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CITY OF COOS BAY
PARKS MASTER PLAN – WORK SESSION
MINUTES OF
JANUARY 9, 2013

Members Present: Chairperson Christine Coles, Commissioner Ariann Lyons,
Commissioner Carmen Matthews, Commissioner Bev Meyers,
Commissioner Bill Otton, Commissioner Patty Scott,
Commissioner Jennifer Stephens and Commissioner Mike Vaughan

Members Absent:

Staff Present: Randy Dixon, Operations Administrator and Pam Patton

Guests Present:

Location: City Hall Conference Room
Coos Bay City Hall – 500 Central Avenue

CALL TO ORDER / ROLL CALL

Chairperson Christine Coles called the meeting to order at 4:00pm.

NEW BUSINESS – Power Point Presentation – “Planning Process and Existing Conditions”

Randy Dixon took the Commissioners through the 41-page presentation.
Goals of the Master Plan process are to:

- Create a 10-year plan for Coos Bay parks and open space.
- Identify operation needs.
- Determine funding mechanism.
- Achieve this with the help of Parks Commission, Community and City Staff

During the course of the presentation, there was discussion among the Commissioners as questions arose regarding the information. Areas of discussion were funding, maintenance of the parks, dirt trails and access at the college. Randy also touched base on the maintenance of the City docks and board walk.

A second power point was presented – “Policy Discussion”

Also available and used in conjunction with the presentation were large maps showing the school districts, parks and park’s service areas.

Randy’s presentation contained policies and specific policy questions.

- Policy Matrix
- Park Attributes
- Park Amenities
- Acreage
- Phased Development

47 Randy had sent out an e-mail in advance due to the density of information, with the attached
48 Policy Matrix for review and discussion. The Matrix contained recommended policies not
49 currently in place with the 1987-1991 Parks Master Plan.
50

51 During the discussions, Randy took the Commission with each category and touched base on
52 language changes, putting together a memorial policy and site amenities. Randy posed the
53 question and a recommendation that the new standard be set to include developed, school park,
54 neighborhood park, community park and natural areas for a standard of 6 acres per 1,000
55 population. This would acknowledge that though the park land may not be fully developed, it is
56 still accessible and available for limited use.
57

58 Randy asked the Commission to pick apart and/or agree with the Policies that were covered and
59 return with their comments and/or changes to the next scheduled work session January 17, 2013.
60

61 **This presentation contained a considerable amount of information to contain in this written
62 transcription so the above is a brief summary and an audio recording of this meeting has been
63 downloaded to the *G drive/DCS/Admin/Parks Commission/Recordings*. The power point has
64 been scanned and can also be found on the
65 *G drive/DCS/Admin/Parks Commission/Parks Master Plan 2013*.
66

67
68 **COMMISSIONERS CLOSING COMMENTS –**

69
70 **ADJOURNMENT**

71
72 **There being no further business to come before the Parks Commission, by**
73 **consensus of the Parks Commission, Chairperson Coles adjourned the meeting at**
74 **5:00 pm.**
75

76 Respectfully Submitted,

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78 Pamela Patton,
79 Public Works and Development
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82
83 **APPROVED BY THE PARKS COMMISSION ON THE 27th DAY OF March, 2013.**