

**MINUTES OF THE PROCEEDINGS OF
THE CITY OF COOS BAY URBAN RENEWAL AGENCY**

November 20, 2018

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 7:57 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Board Members Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Robert Miles. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Interim Deputy Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Public Comments

No public comments were given.

Election of Agency Officers

Board Member DiNovo nominated Stephanie Kilmer as Urban Renewal Agency Chair. Board Member Farmer seconded the motion. No further nominations were made. By action of Urban Renewal Agency ballot Board Member Kilmer was appointed Urban Renewal Agency Chair for a term ending with the next general biennium election.

Board Member DiNovo nominated Drew Farmer as Urban Renewal Agency Vice-Chair. Board Member Marler seconded the motion. No further nominations were made. By action of Urban Renewal Agency ballot Board Member Farmer was appointed Urban Renewal Agency Vice-Chair for a term ending with the next general biennium election.

Mayor Benetti nominated Lucinda DiNovo as Urban Renewal Agency Secretary. Chair Kilmer seconded the motion. No further nominations were made. By action of Urban Renewal Agency ballot Board Member DiNovo was appointed Urban Renewal Agency Secretary for a term ending with the next general biennium election.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

- 2a: Approval of the Urban Renewal Agency Minutes of October 2, 2018
- 2b: Acceptance of the URA September Combined Cash Reports
- 2c: Acceptance of the URA October Combined Cash Reports

Board Member DiNovo moved to approve consent calendar as presented. Board Member Marler seconded the motion with carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Approval of a Proposed Facade Improvement Grant for 190 Johnson Avenue (Domino's Pizza)

Public Works and Community Development Director Jim Hossley stated the new owners of 190 Johnson Avenue, Jerry and Brenda Hodges, requested approval of a facade improvement grant for exterior improvements to their building. They intended to convert the vacant warehouse building to a sit-down and take-out pizza restaurant. On April 10, 2018, they received land use approval from the Planning Commission through a site plan review application to remodel the interior and make exterior improvements to the structure. The structural valuation of the entire project was \$300,000. The exterior improvements were determined by the City's Building Department to meet or exceed \$50,000 in valuation.

With approval by the Urban Renewal Agency, the facade improvement program provided a 50/50 grant with a maximum grant award of \$25,000 per fiscal year. The facade improvement program required the submittal of three bids and a review by the Design Assistance Team (DAT). Staff requested an exception to those requirements because of the Planning Commission review, approval through the public hearing process, and the submittal of full site development and construction plans were already approved.

Board Member Benetti moved to approve proposed facade improvement grant for 190 Johnson Avenue, Domino's Pizza (Jerry and Brenda Hodges), for up to \$25,000 from the Downtown Urban Renewal facade improvement program. Board Member DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Executive Session

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

Adjourn

There being no further business to come before the Agency, Chair Kilmer adjourned the meeting.



Stephanie Kilmer, Chair

Attest: 
Lucinda DiNovo, Secretary