

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY URBAN RENEWAL AGENCY**

**August 5, 2014**

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Chair Mark Daily and Board Members Brian Bowers, Stephanie Kramer, Thomas Leahy, Crystal Shoji, and Mike Vaughan. Board Member Jennifer Groth was absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Intermediate Accountant Debbie Frankenberger, Public Works Director Jim Hossley, Fire Chief Mark Anderson, Assistant Library Director Ellen Thompson, and Police Chief Gary McCullough.

**Public Comments**

No comments were given.

**Consent Calendar**

Chair Daily reviewed the consent calendar which consisted of 2a: approval of the minutes of July 15, 2014. Board Member Bowers moved to approve the consent calendar approving the minutes of July 15, 2014. Board Member Shoji seconded the motion which passed with Chair Daily and Board Members Bowers, Kramer, Leahy, Shoji, and Vaughan voting aye. Board Member Groth was absent.

**New Urban Renewal Business**

Chair Daily asked if the City was a member of the Association of Oregon Redevelopment and stated the association had a best practices document and requested a copy. City Manager Craddock responded the City was a member of the association and he would obtain a copy of the best practices for the Agency.

**Approval of a Change Order on the Hwy 101 / Bayshore Sidewalk Project**

Public Works Director Jim Hossley stated on April 15, 2014 the Agency approved a contract with Coast Metal Works, Inc. in the amount of \$68,354.50 to fabricate 50 additional metal sections of fence for the Highway 101/Bayshore sidewalk project. It was later determined the project required metal shims to line the panels up with the new concrete posts. The change order to fabricate 130 shims was \$1,523.60. Discussion commenced on the complexity of the design and the consensus was for Board Member Vaughan to meet with staff to view the mechanics of the change and to temper the artistic choices in consideration of the budget. Board Member Daily moved to approved Coast Metal Works, Inc. change order in the amount of \$1,523.60 and for Board Member Vaughan to view the change with staff. Board Member Kramer seconded the motion which passed with Chair Daily and Board Members Bowers, Kramer, Leahy, Shoji, and Vaughan voting aye. Board Member Groth was absent.

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**Approval of a Change Order on the Egyptian Theatre Project**

Public Works Director Jim Hossley stated on May 21, 2014 the Agency approved a contract with DLB Construction, Inc. in the amount of \$74,341 for phase 2 renovations (façade) of the Egyptian Theatre. As the project commenced, dry rot was found in many of the 2" x 4" boards near the entrance of the theatre and in the soffit area above both entry doors and ticket booth. Before the contractor could move forward with the project, the dry rot boards had to be repaired/replaced; additional stucco work was also completed by the contractor in the lobby area which was not part of the original contract. A change order in the amount of \$3,863.29 was requested to cover the costs of the additional repairs. Board Member Kramer moved to approved DLB Construction, Inc. change order #1 in the amount of \$3,863.29. Board Member Kramer seconded the motion which passed with Chair Daily and Board Members Bowers, Kramer, Leahy, Shoji, and Vaughan voting aye. Board Member Groth was absent.

**Adjourn**

There being no further business to come before the Agency, Chair Daily adjourned the meeting.

Attest:  \_\_\_\_\_  
Mike Vaughan, Secretary

  
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Mark Daily, Chair