

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

June 5, 2012

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Jon Hanson, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Economic Revitalization Administrator Joyce Jansen, Engineering Service Coordinator Jennifer Wirsing, Library Director Sami Pierson, Fire Chief Stan Gibson and Police Captain Chris Chapana.

Flag Salute

Mayor Shoji opened the meeting and asked Engineering Service Coordinator Jennifer Wirsing to lead the Council and assembly in the salute to the flag.

Public Comments

No comments were given.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of May 15, 2012; 3b: adoption of Resolution 12-12 extending workers' compensation coverage to City volunteers; 3c: adoption of Resolution 12-13 authorizing interfund borrowing and loans; 3d: adoption of Resolution 12-16 appropriating workers' compensation insurance proceeds; 3e: adoption of Resolution 12-17 complying with the Government Accounting Standards Board (GASB); 3f: approval of an annual Library District contract renewal and amendment; and 3g: approval of OLCC annual renewals for Abby's Legendary Pizza, Bassett-Hyland Energy Company, Benetti's Italian Restaurant, Best Western, Holiday Motel, Bi-Mart Store #668, Coney Station Inc., El Sombrero, Elk's Lodge, Englewood Market, Fred Meyer Store #50, Gooney's Sports Bar, Coos Bay Grocery Outlet, Kum Yon's Restaurant, Margarita's Mexican Grill, McKay's Markets (149 S. Central and 130 N. Cammann), Oregon Coast Culinary Institute (SOCC), T n T Market, Wal-Mart Super Center #1880, Sumin's Restaurant, and Silver Dollar Tavern. Councilor Groth requested item 3f: approval of an annual Library District contract renewal and amendment be brought down to the agenda as item 4a for further consideration. Councilor Muenchrath moved to approve the consent calendar as amended approving the minutes of May 15, 2012, adopting Resolution 12-12 extending workers' compensation coverage to City volunteers, adopting Resolution 12-13 authorizing interfund borrowing and loans, adopting Resolution 12-16 appropriating workers' compensation insurance proceeds, adopting Resolution 12-17 complying with the Government Accounting Standards Board (GASB), and approving OLCC annual renewals for Abby's Legendary Pizza, Bassett-Hyland Energy Company, Benetti's Italian Restaurant, Best Western, Holiday Motel, Bi-Mart Store #668, Coney Station Inc., El Sombrero, Elk's Lodge, Englewood Market, Fred Meyer Store #50, Gooney's Sports Bar, Coos Bay Grocery Outlet, Kum Yon's Restaurant, Margarita's Mexican

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Grill, McKay's Markets (149 S. Central and 130 N. Cammann), Oregon Coast Culinary Institute (SOCC), T n T Market, Wal-Mart Super Center #1880, Sumin's Restaurant, and Silver Dollar Tavern. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Public Hearing on the Use of Revenue Sharing Funds – Approval Would Require Adoption of Resolution 12-14

Finance Director Susanne Baker stated eligibility requirements for State Revenue Sharing program required both the Budget Committee and City Council to hold public hearings for the use of State Revenue Sharing Funds. A public hearing was held before the Budget Committee on April 24, 2012. Mayor Shoji opened the public hearing. No public comments were given and the hearing was closed. Councilor Muenchrath moved to adopt Resolution 12-14 approving participation in the State Revenue Sharing program. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Approval of an Annual Library District Contract Renewal and Amendment

Councilor Groth inquired as to the change in the amount to be paid to Southwestern Oregon Community College (SOCC) for shared public library services. Library Director Sami Pierson advised the funds received by SOCC changed based on the collection of tax revenues. Councilor Groth moved to approve the annual Library District contract renewal and amendment. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Public Hearing on the Approved Budget for Fiscal Year 2012/2013 – Adoption of Resolution 12-15 Would Adopt the Budget, Make Appropriations, and Levy Ad Valorem Taxes

Finance Director Susanne Baker stated the proposed budget for fiscal year 2012/2013 was reviewed by the Budget Committee, and was approved on April 24, 2012 to be forwarded to the City Council for adoption. Mayor Shoji opened the public hearing. No public comments were given and the hearing was closed. Councilor Muenchrath moved to adopt Resolution 12-15 adopting the budget of the City of Coos Bay for Fiscal Year 2012/2013, making appropriations, and imposing the City's maximum permanent tax rate of \$6.3643 per \$1,000 taxable assessed value. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Public Hearing on the Adoption of a Supplemental Budget for the Fiscal Year 2011/2012 – Approval Would Require Adoption of Resolution 12-19

Finance Director Susanne Baker stated the FYE 2011 Technology Fund budget anticipated a carryover of \$8,000 wherein the actual carryover was \$136,606, an additional \$128,606. Staff requested to appropriate the additional carryover for the purchase and installation of computer hardware and software for a business license module for Public Works, \$25,000; purchase and installation of technology data/communications systems for City Hall, \$10,000; and an electronic/network keypad entry lock system for City Hall, \$17,253 for an estimated total cost of

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\$52,253, of which \$9,000 would be reimbursed by a grant. Mayor Shoji opened the public hearing. No public comments were given and the hearing was closed. Councilor Melton moved to adopt Resolution 12-19 adopting a supplemental budget for Fiscal Year 2011/2012. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Consideration for Approval of an Insurance Waiver

City Manager Rodger Craddock stated in December 2011, former City Councilor Joanie Johnson resigned from the Coos Bay City Council due to health issues. DeeDee Johnson (daughter of Joanie Johnson) and members of the North Bend Church of Christ would be conducting a benefit dessert and silent auction fundraiser in effort to help the Johnson family with the ever mounting medical costs. The Johnson Benefit Dessert and Silent Auction was scheduled for June 23rd at the Coos Bay downtown fire station. Mr. Craddock advised the Johnson family requested an insurance waiver for the special event permit as required by the City's Administrative Directive No. 6. Councilor Melton moved to approve the insurance waiver requirements for the special event permit application for the Johnson Benefit Dessert and Silent Auction. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Award of Bid for the Watershed Timber Sale

Engineering Service Coordinator Jennifer Wirsing stated the FYE2013 budget included a timber sale for 47.52 acres; 44.5 owned by the City and 3.02 owned by the Coos Bay North Bend Water Board. The total timber volume for the 2012 Timber Sale was cruised at 1,990 million board feet (mbf). The actual amount the City would receive was based upon the bid price per species multiplied by the actual board feet harvested. The sale was advertised on April 25, 2012 and the following two bids were received and opened on May 25, 2012: Swanson Group Inc. \$523,633.76 and Scott Timber Co. \$262,394. Ms. Wirsing noted in addition to the Timber Sale, a road widening project would take place to allow for equipment and logging trucks to safely traverse the logging area; noting the project was bid by Swanson Group Inc. and totaled \$7,290. Councilor Kramer moved to award the 2012 Timber Sale to Swanson Group Inc. for the amounts specified on their Bid Form for the May 25, 2012 bid opening. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Consideration of Donated Property Located at Tax Lot 2000

City Manager Rodger Craddock stated he was contacted by an attorney representing the owner of a lot on North Morrison Street and wanted to donate the land to the City. The real property was located on Morrison Street in Empire at or near Morrison and Taylor Streets, and was described as Lots 15 and 16 in the First Addition to Empire. Staff investigated the property and noted it was primarily a deep ravine with a creek at the bottom. According to records the area abutting the back of the lot was identified as a FEMA special flood hazard area. Mr. Craddock advised that staff recommended the Council not accept the donation of property noting the property would no longer be on the tax roll, it was unlikely the City could sell the property due to the challenges to develop, and the potential expenses associated with vegetation management and removal of illicitly dumped garbage. Councilor Melton moved to reject the offer. Mayor

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Shoji seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock stated work began this week on the Eastside Boat Ramp; advised an upcoming presentation on Egyptian Theatre marketing study report was scheduled for 5:30 p.m. on June 13th at the downtown Fire Station and a grand opening for First Call Resolution was scheduled for Wednesday, June 20th. Mr. Craddock stated the City Hall Seismic project was approximately seventy percent completed but noted a large portion of the exterior crown of the roof was rotted; advised the estimated cost to repair was \$75,000 which was outside the scope of contracted work. In effort to defray additional costs due to project and material delays Mr. Craddock authorized the project to move forward and noted funding options for the repair would be presented for consideration at the next Council meeting.

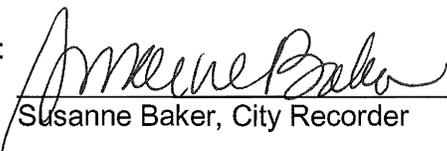
Council Comments

Councilor Kramer inquired when the Council was scheduled to review Council rules and the City Charter. Councilor Hanson expressed his thanks for the Coos Bay Police Department. Councilor Melton thanked everyone who participated in the recent Memorial Day parade. Councilor Vaughan stated the unveiling of the mural for the Second Court Mural project was planned to coincide with the First Call Resolution grand opening; extended his appreciation to the City for his participation in Leadership Coos. Councilor Groth stated the Coos Maritime Museum construction project was scheduled to go out for bid; reported the Coos Bay North Bend Water Board presented a 30 year plan to replace their distribution system during a recent budget committee meeting; and noted the Boys and Girls Club summer programs included: weekly summer camps, seabreeze sports camp, and safety town. Mayor Shoji noted a special thanks to Chris Coles for helping to promote the Parks Survey and Jackie Mickelson for her assistance in helping coordinate the Walk with the Mayor event during the recent Memorial Parade; expressed concern about personal memorials being displayed in local City parks and requested staff to look into the matter.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for June 19, 2012 in the Meeting Room at the Coos Bay Public Library.

Attest:



Susanne Baker, City Recorder



Crystal Shoji, Mayor