

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

October 23, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, and Phil Marler. Councilors Jennifer Groth and Stephanie Kramer were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Acting Finance Director Amy Kinnaman, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Planner Debbie Erler, and Police Chief Gary McCullough.

Review of the Following Council/URA Agenda for November 6, 2018

Annual Presentation from the City's Wastewater Operation and Maintenance Contractor

Jacobs (formally known as OMI and CH2M) Project Manager John Waynetska and Assistant Project Manager Bill Paul presented the Council with a brief annual report of fiscal year end 2018 and highlighted accomplishments.

Consider Approval of Appointment to the Coos Bay/North Bend Visitor & Convention Bureau Board

City Manager Rodger Craddock served on the Coos Bay/North Bend Visitor & Convention Bureau Board since August 2015, his term expired November 2018. Council discussed re-appointment.

Consider Approval of the Domino's Paving Grant Agreement

Domino's asked customers to go online and nominate their city for pothole repair grants. The City of Coos Bay received a significant amount of votes and was contacted to be the sole grant winner for the state of Oregon. The city would receive \$5,000 once the agreement was signed.

Discussion of a Transportation User Fee

Public Works and Community Development Director Jim Hossley stated the City Council was committed to improved street maintenance throughout the community. Traditional funding resources for city street maintenance, state gas tax, had not kept pace with the increase cost to perform maintenance. A transportation utility fee (TUF) was one possible

new resource for street maintenance. On September 11, 2018, City Council asked staff to provide additional information on TUF for further discussion. Mr. Hossley presented a proposed five year maintenance schedule and map of urban renewal and capital projects that could be done with a five dollar TUF, revenue projection, and anticipated cost of projects. Discussion ensued and Council requested staff to provide further information on other TUF amounts, the number of years it would take to fix roads based on TUF amounts.

Discussion of Future Impacts to Wastewater User Rates

The City of Coos Bay had existing loans for wastewater and stormwater projects and future unfunded Waste Water Plant 1 upgrade Phase 1 and 2 and the Eastside pump station projects. City staff reached out to Financial Rate Consultant Steve Donovan for advice on how to budget future capital improvement projects. Steve Donovan provided scenarios based on various amounts for capital emergency projects. City Council requested to revisit consideration of future rate increases at future work session when Steve Donovan was available to present.

Presentation of the International Port of Coos Bay Channel Modification Project

The Oregon International Port of Coos Bay would provide a presentation on the channel modification project at November 6, 2018 City Council meeting.

Consider Proposed Amendment to the Land Development Ordinance

Planner Debbie Erler presented proposed amendments to the Land Development Ordinance, Coos Bay Municipal Code (CBMC) Title 17 related to Accessory Dwelling Units (ADU). On September 25, 2018, City Council requested the Planning Commission make recommendations and forward to the Council for approval. The Planning Commission made revisions to the ADU and Council discussed changes. The Planning Commission forwarded to Council for approval at the November 6, 2018 Council meeting.

Consideration of Placement of Architecturally Designed Bike Racks

The Coos Bay Downtown Association (CBDA) desired to increase the number of bicycle racks within the downtown area. CBDA Design Committee evaluated a number of different architecturally designed bike racks. The committee settled on a design that looked like running legs compatible with the Steve Prefontaine murals in the Preway. Council discussed possible need for ordinance for abandoned bikes.

Request for Road Closure of 5th Street

Coos Bay Municipal Code (CBMC) required authorization from the City Council to temporarily close a city street regardless of the reason. Tri County Plumbing performed excavation work to install a private sewer lateral within the 5th Street right-of-way (ROW) between Bennett Avenue and Donnelly Avenue. To safely perform the work a street closure was recommended. Public Works and Community Development Director Jim Hossley stated the road closure would be no longer than one week, but start date was unknown. City

Manager Rodger Craddock recommended Council consider amending the code to allow City staff to authorize street closures based on the specific need without having to take to Council for approval to improve customer services and timeline for issuing permits.

Other Business

Council DiNovo requested Urban Renewal Agency conversations to be put on hold until results from Referendum Petition 2018-R001. City Manager Rodger Craddock stated there was a request to move the City of Coos Bay Christmas tree from the boardwalk to the downtown parking lot next to the Visitor Information Center for more exposure and create more public draw. It would cost \$9,000 to purchase, transport, and bolt down the tree for stability, and for updated electrical. Additionally, Councilor DiNovo requested to place a matching Christmas tree in the Empire District. Mayor Benetti discussed updating the ballards used during downtown market, festivals, and events for ease of use to not involve City staff to put out when needed. Council discussed future Central Avenue improvements and what could be done to draw more tourism.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for November 6, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder