

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

October 17, 2017

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Stephanie Kramer, and Phil Marler. Councilor Jennifer Groth was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Captain Chris Chapanar.

### **Flag Salute**

Mayor Benetti opened the meeting and asked Sarah Johnson to lead the Council and assembly in the salute to the flag.

### **Public Comments**

Joann Moss, Coos Bay: Stated as a representative of the Empire Community Coalition and partnered with the Bay Area Dog Park Association, they would like to see a dog park developed at John Topits park in Empire; an invitation was provided to the Council to attend the Empire Community Coalition business get together at the Dolphin Theater this week. City Manager Rodger Craddock updated the Council on the past history of the dog park. Mrs. Bear, Coos Bay: Emphasized the need for emergency management services and a resiliency plan. Ken Folker, Coos Bay: Thanked the Council, Fire, Police, and veterans for their service; and stated kneeling during the national anthem or pledge of allegiance as an act of protest was disrespectful and wrong.

### **Consent Calendar**

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of the minutes of September 19 and 26, and October 3, 2017
- 3b: Approval of City Manager Rodger Craddock's Appointment to the Coos Bay North Bend Visitor Convention Bureau
- 3c: Acceptance of the September Check Registers
- 3d: Acceptance of the September Combined Cash Reports

Councilor DiNovo moved to approve the consent calendar as presented. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

### **Report by Marshfield High School Key Club Members**

Marshfield High School (MHS) Key Club representatives Sofi Baho-Munoz and Sarah Johnson summarized upcoming Key Club activities, thanked Rodger Craddock and the Lions Club for the opportunity to earn funds through the recent volleyball tournament to help fund the 10th Street Park equipment, and listed upcoming events by various MHS clubs and athletic teams.

### **Consideration of Approval to Support Coos Bay School District 9 Bond Measure - Approval Would Require Adoption of Resolution 17-23**

City Manager Rodger Craddock stated Coos Bay School District 9 (District) requested the City Council adopt a resolution expressing support of the District's November 2017 bond measure to provide upgrades to school facilities. Coos Bay School Board Member James Martin discussed the deficiencies in District 9's facilities and the need for the capital improvements through the pending bond measure. The estimated bond would be less than the spring bond measure at \$60 million and would be supported with a matching grant through the State of Oregon of approximately \$4 million. Mr. Martin encouraged support of the bond measure and Mayor Benetti voiced benefits of improving the school district facilities and the economic impacts.

Councilor Farmer moved to adopt Resolution 17-23 in support of the Coos Bay School District 9 bond measure. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

### **Consideration of a Two Day Road Closure for 6th Avenue Culvert Replacement Project**

Public Works and Community Development Director Jim Hossley stated the City of Coos Bay would be installing a bridge crossing along 6th Avenue approximately 300 feet south of F Street. Construction was anticipated to span from October 9, 2017 to February 15, 2018 from 7:00 am to 6:00 pm Monday through Friday. For the project duration, light weight vehicles traveling southbound would remain on 6th Avenue and north bound vehicles would be detoured along the attached detour route. All heavy hauling vehicles would be detoured along East Bay Drive. Due to safety reasons, the contractor requested a complete closure of the project site for two days sometime between October 18th and October 27th, in order to install sheet pile walls. During the complete road closure all light weight traffic would be detoured along F Street, 9th Avenue and H Street.

Councilor DiNovo moved to approve the two day road closure along 6th Avenue sometime between October 18th and October 27th. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

### **Acceptance of Funds for Repairs to Coos River Highway and Ross Inlet Road**

Public Works and Community Development Director Jim Hossley stated due to the heavy precipitation the Southern Oregon Coast received in December 2016, Coos River Highway and Ross Inlet experienced road slides. The Coos River Highway road slide was approximately 140 lineal feet along the west bound lane and the Ross Inlet road slide was approximately 200 lineal feet along the north bound lane.

The President declared a major disaster in the State of Oregon during this period of high precipitation and ordered federal aid to supplement local recovery efforts. As a result, the City was awarded \$38,846 Federal Highway Administration funds for the repair of Coos River Highway and Ross Inlet Road.

Councilor Marler moved to accept Federal Highway Administration funds for the repair of Coos River Highway and Ross Inlet Road in the amount up to \$38,846. Councilor Kramer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

### **Approval of Oregon Public Works Emergency Response Cooperative Assistance Agreement**

Public Works and Community Development Director Jim Hossley stated the Oregon Public Works Emergency Response Cooperative Assistance Agreement was up for renewal. The agreement would remain in effect for five years and allowed the City to receive and request mutual aid with other public works agencies during an emergency. The provision to provide emergency assistance to other communities and agencies would be based on the existence of adequate resources and expertise.

Councilor Kramer moved to authorize the Mayor to sign the Oregon Public Works Emergency Response Cooperative Assistance Agreement. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

### **Amendment to City Manager's Employment Agreement**

A review of the City Manager's Employment Agreement revealed the term "sick leave" was inadvertently left out of paragraph 11(3) of the agreement and was proposed to be corrected through an amendment. The amendment corrected the error in paragraph 11(3) of the agreement and included additional language in section 12 of the agreement to further clarify ownership of the sick leave accrual. Mayor Benetti stated all evaluators gave the City Manager all 5's and some 4's, and they were very pleased with the work of Mr. Craddock, and encouraged him to take more time off. The consensus was to forego an executive session to discuss the City Manager's employment agreement and to approve the proposed amendment to the City Manager's contract as proposed and approve a step increase.

Councilor DiNovo moved to approve a step increase from Step 4 to Step 5 for Rodger Craddock, City Manager. Councilor Kramer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

Councilor DiNovo moved to approve the second amendment to the City Manager's employment agreement. Councilor Kramer seconded the motion which carried. Ayes:

Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

**Amendment to the Downtown Urban Renewal Plan - Approval Would Require Adoption of Resolution 17-20**

City Manager Rodger Craddock stated in late 2015, the Urban Renewal Agency (URA) embarked on the process of updating the Downtown Urban Renewal Plan. During the revision process, the goals, objectives, and projects were reviewed and a number of revisions were proposed. The Coos Bay Urban Renewal Agency (Agency) met on June 27, 2017 with the consultant Elaine Howard to review and consider what had been done to date and discussed final revisions. The proposed final revisions were incorporated into a document and reviewed at a work session on July 25, 2017 after which there was consensus to incorporate the proposed revisions as an amendment to the Plan for the Council's consideration.

Councilor DiNovo moved to approve the Urban Renewal Agency Downtown plan document changes as proposed and adopt resolution 17-20. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Kramer, Marler. Absent: Groth.

**City Manager's Report**

City Manager Rodger Craddock stated it was time to start a review of the Empire Urban Renewal plan and suggested Elaine Howard would facilitate the discussion. The discussion was proposed to occur at the last work session in November, would take three - four hours, and start around 4:00 pm.

**Council Comments**

Councilor DiNovo: Commended the Salmon Run volunteers, sponsors, and success. Councilor Kilmer: Attended the Fire Department open house and stated her four-year old granddaughter had fun and October 18th would be the last Farmer's Market for the 2017.

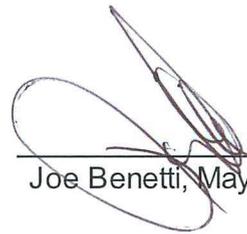
**Executive Session**

An executive session was held pursuant to Oregon Revised Statute 192.660 (2) (i) for the purpose of evaluating the job performance of the City Manager, (2) (e) for the purpose of discussing real property negotiations, and (2)(h) for consultation with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. No executive session was held for the purpose of evaluating the job performance of the City Manager. No decisions were made.

**Adjourn**

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for November 7, 2017 in the Council Chambers at City Hall.

Attest: Susanne Baker  
Susanne Baker, City Recorder

  
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Joe Benetti, Mayor