

**MINUTES OF THE PROCEEDINGS OF
THE SPECIAL CITY OF COOS BAY URBAN RENEWAL AGENCY**

September 10, 2019

The minutes of the proceedings of a special meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 6:45 pm in the Fire Station No. 1 Conference Room, 450 Elrod Ave, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kilmer and Board Members Joe Benetti, Lucinda DiNovo, Drew Farmer, Phil Marler, Carmen Matthews, and Rob Miles. City staff present were City Manager Rodger Craddock via phone conference, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Operations Administrator Randy Dixon, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Captain Chris Chapanar.

Public Comments

No public comments were given.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of minutes of August 6, 2019

Board Member DiNovo moved to approve consent calendar as presented. Board Member Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Proposed Façade Improvement Grant for 1000 N Bayshore Drive

Public Works and Community Development Director Jim Hossley stated Wayne's Color Center applied for a façade improvement grant. The business structure's proposal on the southerly elevation façade, viewed from Bayshore Drive, included replacing of existing vertical siding with horizontal siding of the same grey color, repair/replacement of sub-siding and framing; and window replacement of the same size.

The property is in the Waterfront Heritage design review area; thus the façade improvement grant request was the subject of an August 14, 2019 Design Assistance Team (DAT) architectural design review application and a Type II land use permit. The DAT recommended approval of the grant application. Mayor Benetti requested staff discuss with the business owner if updates on the backside of the building along Front Street would also be completed. Mr. Hossley believed the back of the building was included in the proposal, but would confirm.

Board Member DiNovo moved to award a \$25,000 façade improvement grant for the proposed improvements to the property owner of 1000 N Bayshore Drive from the Downtown Renewal Façade Improvement Grant Program #57-940-520-2415 for the fiscal year 2019-2020. Board

Member Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Award of Contract for the Empire Americans with Disabilities Act (ADA) Ramp Upgrade

Public Works and Community Development Director Jim Hossley stated the City was in the process of completing capital reconstruction of several streets in the Empire District area. Under the Americans with Disabilities Act (ADA), an alteration to a sidewalk or street will give rise to an additional obligation to include curb ramps in the scope of the project. From the Title II regulations: 35.151(e)(2) Curb Ramps. *(1) Newly constructed or altered streets, roads, and highways must contain curb ramps or other sloped areas at any intersection having curbs or other barriers to entry from a street level pedestrian walkway. Newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at intersections to streets, roads, or highways.*

Operations Administrator Randy Dixon stated the City obtained bids to replace forty-one (41) ADA ramps impacted by the Empire URA Capital Street projects. Bids were received from Knife River Materials \$953,674.00, Northwest Community Builders \$499,295.00, and Brown Contracting \$375,000.00. The Brown Contracting bid was within the City’s anticipated cost for the ramps.

Board Member DiNovo moved to approve Brown Contracting bid in the amount of \$375,000.00 plus a 15% contingency for a total not to exceed amount of \$431,250.00 to demo and install forty-one new access ramps per the site map. Board Member Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Executive Session

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

Adjourn

There being no further business to come before the Agency, Chair Kilmer adjourned the meeting.



Stephanie Kilmer, Chair



Attest:

Lucinda DiNovo, Secretary