

CITY OF COOS BAY
PARKS COMMISSION MINUTES
MARCH 21, 2019
4:00PM

Members Present: Christine Coles, Chair; Ariann Lyons, Vice-Chair; Bev Meyers, Carmen Matthews, Shaun Gibbs and Sam Crowley

Members Absent: Patty Scott and Bill Otton

Staff Present: Operations Administrator, Randy Dixon and Pam Patton

Guests Present:

Location: CITY HALL

1. CALL TO ORDER: 4:00pm / ROLL CALL / APPROVAL OF MINUTES: January 31st

Christine asked for a motion to approve the minutes.

MOTION: Ariann motioned to approve Minutes of January 31st

DISCUSSION:

SECOND: Carmen

VOTE: Ayes were unanimous. Motion carried. Minutes accepted as written

2. NEW BUSINESS

- Newly appointed Sam Crowley was introduced to the Commission and was welcomed aboard. Sam shared that his field of study was history and urban study in Chicago and became passionate with parks and its presence in our cities. He is looking forward to working with the parks commission.
- Park Rules – Signage. For consistency, it was mentioned that the wording of rules that were common to each park be the same. Each sign should have non-emergency, after-hour and emergency contact numbers: City Hall at 541-269-8918 for non-emergency and after hours and 911 for emergencies. The question was asked about changing the wording “no smoking within park boundaries” rather than being park specific in keeping consistent for all the signs, less chance for error. Suggested for Mingus sign, “dogs not allowed in ponds, streams, waterways.” Also, the commission thought “dog feces” be changed to “dog waste” for comprehension purposes and to include Domestic Pets with “Dogs.”

Correction to Mingus Park Rules - Skateboard Area. Change “an” to “a.” Correct Ed Lund and Taylor/Wasson Park Rules by removing “dogs are not permitted in Mingus pond.”

3. OLD BUSINESS

- Update – Mingus Pond Restoration. Randy now that environmental side is done, ZCS has their scope of work for design (4 stand-alone fishing piers, draining, digging out, shoring up and elevation), permits, testing/environmental. The proposed scope of work came in at \$61,000. (*see proposal*). Randy also mentioned that ODF&W is waiting for our application. Randy asked for a motion to council to move forward.

MOTION: Carmen motioned for council to move forward and accept ZCS proposed scope of work for a not to exceed amount of \$62,000 and to use donated funds to Choshi towards the match.

DISCUSSION:

SECOND: Ariann

VOTE: Ayes were unanimous. Motion carried.

47

- 48 • Christine brought to the table MHS Key Club and Pirate Park. Christine acknowledged
49 the Key Club and appreciated their commitment, hard work and motivation to give back
50 to the community. Christine also thanked the Parks Commission and was proud of their
51 work and time they've given and how they handled the process. Christine wanted to put
52 closure to the discussion in regards to the fitness equipment for Pirate Park.

53 **MOTION:** Christine motioned for a letter to be sent to MHS Key Club and Stacy Gulseth
54 that the Parks Commission is closing the subject of fitness equipment at Pirate
55 Park.

56 **DISCUSSION:**

57 **SECOND:** Shaun

58 **VOTE:** Ayes were unanimous. Motion carried.

- 59 • The MHS Key Club is asking permission to plant flowers at Pirate Park as a project in
60 celebration of Earth Day, 4/13/19. They included a layout with planting choices: Azaleas,
61 Arborvitae and Vinca Minor. Also, the Key Club would like to celebrate Pirate Park's
62 one-year anniversary on Friday, May 17th from 11:30 to 1:30pm. Club members would
63 arrive at 9:30am to start setting up. They will be serving hot dogs, chips and ice cream.
64 Activities like face painting and a scavenger hunt.

65 Discussion among the commission in regard to the plant selection. Vinca Minor isn't the
66 best choice from a maintenance standpoint. The vines are extremely tough and hard to
67 pull. "Lithodora" was suggested as a substitute and its ease to weed. There was concern
68 on the longevity of the plantings since there won't be any irrigation on the banks other
69 than a spigot for hand watering or by bucket.

70 The Key Club will need to submit a special event application, for their one-year
71 anniversary celebration, along with a certificate of insurance.

72 **MOTION:** Ariann made a motion to accept their planting proposal and as submitted with a
73 recommendation of going with other option for the Vinca Minor and a special
74 event permit will be needed for their anniversary celebration.

75 **DISCUSSION:**

76 **SECOND:** Christine

77 **VOTE:** Ayes were unanimous. Motion carried.

78

- 79 • A brief rundown on the donated cemetery plots and a bench will be placed to honor the
80 Coke family. No deed/quit-claim necessary as considered private property.

- 81 • Update – Empire Lake Bridge(s) Randy brought to the attention of commission as a F.Y.I.
82 the bridge closest to SWOCC needs to be removed for public safety. He will be speaking
83 with Patty.

84 Randy asked for a motion, for the Empire Bridge(s) to Nowhere, to move forward with
85 SHN Consulting Engineers & Geologists for Geo-Tech, soil analysis and bridge abutment
86 design.

87 **MOTION:** Carmen motioned to move forward with SHN Consulting Engineers &
88 Geologists for the Geo Tech, soil analysis and bridge abutment design.

89 **DISCUSSION:**

90 **SECOND:** Christine

91 **VOTE:** Ayes were unanimous. Motion carried.

92

93

94 **4. COMMISSIONERS CLOSING COMMENTS**

- 95 • Carmen had questions about volunteer hours as in-kind labor, volunteerism, community
- 96 investment in terms of our grants. Randy told him that in-kind/volunteer hours would be
- 97 allowed only for grants that are active. Carmen would like to see our parks brought to the
- 98 next level and utilize community involvement for our grant funding. Build a prototype
- 99 project to test community engagement. Suggested was the Lockhart lot that is not used to
- 100 its full potential. It was commented that the Lockhart lot was involved in a development-
- 101 phase discussion.

102 Discussion ensued further regarding council goal setting and public space.

103
104 **5. STAFF CLOSING COMMENTS**

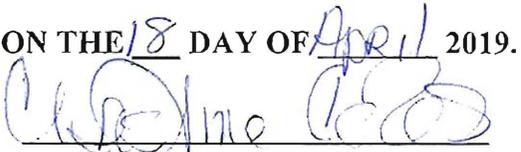
105
106
107 **ADJOURNMENT**

108 **There being no further business to come before the Parks Commission, by**
109 **consensus of the Parks Commission, Christine adjourned the meeting at 5:00 p.m.**

110
111 Respectfully Submitted
112 Pamela Patton,

113
114 **APPROVED BY THE PARKS COMMISSION ON THE 18 DAY OF April 2019.**

115
116
117 Attest: 
118 Pamela Patton, Staff
119


Christine Coles, Chair or Ariann Lyons, Vice Chair