

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 17, 2012

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Jon Hanson, Gene Melton, John Muenchrath, and Mike Vaughan. Councilor Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Development Director Jim Hossley, Planning Administrator Laura Barron, Fire Chief Stan Gibson and Police Chief Gary McCullough.

City Council Interviews

At 6:10 p.m. prior to the start of the regularly scheduled Council meeting, the Council interviewed applicants for the Library Board and Parks Commission in the Fire Department Conference Room at 450 Elrod, Coos Bay, Oregon. No decisions were made.

Flag Salute

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

No comments were given.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: acceptance of June 2012 accounts payable and payroll check registers; 3b: acceptance of the June 2012 combined cash report; 3c: approval of the Planning Commission's recommendation of appointment to the Design Review Committee; and 3d: approval of annual OLCC license renewals for Oregon Wine Cellars and The Pyramid. Councilor Melton moved to approve the consent calendar accepting the June 2012 accounts payable and payroll check registers, accepting the June 2012 combined cash report, approving the Planning Commission's recommendation of appointment to the Design Review Committee, and approving OLCC license renewals for Oregon Wine Cellars and The Pyramid. Councilor Groth seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Melton, Muenchrath, and Vaughan voting aye. Councilor Kramer was absent.

Presentation of an Appreciation Plaque for Andrew Locati for Serving on the Building and Fire Code Board of Appeals

Public Works and Development Director Jim Hossley stated Andrew Locati served on the Building and Fire Code Board of Appeals from April 2000 through June 2012. Mayor Shoji presented Mr. Locati an appreciation plaque. Mr. Locati thanked the City for the opportunity to

City Council Minutes – July 17, 2012

serve on the Building and Fire Code Board of Appeals; and stated it was a good experience.

Appointments to the Library Board and Parks Commission

The Council interviewed applicants for appointment to the Parks Commission to fulfill Beverly Meyers' "at-large" position which was approved by the Council on July 3, 2012 for re-designation to fill the open landscape profession position. Applications were received from Aron Boesl, Dennis Dater, and Carmen Matthews. By action of Council ballot the Council appointed Carmen Matthews to the Parks Commission's at-large position for the remainder of the unexpired term ending December 31, 2012.

The Council also interviewed and applicant for appointment to the Library Board to fulfill Kurt Benward's term which ended June 30, 2012. An application was received from George Ruggles for consideration of appointment. By action of Council ballot the Council appointed George Ruggles to the Library Board for a term ending June 30, 2016.

Approval to Set a Public Hearing on a Proposal to Vacate the Alley Between North Morrison and North Schoneman Streets

Planning Administrator Laura Barron stated the department received a request to vacate the alley between North Morrison and North Schoneman Streets and noted the alley was not platted to be a through alley. The applicant, 1090 Newmark LLC owned both sides of the east end of the alley which was being used as part of a parking lot. In order to proceed with the request, the Council must set a date for the Planning Commission to hold a public hearing. Councilor Muenchrath moved to set a public hearing date for the proposed alley vacation before the Planning Commission during their regular meeting scheduled to be held on August 14, 2012. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Melton, Muenchrath, and Vaughan voting aye. Councilor Kramer was absent.

Approval of Proposed Improvements to the Coos River Highway and Empire Boulevard Avenue Paving Project

Public Works and Development Director Jim Hossley stated the City had a Memorandum of Understanding (MOU) with the Oregon Department of Transportation (ODOT) for utilization of their services to resurface City streets. City staff prepared a list prioritizing street repairs and identified two areas with serious potential for failure: Coos River Highway in areas with sharp curves due to the aggressive elevation of the road; and Empire Boulevard directly across from the culvert in front of Lighthouse Grocery. ODOT's estimate for direct labor and materials was approximately \$30,410 for both projects. City Councilor moved to approve the Coos River Hwy and Empire Boulevard improvements. Mayor Shoji seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Melton, Muenchrath, and Vaughan voting aye. Councilor Kramer was absent.

Approval of a Proposed Moratorium on Memorial Plaque Placement in Mingus Park

Public Works and Development Director Jim Hossley requested the Council to place a moratorium on any future placement of memorial plaques in Mingus Park until after the Parks Master Plan was completed. The moratorium, in concurrence with the public's input and

City Council Minutes – July 17, 2012

consideration of Parks Master Plan would help staff to better determine the best use for the specific site and to optimize management of the site's resources. Councilor Muenchrath moved to impose a moratorium on memorial plaque placement in Mingus Park until further consideration was made in concurrence the Parks Master Plan. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Melton, Muenchrath, and Vaughan voting aye. Councilor Kramer was absent.

Presentation on the 2012 Council Goals Progress Report

City Manager Rodger Craddock reviewed the top five Council goals which were developed between November 29, 2011 and February 23, 2012. Goal 1: Citizen Education and Involvement to educate, cultivate, and encourage public participation in City government; Goal 2: Economic Development and City Revitalization to create a vibrant for City citizens and entrepreneurs; Goal 3: Infrastructure and Services to maintain and improve the City's physical infrastructure and provide quality services for current and future citizens; Goal 4: Finance to adopt and maintain a sustainable budget that reflects City priorities and realizes current economic conditions; and Goal 5: City Policies and Procedures to review and evaluation the City Charter, ordinances, and policies to provide for the current and future needs of citizens. Long term and short term priorities were identified for each goal.

Work in progress included Economic Development: encouraging strategic planning and development of economic activities with the South Coast Development Council (SCDC), Bay Area Chamber of Commerce (BACC), and the Visitors and Convention Bureau (VCB), in addition to the City of North Bend, the Port of Coos Bay, and the Airport to ensure each agency is not duplicating or overlooking efforts. Future Economic Development planned also included waterfront development, creating an elevator grant, and identifying possible changes to 2nd Court. Planned Infrastructure Development included forming a committee to help identify specific infrastructure needs for streets, wastewater, lights, etc. Changes to City Policies and Procedures included review and evaluation of City Charter: suggested changes included updating outdated information deemed unconstitutional by courts and updating the section regarding financing. Councilor Groth suggested developing subcommittees to help achieve the identified goals. Councilor Vaughan suggested short term consideration should be given for development of the Pedway and Bus Transfer Station. City Manager Craddock advised Council had previously designated the Pedway and Bus Transfer Station as a long term goal. Mayor Shoji noted consideration for downtown development included continued code enforcement and expressed concern about the Chandler building. Public Works and Development Director Jim Hossley stated the owner of the Chandler building was currently working on design to help stabilize the buildings' northern exterior walls; and advised the building's current building permit was due to expire in August 2012.

City Attorney's Report

No comments were given.

City Manager's Report

No comments were given.

City Council Minutes – July 17, 2012

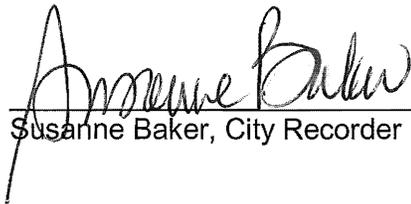
Council Comments

Councilor Muenchrath inquired about crosswalk signs on Coos Bay Boulevard; and expressed concern about needed repairs on Kinney Road. Councilor Melton noted the Veterans Stand Down was scheduled for August 17, 2012.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for August 7, 2012 in the Meeting Room at the Coos Bay Public Library.

Attest:



Susanne Baker, City Recorder



Crystal Shoji, Mayor