

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

September 15, 2015

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Stephanie Kramer, Thomas Leahy, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Library Director Sami Pierson, Community Development Director Eric Day, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

Councilor Leahy entered the meeting at 7:04 p.m.

### **Public Comments**

Library Director Sami Pierson introduced Gary Furuyama, an AmeriCorp volunteer at the Coos Bay Library. Mr. Furuyama would be working with the customers on technology for the next six months. Denny Powell requested no spraying of chemicals on or near his property and requested assistance with the Oregon Department of Transportation to use labor to remove the vegetation and the use in limited amounts the special chemical affecting blackberries.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of September 1, 2015; 3b: acceptance of the August 2015 accounts payable and payroll check registers; 3c: approval of the annual Library District contract, and 3d: approval of a road diet on Ocean Boulevard from Newmark to Norman Avenue. Councilor Groth moved to approve the consent calendar approving the minutes of September 1, 2015, accepting the August 2015 accounts payable and payroll check registers, approving the annual Library District contract, and approval a road diet on Ocean Boulevard from Newmark to Norman Avenue. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

### **New Council Business**

Councilor Groth stated the HEAL (Healthy Eating Active Living) grant awarded to Coos Bay would be for signage to encourage active living and walking paths. Councilor Groth stated Councilor Vaughan also worked on the grant and a committee would be formed for implementation and review of alternatives. Councilor Groth stated the project would be completed by March 2016. Councilor Kramer suggested Coos Bay impose a 20 MPH speed limit on Highway 101, similar to North Bend. City Manager Rodger Craddock stated this would be regulated by the Oregon Department of Transportation. Councilor Kramer stated she had

## City Council Minutes – September 15, 2015

many guests comment on the lack of acknowledgement in the area for Steve Prefontaine. Mayor Shoji stated she would contact Nick Furman. Carol Taylor stated Jay Farr would be a resource. Mayor Shoji stated on October 6<sup>th</sup> there would be a 45 minute presentation at the Coos Bay Library by DB Western, starting at 5:00 p.m. David Petrie stated he thought the time limit would be two hours wherein Mayor Shoji stated the 45 minute limit would not be changed.

### **Public Hearing to Consider Amendment of the Tree Board Ordinance – Approval Would Require Enactment of Draft Ordinance**

City Manager Rodger Craddock stated at the July 7, 2015 City Council meeting, Council directed staff to prepare proposed amendments to the Tree Board Ordinance. The Council direction was to correct the following issues: Current ordinance required one of the positions must be filled by a City Councilor. Currently, no one from Council was willing to serve on the committee; Council recommended allowing the vacated position be filled by a citizen when not filled by a Council member. The current ordinance referenced an “aesthetics commission” which did not exist and should be deleted from the ordinance. Residency requirements needed to be amended to be consistent with the recently amended residency requirements of the Park Commission.

Mayor Shoji opened the public hearing. No public comments were given and the hearing was closed. Councilor Groth moved to enact the ordinance amending Ordinance No. 181 Regulating City Trees and the Tree Board. Councilor Brick seconded the motion. Finance Director Susanne Baker read the ordinance by title only and Ordinance No. 470 was enacted by the following vote:

Aye:	Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan
Nay:	None
Absent:	None

### **Consideration of Award of Sanitary Sewer Pipe Survey from Ocean Boulevard to Wastewater Treatment Plant #1**

Public Works and Development Director Jim Hossley referenced a 2014 region sewer study of approximately 14,000 lineal feet of pipe extending from the old K-Mart site located on Ocean Boulevard between Woodland Drive, up Thompson Road, down North 8<sup>th</sup>, and ending at Wastewater Treatment Plant #1 (WWTP#1). The report concluded the existing sewer system was overburdened during heavy rainfall events and would be unable to accommodate additional flow from new development. Mr. Hossley stated most of the needed repairs were not on the City’s current 20-year “takedown” project list; expressed concern about the cost of repairs deterring potential developers. Currently, staff uses a camera system to perform visual checks for deficiencies in sewer pipes which cannot define the impact to the system.

In effort to accurately quantify the positive impact of repairs, a company called Electro Scan demonstrated their survey equipment in Coos Bay earlier this year; their system utilized water and voltage to test for voids in the pipe walls and read voltage through any deficiency in pipe walls through the water flow. Mr. Hossley noted using the deficiency size and groundwater depth, an inflow rate could be calculated. The data could be used to prioritize repairs based on

## **City Council Minutes – September 15, 2015**

infiltration rates for each segment. Staff recommended using the Electro Scan system to survey sewer lines from Ocean Boulevard to WWTP#1, in addition to installing groundwater monitoring devices to provide data points of groundwater depths for key points along the route. Staff could then determine which segment of pipe had the biggest inflow impact to the system; segments could then be cataloged and given to developers as possible mitigation segments for new development or re-development.

Mr. Hossley stated the cost to survey from Ocean Boulevard to WWTP#1 was \$36,500 which did not include traffic control or the groundwater monitoring equipment. Staff estimated the two additional items would cost \$25,000. Mr. Hossley noted the Electro Scan system could also be purchased. If the City elected to have Electro Scan complete the survey and later purchase the equipment, Electro Scan agreed to discount the cost of the survey from the unit total by \$1 for per lineal foot scanned during the survey (estimated \$14,000); offer valid for one year from date of survey. Total cost to purchase the Electro Scan system was \$172,500. If Council elected to perform the survey for \$36,500 and purchase unit at later date, total cost of the unit would raise by \$22,500 for the services of the Electro Scan staff. Mr. Hossley noted the Front Street area also needed to be scanned; cost to scan Ocean Boulevard to WWTP#1 and Front Street was approximately 30% of the total cost to purchase the unit.

Mayor Shoji moved to approve the purchase of a new Electro Scan unit for an amount not to exceed \$172,500 without prior approval from Council and to approve the traffic control and groundwater monitoring equipment for an amount not to exceed \$25,000; total amount approved \$197,500. Councilor Kramer seconded the motion. Councilor Daily stated he would like insurance to be placed on the equipment and leases to other entities for the equipment be at market value. The motion carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

### **Presentation on Pump Station No. 1 Upgrade Project**

Public Works Director Jim Hossley stated Pump Station #1 (PS1) was located close to Front Street and was originally constructed in 1951 and renovated in 1989; noted the building was deficient and in need of repair. The City contracted with Dyer Partnership to design improvements to the pump station in compliance with the Oregon Department of Environmental Quality (DEQ) pump station design criteria. Design improvements included: installation of submersible pumps to be housed underground in the wet well which help reduce noise and ease maintenance; the proposed generator had a sound attenuating housing would be sized to run the pump station at full capacity when used and would be housed in a 3-sided structure with a roof, extending from the control building; the new building would be smaller and moved towards the back (west side) of the current building; paint scheme and materials of new building would be consistent with the City's other newly constructed pump stations.

Mr. Hossley stated on January 8, 2015 the City and Dyer met with the Design Assessment Team (DAT) and presented the plans for the colors, design, and landscaping for the proposed upgrade to PS1. The DAT agreed with the proposed colors and layout and for design and color scheme to remain consistent with the other recently constructed pump stations. Mr. Hossley noted the DAT also provide a positive response to other proposed improvements including: replacing the sidewalk along Birch Avenue to include new curb cuts to allow access to the wet well for maintenance; adding and upgrading lighting to the control building; power would be

## **City Council Minutes – September 15, 2015**

routed underground; a new gantry crane would be installed and painted black to march the fencing around the site. Staff met with the owners of the adjacent Chevron Station and presented pictures of Pump Station #4 for their review; the owners had positive comments and agreed the new design was acceptable.

Councilor Daily, Kramer, Vaughan, and Mayor Shoji generally suggested pump stations should be less visible and blend more with the surrounding area. Mayor Shoji suggested incorporating educational interpretive signage for the pump stations. Councilor Daily suggested aesthetically pleasing fencing which still would meet the need. Wastewater Engineer Jennifer Wirsing stated security for the area was the main concern and referenced the fencing at Wastewater Treatment Plant No. 2 wherein the consensus was that type would be better. Councilor Vaughan suggested a black powder coated cyclone fence may meet the aesthetics as it seems to disappear into the view shed and it may be more economical. Consensus was for staff to provide costs on the fencing alternatives discussed. City Manager Rodger Craddock stated staff would bring back educational interpretive alternatives for the Council's consideration.

Councilor Groth moved to approve the proposed architectural designs for the PS1 upgrade project. Councilor Kramer seconded the motion. Councilor Daily requested a visual on what the fence would look like. Motion carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye. Councilor Vaughan requested elevations of the project wherein Public Works Director Jim Hossley stated it would be brought back with the fencing alternatives.

### **Approval of Establishing a Brownfields Action Committee – Approval Would Require Adoption of Resolution 15-18**

Community Development Director Eric Day proposed the City Council form a Brownfields Action Committee (BAC); committee would be advisory only with the role to assist staff and the Council in determining outcomes for the Front Street Brownfields project and to assist in the implementation of the grant proceeds. The BAC would meet as needed during the lifespan of the Brownfields grant; the grant proceeds would be spent within three years. Mr. Day noted as a temporary committee, participation would not count against the maximum allowable membership, thus no conflict with Council Rules which state no appointee may serve on more than two City Boards, Commissions or Committees at any one time.

Staff proposed the BAC consist of up to nine (9) members comprised of City Councilors, Planning Commission (PC) members, Design Assistance Team (DAT) members, Front Street area land owners, and other interested people who demonstrated specific skills and/or knowledge which pertained to the project. Staff recommended membership in the BAC should only be granted to property owners within the City of Coos Bay or any citizens of Coos Bay. Positions would be filled by the City Council after taking nominations from the City Council, PC, and DAT. Applications would be sought from area land owners and other interested parties. Mr. Day reviewed the proposed application process and timeline.

Councilor Groth moved to adopt Resolution 15-18 officially forming the Brownfields Action Committee and direct staff to move forward with advertising and gathering applications for nominations for the BAC. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Kramer, Leahy, and Vaughan voting aye.

## City Council Minutes – September 15, 2015

### City Attorney's Report

No comments were given.

### City Manager's Report

City Manager Rodger Craddock stated the City of North Bend would like to create a joint committee to discuss gas tax and requested two members to find consensus and bring back results to the separate Councils to move forward. Councilors Daily and Groth volunteered; Councilor Brick would be an alternate. Mr. Craddock reminded he along with several Councilors would be attending the League of Oregon Cities conference next week; he would be attending the International City Manager's conference in Seattle the following week; and thanked the volunteer firefighters who cleaned up the Pre route along Ocean Blvd.

### Council Comments

Councilor Leahy attended the Festival of Sails in Tacoma and stated Coos Bay would be the first port in 2017 if Coos Bay participated; requested the topic be placed on the Council agenda. Councilor Vaughan stated he would like to see the gravel landscaping plan and proposed plantings for Pump Station No. 1 wherein Public Works Director Jim Hossley stated he would check with Dyer and provide information. Mayor Shoji stated she agreed it would be better to know ahead of time what was included in the plan. Councilor Vaughan expressed concern about the tree pits installed recently not being large enough. City Manager Rodger Craddock stated the Tree Board changed the tree species in an effort to eliminate the sidewalk lifting wherein staff was following the direction of the Tree Board. Councilor Daily reminded of the Bay Area Fun Festival this weekend; encouraged local organizations to take over the Cruise the Coos; and asked if staff would speak with the parade representative and provide assistance for the permitting. Councilor Groth stated Olympic gold medalist Frank Shorter would be starting the Prefontaine run; and was concerned with the potential flooding with the pending el nino. Councilor Kramer stated she had received comments regarding the condition of the bay area and was pleased to see the improvements noted in the Urban Renewal work session earlier this evening. Mayor Shoji thanked the fire department for cleaning up Ocean Blvd and for inviting her to ride in the 1912 fire truck in the Fun Festival parade. Mayor Shoji stated she would review the audio of the previous meeting to see if she promised a longer time for the DB Western presentation and she would honor her original statement if it was different.

### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for October 6, 2015 in the Council Chambers at City Hall.

Attest:

  
Susanne Baker, City Recorder

  
Crystal Shoji, Mayor