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2 CITY OF COOS BAY
3 PARKS MASTER PLAN – WORK SESSION
4 MINUTES OF
5 JANUARY 17, 2013

6 **Members Present:** Chairperson Christine Coles, Commissioner Ariann Lyons,
7 Commissioner Carmen Matthews, Commissioner Bev Meyers,
8 Commissioner Patty Scott, Commissioner Jennifer Stephens
9 **Members Absent:** Commissioner Bill Otton and Commissioner Mike Vaughan
10 **Staff Present:** Randy Dixon, Operations Administrator and Pam Patton
11 **Guests Present:** Colin Myatt
12 **Location:** City Hall Conference Room
13 Coos Bay City Hall – 500 Central Avenue
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17 **CALL TO ORDER / ROLL CALL**

18
19 Chairperson Christine Coles called the meeting to order at 4:00pm.
20

21 **NEW BUSINESS** – Power Point Presentation – Amended Parks Master Plan-Policies
22

23 Randy presented to the Commission an amended Parks Master Plan – Policies handout. With the
24 Commission's input from the January 9th work session, Randy assimilated that information into a
25 power point presentation outlining the recommendations to revise the existing two park policies
26 and include new policies for the new parks master plan (2013 – 23).
27

28 Policy Revision #1 – Parks Commission recommends the standard to include Developed, School
29 Park, Natural Parks, Neighborhood Park, Community Park and Regional Park, 6 acres per 1,000
30 populations. The service radius of a Neighborhood Park is to be one (1) mile.
31 The Commission voted all in agreement with the revision.
32

33 The service radius of a Community Park is to be 3 – 5 miles, 20 acres minimum to 100 acres.
34 The Commission voted all in agreement with the revision.
35

36 Policy Revision #2 – Parks Commission recommends park classifications to include the
37 following: Neighborhood Park, Community Park, Large Urban Park, School Park, Linear Park,
38 Special Use, Historical and Natural Area. The old policy was site specific. Classification was by
39 amenities such as picnic shelter, boat ramps and picnic tables. The new policy would call out by
40 park.
41

41 The Commission voted all in agreement with the revision.
42

43 **New Policies:**

44
45 Section I - Park Land Acquisition

- 46
 - Designed for public access
 - Any City owned property47

- 48 • Park land can only be acquired after cost estimates to maintain as developed or
49 undeveloped.

50 The Commission voted all in agreement with Section I.

51

52 Section II – Park Planning

- 53 • Work with other entities
54 • Parks shall be located according to the criteria set by the Park Service Area Analysis
55 maps.
56 • Pedestrian and bicycle access shall be considered the primary transportation modes for
57 neighborhood park and recreation facilities. For larger service areas, public transit and
58 automobiles would also provide access.
59 • Site – specific improvements for existing and new parks shall be made following a site-
60 specific master plan created with input from the affected neighborhoods.

61

62 Section III – Park Design and Development

- 63 • Maximize maintenance efficiencies
64 • New Neighborhood Parks designed to minimize negative impact on surrounding
65 residences related to noise, traffic, lights, etc.
66 • Individual Park Master Plan shall only be adopted if the following has been identified and
67 approved by City Council: development budget and maintenance budget.
68 • Development to be done in phases

69

70 Section IV – Park Management and Support Services

- 71 • The City shall encourage opportunities for private programs or facilities, volunteers and
72 other appropriate methods to supplement and extend the City’s resources in developing
73 and maintaining the park and recreation system.
74 • Sites serve multiple purposes and shall design to maximize recreational use while
75 addressing the value of both uses.
76 • Memorial Plaque
77 • Living Memorials
78 • Lasting Memorials

79

80 Section V – Park Attributes: Park Type

- 81 • Neighborhood – Services Radius 1mile/Acreage 1 to 5
82 • Community – Services Radius 3 to 5mile/Acreage 20 to 100
83 • Large Urban/Regional – Services Radius – Citywide/Acreage 50+

84

85 Section VI – Park Amenities

- 86 • School Park
87 • Linear/Trails
88 • Natural Areas
89 • Special Use Facilities

90 The Commission voted all in agreement with Sections II - VI.

91

92 ** Because a vast amount of detailed information to transcribe, the above is a brief summary.
93 The audio recording of this work session can be found on the Cities G: drive/
94 DCS/Administration/Parks Commission/Recordings/2013/2013 0117 Parks Work Session.

95
96 **COMMISSIONERS CLOSING COMMENTS –**

97
98 **ADJOURNMENT**

99
100 **There being no further business to come before the Parks Commission, by**
101 **consensus of the Parks Commission, Chairperson Coles adjourned the meeting at**
102 **5:00 pm.**

103
104 Respectfully Submitted,
105
106 Pamela Patton,
107 Public Works and Development

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109
110
111 **APPROVED BY THE PARKS COMMISSION ON THE 27th DAY OF March, 2013.**

ORIGINAL