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CITY OF COOS BAY
PARKS COMMISSION MINUTES
JANUARY 31, 2019
4:00PM

Members Present: Christine Coles, Chair; Ariann Lyons, Vice-Chair; Bev Meyers, Bill Otton; Carmen Matthews

Members Absent: Patty Scott and Shaun Gibbs

Staff Present: Operations Administrator, Randy Dixon and Pam Patton

Guests Present: Cricket Soules, Marshfield Pioneer Cemetery, Jim Hossley, Public Works & Community Development Director.

Location: CITY HALL

1. CALL TO ORDER: 4:00pm / ROLL CALL / APPROVAL OF MINUTES: October 18th and November 1st

MOTION: Ariann motioned to approve Minutes of October 18th 2018

DISCUSSION:

SECOND: Bill

VOTE: Ayes were unanimous. Motion carried. Minutes accepted as written

MOTION: Bill motioned to approve Minutes of November 1st 2018

DISCUSSION:

SECOND: Bev

VOTE: Ayes were unanimous. Motion carried. Minutes accepted as written

2. NEW BUSINESS

- Cricket Soules announced the Travel Oregon Grant that will help with the cost of signage. She recommended that procedures/policy be written to protect the cemetery from any further damage and minimize the liability to the City. Set a protocol for people who visit, taking pictures or special event filed for tours. Cricket offered the rules that she and Becky collaborated on as a starting point. Randy mentioned that he and Cricket are working on the procedures and when completed, it will come back to the commission for review. Cricket also mentioned that a locking gate was being brought back with keys that will be assessible. There is a need to clarify or offer guidelines for markers or monuments. Cricket doesn't want it to be too restrictive. When a family wants to place a marker, she suggested that it go before the Parks Commission for a review.

3. OLD BUSINESS

- Update Status – Pirates Park obstacle course equipment. Under direction of council, the commission was asked to compile several samples of equipment (not a cardio-type but fitness) from which to choose. Randy mentioned doing a master sheet with several choices

44 that the commission could vote on. Number of pieces would be determined by size and
45 what will fit in a 10 x 10 area.

46 After a long discussion, the commission would like to try and show the MHS Key Club
47 they could accomplish their vision by reaching out to Empire Lakes, Mingus Park, parks
48 that meet the requirements under the Master Plan.

49 **MOTION:** Carmen motioned for Randy to prepare a packet of proposed obstacle fitness
50 equipment and forward to Stacy Gulseth and the Key Club for their processing.
51 They need to contact Randy with their choices.

52 **DISCUSSION:**

53 **SECOND:** Christine

54 **VOTE:** Ayes were unanimous. Motion carried.
55

56 • Update – Empire Lakes Bridge(s) Randy told the commission that it is time to get soil
57 analysis done but there are no funds. We need to think of fundraising. Ariann told Randy
58 to apply for a grant from the Coos Rotary Foundation.

59 • Update – Mingus Pond Restoration. Randy approached ZCS for a scope of work for
60 design, permits, testing/environmental, do an elevation check. Design for the addition of
61 4 fishing piers. The ODFW grant is due March 31st. Upon completion of the project,
62 ODFW will restock the pond yearly. The upper silt pond needs to be also dredged.
63 ODFW will help in design to minimize the amount of silt that is washing down. Choshi
64 donation will be used as a match. Bev gave the Choshi Report:

65 *"Choshi Report - Hi Pam and Randy - Choshi Gardens again/continues us to be helping*
66 *there. JP Maples are trimmed Monday, Jan 28. Today, Sonny in Hipboots-5hrs.- trimming edge*
67 *of Pond II. Another big pile of brush for City Parks to haul away. We have 3 more ferns to trim*
68 *back... Rest of Ferns to trim before Spring happens...I'm still trying to attend Parks'*
69 *meeting...Jan. 31..." (see email of 1/29)*

70 • Randy gave an update on the SRTS project. The project will be done in stages. Utilities
71 will need to move power lines in the ROW from the Coach House up to 'D' St. and over
72 to 2nd. Time frame for that to be completed will be close to 6 months. Additional work
73 to also be addressed is some environmental issues and sanitary sewer.

74

75 **4. COMMISSIONERS CLOSING COMMENTS**

76 • Carmen recommended to do outdoor meetings and/or small community service i.e. litter
77 patrol or paint the Choshi Bridge while they talked. Bev asked about trimming branches
78 on the Hollywood Juniper? She would prefer doing the work but needed the brush pile
79 picked up rather than dragging it all up the hill.

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81 **5. STAFF CLOSING COMMENTS**

82 • Jim Hossley thanked everyone for their hard work and the great progress being made.
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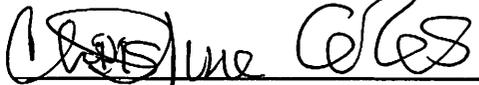
86 **ADJOURNMENT**

87 **There being no further business to come before the Parks Commission, by**
88 **consensus of the Parks Commission, Christine adjourned the meeting at 4:50 p.m.**

89
90 Respectfully Submitted
91 Pamela Patton,

92
93 **APPROVED BY THE PARKS COMMISSION ON THE ²¹ DAY OF March 2019.**

94
95
96 Attest: 
97
98 Pamela Patton, Staff


Christine Coles, Chair or Ariann Lyons, Vice Chair