues Relief Program with Banner Bank for a \$2,500 match for bronze and silver memberships. The Promotions Committee assisted in the various events such as Farmers Market, Holiday Open Houses, Shop Small Saturday, Drive By Santa, and the Reindeer Roundup and were still planning events for 2021 even though events had to be cancelled in 2020 due to state COVID-19 guidelines. The Design Committee displayed and hung seasonal banners and wayfinding signs, flower baskets were installed in May, and assisted with Bike Rack Project which was extended to April 2021 due to school closure and building racks on hold. The Economic Vitality Committee received a Travel Oregon Grant for \$20,000 for an Economic Vitality Plan for downtown, and completed the Economic Vitality Downtown Plan. Mayor Benetti thanked the CBDA for all their efforts.

Presentation of the Semi-Annual Bay Area Chamber Activities Report

The Bay Area Chamber of Commerce and the City of Coos Bay work together to support local businesses and to improve the economy. Having open and regular communication between the two entities was important in maintaining the partnership. The Bay Area Chamber of Commerce (BACC) was established in 1980. It is a non-profit, professional organization made up of the Coos Bay, North Bend, and Charleston business communities. They work together to create a strong business voice, promote businesses, and improve the economy of the Bay Area. The BACC continues to be recognized as a vital link between the cities, State, and regional parties of leadership, and act as the promoting entity for community spirit within the Bay Area. The Chamber's strength lies in the number and diversity of its membership. The activities of the BACC vary by the needs of the business community. Much of the Chamber's work is accomplished through the volunteered time and efforts of its members, primarily through committees, providing community leadership in the areas of economic development, government affairs, leadership development, natural resources, tourism and transportation.

Chamber President Todd Goergen presented the semi-annual Bay Area Chamber Activities

Report whose 2020 theme was Our Time to Shine. Worked on five strategic objectives: create a strong local economy, promote the community, provide networking opportunities, represent business issues, and build a strong chamber. Highlights of the first half of 2020 were: held an excellent chamber awards banquet which celebrated the community's successes with over three hundred attendees, broadcast twenty-five chamber minutes, held ten Wednesday business connection luncheons with 46-102 people attending, graduated the 31st Leadership Coos class, held three ribbon cuttings for new or expanded businesses, and showcased two business through the Business After Hours program. The Legislative Action Team was engaged in the 2020 legislative session weighing in on legislation impacting the local business community and the Membership Development Committee facilitated the February 27, 2020 membership recognition and directory distribution event. The second half of 2020 was response to COVID-19 virus which dominated all the personal business community operations to be the weekly source of information and resources concerning both personal and economic health. Held a golf tournament September 26, 2020 with a record number of teams participating, Scary Sweets Event on October 29, 2020, and a successful virtual Economic Outlook Forum on December 11, 2020. The Education Committee funded and gave scholarships to students, new members were welcomed with flower arrangements, and worked on the development of the 2021 community profile and business directory scheduled to be distributed on February 25, 2021. 2021 will be a focus on success being the journey and not the destination; thriving as a united community. Executive Director Timm Slater stated the Chamber banquet would be virtual scheduled for March 27, 2021.

Presentation of Annual Report from the City's Wastewater Operation and Maintenance Contractor

Public Works and Community Development Director Jim Hossley stated Jacobs was currently the City's wastewater operations and maintenance manager. Jacobs provided Council with a brief presentation from their annual report which covered their management systems, staffing, safety management, operations and maintenance for both wastewater treatment plants and the collection system, update of 2020 biosolids land application activity, and community involvement. Jacobs Area Manager Jan Guy stated maintenance team members improved completion of maintenance work orders generated by Jacobs and City of Coos Bay staff. Heavy emphasis was placed on completing work orders for the collection system. Over the contract year, Jacobs completed 169 client-requested work orders generated by the City of Coos Bay. Of more than 6,600 total maintenance work orders completed through September 2020, nearly 94 percent were preventive/ proactive maintenance, outperforming the industry-standard 80/20 percentage ratio for preventive versus corrective maintenance. Implemented the Hach Water Information Management Solution (WIMS) for tracking treatment-system performance and real-time reporting. We have provided the City with online access to the WIMS database for on-demand report viewing. The Jacobs team is developing a pilot-scale CEPT system intended to increase the capacity of the existing treatment process, and achieve higher biochemical oxygen demand (BOD) and total suspended solids (TSS) removal. The pilot test would support the City's final design of a permanent system.

In the 2018-2019 contract year, the Jacobs collection crew televised 14,865 feet of sanitary and storm lines throughout the city collections and storm system. In 2019-2020 televised 26,840 feet of sanitary and storm lines was televised in the collections and storm system. Televising these lines enables efficient determination of line condition and yields reliable data

about damage and defects. Worked with Coos Bay's Contracting and Operations departments, and with local engineering firms to investigate causes of damage to roads and underground utilities and to date, are ahead of target for line televising across the system.

During the spring and summer of 2020, Jacobs hired a contractor and brought in two belt presses to dewater and remove solids from the lagoon. Two truck mounted belt presses were mobilized and set up at the lagoon site. A second dredge was brought in to pull solids from the lagoon. This project removed 1,046 dry tons of biosolids, three years of backlogged solids inventory. The dewatering and removal project opened more than two years' worth of biosolids storage capacity for the City. Also enacted a five-year plan to remove more solids than are discharged into the lagoon. The new city truck helped to transport more solids. As a result, the project was on track to land-apply more than 300 additional dry tons of biosolids. Jacobs worked throughout the contract year to develop a new planning and tracking calendar. New land application sites also were scouted and added, increasing available lands by 113 acres. Upon finishing biosolids season, Jacobs began preparing a biosolids inventory report to update the City as to the status of its storage capacity.

The Plant 1 chlorine disinfection system, upgraded in March 2020, addressed permit excursions and reduced callouts and service interruptions. The upgrade included newer technology for dosing and monitoring of the sodium hypochlorite, the disinfectant, and sodium bisulfite, which neutralize the disinfectant before treated effluent is released into the bay. The upgraded disinfection system had addressed Plant 1 fecal and enterococci excursions associated with inconsistent chlorine dosage. The new system saved approximately \$25,000 (material and labor) during the past year when compared to the previous year's corrective work orders. The previous system was responsible for more than \$30,000 in call-out repairs, while the upgrade has required less than \$5,000 in maintenance and repair costs.

During contract year 2019-2020 Jacobs was contracted to perform a Plant 2 influent study. Analysis of the incoming waste stream at Plant 2 revealed some issues that may be contributing to the coliform excursions the plant had experienced. Also, during the summer, after an upset at Plant 2, Jacobs took an equalization basin offline, and operated the plant in single-basin mode while diagnosing and repairing the offline basin. That was the first time Plant 2 had run with a single equalization basin, and treatment processes performed within compliance while repairs were completed.

Ms. Guy stated they worked hard to promote a long-term solution for the city, respected Council's decision to take the operations back in-house, and would continue to work together with the city to help implement a smooth and successful transition. Mayor Benetti thanked Jacobs for all their hard work, helping with the transition, and have been a great partner.

Consideration of Adoption of Resolution 21-05 Authorizing Application for an Oregon State Marine Board Grant

Public Works and Community Development Director Jim Hossley stated the Oregon State Marine Board Boating Facility Grant (BFG) was established in 1971 by the Oregon Legislature. BFG highest priority is for motorized boating uses. The grants are competitive and may be used to acquire property or to improve or renovate public recreational boating access facilities. Funding for BFG comes from titling, registration, and state marine fuel

taxes paid by owners of registered boats. City staff proposed applying for a BFG to fund the purchase of fourteen replacement floats for the Empire and Eastside boat ramps; the grant request was \$250,000. State Marine Board staff advised city staff the Urban Renewal funds expended last year to replace ramps at the Empire boat ramp could serve as the city's grant match. The grant application must include a resolution demonstrating Council support for and authorization of the application for the grant. Staff requested Council consider adopting Resolution 21-05 authorizing the grant application and authorizing the City Manager to sign the application.

Councilor Matthews moved to adopt Resolution 21-05 authorizing submittal of an Oregon State Marine Board grant application and authorize the City Manager to sign the grant application. Councilor Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Matthews, Miles. Absent: DiNovo.

City Manager's Report

City Manager Rodger Craddock stated by Coos Bay History Museum there were traffic revisions for the intersection work, Public Works staff have done a lot of work with the developer, and the Coos History Museum plaza project was refining scope of work. Oregon Department of Transportation (ODOT) provided a Traffic Growth Management (TGM) grant two years ago for goals and steps for the Front Street Master Plan, ODOT secured contractor, and would have update to council next week. In Eastside, contractors were finishing the Safe Routes to School project. Additional street project by ODOT on Johnson Ave with upgrade to traffic signals, ADA ramps, access ramps, reconstructing roadbed, and City was partnering for section of city owned street. The worked session scheduled for February 23, 2021 would be a joint meeting in part with the Parks Commission. March 9, 2021 would be a joint meeting with the Planning Commission related to housing advancement and preproduction strategies; would also need a second joint meeting scheduled for May 4, 2021 to meet state deadline of May 31, 2021. The wastewater transition planning was underway, were on schedule to take over July 2021, and were taking applications for some positions currently. Goal Setting meeting was scheduled for March 6, 2021 with individual meetings with the consultant prior. Budget meetings with department heads were starting February 17, 2021 and the Budget Committee meeting was scheduled for April 15, 2021.

Council Comments

Councilor Miles thanked the Chamber of Commerce and Coos Bay Downtown Association for all they do to promote and support the community. Councilor Kilmer attended the Housing Advisory Committee with Councilor Farmer and the teddy bear toss was scheduled for February 26, 2021 for Kid's Hope Center. Councilor Marler stated it was exciting and frustrating seeing all the street work happening and updates from bond oversight committee for school district were the Eastside project was nearly complete, Marshfield Junior High was back on schedule and underbudget, and Madison school project has begun. Councilor Matthews thanked city staff and was pleased as a citizen working on a new location and thanked everyone involved with wastewater management and collections over the years. Councilor Farmer stated the state hospital was no longer taking individuals unless going to trial and releasing patients back to the jail. Deputy Police Chief Chris Chapanar stated there had not been an impact on jail capacity, estimated it to be at thirty to forty percent, and biggest issue was the COVID restrictions. Councilor Farmer stated the most severe cases of mental illness in the community are not able to go to the state hospital for care and are

going to local hospital with more moderate cases not being treated and ending up on the street. Housing Action Committee went through proposed changes and had good suggestions. Housing Action Team suggested to revise the code for sustainable energy provisions for disaster preparedness. Mayor Benetti stated the changes at the state hospital impacted the city in many ways, glad to have the Housing and Homeless Committees, and thanked Chamber of Commerce and Coos Bay Downtown Association for everything they do.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular council meeting was scheduled for March 2, 2021. These minutes were approved as presented by City Council on March 2, 2021.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder