

**MINUTES OF THE PROCEEDINGS OF
THE CITY OF COOS BAY URBAN RENEWAL AGENCY**

February 6, 2018

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 8:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kramer and Board Members Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Phil Marler. Board Member Benetti was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Planning Administrator Tom Dixon, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Kramer reviewed the consent calendar which consisted of:

- 2a: Approval of the minutes of January 9, 2018.

- 2b: Approval of the minutes of January 16, 2018.

- 2c: Acceptance of the December combined cash reports.

Board Member Groth moved to approve consent calendar as presented. Board Member Farmer seconded the motion which carried. Ayes: DiNovo, Farmer, Groth, Kilmer, Kramer, Marler. Absent: Benetti.

Approval of a Facade Improvement Grant for Earlene Brown Located at 520 N Bayshore Drive

Planning Administrator Tom Dixon stated a façade improvement grant application was submitted by Earlene Brown for awnings over three entry doors located at 520 North Bayshore Drive. The Design Assistance Team (DAT) reviewed the proposed awnings on October 25, 2017 and a revised awning proposal on November 9, 2017. The DAT determined the proposed awnings were unnecessary due to the existing three-foot wide canopy and they did not keep with the designated historic styles or the building's architectural style as regulated by the Waterfront Heritage District goals and standards. The DAT recommended the awnings not be approved. The City received a third revised awning design from the applicant on November 14, 2017 and forwarded to the DAT; no change to

their original recommendation.

The Planning Commission reviewed the request on December 12, 2017 and approved the third revised awning proposal with the condition the awnings must be green in color to match the color strip above the windows at the same depth and in an allowed material. The applicant submitted a revised awning design for the Agency's review. Mr. Hossley stated subject to approval by the Agency, the facade improvement program provided a 50/50 grant with a maximum award of \$25,000 per fiscal year. As required by the program, three bids were obtained: \$1,800, \$2,200, and \$3,244.

Board Member Groth moved to award a facade improvement grant of up to \$900 to the building owner (Earlene Brown) at 520 North Bayshore Drive for the proposed awnings. Board Member Kilmer seconded the motion which carried. Ayes: DiNovo, Farmer, Groth, Kilmer, Kramer, Marler. Absent: Benetti.

Adjourn

There being no further business to come before the Agency, Chair Kramer adjourned the meeting.



Stephanie Kramer, Chair

Attest:



Drew Farmer, Secretary