

## **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**January 2, 2013**

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Mark Daily, Jennifer Groth, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Economic Revitalization Administrator Joyce Jansen, Public Works and Development Director Jim Hossley, Library Director Sami Pierson, Fire Chief Stan Gibson, Codes Enforcement Officer Lisa Magill, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

### **Public Comments**

No comments were given.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of December 18, 2012; and 3b: approval of an OLCC license for 7 Devils Brewing Co. Councilor Groth moved to approve the consent calendar approving the minutes of December 18, 2012, and approving an OLCC license for 7 Devils Brewing Co. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, and Muenchrath voting aye. Councilor Vaughan was absent.

### **Presentation of a Volunteer Service Appreciation Award for Stephanie Kahanek**

Police Chief Gary McCullough recognized Stephanie Kahanek for the ten years of volunteer service given to the Cities of Coos Bay and North Bend; noting Ms. Kahanek donated over 1,500 hours to both cities through the Disabled Parking Enforcement (DPE) program. Codes Enforcement Officer Lisa Magill stated it was an honor working with Ms. Kahanek and noted she would be missed. Christine Coals provided Ms. Kahanek with a gift and expressed her thanks on behalf of the Retired & Senior Volunteer Program (RSVP). Councilor Stephanie Kramer presented Ms. Kahanek with an appreciation plaque. Ms. Kahanek thanked the City for the opportunity to serve.

Councilor Mike Vaughan joined the meeting.

### **Presentation on the Evaluation of the Rockwall Railing along 12<sup>th</sup> Street**

Public Works and Development Director Jim Hossley stated City staff investigated the rock wall and decorative rock columns along with the metal tube railing rail between columns along 12<sup>th</sup>

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Street. Mr. Hossley advised no plans existed to show how or when the retaining wall was constructed and estimated the wall to be around 80 to 100 years old. A geotechnical investigation was not performed but the wall appeared to be in sound condition but the rail and columns on the top of the wall did show signs of deterioration. Mr. Hossley advised per the American Association of State Highway and Transportation Officials (AASHTO) standards and the Oregon Department of Transportation's (ODOT) 2012 Highway Design Manual, repair of the existing system would not meet the minimum standards required. Other types of decorative guardrail systems such as the "W-beam" system would meet the AASHTO/ODOT standards. Estimated cost to install the "W-beam" guardrail system was approximately \$112,000 including relocating sewer and drainage pipe. Mr. Hossley noted the project was not budgeted for FYE 2013 and suggested funds designated for concrete, asphalt, and gravel could be used for the installation; resulting in no further asphalt patching for the remainder of the fiscal year. Mr. Hossley recommended the project be considered through the upcoming FYE 2014 budget planning/approval process. City Attorney Nate McClintock advised the Council would be provided a level of discretionary immunity if it was determined there were not sufficient funds to make the necessary repairs as minimum standards required. Councilor Kramer moved to table the matter for further consideration during the FYE 2014 budget process due to lack of available funding in FYE 2013 to complete the project as required by minimum standards. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, and Vaughan voting aye and Councilor Muenchrath voting nay.

### **Approval of Appointments to the Design Review Committee**

Public Works and Development Director Jim Hossley advised on December 11, 2012 the Planning Commission unanimously recommended Perry St. John to fill the vacancy on the Design Review Committee; also recommending the reappointments of Darla Lesan and Hilary Baker. Councilor Kramer moved to appoint Perry St. John to the Design Review Committee and reappoint Darla Lesan and Hilary Baker. Councilor Muenchrath seconded the motion. Councilor Daily disclosed his son worked for Sol Coast Construction but he did not personally know Mr. St. John; Councilor Vaughan stated he knew Mr. St. John through his work at HGE and Sol Coast Construction whereby the Council found no conflict for either Councilor. A call for the question was made which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Approval of Appointments to the Coos Bay/North Bend Water Board**

City Manager Rodger Craddock stated the City received applications for appointment to the Coos Bay/North Bend Water Board to fulfill one opening on the Board. Applications were received from Melissa Cribbins, Marshall Beville, and Frances Smith. Mayor Shoji nominated all three candidates for consideration of appointment. By action of Council ballot the Council appointed Melissa Cribbins to the Coos Bay/North Bend Water Board for a four-year term ending December 31, 2016.

### **Consideration of Adoption of the 2013 Council Goals**

City Manager Rodger Craddock stated after the December 1, 2012 Council goal setting work session, staff framed the major items of interest into a short list of goals. The items were categorized into the five different overall goals that were carried over from last year: Citizen

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Education and Involvement, Infrastructure and Services, Economic Development and City Revitalization, Finance, and City Policies and Procedures. Mr. Craddock also provided the Council with a list of the short term, long term, and ongoing activities aimed at achieving the goal priorities. Councilor Groth moved to approve the 2013 Council Goals. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### City Attorney's Report

No comments given.

### City Manager's Report

City Manager Rodger Craddock advised the fire department would be collecting donations of canned food in exchange for picking up Christmas trees on Saturday, January 5<sup>th</sup>; noted smoke detectors available at the Downtown Fire Station for individuals meeting specific conditions; and a free CPR class was scheduled for January 17<sup>th</sup> at the Downtown Fire Station. Mr. Craddock advised the City would be receiving an award from the Oregon State Marine Board for facilities management of the City's boating facilities; noted a January 20<sup>th</sup> lecture scheduled on Earthquakes; and noted the Council had the ability to provide input in the Oregon Department of Transportation grant process in which the City has applied for the second phase of the Cape Arago Highway project.

### Council Comments


Councilor Daily expressed his thanks to the students and staff at Coast Karate for their canned food drive in support of the Maslow project. Councilor Vaughan noted some of the invasive species located around Newmark and LaClair had spread to other areas; suggested the City pursue an invasive species ordinance; suggested the streetlights at Cammann and Newmark and all throughout Empire were too bright and recommended looking into ways to redirect the lights. Mayor Shoji expressed concern about the fencing and ground cover at the wastewater pump station located at 20<sup>th</sup> and Ocean Boulevard and noted of an ice sculpture exhibit in Choshi, Japan.

### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for January 15, 2013 in the Council Chambers at City Hall.

Attest:

  
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Susanne Baker, City Recorder

  
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Crystal Shoji, Mayor