

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

August 21, 2018

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, and Stephanie Kilmer. Councilor Jennifer Groth, Stephanie Kramer, and Phil Marler were absent. City staff present were City Manager Rodger Craddock, Acting Finance Director Amy Kinnaman, Interim Deputy Finance Director Nicki Rutherford, City Engineer Jennifer Wirsing, Fire Chief Mark Anderson, and Police Captain Chris Chapanar.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

Steve Schneiderman, Coos Bay: stated he attended as a representative of Rotary Club to announce the City of Coos Bay Fire Department received a Coos Foundation grant and he presented Fire Chief Mark Anderson and Battalion Chief Jeff Adkins with a check for \$4,554.95 for purchase of equipment for active shooter response.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of the City Council minutes of August 7, 2018
- 3b: Acceptance of the July Payroll and Accounts Payable Check Registers
- 3c: Acceptance of the City July Combined Cash Reports

Councilor DiNovo moved to approve consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Recognition of Service of Sergeant Robert Lounsbury

Police Captain Chris Chapanar provided a brief summary of Police Sergeant Robert Lounsbury's career with the Coos Bay Police Department, from initial installment as a volunteer through various positions held within the department. Mayor Joe Benetti presented Sergeant Lounsbury with a retirement plaque and thanked him for his 35 years of loyal and dedicated service to the City of Coos Bay and its citizens.

Presentation of the Downtown Association's Semi-Annual Report

Coos Bay Downtown Association's (Association) Main Street Manager Holly Boardman presented the semi-annual report which was a required component of City's management agreement with the Coos Bay Downtown Association. Ms. Boardman shared events promoted by the Association throughout the year, including successful promotion of 3A Basketball tournament, Maritime Legacy, Farmer's Market, and upcoming holiday season events. Additionally, Ms. Boardman thanked the Council for their ongoing support.

A Public Hearing to Consider Approval of a Supplemental Budget to Appropriate and Reallocate Funds in the Gas Tax and Street Improvement Funds and Approve Award of Contract for Pothole Patching City Streets – Approval of Supplemental Budget Would Require Adoption of Resolution 18-26

City Engineer Jennifer Wirsing stated the City advertised for competitive bids for blade patching and grind inlay for several street locations throughout Coos Bay. Locations were selected based upon wear of street, with only a small portion of all potholes selected for this project due to funding constraints. Selected locations were:

BLADE PATCH 2 INCHES

<u>Location</u>	<u>From</u>	<u>To</u>
E Street	7th St.	9th Street
Pennsylvania	SW Blvd. S.	17th Street
F Street	12th Court	11th Street
Yew Street	Koosbay Blvd.	End of Yew
5th Street	Johnson Ave.	Golden Ave.
5th Street	Kruse Ave.	Johnson Ave.
Radar Road	South of 1405	Fulton Ave.
N. Crocker	963 N. Crocker	975 N. Crocker
7th Street	Anderson Ave.	Central Ave.
Anderson Ave.	Broadway Ave.	Bayshore Ave.
Anderson Ave.	2nd Court	2nd Court

GRIND 4 INCH INLAY

<u>Location</u>	<u>From</u>	<u>To</u>
Anderson Ave.	5th Street	6th Street
Newmark Ave.	Wal-Mart	East City Limits

The City received one bid from Knife River on the blade patching for \$163,570 and grind inlay for \$32,320. Ms. Wirsing stated a supplement budget was needed to transfer \$90,000 from the Street Improvement Fund to Gas Tax Fund to provide additional funding for the project. A public hearing was necessary to adopt supplemental budget and appropriate funds. Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor Kilmer moved to adopt resolution 18-26 to appropriate and reallocate funds in the Gas Tax and Street Improvement Funds and approve the Knife River Materials bid, and authorize the City Manager to enter into contract with Knife River Materials to deliver blade patching and grind inlay on City streets for a cost of not more than \$225,273.50 which included a 15% contingency. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Award of Contract for Digester Gas Flare Project at Wastewater Treatment Plant 1

City Engineer Jennifer Wirsing stated the gas flare that burned off the excess methane produced at the digesters at Plant 1 needed to be replaced. The digester was a tank that treated sludge to a point where it could be classified as biosolids. As part of this treatment, methane was produced. Plant 1 had the capability to utilize methane to heat the digesters, and the heat aided in the treatment process. However, an excess of methane could accumulate, and this excess was burned off via a gas flare. The City contracted with Jacobs (previously known as CH2M) to design the gas flare. Plans were prepared, and bids were advertised July 11, 2018 and opened on August 9, 2018. One bid was received by Settler Supply and Construction for an amount of \$266,445.

Councilor Farmer moved to award the contract to Settler Supply and Construction for the gas flare replacement at Plant 1 for an amount not to exceed of \$306,412 (which included 15% contingency). Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Award of Contract for the Vine Avenue and Ocean Boulevard Culvert Replacement Project

City Engineer Jennifer Wirsing stated the existing culvert aligned under Ocean Boulevard near Vine Avenue served the unnamed tributary to Pony Creek. The culvert was a 12-inch corrugated metal pipe originally constructed by Oregon Department of Transportation in 1976. This past winter, flooding was reported on the upstream (north eastern) side of Ocean Boulevard. When City staff investigated, they observed significant ponding of approximately 15-20 feet deep. The City's operation and maintenance contractor quickly mobilized and started pumping the water down. Once the rains subsided, the crew was able to perform a video investigation and discovered the culvert had failed. City staff deemed this an emergency project; but due to the complexity of the project (major road, depth, environmental challenges, access challenges, etc.), detailed plans and specifications were prepared by Civil West. One bid was received on August 15, 2018 from Armadillo Boring Inc. out of Salem, Oregon for an amount of \$417,300.

Councilor DiNovo moved to award the contract to Armadillo Boring, Inc. for the Vine Avenue and Ocean Boulevard culvert replacement project for an amount not to exceed \$479,895 (which included a 15% contingency). Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Award of Contract for the Newmark Avenue Storm Drain Realignment Project

City Engineer Jennifer Wirsing stated City staff had a development agreement with the Confederated Tribes of Coos, Lower Umpqua, and Siuslaw Indians (hereafter referred to as "The Tribes") for the Hollering Place property. The Hollering Place property was located adjacent to the bay, south of Newmark Avenue, west of South Mill Street and north of the Empire boat ramp. Located along the northern property boundary was a drainage swale, fed by a public storm drain system that conveyed surface runoff along Newmark Avenue from N. Main Street to S. Mill Street. In order to maintain the swale, maintenance crews must partially work within the property (in other words the swale was not located entirely within the public right-of-way). The City contracted with the Dyer Partnership to prepare plans, specifications, and obtain environmental approvals. The project was advertised July 30, 2018, and bids were opened on August 21, 2018. Two bids were received, one from Jesse Rodriguez Construction for \$190,505 and one from Billiter Marine for \$258,233.

Councilor Farmer moved to award the contract to Jesse Rodriguez Construction for construction of the Newmark Avenue storm drain realignment project for a cost not to exceed \$260,625.65

which included a 15% contingency. Councilor DiNovo seconded the motion.

Councilor Farmer moved to amend the motion and to award the contract to Jesse Rodriguez Construction for construction of the Newmark Avenue storm drain realignment project for a cost not to exceed \$219,081 which included a 15% contingency. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Award of Contract for the H, F, and 9th Avenue Road Repair Project

City Engineer Jennifer Wirsing stated the H Street, F Street & 9th Avenue road repair project was not a planned project; but due to the 6th Avenue culvert repair detour project, the detour route (see attached exhibit) received significantly more traffic than what it was designed for. The road surface along the detour route was already in poor condition but the additional traffic caused by the 6th Avenue culvert repair project worsened the condition. A pre-construction video was performed of the local roads prior to the detour route taking affect, and it was determined at that time the roads may need more resurfacing after the detour was completed due to their poor conditions prior to excessive traffic. Due to budget constraints, it was determined the project could not be started until the new fiscal year (FYE 2019). The Engineer's estimate for the project was \$332,200. Bids were scheduled to be opened on September 4, 2018.

Councilor Kilmer moved to allow staff to award the contract to the low/responsible bidder for the H Street, F Street, & 9th Avenue road repair for an amount not to exceed \$382,030 which included a 15% contingency. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Award of Contract for Eastside Safe Routes To School Design Project

City Manager Rodger Craddock stated the Coos Bay School District # 9 and the City wished to partner on a Safe Routes to School Project in Eastside to provide better access to and from Millicoma Middle School and soon to be built Eastside Elementary School. These improvements included storm infrastructure, sidewalks, ADA ramps, marked crosswalks, and rapid flash beacons (RFB). Oregon Department of Transportation offered a grant program called "Safe Routes to School" and the application deadline was October 15, 2018. The grant application for infrastructure projects was required to be "shovel ready". Civil West Engineering Services had provided a scope and fee for design plans to have ready to submit with the application in the amount of \$97,598. Design cost could be used as part of the match including previous infrastructure projects within two years.

Councilor Farmer moved to award a contract to Civil West Engineering Services to prepare design plans for pedestrian Safe Routes to School improvements along 6th Avenue and D Street for a fee not to exceed \$97,598. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

City Manager's Report

City Manager Rodger Craddock shared League of Oregon Cities annual conference was coming up and request had been made to identify a delegate and alternate for voting at the conference business meeting in September. Council consensus determined Councilor Marler as delegate and Councilor Kilmer as alternate. Mr. Craddock presented a slide show of projects and improvements completed throughout the community as a visual reminder of the growth and positive impact the projects had made to Coos Bay.

Other Business

City Manager Rodger Craddock stated several Councilors had shared an interest to forgo the next regular council meeting scheduled for September 4, 2018.

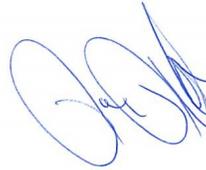
Councilor Farmer moved to defer the September 4, 2018 City Council meeting. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer. Absent: Groth, Kramer, Marler.

Council Comments

Mayor Benetti: thanked retired Sergeant Robert Lounsbury for his years of service to the City of Coos Bay. Councilor Kilmer: shared Blackberry Arts Festival scheduled for August 24-26, followed by Bay Area Fund Festival in September.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for September 18, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor



Attest: _____
Amy Kinnaman, Acting City Recorder