

CITY OF COOS BAY
PARKS COMMISSION MINUTES OF
January 18, 2018

Members Present: Chair, Christine Coles, Ariann Lyons, Bev Meyers,
Patty Scott and Shaun Gibbs

Members Absent: Bill Otton

Staff Present: Operations Administrator, Randy Dixon and Pam Patton

Guests Present: Aaron and Katy Prince and Dilyn Bumgardner and Jon Eck

Location: City Hall Conference Room

1. CALL TO ORDER / ROLL CALL / APPROVAL OF MINUTES: Minutes were not available

2. NEW BUSINESS

Christine had our guests introduce themselves and each of them were given time to present their proposals.

Aaron introduced himself and that he was an Eagle Scout. He explained to the commission that he would like to replace the flag pole at the Scout Cabin and to restore the Totem Pole as part of his Eagle Scout project. The flag pole would be 25 to 30 feet and it was being donated. There would be approximately \$200 cost for materials. Aaron will contact Randy when he has things lined up. At this time, the commission will have him come back. The Chair asked for a motion.

MOTION: Patty motioned that Aaron prepare a scope of work with a work schedule and recommendation for his return visit.

DISCUSSION: None

SECOND: Ariann

AYES: Ayes were unanimous, motion carried

Ariann was excited with both young men's leadership and invited them to check out Camp Ryla. A week of leadership training as well as fun for everyone. Unfortunately, Dilyn was over the age limit to participate.

Dilyn Bumgardner was up next to introduce himself and his proposal was to have a flag pole at the entrance into Mingus Park. Dilyn was also an Eagle Scout with Troop #68. The flag pole would be approximately 35 feet. He is working on the fundraising and has concrete donated by Brock Construction and Knife River Materials. Randy mentioned that the City would help with the manpower with the prepping of the site and assist in getting the 35-foot pole set in the ground. Dilyn was asked also to return with his scope of work and work schedule. Dilyn did say that he thought this would happen during Spring Break. The Chair asked for a motion

MOTION: Bev motioned that Dilyn also prepare a scope of work with a work schedule and recommendation for his return visit.

DISCUSSION: None

SECOND: Patty

AYES: Ayes were unanimous, motion carried

49 • It is time to update the Parks Master Plan, Capital Improvement Plan and begin an Asset
50 Master Plan. Randy brought the Parks Master Plan List handout. He took the commission
51 through the assets, completed projects. They began to discuss each asset and re-prioritized
52 them on the list. The priority criteria used was based on the work performed and/or by
53 Council request. After discussing each asset, the commission was in agreement with their
54 choices. They began to rearrange the list by moving Ed Lund Park down to the bottom of
55 the list to FY 2021/23. Empire Boat Ramp to move down the list along with Eastside Park
56 Pavilion. The now "Pre" way to move down on list to FY 2020/21. It was noted that Windy
57 Hill park had been sold and S 10th St Park project had been adopted by Marshfield High
58 School Key Club and it is coming along with their fundraising and schedule. It appeared
59 the top of the list would be Mingus Park, Boardwalk/City Dock and Empire Lakes.

60 With the rearrangement of priorities, Randy will develop the 10 Year Capital Improvement
61 Plan (Parks Master Plan) 2018/2028.

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63 **3. OLD BUSINESS**

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65 **4. COMMISSIONERS CLOSING COMMENTS –**

66 Randy touched base regarding the Mechanical Room for Mingus Pool. The commissioners
67 were all pleased with the work and impressed with the efficiency and the cost savings to come
68 in the future.

69 Comments regarding the October Council's Work Session they attended were disappointing.
70 They were put on the bottom of the agenda. Their impression was that the Council didn't take
71 them seriously nor their input. They hoped they would have a council member interested in
72 joining the commission as a representative but it seemed unlikely. They came away thinking
73 that a representative be assigned to attend the parks meetings or have Rodger place the Parks
74 Commission on the Council agenda each month.

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76 **5. ADJOURNMENT**

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78 **There being no further business to come before the Parks Commission, by consensus**
79 **of the Parks Commission, Christine adjourned the meeting at 5:10 p.m.**

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81 Respectfully Submitted,
82 Pamela Patton,
83 Public Works

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85 **APPROVED BY THE PARKS COMMISSION ON THE 22 DAY OF February, 2018.**

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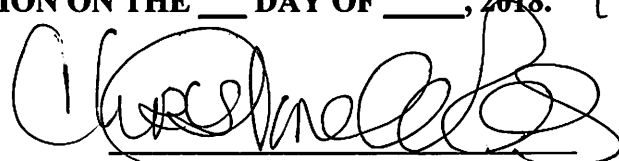
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Attest:



Pamela Patton, Staff

22 February


Christine Coles, Chair